



St. Johns River Water Management District

Michael A. Register, P.E., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • 386-329-4500 • www.sjrwmd.com

QUOTATION REQUEST

August 31, 2023

Potential Respondents

Re: Quote Request, 39162 - Maintenance of Supervisory Control and Data Acquisition (SCADA) Systems.

The St. Johns River Water Management District (District) is requesting quotations for the above referenced project from qualified firms who have experience in providing these services. This letter is forwarded to you as an invitation to provide a quote based on the Statement of Work (SOW) attached as (Exhibit 1). Contractor shall submit the attached Quote Cost Schedule (Exhibit 2), and Qualifications (Exhibit 3) to be considered. The quote shall include all labor, materials, insurance, and other related costs for the services described in the SOW.

The objective is to retain a contractor to provide Campbell Scientific SCADA system maintenance services, including troubleshooting/diagnostic support to identify and resolve issues as they are reported by District or detected during the annual on-site visit.

There are no scheduled site visits planned for this project, however, it is recommended that you contact the District's Project Manager to schedule a site visit. You may contact Matt Forhan, District's Project Manager at (904) 673-7841 or via email at mforhan@sjrwmd.com to schedule a site visit. Please provide at least a 24-hour notice to schedule.

Responses are due **before 3:00 p.m. on September 14, 2023**. It is preferred that all quotes be submitted as an attachment to an email addressed to Mark Morris at rmmorris@sjrwmd.com. **Please reference quote number 39162 in subject line on any and all emailed correspondence.**

Minimum Qualifications:

Respondents must meet the minimum qualifications below and all supporting documentation must be submitted with the response to this quotation request:

1. Proof of firm's ability to do business in the state of Florida. *(Respondent-provided documentation must be included with quote response.)*
2. Respondent must have successfully completed at least two projects of a similar nature (refer to the tasks outlined in the SOW) in the past three years by the individual, firm, or project manager assigned to the project. *(District-provided form, Qualifications - Similar Projects Form)*
3. Respondent must have at least three years of experience on projects similar to those described in the SOW. *(District-provided form, Qualifications - Similar Projects Form)*

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4. Respondent shall provide a minimum of two references. No more than one reference shall be from the similar projects listed. Not more than one reference shall be from the District. If a District project is cited, do not request a letter from District staff. (*District-provided form, Qualifications – Client References Form*)

Once quotes are received, staff will review each quote and will make a recommendation for award based on the lowest respondent that meets all the qualifications of this quote request.

The District is a political subdivision of the state of Florida, whose boundaries cover all or portions of 18 counties, and is tax exempt (Tax ID No. 85-8012643710C-3; expires March 31, 2028). Respondent shall provide an estimate of all applicable taxes and fees in its quote, including a list of taxes and fees that fall under the District's exemption.

Opening of Quotes

1. The Florida Public Records Act, §119.071(1)(b), Fla. Stat., exempts sealed quotes from inspection and copying until such time as the District provides notice of an intended decision pursuant to §120.57(3)(a), Fla. Stat., or until 30 days after opening of quotes, whichever is earlier. This exemption is not waived by the public opening of quotes.
2. Unless otherwise exempt, Respondent's quote is a public record that is subject to disclosure upon expiration of the above exemption. If any information submitted with the Quote is a trade secret as defined in §812.081, Fla. Stat., and exempt from disclosure pursuant to §815.04, Fla. Stat., Respondent must clearly identify any such material as "CONFIDENTIAL TRADE SECRET" in its submittal and explain the basis for such exemption. The District reserves the right, in its sole judgment and discretion, to reject a submittal for excessive or unwarranted assertion of trade secret confidentiality and return the submittal to Respondent.
3. Respondents shall bear all costs associated with preparing and submitting responses to this Quote Request. The District will, in no way, be responsible for these costs, regardless of the conduct or outcome.

Inquiries and Addenda

1. District staff are not authorized to orally interpret the meaning of the Quote Request package, or correct any apparent ambiguity, inconsistency, or error therein. In order to be binding upon the District, the interpretation or correction must be given by the Procurement Specialist and must be in writing. The Procurement Specialist may orally explain the District's procedures and assist Respondents in referring to any applicable provision in the Quote Request documents, but the Respondent is ultimately responsible for submitting the quote in the appropriate form and in accordance with written procedures.
2. Every request for a written interpretation or correction must be received at least nine days prior to opening of quotes in order to be considered. Requests must be submitted by email to rmmorris@sjrwmd.com. Interpretations, corrections, and supplemental instructions will be communicated by written addenda to this solicitation posted by Onvia DemandStar to all prospective Respondents (at the respective addresses furnished for such purposes) not later than five days prior to the date fixed for the Quote Request opening.
3. Submission of a quote constitutes acknowledgment of receipt of all addenda. Quotes will be construed as though all addenda had been received. Failure of the Respondent to receive any addenda does not relieve Respondent from any and all obligations under the quote, as submitted. All addenda become part of the Agreement.

