

**Attachment A
Nondisclosure Agreement
Monroe County Tennessee**

Please accept this submission as our request to participate in the County of Monroe, Tennessee's (County) Invitation to Bid for the County's Local, Long Distance Intra/Interstate/International, and Toll Free Telephone Services

We agree that we will not, except to the extent authorized by the County in writing, (1) use any information written, spoken, observed, photographed, or otherwise obtained for any purpose other than to facilitate our participation in this ITB; or (2) disclose such information to any third party. Notwithstanding the foregoing, it is agreed that such use and disclosure restrictions shall not apply to (a) information that is generally available to the public (in the form made available to us) other than by an act or omission on our part; or (b) is required by law to be disclosed. If we become legally compelled to disclose such information, we will provide Monroe County, Tennessee with prompt written notice of such demand or obligation. We further agree to safeguard any and all drawings and/or diagrams not returned to Monroe County by us whether provided to us or generated by us that regard this ITB and/or any portion of the County's Information Systems infrastructure. We understand that we will be responsible for all costs related to correcting any loss in network security caused by our unauthorized release of such information. This nondisclosure agreement shall survive the ITB process and any contract related thereto.

Our primary contact for coordination of our participation shall be (type or print legibly in the spaces provided below):

Contact's Name	Contact's Immediate Supervisor
Position	Immediate Supervisor's Position
Telephone Number	Immediate Supervisor's Telephone Number
Email Address	Immediate Supervisor's Email Address

I (we) have read and understand Monroe County, Tennessee's "Invitation to Bid" and this "Nondisclosure Agreement" (NDA) attached thereto. I (we) agree to be bound by the terms and conditions of this NDA and understand that further participation in the project is contingent upon (my) our agreement hereto. I, the undersigned further attest that I have complete authority (1) to act on behalf of the company (named below) to agree that it and I shall be bound by the aforementioned documents and (2) to make representations and agreements in association therewith. I (we) further understand that an original signed copy of this NDA must be presented to the County for (me) us to participate beyond the initial portion of the pre-bid conference.

Submitted by:
Company Name
Signature
Typed or Printed Name
Title
Date