



**Water Department**  
**P.O. Box 99 / Raton, New Mexico 87740 / (575) 445-3861**

**BID NOTICE**

SEALED COMPETITIVE BIDS WILL BE RECEIVED UNTIL 2:00 P.M. TUESDAY, JANUARY 14, 2020 AT THE OFFICE OF THE GENERAL MANAGER, RATON WATER WORKS, 224 SAVAGE AVENUE, P.O. BOX 99, RATON, NEW MEXICO FOR:

**WATER TREATMENT CHEMICALS**

SPECIFICATIONS AND OTHER INFORMATION CAN BE OBTAINED AT THE OFFICE OF THE GENERAL MANAGER, RATON WATER WORKS OR ON THE CITY OF RATON WEBSITE AT WWW.RATONNM.GOV

RATON WATER WORKS RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL TYPES SPECIFIED IN THE BID REQUEST, OR TO ISSUE A PURCHASE ORDER FOR ANY PART THEREOF, AS IS DEEMED TO BE IN THE BEST INTEREST OF THE CITY OF RATON, NEW MEXICO.

DATED THIS 9<sup>TH</sup> DAY OF DECEMBER, 2019

THANK YOU,

TERRY SYKES  
GENERAL MANAGER  
RATON WATER WORKS

**RATON WATER WORKS  
CITY OF RATON, WATER DEPARTMENT  
PO BOX 99, RATON, NM 87740  
REQUEST FOR COMPETITIVE SEALED BIDS**

**Date: DECEMBER 9, 2019**

**THIS IS NOT AN ORDER**

Bids will be received until **2:00 P.M. ON TUESDAY, JANUARY 14, 2020** at the office of the General Manager, P.O. Box 99, 224 Savage Avenue, Raton, New Mexico 87740. Bids are requested for furnishing the items described below, consisting of materials and/or services in accordance with terms set forth herein. Raton Water Works reserves the right to waive technicalities, accept or reject any or all bids and to issue a purchase order for any part thereof, as deemed to be in the best interest of the City of Raton. Delivery shall be F.O.B. Raton, New Mexico. Raton Water Works reserves the right to increase or decrease bid quantities by one hundred percent (100%), with no change in unit price.

The following bid invitation is for water treatment chemicals. All chemicals must be AWWA certified by potable water use. **BIDDERS DO NOT HAVE TO BID ON EVERY CHEMICAL.**

All chemicals to be delivered upon 7 days notice. Delivery Monday through Friday from 8:00 AM to 3:00 PM, only. All drums and 150 lb cylinder deliveries must be made with a power lift gate on truck. Empty returnable chlorine, chlorite and caustic soda cylinders and drums must be picked up monthly.

Award will be based on the lowest bid received for each chemical. **PRICES SHALL BE FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.** Prices shall include delivery and applicable demurrage. **All charges must be included in bid item. No additional surcharges or fees will be allowed.**

CHLORINE

Delivered as needed

15,000 LBS-Price per pound in 150 lb. cylinders \_\_\_\_\_/lb.

LIQUID ALUM – AL<sub>2</sub>SO<sub>4</sub> – ALUMINUM SULFATE

25,000 gallons delivered as needed in 3,700-gallon shipments in clean, pressurized tanker trucks, minimum 48.5% solution of AL<sub>2</sub>SO<sub>4</sub> specific gravity = TO 1.33

Price per dry ton delivered \_\_\_\_\_/dry ton.

LIQUID SODIUM CHLORITE 25% SOLUTION – NaClO<sub>2</sub>

1,000 gallons delivered as needed in 55-gallon drums. Solution must be 25% by weight and suitable for chlorine dioxide generation equipment. Price per pound based upon disposable or returnable drums.

Price per pound in 4 – 55-gallon drum shipment, inclusive \_\_\_\_\_/lb.

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LIQUID CAUSTIC SODA (SODIUM HYDROXIDE) – 50% SOLUTION

2,750 gallons delivered as needed in 55-gallon drums. Solution must be 50% by weight and suitable for drinking water treatment. Price per pound based upon disposable or returnable drums.

Price per pound in 8 - 55-gallon drum shipment, inclusive \_\_\_\_\_/lb.

RESPECTFULLY SUBMITTED,

\_\_\_\_\_  
NAME OF BIDDER COMPANY

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

**PLEASE MARK OUTSIDE OF BID ENVELOPE “SEALED BID: JANUARY 14, 2020  
WATER TREATMENT CHEMICALS”.**

## CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, Sections 13-1-28, et seq., NMSA 1978 and NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body may cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

**THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.**

The following definitions apply:

**“Applicable public official”** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**“Campaign Contribution”** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official’s behalf for the purpose of electing the official to statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**“Family member”** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

**“Pendency of the procurement process”** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**“Prospective contractor”** means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

**“Representative of a prospective contractor”** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: \_\_\_\_\_  
(Completed by State Agency or Local Public Body)

**DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:**

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_  
\_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Nature of Contribution(s) \_\_\_\_\_  
\_\_\_\_\_

Purpose of Contribution(s)

\_\_\_\_\_  
\_\_\_\_\_

(Attach extra pages if necessary)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)

**--OR--**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE** to an applicable public official by me, a family member or representative.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (Position)

# Resident Veterans Preference Certification

\_\_\_\_\_ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

**Please check one box only**

- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.
- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$1M but less than \$5M allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.
- I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$5M allowing me the 7% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

\_\_\_\_\_  
(Signature of Business Representative)\*      (Date)

\*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.