

# BID SOLICITATION



**City of Chattanooga**  
**101 East 11th Street, Suite G13**  
**Chattanooga, TN 37402**

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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BID OPENING DATE AND TIME:

18-AUG-20 at 2:00 PM

BID NUMBER: 305959

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

**M** City of Chattanooga

**A** 101 East 11th Street, Suite G13

**I** Chattanooga, TN 37402

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Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition No.: 200431 Bid No.: 305959 Ordering Dept.: Waste Resources Division, Public Works Buyer: Amanda Berkowitz Phone No.: (423) 643-7233 Email: aberkowitz@chattanooga.gov					
Items Being Purchased: Sewer Pipe					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Sewer Pipe. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON AUGUST 18, 2020 ***					
ATTACHMENTS: Affirmative Action Plan (2 pgs) Iran Divestment Act (1 pg) No Contact/No Advocacy Statement (1 pg) City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a> If you can't download call buyer for a copy.					
NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.					
Any manufacturer;s names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references ar enot intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.					
The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.					
The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.					
**** NOTE **** PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:					

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Item	Class-Item	Quantity	Unit	Unit Price	Total
Company Name _____ Address _____ _____ Phone/Toll-Free No. _____ Fax No. _____ eMail Address _____ Contact Person's Name _____ Estimated Delivery _____ Minority-Owned Business _____ Small Business _____ Veteran _____ Minority Woman-Owned Business _____ Disabled Veteran _____ Woman-Owned Business _____ **** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****					

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TERMS OF PAYMENT: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

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COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

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City of Chattanooga  
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 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Sleeve, 10 x 12 C153 MJ Long Sleeve	1	Each	_____	_____
2	Accessory Pack, MJ C153 (bolts, gaskets, flanges)	2	Each	_____	_____
3	Pipe, C900 8" x 20' (DR18)	1	Each	_____	_____
4	Pipe, C900 10" x 20' (DR18)	1	Each	_____	_____
5	Pipe, C900 12" x 20' (DR18)	1	Each	_____	_____
6	Pipe, 6" Ductile Iron cement coated Fastite pipe w/ gasket (20' lengths)	1	Each	_____	_____
7	Pipe, 8" Ductile Iron cement coated Fastite pipe w/ gasket (20' lengths)	1	Each	_____	_____
8	Pipe, 10" Ductile Iron cement coated Fastite pipe w/ gasket (20' lengths)	1	Each	_____	_____
9	Pipe, 12" Ductile Iron cement coated Fastite pipe w/ gasket (20' lengths)	1	Each	_____	_____
10	8 x 12 C153 SSB MJ Long Sleeve	1	Each	_____	_____

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 City of Chattanooga  
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 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
11	4" ELL 90 degree, DIP	1	Each	_____	_____
12	6" ELL 90 degree, DIP	1	Each	_____	_____
13	8" ELL 90 degree, DIP	1	Each	_____	_____
14	10" ELL 90 degree, DIP	1	Each	_____	_____
15	12" ELL 90 degree, DIP	1	Each	_____	_____
16	16" ELL 90 degree, DIP	1	Each	_____	_____
17	18" ELL 90 degree, DIP	1	Each	_____	_____
18	20" ELL 90 degree, DIP	1	Each	_____	_____
19	24" ELL 90 degree, DIP	1	Each	_____	_____
20	4" ELL 45 degree, DIP	1	Each	_____	_____

