



PURCHASING AND
MATERIALS MANAGEMENT

City of Myrtle Beach
SOUTH CAROLINA

(843) 918-2170
FAX: (843) 918-2182

REQUEST FOR QUOTE

RFQ 030123B

Date: March 1, 2023

Pumping and Dewatering Services

The City of Myrtle Beach would like to obtain a price quote on the services listed below. If you would like to provide a quote please return this form with your quote information to bhancock@cityofmyrtlebeach.com, **NO LATER THAN 2:00PM on Tuesday, March 14, 2023.** If you have any questions, please call 843-918-2173.

Quoted prices shall reflect price per hour per truck/crew. **Quote price for each service shall be ALL INCLUSIVE** including, but not limited to: labor, materials, supplies, equipment, fuel, surcharges, licenses, taxes, and any other costs.

Item #	Description	Qty.	Unit of Issue	Total Bid Price
1	Pumping and Dewatering Services Monday-Friday 8:00am – 5:00p.m.	1	HR	\$_____
2	Pumping and Dewatering Services Weekends and Holidays	1	HR	\$_____
3	Pumping and Dewatering Services Emergency (2 Hour Response)	1	HR	\$_____
Grand Total Price (Line Items 1, 2, 3)				\$_____

Company Name: _____

Authorized Signature: _____

Email Address: _____

Please provide a not-to-exceed percentage of price increase (applied to original bid prices) to be considered, if needed, if the contract is renewed for additional terms:

2nd year price increase: _____%

3rd year price increase: _____%

4th year price increase: _____%

5th year price increase: _____%

Company Name: _____

Authorized Signature: _____

Contact Name: _____

Telephone #: _____

Email Address: _____

CONTRACTOR REQUIREMENTS

Services are to be performed on an “on call” basis. Additional “on call” services include dewatering and unloading contaminated stormwater as necessary after rain events from various solid waste compactor sites and/or other low-lying areas within the City. The Contractor shall dispose of the hauled wastewater or contaminated stormwater back into the City’s wastewater collection system. It shall be the responsibility of the City to direct the Contractor to a suitable location within the collection system to unload. There will be no disposal charges imposed on the Contractor.

The Contractor must have sufficient and qualified staff to perform all services of Request for Quote. No subcontractors shall be utilized by the Contractor without prior written authorization by the City. The Contractor shall provide a certified CDL driver for each pump truck and all the necessary hoses, connections, equipment, and supplies in relation to the volume of water to be removed.

The awarded Contractor must possess and keep current and valid at all times, during the term of this contract, any and all applicable licenses, permits, registrations, certifications, etc., required to perform the services of this contract. The Contractor shall bear the cost of securing all required licenses, permits, registrations, and certifications and for the payment of any applicable fees required to perform the services of this contract with the exclusion of disposal charges. The City may, at any time, request copies of all applicable licenses, permits, registrations, and/or certifications.

While performing the services required under this contract, the successful Contractor shall comply with all applicable federal, state, municipal and local statutes, regulations, standards, codes and ordinances. The latest edition(s) or when applicable, edition(s) as adopted by the local authority having jurisdiction shall apply. It shall be the responsibility of the awarded Contractor to remain fully informed of all existing and future federal, state, municipal and local statutes, regulations, standards, codes and ordinances applicable to the services to be performed under this contract.

The Contractor shall utilize necessary labor, materials, and equipment to accomplish the assigned “on call” task in the most efficient manner possible. The Contractor shall maintain communication with a City representative to provide periodic updates of the Contractor’s resource usage, provide situational awareness while the assigned work is being performed, and notification of completion of the assigned task.

There is no guarantee, explicit or implied, of the volume of wastewater or contaminated stormwater to be hauled as a result of this Request for Quote.

To avoid environmental impacts from sanitary sewer overflows or discharges into adjacent waterbodies, the Contractor shall be able to respond to emergency service requests within two (2) hours of being notified by a representative from the City. The Contractor shall be available at ALL times including weekends and holidays to haul wastewater or contaminated stormwater on an emergency basis. **An on-call service telephone number must be provided to the City for service requests on a 24/7 basis.**

The Contractor will be responsible for ensuring that all waste water and/or contaminated stormwater is removed from the designated location(s) prior to reporting the job complete. The Contractor must ensure there are no leaks from trucks, tanks, hoses, or connections while pumping, during disposal, and/or during transport. Any damages to either public or private property that is incurred as a result of leaking wastewater and/or contaminated stormwater must be repaired at the Contractor’s expense to the City’s satisfaction, in its sole discretion.



First in Service

CITY OF MYRTLE BEACH LOCAL VENDOR PREFERENCE TO QUALIFY FOR LOCAL PREFERENCE FORM MUST BE SUBMITTED WITH BID

APPLICATION OF ELIGIBILITY TO QUALIFY FOR LOCAL VENDOR PREFERENCE WITHIN THE DEFINED BOUNDARIES: MYRTLE BEACH CITY LIMITS, HORRY COUNTY, NESA AREA (NESA area is comprised of Horry, Georgetown, Williamsburg, Florence, Marion, Darlington, Dillon, Chesterfield, and Marlboro Counties).

City of Myrtle Beach Business License: (To qualify for Local Vendor Preference vendor must have had a **City of Myrtle Beach Business License** a minimum of ninety (90) days prior to the request for bid/ proposal being made public)

City of MB Business License Number: _____ Date issued: _____
***NOT Horry County License Number**

Complete all areas below. Incomplete forms may be rejected.

1. LEGAL NAME OF BUSINESS: _____

Mailing Address: _____

Physical Address: _____

(To qualify vendor must have maintained a physical address and office as a principal place of business within the defined boundaries of the category sought for at least one (1) year, and during that time have had a majority of full-time employees, chief officers and managers regularly conducting work and business from this office.)

2. Year business was established in the City of Myrtle Beach / Horry County / NESA area:

Year: _____ County: _____
(Name of County)

Under penalty of perjury, the undersigned states that the foregoing statements are true and correct. The undersigned also acknowledges that any person, firm, corporation or entity intentionally submitting false information to the City in an attempt to qualify for local preference shall be prohibited from bidding on City of Myrtle Beach products and services for a period of one (1) year.

Authorized Signature: _____ Date: _____

Printed Name & Title: _____ Phone: _____

LOCAL VENDOR PREFERENCE continued

<u>Bid Amount</u>	<u>Within City Limits</u>	<u>Within Horry County</u>	<u>Within NESAs Area</u>
From \$7,500.01 to \$25,000.00	5% of Bid	4% of Bid	3% of Bid
\$25,000.01 and up	\$500.00 plus 4% of amount above \$25,000.00 with the maximum being \$2,000.00 including the \$500.00	\$400.00 plus 3% of amount above \$25,000.00 with the maximum being \$1,800.00 including the \$400.00	\$300.00 plus 2% of amount above \$25,000.00 with the maximum being \$1,600.00 including the \$300.00

If company/individual performs services on City property a Certificate of Insurance **must be** provided prior to commencement of work meeting requirements of the City.

The vendor must submit this copy of the Local Vendor Preference Certificate with their proposal.

An eligible business shall maintain such status throughout the term of any contract with the City. Failure to maintain such status or to keep current on all fees and taxes owed the City shall be grounds to terminate the contract.