Award Procedures

1. Section 286.0113, Fla. Stat., exempts from being open to the public, any portion of a meeting at which: (1) a negotiation with a Respondent is conducted pursuant to a competitive solicitation; (2) a Respondent makes an oral presentation as part of a competitive solicitation; (3) a Respondent answers questions as part of a competitive solicitation; or (4) negotiation strategies are discussed. Also, recordings of, and any records presented at, the exempt meeting are exempt from §119.07(1) and §24(a), Art. I of the State Constitution (Public Records) until such time as the District provides notice of an intended decision or until 30 days after opening the Quotes or final replies, whichever occurs earlier. A complete recording shall be made of any portion of an exempt meeting. No portion of the exempt meeting may be held off the record.

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2. Pursuant to §286.0113 Fla. Stat., if the District rejects all quotes and concurrently provides notice of its intent to reissue the competitive solicitation, the recording and any records presented at any exempt meeting shall remain exempt from §119.07(1) and §24(a), Art. I of the State Constitution (Public Records) until such time as the District provides notice of an intended decision concerning the reissued competitive solicitation or until the District withdraws the reissued competitive solicitation. A recording and any records presented at an exempt meeting are not exempt for longer than 12 months after the initial District notice rejecting all quotes.
3. The District will examine the quotes to determine completeness. Obvious mismatches with regard to technical or commercial requirements will be rejected at this time.
4. If two or more quotes are equal in all respects, the Agreement will be awarded as follows: (1) to the Respondent that certifies compliance with §287.087, Fla. Stat., via the Drug-Free Workplace Form; or (2) by lot.
5. In the event the Successful Respondent(s) fail to enter into the Agreement or the Agreement with said Respondent is terminated within 90 days of the effective date, the District reserves the right to negotiate with the other Respondents in ranked order, if available, and award an Agreement.
6. All Respondents will be notified of the District's intent to award or decision to award the Agreement. For the purpose of filing a protest under §120.57(3), Fla. Stat., the time period will commence as provided in "Notices and Services Thereof."

Disqualification of Respondents

Any of the following causes will be considered as sufficient grounds for disqualification of a Respondent and rejection of the Quote:

1. Contacting a District employee or officer other than the procurement specialist assigned to this solicitation action, about any aspect of this Quote Request before the notice of intended decision is posted.
2. Submission of more than one quote response for the same subject matter by an individual, firm, partnership, or corporation under the same or different names;
3. Evidence of collusion among Respondents;
4. Submission of materially false information with the Quote;
5. Information gained through checking of references or other sources which indicates that Respondent may not successfully perform the Work;
6. Respondent is failing to adequately perform on any existing contract with the District;
7. Respondent has defaulted on a previous contract with the District;
8. The evidence submitted by Respondent, or the District's investigation of Respondent, fails to satisfy the District that Respondent is properly qualified to carry out the obligations of the Agreement in a manner acceptable to the District and within the time period specified;
9. Any other cause that is sufficient to raise doubt regarding the ability of a Respondent to perform the Work in a manner that meets the District's objectives for the Work.

Rejection of Quote

1. Quotes must be emailed to the specified location and received during the time specified on page 1 in order to be considered timely. Untimely quotes will not be considered. Quotes will be considered irregular and may be rejected if they show material omissions, alterations of form, additions not called for, conditions, limitations, unauthorized alternate quotes, or other material irregularities. The District may consider incomplete any quote not prepared and submitted in accordance with the provisions specified herein, and reserves the right to waive any minor deviations or irregularities in an otherwise valid Quote.

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2. The District also reserves the right to reject any and all quotes when it determines, in its sole judgment and discretion that, it is not in its best interest to award the agreement.

Public Entity Crimes/Discriminatory Vendors

In accordance with §287.133 and §287.134, Fla. Stat., a person or affiliate who has been placed on the convicted or discriminatory vendor lists following a conviction for a public entity crime or placement on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or Contractor under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017 for CATEGORY TWO (\$35,000) for a period of 36 months following the date of being placed on the convicted or discriminatory vendor lists.