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City of Chattanooga  
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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	6" ELL 45 degree, DIP	1	Each	_____	_____
22	8" ELL 45 degree, DIP	1	Each	_____	_____
23	10" ELL 45 degree, DIP	1	Each	_____	_____
24	12" ELL 45 degree, DIP	1	Each	_____	_____
25	16" ELL 45 degree, DIP	1	Each	_____	_____
26	18" ELL 45 degree, DIP	1	Each	_____	_____
27	20" ELL 45 degree, DIP	1	Each	_____	_____
28	24" ELL 45 degree, DIP	1	Each	_____	_____
29	4" ELL 22 1/1 degree, DIP	1	Each	_____	_____
30	6" ELL 22 1/1 degree, DIP	1	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	8" ELL 22 1/1 degree, DIP	1	Each	_____	_____
32	10" ELL 22 1/1 degree, DIP	1	Each	_____	_____
33	12" ELL 22 1/1 degree, DIP	1	Each	_____	_____
34	16" ELL 22 1/1 degree, DIP	1	Each	_____	_____
35	18" ELL 22 1/1 degree, DIP	1	Each	_____	_____
36	20" ELL 22 1/1 degree, DIP	1	Each	_____	_____
37	24" ELL 22 1/1 degree, DIP	1	Each	_____	_____
38	4" Grip Rings, DIP	1	Each	_____	_____
39	6" Grip Rings, DIP	1	Each	_____	_____
40	8" Grip Rings, DIP	1	Each	_____	_____

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City of Chattanooga  
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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	10" Grip Rings, DIP	1	Each	_____	_____
42	12" Grip Rings, DIP	1	Each	_____	_____
43	16" Grip Rings, DIP	1	Each	_____	_____
44	18" Grip Rings, DIP	1	Each	_____	_____
45	20" Grip Rings, DIP	1	Each	_____	_____
46	24" Grip Rings, DIP	1	Each	_____	_____
47	4" Sleeve, MJ, DIP	1	Each	_____	_____
48	6" Sleeve, MJ, DIP	1	Each	_____	_____
49	8" Sleeve, MJ, DIP	1	Each	_____	_____
50	10" Sleeve, MJ, DIP	1	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
51	12" Sleeve, MJ, DIP	1	Each	_____	_____
52	16" Sleeve, MJ, DIP	1	Each	_____	_____
53	18" Sleeve, MJ, DIP	4	Each	_____	_____
54	20" Sleeve, MJ, DIP	1	Each	_____	_____
55	24" Sleeve, MJ, DIP	1	Each	_____	_____
56	4" Dresser Coupling, Romac, DIP	1	Each	_____	_____
57	6" Dresser Coupling, Romac, DIP	1	Each	_____	_____
58	8" Dresser Coupling, Romac, DIP	1	Each	_____	_____
59	10" Dresser Coupling, Romac, DIP	1	Each	_____	_____
60	12" Dresser Coupling, Romac, DIP	1	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
61	16" Dresser Coupling, Romac, DIP	1	Each	_____	_____
62	18" Dresser Coupling, Romac, DIP	1	Each	_____	_____
63	20" Dresser Coupling, Romac, DIP	1	Each	_____	_____
64	24" Dresser Coupling, Romac, DIP	1	Each	_____	_____
65	4" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____
66	6" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____
67	8" Pipe, Ductile Iron, Tyton Joint	70	Foot	_____	_____
68	10" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____
69	12" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____
70	16" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
71	18" Pipe, Ductile Iron, Tyton Joint	110	Foot	_____	_____
72	20" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____
73	24" Pipe, Ductile Iron, Tyton Joint	1	Foot	_____	_____
74	4" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
75	6" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
76	8" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
77	10" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
78	12" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
79	16" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
80	18" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
81	20" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
82	24" Pipe, Ductile Iron, Mechanical Joint	1	Foot	_____	_____
83	_____ % Markup over cost for Pipes/Parts not listed	1	Dollar	_____	_____
84	Pipe, 4" Ductile Iron cement coated Fastite pipe w/ gasket (20' lengths)	1	Each	_____	_____

