



CITY OF AVONDALE
Finance and Budget Department
11465 West Civic Center Drive
Suite 250
Avondale, AZ 85323-6807
Phone: 623-333-2029
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**REQUEST FOR QUOTATION
FOR
COMMERCIAL PAINTING SERVICES**

RFQ 22-059

All quotes are due by REVISED DATE: March 14, 2022, 3:00 P.M., Local Time, Phoenix, Arizona.

The City of Avondale (the “City”) Parks and Recreation Department is seeking a licensed and qualified Contractor to provide all material and labor required as described below on an as-needed basis for a period of one year, with four renewable one-year options, as set forth below.

Section I – Project Information

The intent of this Request for Quotations is to obtain firm-fixed-unit-price bids from qualified painting contractors who will be readily available to provide exterior and interior painting services at miscellaneous City buildings.

Vendors must demonstrate that they have the resources and capability to provide the materials and services as described herein and must perform work. Vendor shall demonstrate that they are an established firm whose sole or primary business includes the provision of professional painting services to commercial (business/institutional) accounts, and has been continuously engaged in the specified services as the same legal entity for a minimum of three (3) consecutive years.

Vendor shall have a satisfactory record of performance and shall provide, using three (3) comparable references of work performed within the past three (3) years, preferably for other public sector facilities. These references shall be for commercial work performed on comparable facilities with similar requirements. A minimum of two (2) references shall be for commercial project work of more than \$10,000.

While the City guarantees no set amount of work, jobs may range from four (4) man-hours up to a maximum of \$50,000 per job. Separate orders shall be issued for each scope of work. These orders shall cover all jobs.

At the City’s discretion, the Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms (each, a “Renewal Term”), unless the Contractor notifies

the City in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent Renewal Term unless the Contractor notifies the City in writing of any rate increase and the City approves the increase with an authorized signature, prior to the end of the then-current term. By consenting to a Renewal Term, Contractor shall be deemed to affirmatively assert that (i) the City is not currently in default, nor has been in default at any time prior to the Renewal Term, under any of the terms or conditions of the Contract and (ii) any and all Contractor claims, known and unknown, relating to the Contract and existing on or before the commencement date of the Renewal Term are forever waived.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite-delivery Agreement for Services, which shall only be provided when the City chooses to move forward with a pending project and proper authorization and documentation have been approved. The City does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. Contractors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Contractor whose quotation is the most advantageous to the City.
5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.
6. Contractor shall provide the Services in accordance with a safety plan that is compliant with Occupational Safety and Health Administration ("OSHA"), American National Standards Institute, and National Institute for Occupational Safety and Health Standards. If in the Contractor's sole determination, the Services to be provided do not require a safety plan, Contractor shall notify the City, in writing, describing the reasons a safety plan is unnecessary. The City reserves the right to request a safety plan following such notification.

If you need additional information or have questions please contact Loretta Browning by email at lbrowning@avondaleaz.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing.

Note: Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the City of Avondale, the authorized agent agrees (i) he/she has read the City’s Standard Terms and Conditions, as set forth on the City of Avondale website ([http:// www.avondaleaz.gov/government/departments/finance-budget](http://www.avondaleaz.gov/government/departments/finance-budget)), which are incorporated into and become a part of the company’s quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company’s offer by the City, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: _____ Date: _____
Printed Name: _____ Title: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____ Telephone No. _____

Quotations for amounts exceeding \$50,000 will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For City of Avondale Use Only)

The Contractor Offer is hereby accepted. The Contractor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

City of Avondale, an Arizona municipal corporation

_____ Date: _____
Cherlene Penilla, Acting City Manager

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR
COMMERCIAL PAINTING SERVICES

[Scope of Work and Fee Proposal]

(See following page(s).)

COMMERCIAL PAINTING SERVICES

Scope of Work and Fee Proposal

- I. **Scope of Work.** The intent of this Request for Quotations is to obtain firm-fixed-unit-price bids from qualified painting contractors who will be readily available to provide exterior and interior painting services at miscellaneous City buildings.