Diversity

The District is committed to the opportunity for diversity in the award and performance of all procurement activities. The District encourages its primary respondents to make a good faith effort to ensure that women and minority-owned business enterprises (W/MBE) are given the opportunity for maximum participation as second and lower tier participants. The District will assist Respondents by sharing information on W/MBEs to encourage their participation.

Notices and Services Thereof

1. The District will publish notice of specifications and criteria, including addenda, intended agency decisions, or other matters pertinent to this solicitation on Onvia DemandStar at *DemandStar.com*. Onvia DemandStar may also be accessed through the District's website at *sjrwm.com*.
2. Notices that are posted on Onvia DemandStar are deemed received at 8:00 a.m. on the next business day following the date posted. Notices will be posted for a minimum of 72 hours following the time at which they are deemed received. The time period for filing a Notice of Protest pursuant to §120.57(3), Fla. Stat., and Rule 28-110.003, Fla. Admin. Code, commences at the time notices are deemed received.
3. As a courtesy to Respondents, the District may send copies of the notices of intended agency decisions via email to the address provided by Respondent. This courtesy communication neither constitutes official notice nor vary the times of receipt set forth above.

Protest Procedures

1. Pursuant to §120.57(3), Fla. Stat., and Rule 28-110.003, Fla. Admin. Code, any person adversely affected by the procurement methodology described herein, or the specifications or criteria, including addenda, must file a Notice of Protest within 72 hours after receipt of the solicitation documents or addenda.
2. Pursuant to §120.57(3), Fla. Stat., and Rule 28-110.003, Fla. Admin. Code, any person adversely affected by a District decision or intended decision to award a contract, or to reject all bids, proposals, or qualifications, must file a Notice of Protest within 72 hours after receipt of the decision or intended decision.
3. Pursuant to §120.57(3), Fla. Stat., and Rule 28-110.004, Fla. Admin. Code, the protester must also file with the District Clerk a Formal Written Protest within ten days after the date the Notice of Protest is filed with the District. The Formal Written Protest must state with particularity the facts and law upon which the protest is based.
4. Pursuant to §287.042(2)(c), Fla. Stat., any person who files an action protesting the decision or intended decision must post with the District Clerk at the time of filing the formal written protest a bond, cashier's check, or money order made payable to the St. Johns River Water Management District in an amount equal to one percent (1%) of the estimated contract amount.
5. No additional time will be added for mailing. All filings must comply with Rule 28-106.104, Fla. Admin. Code, and must be addressed to and received by the District Clerk at the District Headquarters in Palatka, Florida within the prescribed time periods. The District will not accept as filed any electronically transmitted facsimile pleadings, petitions, Notice of Protest, or other documents. Failure to file a protest within the time prescribed in §120.57(3), Fla. Stat., or failure to post the bond or other security required by law within the time allowed for filing a bond will constitute a waiver of proceedings under chapter 120, Fla. Stat. Mediation under §120.573, Fla. Stat., is not available.

Thank you for your consideration of this request.

Exhibit 1 – Statement of Work/Site Map

Exhibit 2 – Cost Schedule

Exhibit 3 – Qualifications: Documentation Form

Exhibit 4 – Insurance Requirements

Attachment A – Annual On-Site Visit Form

EXHIBIT 1 - STATEMENT OF WORK

MAINTENANCE OF DISTRICT SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEMS

I. INTRODUCTION/BACKGROUND

The St. Johns River Water Management District (District) requires a contractor (Contractor) for the purpose of performing annual maintenance/quality-assurance (QA) inspections and periodic troubleshooting, maintenance, and support of their Campbell Scientific-based SCADA systems. These systems are utilized for the remote operation of their major flood control systems in both the Upper Ocklawaha River and Upper St. Johns River basins. District staff remotely monitor and operate these structures.

The District strives to have existing Campbell Scientific CR1000/X-based systems maintained in a fully functional state (barring natural disasters). To meet this objective, the District is requiring a Contractor to inspect these structures annually and to service/maintain/troubleshoot them when requested. This includes but is not limited to work associated with programming, mechanical, electrical and electronic components of the system associated with remote operations.

Systems are powered by commercial electricity backed up with on-site generators, on-site solar arrays with battery banks, or on-site generator only. Systems are regularly remotely monitored using Campbell's LoggerNet software and Trihedral's VTSCADA interface.

