

**SHIP HOUSING REPAIR
ESCAMBIA COUNTY**

OWNER: Franklin & Judy Clark
ADDRESS: 1029 Webster Drive
Pensacola Florida 32505
PHONE: 850-470-5836

JOB #: NED S-R-2020-3
DATE PREPARED: 12/05/2019
OPENING DATE: 12/13/2019
CLOSING DATE: 12/27/2019
CLOSING TIME: 12:00 noon

I/(we) certify that I/(we) have carefully examined the Housing Repair Specifications and Contractor Requirements related to the above referenced job, as furnished by Escambia County, and I/(we) have also examined the site on which the proposed work is to be performed. On the basis of these examinations, I (we) propose to furnish all materials, tools, machinery and labor necessary to complete the work in a professional, workmanship manner and to complete the work at the prices listed.

\$ _____
TOTAL JOB COST

CONTRACTOR'S SIGNATURE

TITLE

BID OPENING DATE: _____

ACCEPTED REJECTED

FIRM

FIRM PHONE NUMBER

BID COMMITTEE REPRESENTATIVE

REQUIRED PERMITS AND INSPECTIONS: Plumbing, Framing, Roof, Siding and Door

All measurements are for reference only and should be confirmed by the bidder

Mandatory On Site Pre-Bid Conference: December 20, 2019 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor and bid price in ink. Specifications in pencil will be rejected. Bids must be in a sealed envelope and hand-delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502 office by 12:00 noon at the closing date specified. NO email or fax submissions will be accepted.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

COMPLETION DATE

There is a THIRTY (30) day time limit on each rehabilitation job. For every day worked in excess of the THIRTY day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:

Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided. Contractor will be responsible for the recording of all bonds with Pam Childers, Clerk of The Circuit Court of Escambia County Florida.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myescambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form
- There is no Federal Funding on this project.

The Homeowner will have the following sample choices, where applicable:

- Siding color-1 choice
- Cornish color-choice
- Roof color-1 choice

ROOF REPLACEMENT 42’X15’X2+30’X16’+14’X6’:

Reframe carport and storage area roof including rafters, beam and supporting post as required to meet existing Escambia County Building Code.

Remove existing roof covering to the decking and replace any deteriorated or damaged decking with like, kind and quality of existing materials (figure 1100 Square feet.).

Fasten and certify decking attachment as per Escambia County Building Code.

Install self-adhering granulated modified bitumen roll roofing with manufacturers recommended secondary water barrier as per manufacturer specifications.

Replace existing drip edge with new metal drip edge.

Install new slant-back vents.

Replace all boots with new lead or EPDM and metal boots.

Trim trees over hanging roof to clear roof by approximately 10’.

Remove tree trimming debris from premises.

Detach and reset satellite dish. NOTE: contractor will not be responsible for dish alinement.

Roof total \$ _____

CORNISH AND SIDING:

Repair Cornish system and install vented vinyl soffit and metal fascia with associated trim.

Wrap beams and post with metal.

Install solid vinyl soffit material in area of carport and porch ceilings with associated trim.

Install new vinyl siding over fan fold insulation with associated trim over existing wood siding including carport area and gables.

Cornish and siding total \$ _____

DOORS:

Replace out swing door on storage with new trim and lock set.

Door total \$ _____

LIGHTING:

Install light fixtures in carport area, Newport Coastal model 7974-01B and Hampton Bay Outdoor Flushmount model WB0325.

Lighting total \$ _____

SHIP Housing Repair Program Specifications
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EXTERIOR PLUMBING:

Replace sillcock at front porch area with ¼ turn sillcock.
Replace dryer vent cap.

Exterior plumbing total \$ _____

TRI-BATH:

Remove existing tub and tile enclosure.
Install 2 new Delta vanity sink faucets with pop up drain model 520-SSMPU-DST or equivalent.
Install a new Delta shower faucet and valve model T13220-SS or equivalent.
Install 1 new Sterling tub surround model 61044100 in white or Style Selections model SS01603059 or equivalent in white with corresponding tub.
Install 2 new pedestal sinks model Aqua Source AP1222-00 or Glacier Bay Shelburne 779-190 or equivalent in white.
Install 2 new comfort height American Standard 1.28-GPF toilet model Champion 4 in white or Delta 1.28-GPF toilet model Riosa in white or equivalent with a new seat.
Install all new ¼ turn brass valves on new fixtures as required per Escambia County Code.
Install new drain assemblies from fixtures to waste on new sinks.
Install new braided supply lines to new toilets and sinks.
Install 3 new 6 panel door units with trim and hardware.
Complete trim work on pocket door. NOTE: contractor will not be held responsible for any warranty on pocket door.
Repair walls and ceilings in bath area and texture to match surrounding area.
Prep floor and install new vinyl floor allowing \$30.00 per square yard for labor and material.
Install new 3-1/4" wood base and shoe moulding or 1/4 round.
Install 3 new towel bars, a shower rod and 2 toilet paper holders.
Prep, prime and paint walls, ceilings, woodwork and doors (all painted surfaces) white eggshell on walls and white ceilings with white satin or semi-gloss on woodwork and doors.

Tri-bath total \$ _____

TOTAL JOB COST \$ _____

(TO FRONT COVER)