

Bidder Instructions and Specifications:

Drip Field Clearing

Due: 10:00 a.m. September 2, 2016

The City of Eagleville, Tennessee is seeking bids for field clearing and maintenance as specified below.

General Purpose:

The City of Eagleville intends to hire a contractor to cut/clear and remove vegetation from the City's STEP system drip field at 300 Allisona Road. Work likely involves cutting the field for hay, which the contractor will be responsible to remove. Bidders should submit bids on the attached form.

Specifications:

Description
Cut/mow/clear all grasses, weeds, and overgrown vegetation with the exception of full-grown trees on city-owned property at 300 Allisona Road. Property is made up of roughly 26.44 acres. Of total acreage, approximately 23.5 acres is in tall grasses potentially suitable for hay. Approximately one (1) acre is in full-grown trees where only undergrowth is to be cleared. Full-grown trees are to remain. Approximately one (1) acre fronting Allisona Road, which is maintained in a finish-mowed state, from the street back to the back edge of the fence surrounding the treatment facility, is not required to be cut as a part of this bid. Equipment used on the property must not exceed the size of a 100 horsepower tractor. Successful bidder must produce a \$1,000,000 general liability insurance policy covering the work to be performed on the city's property. Successful bidder is responsible for identifying and working around all valve boxes and other equipment on the property. All work must be completed within thirty (30) days of notice of award, including removal of all debris and/or hay, and final inspection by the city. The deadline for completion may be moved by mutual consent of the parties.
NOTE: For clarification, the intent of this bid is for payment BY a contractor TO the City for the value of the hay. It is understood and acceptable that a bidder may bid \$0.00. In no cases will the city pay for this work. If the only bids received are multiple bids for the same amount, the City reserves the right to negotiate certain elements out of the specifications in order to arrive at a clear best bid.

Pre-bid meeting:

A pre-bid meeting will be held at the Drip Field site – 300 Allisona Road – at 10:00 a.m. on Tuesday, August 30, 2016. Bidders are not required, but are encouraged to attend.

Bidding Instructions:

Potential bidders may request complete bid instructions, detailed specifications, and bid forms by contacting City Hall at 615-274-2922 and referencing "Drip Field Clearing Bid Opportunity" or by **visiting www.EaglevilleTN.com and following the link to bid opportunities through the Vendor Registry link.**

Bidders must clearly list 1) a total bid, and 2) estimated time to fulfill delivery of all related items.

Bidders may substitute components for equal or greater components if/when the substitute does not limit the capability or performance of the overall product in comparison with the specified component. Bidders must deliver bids no later than **10:00 a.m. September 2, 2016** in sealed envelope marked "**Drip Field Clearing Bids, September 2, 2016**" to the address below, or alternatively, may submit bid documents **electronically via the Vendor Registry link found at www.EaglevilleTN.com.**

City of Eagleville
Attn: City Manager
108 South Main Street
Eagleville, TN 37060

Bids received after the deadline may be rejected, and the City is not responsible for bids mailed but not delivered prior to the deadline, regardless of the postmark date.

**Bid Form:
Drip Field Clearing
Due: 10:00 a.m. September 2, 2016**

Submittal of the bid form is required for consideration. However, bidders may also choose to attach additional information that may be helpful such as quotations on their own company form or brochures and other information clearly identifying the product(s) proposed and/or to identify certain items within the specification by unit cost. Unit cost information may be used by the City of Eagleville to optimize its purchase with the selected bidder.

Company Name: _____ Phone: _____

Contact Name: _____ Email: _____

Address: _____

Bid Items:

Description
Cut/mow/clear all grasses, weeds, and overgrown vegetation with the exception of full-grown trees on city-owned property at 300 Allisona Road. Property is made up of roughly 26.44 acres. Of total acreage, approximately 23.5 acres is in tall grasses potentially suitable for hay. Approximately one (1) acre is in full-grown trees where only undergrowth is to be cleared. Full-grown trees are to remain. Approximately one (1) acre fronting Allisona Road, which is maintained in a finish-mowed state, from the street back to the back edge of the fence surrounding the treatment facility, is not required to be cut as a part of this bid. Equipment used on the property must not exceed the size of a 100 horsepower tractor. Successful bidder must produce a \$1,000,000 general liability insurance policy covering the work to be performed on the city's property. Successful bidder is responsible for identifying and working around all valve boxes and other equipment on the property. All work must be completed within thirty (30) days of notice of award, including removal of all debris and/or hay, and final inspection by the city. The deadline for completion may be moved by mutual consent of the parties.
NOTE: For clarification, the intent of this bid is for payment BY a contractor TO the City for the value of the hay. It is understood and acceptable that a bidder may bid \$0.00. In no cases will the city pay for this work. If the only bids received are multiple bids for the same amount, the City reserves the right to negotiate certain elements out of the specifications in order to arrive at a clear best bid.

TOTAL \$ _____

*Payment is due to the City at the time the contractor begins removal of hay from the property. Failure to commence work within ten (10) days of notification of award may result in the city awarding the next best bidder.

Number of calendar days required to fulfill delivery of all related items: _____

I have read and understand the specifications of the bid being requested and am capable of delivering said product(s) and service(s) within thirty (30) days of notification of award. I understand that the City of Eagleville reserves the right to consider the qualifications of bidders and the references of similar work if requested, and that the City may award bids based in part on such factors other than price.

Signature of Authorized Representative: _____ Date: _____