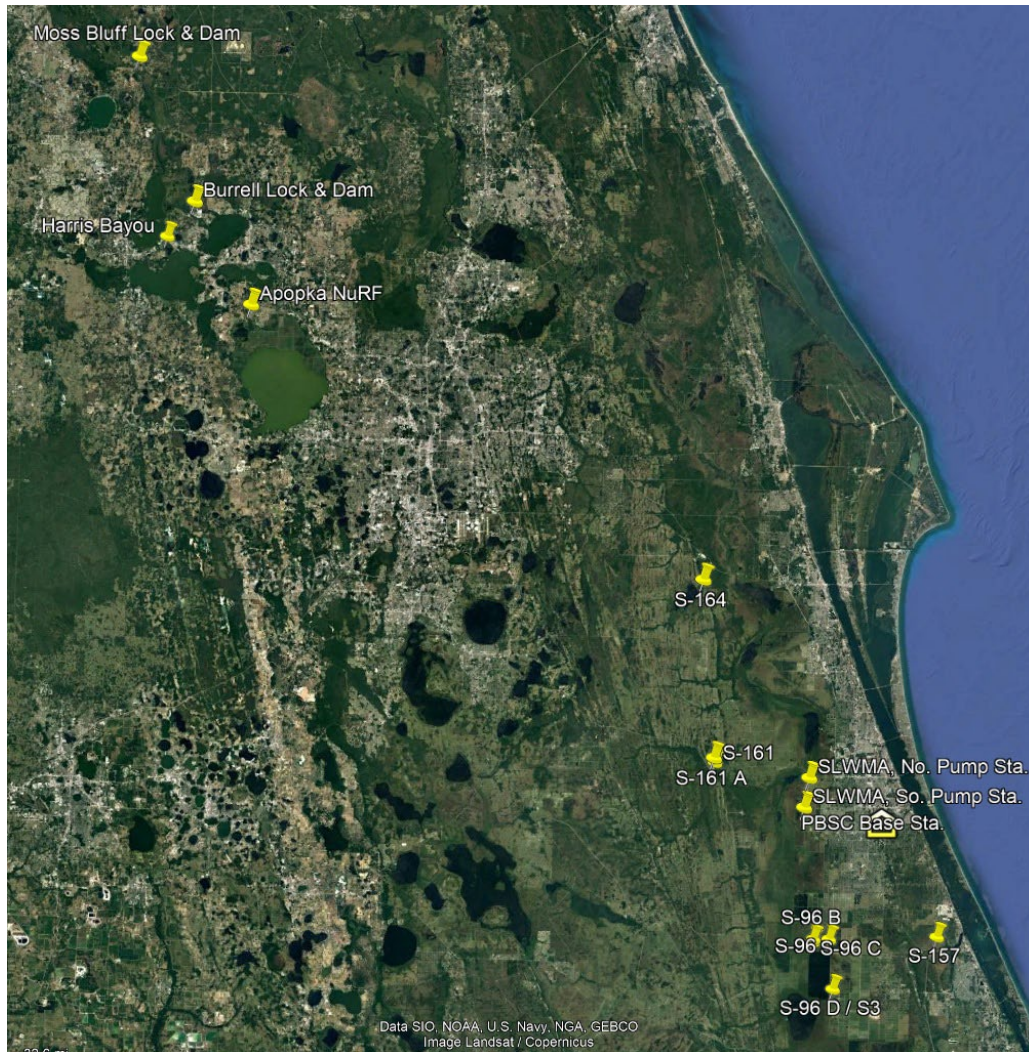
Generally, sites consist of a building (control/generator room) adjacent to the flood control gates, although some are stand-alone enclosures on external-support structures. All sites are secured by locked gates, but Contractor will be granted access at all times for the purposes of performing the necessary services. Table 1 and Figure 1 below show sites where remote operation exists for the purpose of gate and pump control.

