

**OKEECHOBEE COUNTY
PROJECT NO. 2017-04**

**OKEECHOBEE COUNTY
WARMING KITCHEN ADDITIONS
FOR C. SCOTT DRIVER PAVILION**

INVITATION TO BID

Sealed BIDS will be received by Okeechobee County Board of County Commissioners at the **Okeechobee County Historic Courthouse, 304 NW 2nd Street, Room 123, Okeechobee, FL 34972 until 3:00 p.m. on April 5, 2017.** They will be publicly opened by the County Clerk or designee and read aloud. Any BIDS received after the time specified will not be accepted.

The work to be performed under this Bid/Contract consists of but shall not be limited to: furnishing materials, equipment, and labor for the construction/additions to an existing facility as shown in the Drawings and described in the Specifications and Bid Documents for the Warming Kitchen Addition for C. Scott Driver Pavilion Project.

All materials furnished and all work performed shall be in accordance with the Drawings, Specifications and Bid Documents pertaining thereto, which may be examined at or obtained from:

Okeechobee County Capital Projects, Donnie Oden, F.M.D.S., Director,
1700 NW 9th Avenue Suite C, Okeechobee, FL 39972;
(863) 763-0805; sselvey@co.okeechobee.fl.us.

Any questions pertaining to the project specifications or scope of work will be addressed to the Okeechobee County Capital Projects, FMDS Division, **in writing via email at:** sselvey@co.okeechobee.fl.us or **fax at 863-763-5529** no later than March 22, 2017 **by 5:00 p.m.**

Each Contractor who has made a written request, to the physical or e-mail address noted above, will be furnished with one (1) electronic copy in PDF Format of Drawings, Specifications and Bid Documents via email at no cost. No partial sets of Drawings, Specifications and Bid Documents will be issued. **Only Drawings, Specifications and Bid Documents obtained from the Owner are acceptable for bidding.**

A pre-bid conference will be held at the Okeechobee County Historic Courthouse, Room 201 located at 304 NW 2nd Street, Okeechobee, FL 34972 on **March 14, 2017 at 2:00 p.m.** The purpose of the mandatory pre-bid meeting is to provide site conditions and to receive questions from respondents on any issues considered relevant to the requirements of the project.

Each bid must be submitted in **TRIPLICATE (ONE ORIGINAL AND TWO COPIES)** and be accompanied by an acceptable Bid Security in the form of a Bid Bond, or Certified Check, made payable to “Okeechobee County Board of County Commissioners”, in the amount of not less than five percent (5%) of the total Bid Amount as a guarantee that the Bidder, if awarded the Contract, will execute and file acceptable performance and payment bonds equal to 100% of the contract price and Insurance as required by Bid Documents within ten (10) calendar days after notice of award of the contract. No bidder may withdraw their bid for a period of ninety (90) days after the date set for opening of bids.

If the Contract Sum is more than \$100,000, the Contractor shall furnish a Performance Bond on Standard Form 25 in an amount equal to one hundred percent (100%) of the Contract Sum as security for the faithful performance of this Contract. If the Contract amount is increased, the Owner may require a corresponding increase in the amount of the bond. The Owner may also secure additional protection by directing the Contractor to add a penal amount to the existing bond or to obtain an additional bond. The Contractor shall furnish a Payment Bond on Standard Form 25-A in amount equal to one hundred percent (100%) of the Contract sum.

Okeechobee County accepts no responsibility for any expense related to preparation or delivery of proposals. The Owner reserves the right to reject any or all Bids accept Bids in any order or combination, accept or reject portions of Bids, make modifications to the work after bidding, and waive any formality in the Bids if they deem it in their best interest to do so. The General Contractor will provide additional information including, but not limited to, a list of similar projects constructed within the past five (5) years, client references and an audited or certified financial statement, or other financial references deemed appropriate to Contract Award.

Unless specifically prohibited by law or regulation, said bid includes an assignability clause that allows for the assignment of all or part of the specified deliverable items.

Okeechobee County has a local vendor preference which is contained within the County’s current procurement policy. Definitions, allowances and exemptions can be found in this policy. You are encouraged to review the latest version to ensure compliance with and exceptions to the local vendor preference policy. The County’s vendor preference policy can be found on the County’s web site at <http://co.okeechobee.fl.us> under the heading **“PROPOSALS & BIDS.”**

Bidders will confine their bids to the project in its entirety. Partial bids will not be accepted.

Each bidder will submit with this bid a completed schedule of values for their bid and all documents included in the bid package.

Each bidder will submit with this bid evidence that the bidder is licensed to perform the work and services or qualified by examination to be so licensed.

If in the opinion of the bidder, inconsistencies appear to exist in the specifications, it is the bidder’s responsibility to seek clarification from Okeechobee County in writing. Additionally, it is incumbent upon all bidders to conduct a personal investigation as to requirements of the County.

The Board of County Commissioners has the right to accept or reject any or all bids. Bids must be sealed and the outside of the envelope MUST be marked: **“BID – OKEECHOBEE COUNTY WARMING KITCHEN ADDITION FOR THE C. SCOTT DRIVER PAVILION PROJECT, OKEECHOBEE COUNTY PROJECT NO. 2017-04 ”**.

Terry W. Burroughs, Chairman
Board of County Commissioners
Okeechobee County, FL

Sharon Robertson, Clerk of Court
Okeechobee County, FL

Okeechobee News
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