



CITY OF GRIFFIN, GEORGIA

NOTICE OF SOLICITATION 17-012

MERIWETHER CORRIDOR REDEVELOPMENT -Phase 1

1.1. SCOPE OF WORK SUMMARY

The City of Griffin Planning and Development Department has identified target areas and priorities for redevelopment and proposes a phased approach that will concentrate first on upgrading the infrastructure, followed by upgrading of housing with these target areas.

Phase 1 of the Meriwether Corridor Redevelopment includes approximately 2,180 linear feet of 6-inch DIP water main and related appurtenances on English Street, Scales Street, Booker Street, Westbrook Street, and Pimento Avenue; approximately 278 linear feet of 8-inch DIP gravity sanitary sewer main and four manholes off of Westbrook Street; repairs to approximately 140 linear feet of 8-inch sewer main at various locations within the project area; repairs to sanitary sewer laterals at various locations within the project area; and street demolition and patching as required for construction.

1.2. SCHEDULE & SUMMARY

This Invitation to bid will be governed by the following schedule and criteria:

DATES

Release of Request	February, 2017
Pre-Bid Meeting	yes, MANDATORY ; Thursday, March 2, 2017 @ 11:00AM <i>location:Public Works 3rd floor conference room, City Hall, 100 S Hill St, Griffin, GA</i>
Questions due	Wednesday, March 15, 2017 by 12:00PM
Bids due*	Thursday, January 16, 2014 by 2:00 PM

Note that while a supplier does not have to be registered with the City to submit a response, they must be registered and compliant (have both documents included) in order to receive Award.

1.3. BID DOCUMENTS

Bidding Documents/Project Manual must be obtained by prospective Bidders at the Issuing Office: Paragon Consulting Group, Inc., 118 North Expressway, Griffin, Georgia 30223, 770-412-7700

Questions are to be directed in writing to Jason Graham at jgraham@pcgeng.com.



SUPPLIER REGISTRATION

Supplier Registration with the City Of Griffin consists of the following:

The City of Griffin now has online self-service registration, via Vendor Registry. In order to be registered as a City of Griffin supplier, you must access the registration via the City's site. This will give you the opportunity to keep your information accurate and current. It also permits unlimited NIGP commodity codes, allowing for notifications based on your specific business criteria. In addition to the visibility to the City, this service will allow for other agencies in our area to have visibility of your company and it will allow you to have visibility of opportunities from other agencies in our area. There is no charge for this basic service, but you do have the option to automatically expand your visibility to other areas for a small fee to Vendor Registry at any time.

TO REGISTER:

- ✓ Please visit our website at www.cityofgriffin.com
- ✓ Select "Resources"
- ✓ Select "Register my Business with the City"
- ✓ Complete your registration by following the instructions provided
 - Two documents (forms included below) will be required to be **uploaded online** before your registration is complete. They are:
 - **Supplier Affidavit** – This document is also referred to as the E-Verify affidavit and has been updated to reflect new laws that have recently gone into effect. An E-Verify (EV) number is REQUIRED by the State of Georgia (OCGA § 13-10-91) if you provide labor or services to the City that is valued in excess of \$2,499.99. In addition to the EV number and signature, the affidavit must be notarized. If you are a sole proprietor or your company provides only products, simply initial the statement that applies to your situation and sign. **There is no need to notarize the affidavit unless you provide your EV number.**
 - **W-9** – This document supplies the Employer Identification Number (EIN) or the Social Security (SS) number of the supplier.

Note: *If you have problems getting registered, Vendor Registry is available to answer questions and help get you registered; they can be reached toll-free at (865) 777-4337. The City is also available to help.*

If you are registered on Vendor Registry with another agency other than City of Griffin, you can 'piggyback' off of your existing profile to create a profile for Griffin. Contact Vendor Registry or our Procurement office for help in creating this new record.