Table 1

#	COUNTY	STRUCTURE	GATES	PUMPS
1	Marion	Moss Bluff	4	
2	Lake	Harris Bayou	2	
3	Lake	Burrell Dam	6	
4	Lake	NuRF	2	
5	Brevard	S-96	2	
6	Brevard	S-96B	1	
7	Indian River	S-96C	1	
8	Indian River	S-96D / S-3	4	
9	Brevard	S-157	3	
10	Osceola	S-161A	4	
11	Osceola	S-161	2	
12	Osceola	S-164	3	
13	Brevard	SLWMA North PS		3
14	Brevard	SLWMA South PS		5

MAP OF DISTRICT REMOTELY CONTROLLED SITES

Figure 1



II. OBJECTIVE

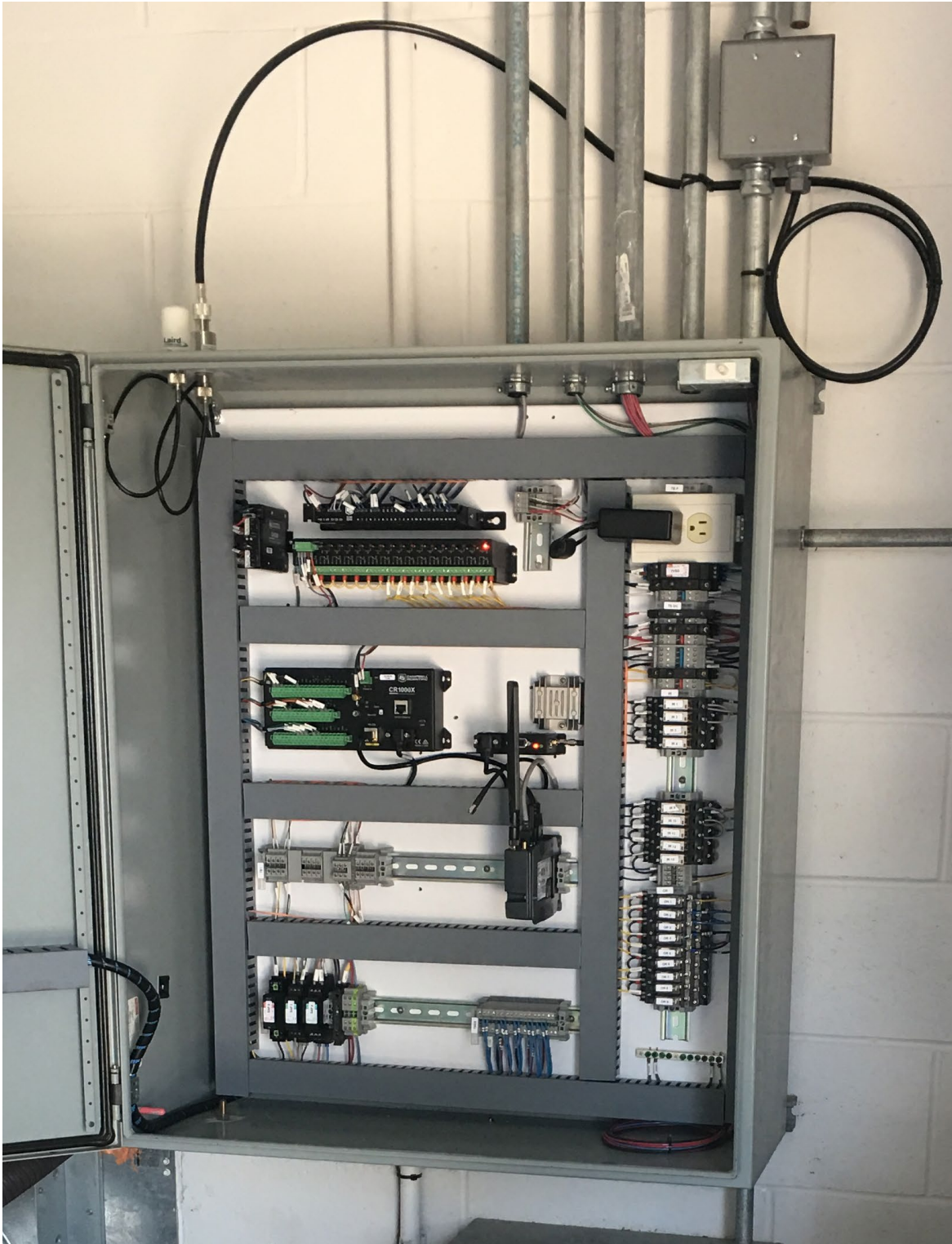
The District is seeking to retain a contractor to provide Campbell Scientific SCADA system maintenance services, including troubleshooting/diagnostic support to identify and resolve issues as they are reported by District or detected during the annual on-site visit. Contractor must be able to perform gate calibrations and verifications of gate positions, modifying programs as needed to resolve any discrepancies found. For more detailed information, see Tasks below.