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NAME AND TITLE: \_\_\_\_\_

**PAYMENT TERMS  
FOR  
SEWER PIPE FOR WASTE RESOURCES DIVISION  
June, 2020**

**1. PAYMENT OF SERVICES**

- 1.1. The City will make payment to the Vendor according to the City's normal policies and procedures.
- 1.2. Before an order can be placed for routine transactions, City will request a Quote from Vendor with detailed breakdown. City may require breakdown on its own form. Once City has approved the quoted price and submits Requisition for same, it will advise Vendor of the Release Number in order to place the order. Invoices that do not reference the Release Number will not be considered complete or valid.
- 1.3. Vendor's Invoice must list a valid E-Mail Address for billing questions and inquiries.
- 1.4. Invoice Date is critical and Invoices must be sent to the City on the Invoice Date in order for the City's tracking system to accurately reflect the record. The Invoice Date must not precede the Ship Date or Service Date.
- 1.5. Invoice descriptions on transaction lines must match the wording of the Purchase Order transaction lines, and reference the corresponding transaction line number of the Purchase Order. The Vendor shall not invoice the City for any item that does not correspond to a line on the Purchase Order.
- 1.6. Items being billed on Markup line must have corresponding source Invoice, and that total and Markup breakdown must be reflected on Vendor's Invoice to the City. The Markup for items purchased on the percent Markup line, is for markup of items only. No Markup is allowed for taxes or freight charges. The taxes and freight charges will be a straight reimbursement, with no Markup.
- 1.7. Markup will be calculated as the following example:
  - 1.7.1. If the part costs vendor \$100.00,
  - 1.7.2. and the Markup on contract is 10%,
  - 1.7.3. City will reimburse Vendor \$110.00.
- 1.8. Vendor will be responsible for collecting signature and legible name of City employee when delivering goods and/or services and must be able to produce said Proof of Delivery ("POD") upon request. The POD must contain an itemized list of goods and/or services. The POD must accompany each Department's payment packet before presenting the Invoice with all necessary backup to City's Accounts Payable Division. Including copy of POD with Invoice is encouraged and speeds payment processing time.

- 1.9. Vendor's Invoices that are billed inaccurately, incompletely, or otherwise unprocessable are not considered valid.
- 1.10. When sending City a Revised Invoice, it must be clearly marked "Revised." When sending City a replacement Invoice, it must reference the Invoice Number it is replacing.
- 1.11. Invoices to the City shall reference the City Department, Release Number, Work Order Number, and the first and last name of the City employee placing the order.
- 1.12. Accurate Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga  
Attn: Accounts Payable Division  
101 East 11<sup>th</sup> Street, Suite 101  
Chattanooga, TN 37402  
[acctspayable@chattanooga.gov](mailto:acctspayable@chattanooga.gov)

and copy sent to:

Moccasin Bend Wastewater Treatment Plant  
455 Moccasin Bend Road  
Chattanooga, TN 37405  
[MBacctspayable@chattanooga.gov](mailto:MBacctspayable@chattanooga.gov)

## Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of this contract the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
  - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer."
  - b. Seek and maintain contracts with minority groups and human relations organizations as available.

- c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities
  - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.
5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.
6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.

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(Signature of Contractor)

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(Title and Name of Company)

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(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.

Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) \_\_\_\_\_

(PRINTED NAME) \_\_\_\_\_

(BUSINESS NAME) \_\_\_\_\_

(DATE) \_\_\_\_\_

For more information, please contact the State of Tennessee, Central Procurement Office  
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

**No Contact/No Advocacy Statement**

City of Chattanooga  
Purchasing Division

**For Submission with Sealed RFP, RFQ, Sealed Bid Responses:**

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ (agent name), being first duly sworn, deposes and says that:

(1) He/She is the owner, partner, officer, representative, or agent of \_\_\_\_\_  
\_\_\_\_\_ (business name), the Submitter of the attached sealed solicitation  
response to Solicitation # \_\_\_\_\_;

(2) \_\_\_\_\_ (agent name) swears or affirms that the Submitter  
has taken notice, and will abide by the following No Contact and No Advocacy clauses:

**NO CONTACT POLICY:** After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

**NO ADVOCATING POLICY:** To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

**Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.**

Submitter Signature:

Printed Name:

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_