

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

REQUEST FOR PROPOSALS NO. 23-DES-RFP-183

ADDENDUM NO. 1

Arlington County Request for Proposals No. 23-DES-RFP-183 for Cost Estimating Services is amended as follows:

ELECTRONIC SEALED PROPOSALS WILL BE RECEIVED BY ARLINGTON COUNTY VIA VENDOR REGISTRY, UNTIL 5:00 P.M. ON THE 14TH OF JULY 2022

Arlington County Request for Proposals No. 23-DES-RFP-183 for Cost Estimating Services received the following questions:

Q1: Would the firm awarded this contract be precluded from proposing on future on-calls procurements, or from performing future design, construction or construction management support for the County?

A1: The firm awarded this contract would not be precluded from being awarded an on-call contract for A&E services (as a prime or subconsultant); however, if the firm awarded this contract works on a task order assignment for cost estimating services on a specific project, then they would be precluded from further work on that specific project (i.e. being a part of a Design-Build or CMAR team). The firm awarded this contract would be precluded from on-call contracts for construction and they would be precluded from bidding on a project where they were issued a task order under this contract for that project.

Q2: Under “V. Proposal Requirements” (V.6.C) it states “The Offeror shall describe the Prime Firm’s prior work experience and qualifications in providing work similar to that required by the Scope of Work.” Is the Prime firm able to use a subconsultant to provide Key Personnel (V.7.c)?

A2: Yes, the Prime Firm can use a subconsultant to provide Key Personnel (V.7.c).

Q3: Is the Prime firm able to use a subconsultant to provide examples of the accuracy of cost estimating for the 5-8 examples (V.7.d)?

A3: Yes, the Prime firm is able to use a subconsultant to provide examples of the accuracy of cost estimating for the 5-8 examples (V.7.d)

Q4: Item V.7.e is titled “EXPERIENCE, QUALIFICATIONS & PAST PERFORMANCE OF PRIME FIRM”. Please confirm that for this section and the 3-5 relevant projects can only be projects from the prime firm (no inclusion of subconsultant projects/examples)?

A4: This is correct, for this section and the 3-5 relevant projects only projects from the prime firm (no inclusion of subconsultant projects/examples) can be included

Q5: Please confirm that the cost proposal counts as 5% of the evaluation criteria, but the cost proposals will not be opened until after the technical proposal evaluations are completed (as stated in Section V.7.g).

A5: Cost will be 5 points but will be evaluated for all offerors. The incorrect language has been removed.

Q6: Does the County intend on shortlisting firms and conducting interviews?

A6: Yes.

Q7: Does the County intend to select only one (1) contractor for this procurement?

A7: Yes.

Q8: How many estimating tasks have been completed as a part of the previous/ current cost estimating contract and how many years has that contract spanned?

A8: There have been 24 tasks completed under the existing cost estimating contract which was awarded on September 6, 2017.

Q9: Under proposal requirements section V.7.e., can the term contracts be shown as one of the 3-5 relevant projects or would you prefer to see only individual projects?

A9: These should be only individual projects

Q10: Will any member of the winning team (prime and/or subconsultants) be precluded from participating in future opportunities (i.e., Arlington County's Transportation On-Call Task Order Contract anticipated to be released in June 2024) that may involve projects worked on under this contract?

A10: See answer to question 1 above.

Q11: Page 12 Sect 1 indicates that there is a page limit. What is the page limit?

A11: There is no page limit for the proposal.

Q12: Page 7, #13 and Page 27 #47 indicate insurance requirements. What are those requirements?

A12: Insurance requirements are listed in section VI. Contract Terms and Conditions, Paragraph 49. Insurance Requirements.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

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RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

OFFEROR ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____