In addition, periodic work off-site (typically programming) work may be required to maintain and support the remotely operated systems.

III. EXISTING EQUIPMENT

All sites are equipped with Campbell installations of either CR1000 or CR1000X loggers (see Figure 2). All components of both systems are to be maintained for remote operations purposes. The components include, but are not limited to, those identified on the *Annual On-Site Visit Form* (see Attachment A).

Figure 2
CR1000X panel box inside a structure control room.



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Most gate position indicators are Celesco string potentiometers, generally housed above the structures in covered boxes (see Figure 3). These are affixed to the moving members of the structure and relay gate positions to the loggers. The Celesco units are mounted on electrically-driven gate systems.

Some gates are operated by Limitorque or EIM motor actuators, some of which also act as gate position sensors. Contractor is responsible for troubleshooting sufficiently to positively identify the actuators as the source of the problem, but District has existing arrangements with actuator contractors to service those units. It is not required for Contractor solicited here to repair the actuators, but the Contractor must be able to integrate and calibrate gate position readings from the actuators as needed/requested.

Figure 3

Typical Celesco Unit installation atop a Drum & Cable structure



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The primary communication network uses one to two cellular systems that both the SCADA host and the RTUs take advantage of. The secondary communication network is comprised of a radio RF system for transmitting gate position information to and receiving water level information from a second Campbell-based system at most sites. Other than ensuring successful transmission and receiving of data, these secondary systems are not part of this contract (they are maintained by District staff).

IV. TASKS

For this project, the Contractor shall complete the following tasks:

TASK 1 – ANNUAL ON-SITE VISITS:

During the Annual On-Site Visits, the Annual On-Site Visit Form (Attachment A) shall be referenced and completed. Submittal of the completed forms to the District can be in scanned or digital format. At a minimum, the following maintenance tasks are to be accomplished for the annual on-site visit:

- a. Schedule visits with the District Project Manager (PM). These will generally be scheduled between March and April of each year of the Contract.
- b. Complete the *Annual On-Site Visit Form*
- c. Check and clean gate position sensor units as needed.
- d. Calibrate gate position sensor units to ensure accurate positions (+/- 0.05') are displayed appropriately in District's Campbell LoggerNet and VTSCADA interfaces. Accuracy is determined by comparing to actual gate position, staff gauges or measurement tapes (tapes are affixed to culvert screw covers). Note calibrations changes on *Annual On-Site Visit Form* (see Attachment A).
- e. Replace all desiccants.
- f. Check all charging systems for proper voltage delivery to equipment.
- g. Remove all insect and pest waste/residues/nests (as they affect proper sensor operations).
- h. Clean all solar panels.
- i. Inspect all antennas for secure mounting and placement.
- j. Any other items not listed that could or will affect the operation of any remote system components.

Additional maintenance items not listed must be brought to the Project Managers attention if they impact proper functions of any remotely-operated-site components. A report for each system visited shall be summarized on the *Annual On-Site Visit Form* (see Attachment A), identifying any observed deficiencies, malfunctions, or repairs required, and submitted to the District following Annual visits.

Maintenance of the generators at each site shall not be the responsibility of the contractor, except for the components that relate to the remotely operated systems. PM shall call the generator manufacturer/servicer for specific repair issues.

TASK 2 - UNSCHEDULED ON-SITE VISITS:

These visits can be requested by PM at any time for any maintenance issues deemed appropriate by the District, to ensure uninterrupted service of the remotely operated systems. The Contractor shall respond within 48 hours of Visit request and repair malfunctions within 72 hours of said request. District Project Manager (PM) often has the flexibility to extend the 72-hour window, depending on the nature and urgency of the situation. Contractor may request an extension, but approval is not guaranteed, and is fully at the discretion of PM.

TASK 3 - EMERGENCY ON-SITE VISITS:

These visits can be requested by PM at any time for any maintenance issues deemed appropriate by the District, to ensure uninterrupted service of the remotely operated systems. The responsibilities of an emergency vs. unscheduled visit are identical, except Contractor must respond and perform a site visit,

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including necessary troubleshooting and repairs, within 24 hours. This does not require the Contractor to maintain inventory of all components. If Contractor identifies a defective component requiring replacement that is not stocked by District and is not locally commercially available, Contractor is to notify PM. This will satisfy the time-sensitive requirement until/unless District procures the replacement component.