- II. **Project Requirements.**
 - A. All tools and equipment used in the performance of the work (i.e. brushes, rollers, sanders, drop cloths, sandpaper, hand tools, etc.) shall be provided by the Contractor and included in the hourly rate unit prices as overhead.
 - B. Contractor is responsible for all surface preparation to include scraping, sanding, caulking, etc., and the application of paint, stain, etc., so that the finished product has the appearance expected from a professional painting company
 - C. Contractor shall use materials compatible with existing materials that will ensure proper bonding and longevity of surfaces.
 - D. Contractor shall match existing finishes and colors unless otherwise directed by the City representative.
 - E. The City reserves the right to precisely specify the types of materials to be utilized. Substitutions may be used if approved by the City representative.
 - F. Contractor shall schedule work with the City's representative at least seventy-two (72) hours prior to the commencement of work. Once scheduled, Contractor shall adhere to the schedule unless authorization is otherwise provided by the City's representative to reschedule.
 - G. Contractor shall perform work in accordance with manufacturers' recommendations/guidelines or industry standards, whichever is higher, and provide the desired coverage and surface appearance; this includes, but is not limited to, wet and dry mil thickness, spread rates, dry times, recoat windows, and related systems procedures.
 - H. Weather Protection Contractor shall follow manufacturer's application guidelines for temperature and humidity.
 - I. Protection and Cleanup of Worksite
 - a) Contractor shall take all necessary, ordinary, and extraordinary precautions to ensure that all surfaces and fixtures within the work area that are not to be painted are protected; including, but not limited to, finished floors, glass, cabinets, tops, appliances, ceramic tile, bathroom fixtures, brick, concrete, rugs, carpeting, hardware, wallpaper, furniture, and naturally finished surfaces.
 - b) Contractor shall clean or cause to have cleaned, at the Contractor's expense, any paint applied to such surfaces and/or fixtures.
 - c) Contractor shall be responsible for proper disposal of all debris as a result of operations, including, but not limited to, empty cans, rags, rubbish, and other discarded paint materials.
 - d) Contractor shall maintain a safe and orderly worksite at all times. Accumulated debris shall not be allowed to create a safety hazard to staff or general public.
 - e) When using solvents for cleaning brushes or using other chemicals, the Contractor is required to capture or save the used chemicals for disposal as hazardous waste. The cost of disposal is entirely the responsibility of the Contractor. At no time shall the Contractor improperly dispose of solvents or chemicals by dumping them into the sewer system or on the ground.

**COMMERCIAL PAINTING SERVICES
Fee Proposal**

| A. | Personnel/Staff Title | Hourly Labor Rate | Extended Price (Number of Hrs. X Hr. Rate) | |
|-------------------------|--|---|---|----------------|
| 1 | | | | |
| 2 | | | | |
| DONNIE HALE PARK | | | | |
| B. | Item Description | Product #/Color or Approved Equal | Unit Price | Extended Price |
| 1 | -Primer & Paint Existing Interior and Exterior Brick Walls | Loxon Concrete Primer. Pro Industrial Urethane Enamel SG Sahara | | |
| 2 | -Primer & Paint Existing Open Deck Ceilings | Pro-Cryl Primer 1300 Series. Pro Industrial HP Acrylic SG Cover of Night. | | |
| 3 | -Primer & Paint Existing Metal Roof | Pro-Cryl B66-1300 Series. Pro Industrial HP Acrylic SG Cover of Night. | | |
| 4 | -Primer & Paint Welded Wire Mesh | Pro-Cryl Primer 1300 Series. Pro Industrial HP Acrylic SG Cover of Night. | | |

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|-----------|--|--|-------------------|-----------------------|
| 5 | -Primer & Paint New/Existing HM Doors | Pro-Cryl Primer 1300 Series Pro Industrial Urethane Enamel SG Bison Beige. | | |
| C. | Additional Items (Must Specify) | Product #/Color or Approved Equal | Unit Price | Extended Price |
| 6 | Other Material, Equipment, or Supplies: | | | |
| 7 | Other Material, Equipment, or Supplies: | | | |
| 8 | Other Material, Equipment, or Supplies: | | | |
| D. | Optional Bids to Donnie Hale Park | Product #/Color or Approved Equal | Unit Price | Extended Price |
| 9 | -Stucco Finish to the Exterior of Restroom Walls with Color | Color Match to Ext Paint | | |
| 10 | -Stucco Finish to the Exterior of Restroom Walls with No Color | Loxon | | |
| 11 | -Primer & Paint Swings Frame and Playground Canopy Steel Columns | P.I.Pre-Cat WB Epoxy | | |
| 12 | High-Solids Poly | Cement | | |
| | Additional Items (Must Specify) | Product #/Color or Approved Equal | Unit Price | Extended Price |
| 13 | Other Labor | | | |
| 14 | Other Material, Equipment, or Supplies: | | | |
| 15 | Other Material, Equipment, or Supplies: | | | |

References

Vendor shall provide, at a minimum three(3) references of work being performed within the past three (3) years, preferably for other public sector facilities. All references shall be for commercial work performed on comparable facilities with similar requirements. At least two (2) references shall be for commercial work performed more than \$10,000.

| | | | | | | |
|----|---|--|--|------------------|--|--|
| 1. | Company Name: | | | | | |
| | Address: | | | | | |
| | Contact Name: | | | Contact Title: | | |
| | Phone number: | | | Email Address: | | |
| | Date last project completed | | | Contract Amount: | | |
| | Description of services performed (including square footage completed): | | | | | |
| | | | | | | |
| | | | | | | |
| 2. | Company Name: | | | | | |
| | Address: | | | | | |
| | Contact Name: | | | Contact Title: | | |
| | Phone number: | | | Email Address: | | |
| | Date last project completed | | | Contract Amount: | | |
| | Description of services performed (including square footage completed): | | | | | |
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| | | | | | | |
| 3. | Company Name: | | | | | |
| | Address: | | | | | |
| | Contact Name: | | | Contact Title: | | |
| | Phone number: | | | Email Address: | | |
| | Date last project completed | | | Contract Amount: | | |
| | Description of services performed (including square footage completed): | | | | | |
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