



**COVINA-VALLEY**  
UNIFIED SCHOOL DISTRICT

# **Covina-Valley Unified School District**

**REQUEST FOR PROPOSAL**

**22-23-121**

**CEQA CONSULTANT SERVICES  
FOR THE COVINA HIGH SCHOOL POOL  
REPLACEMENT PROJECT**

**Submit Proposals To:**

**Covina-Valley Unified School District  
Attn: Robin Harbert, Assistant Director of Purchasing  
519 E. Badillo Street  
Covina, CA 91723**

Issue Date: March 13, 2023

Submit By: March 24, 2023 at 2:00 P.M.

**Covina-Valley Unified School District**  
**519 E. Badillo Street**  
**Covina, CA 91723**

**REQUEST FOR PROPOSALS FOR CEQA CONSULTANT SERVICES FOR THE**  
**COVINA HIGH SCHOOL POOL REPLACEMENT PROJECT**

The Covina-Valley Unified School District is conducting a competitive Request for Proposal (RFP) process to select a provider of CEQA consultant services for the Covina High School Pool Replacement Project. The Project will replace the existing 75'x42' pool with a new 35 mx75' pool and infrastructure and add a building for restrooms and office. (The Pool Replacement Project Summary Scope of Work is attached at the end of this solicitation.)

The CEQA consultant will need to review the project for possible CEQA exemptions, and if not eligible, prepare an initial study. The proposal should also include additional studies anticipated to be needed and preparation and processing to completion and approval of a negative declaration or mitigated declaration. Proposals should be brief, and include: 1] a description of the firm and its qualifications, 2] identification of the lead/project manager to be assigned with a description of their qualifications and experience, 3] an overview of the process and services to be provided for preparation of an initial study and other necessary studies, preparation of a negative declaration/mitigated negative declaration, and completion of the approval and filing process, 4] line item pricing for services, and 5] five (5) references (preferably school districts) for which the consultant has performed similar work in the last seven (7) years. Pricing shall be provided on the attached worksheet. (The worksheet does not count toward the page limit.)

**Proposals are limited to eight (8) pages plus the Pricing Worksheet, are due March 24, 2023 at 2:00p.m., and must be submitted by email to both of the following: Melinda Pure [melinda@ehanda.com](mailto:melinda@ehanda.com) and Robin Harbert [rharbert@c-vusd.org](mailto:rharbert@c-vusd.org) .** Email subject should be: RFP-CEQA-CHS Pool Replacement. Questions should also be emailed to the same persons and must be submitted no later than March 17, 2023. Proposals from any proposer that makes contact with District representatives or consultants, other than those listed above, concerning this project, may be rejected.

Covina High School Pool Replacement Project Summary Scope of Work

The Covina High School Pool Project replaces the existing pool and associated pool equipment. The new concrete pool (Rim Flow style gutter) is 35 meters long (115'-0") by 25 Yd (75'-1") feet wide. Other structures/components included in this project are as follows:

1. Aluminum bleacher seating for 400 spectators with integral shade structure.
2. A new aquatic building housing restrooms, storage room, outdoor showers, concession space, and office. The building will be constructed using concrete masonry units, metal studs for furring and interior framing, structural steel roof framing, metal roof deck, and single ply roofing. Outdoor showers will be part of the new building and will be constructed of concrete masonry units, structural steel, and porcelain ceramic tile.

3. A renovated pool equipment building housing pool filtration, heating, and sanitizing equipment.
4. 6-inch-thick reinforced concrete pool deck.
5. 6 pole mounted LED pool lighting.
6. 6-foot-high galvanized ornamental iron fencing and gates.
7. Miscellaneous concrete and asphalt paving flatwork/site work.
8. All associated pool timing system and freestanding scoreboard structure.
9. Subgrade reinforced concrete surge chamber.
10. Rerouting and upgrade of affected low voltage cabling currently mounted on existing walkway shelters
11. All associated subgrade utilities and patching of existing ornamental plaza paving.
12. All associated selective demolition.
13. Earthwork.

Pricing Worksheet is in a separate excel file.