TASK 4 – SCHEDULED OFF-SITE SUPPORT:

Contractor shall perform the work required (typically programming changes) as requested to maintain system operations. The work will be coordinated and scheduled by the PM. This may be used for any maintenance issues deemed necessary by the District to continue uninterrupted service of the remotely operated systems.

V. TIME FRAMES AND DELIVERABLES

Annual On-Site Visit Forms (see Attachment A) shall be submitted within 7 days of completing Annual On-Site Visits. Submittal of the completed *Annual On-Site Visit Forms* to the District can be (and is preferred) in scanned/digital format.

VI. PROJECT BUDGET AND COST SCHEDULE

For satisfactory performance of the Work, the District agrees to compensate Contractor in accordance with the contract terms and cost schedule below (to be determined):

	Task	Quantity	Cost each	Total
1	Annual On-Site Visit	1 per year	TBD	TBD
2	Unscheduled On-Site Visits (daily rate)	4 days (estimated)	TBD	TBD
3	Emergency On-Site Visits (daily rate)	1 day (estimated)	TBD	TBD
4	Unscheduled Off-Site Support (hourly rate)	16 hours (estimated)	TBD	TBD
			Sum Total	TBD

VII. PROJECT MANAGER

Matt Forhan, Professional Engineer
 Bureau of Operations and Maintenance
 Office: 386-643-1974
 Cell: 904-673-7841
 Email: mforhan@sjrwmd.com

Exhibit 2– Cost Schedule
(This form must be included with quote submittal)

DUE BY 3:00 PM, TUESDAY, SEPTEMBER 12, 2023

The Quote will be awarded to the responsive, responsible bidder that submits the lowest total cost for the entire project, which shall include all labor, equipment, materials, insurance, and other related costs for the services described in the attached Statement of Work.

Task		Quantity	Cost each	Total
1	Annual On-Site Visit	1 per year		
2	Unscheduled On-Site Visits (daily rate)	4 days (estimated)		
3	Emergency On-Site Visits (daily rate)	1 day (estimated)		
4	Unscheduled Off-Site Support (hourly rate)	16 hours (estimated)		
		Sum Total		

I HEREBY ACKNOWLEDGE, as Respondent's authorized representative, that I have fully read and understand all terms and conditions as set forth in this quote request and upon award of such quote, shall fully comply with such terms and conditions.

Respondent (firm name)

Address

Email address

Typed name and title

Telephone number

Signature

Date

EXHIBIT 3 - QUALIFICATIONS – GENERAL

(This form to be included in quote submittal)

As part of the quote request, Respondent shall complete the following so that the District can determine Respondent's ability and experience regarding the proposed request.

Name of Respondent:

Year company was organized/formed: _____

Number of years Respondent has been engaged in business under the present firm or trade name:

Total number of years Respondent has experience in similar work described in the Statement of Work:

Has Respondent previously been engaged in the same or similar business under another firm or trade name? If so, please describe each such instance.

Has Respondent ever been adjudicated bankrupt, initiated bankruptcy, or been the subject of bankruptcy proceedings on behalf of the current entity submitting this bid or a prior entity that Respondent substantially operated or controlled? If yes, please describe the nature and result of those proceedings and the entity involved.

Describe the background/experience of the person or persons who will be primarily responsible for directing the Work that will be performed pursuant to this bid. This inquiry is intended to encompass the project manager and/or superintendent who will be engaged on a daily basis in directing performance of the Work.

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QUALIFICATIONS — SIMILAR PROJECTS

(This form must be included with quote submittal)

Respondent must have successfully completed at least two projects of a similar nature (refer to the tasks outlined in the attached Statement of Work) in the past three years by the individual, firm, foreman or project manager assigned to the project.

Completed Project 1:

Agency/Company: _____

Current contact person at Agency/Company: _____

Telephone: _____ Email: _____

Address of Agency/Company: _____

Name of Project: _____

Equipment Operator: _____

Project description: _____

Project Value: _____ Start date: _____ Completion date: _____
(month/year) (month/year)

Name(s) of assigned personnel:

Project Manager: _____

Others: _____

Completed Project 2:

Agency/Company: _____

Current contact person at Agency/Company: _____

Telephone: _____ Email: _____

Address of Agency/Company: _____

Name of Project: _____

Equipment Operator: _____

Project description: _____

Project Value: _____ Start date: _____ Completion date: _____
(month/year) (month/year)

Name(s) of assigned personnel:

Project Manager: _____

Others: _____

QUALIFICATIONS — CLIENT REFERENCES

(This form must be included with quote submittal)

Respondent shall provide a minimum of two references. No more than one reference shall be from the similar projects listed. Not more than one reference shall be from the District. If a District project is cited, do not request a letter from District staff. (For similar projects listed above, simply state "Similar Project No. ____.")

Client Reference 1:

Agency/company: _____

Current contact person at agency/company: _____

Telephone: _____ Fax: _____ E-mail: _____

Agency/Company Address: _____

Name of project: _____

Description: _____

Project value: _____ Project manager: _____

Client Reference 2:

Agency/company: _____

Current contact person at agency/company: _____

Telephone: _____ Fax: _____ E-mail: _____

Agency/Company Address: _____

Name of project: _____

Description: _____

Project value: _____ Project manager: _____

ATTACHMENT A — ANNUAL ON-SITE VISIT FORM

Annual On-Site Visit Form		
Site Name:	District Staff: _____	
Date/Time:	_____	
Contractor's Inspector:	_____	
Campbell Model:	CR1000 CR1000X	Condition:
OS ver.:		Lithium Battery:
CD16:		Relays:
Comments:		
OTHER		
Cell Modem:		Transfer Switch:
Antenna(s):		Antenna(s):
Cable(s):		Power Supply:
Door switch(s):		Dessicants (dated):
Main Cabinet(s):		Breakers:
Comments:		
Battery Box		
Voltage(s):		Last Replaced:
Comments:		
Celescopes / Other Gate Position Sensors		
Inspected:		Cleaned:
Wires Pull Smooth:		SCADA Confirmation:
Comments:		
Generators		
Inspected:		Operated: Manually Remotely Not
Transfer OK:		SCADA Confirmation:
Comments:		
VT Scada Displays		
Gate 1 Position:	Gate 1 Motion:	Upstream Primary:
Gate 2 Position:	Gate 2 Motion:	Upstream Redundant:
Gate 3 Position:	Gate 3 Motion:	Downstream Primary:
Gate 4 Position:	Gate 4 Motion:	Downstream Redundant:
Gate 5 Position:	Gate 5 Motion:	Flow:
Gate 6 Position:	Gate 6 Motion:	Verizon Comm:
Local:	Commercial Power Status:	AT&T Comm:
Remote:	Generator Status:	ATS Selector:
Battery:	Intrusion Switch: Cabinet Bldg.	
Other Comments/Recommendations/Concerns:		
Form 8/11/2023		

ATTACHMENT B — INSURANCE REQUIREMENTS

Contractor shall acquire and maintain until completion of the Work the insurance coverage listed below, which constitutes primary coverage. Contractor shall not commence the Work until the District receives and approves Certificates of Insurance documenting required coverage. **Contractor's General Liability policy shall include Endorsement CG 20 10 04 13, or equivalent, naming the St. Johns River Water Management District (the "District") as Additional Insured.** All required policies shall include:

(1) endorsement that waives any right of subrogation (Endorsement 24 04 05 09, or equivalent) against the District for any policy of insurance provided under this requirement or under any state or federal worker's compensation or employer's liability act; (2) endorsement to give the District no less than 30 days' notice in the event of cancellation or material change. Certificates of Insurance must be accompanied by copies of the requested endorsements.

Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the District. Approval will not be unreasonably withheld. Contractor is responsible for any deductible or self-insured retention. Insurance must be placed with insurers having an A.M. Best rating of A-V or greater. District receipt of insurance certificates providing less than the required coverage does not waive these insurance requirements.

Workers' Compensation Insurance. Workers' compensation and employer's liability coverage, including maritime workers' compensation, if applicable, in not less than the minimum limits required by Florida law. If Contractor claims an exemption from workers' compensation coverage, Contractor must provide a copy of the Certificate of Exemption from the Florida Division of Workers' Compensation for all officers or members of an LLC claiming exemption who will be participating in the Work. In addition, Contractor must provide a completed District "Affidavit (Non-Construction)" for non-construction contracts.

General Liability. Commercial General Liability Insurance on an "Occurrence Basis," with limits of liability for each occurrence of not less than \$1,000,000 for personal injury, bodily injury, and property damage, with an aggregate of \$2,000,000. Coverage shall include: (1) contractual liability, (2) products and completed operations, (3) independent contractors, and (4) property in the care, control, or custody of the Contractor. Extensions shall be added, or exclusions deleted to provide the necessary coverage.

Automobile Liability. \$100,000/\$300,000/\$100,000