

OFFICE OF THE SULLIVAN COUNTY TN PURCHASING AGENT

3411 HIGHWAY 126-SUITE 201, BLOUNTVILLE, TN 37617-0569

PHONE 423/323-6400

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| REQUEST FOR PROPOSAL/TERM CONTRACT # <b>1312000068(CL)</b>                                   |
| CONTRACT PERIOD EFFECTIVE: <u>JULY 1<sup>ST</sup> 2019 THROUGH JUNE 30<sup>TH</sup> 2020</u> |
| COMMODITY/SERVICE DESCRIPTION: <u>Petroleum Products</u>                                     |
| BID OPENING DAY/TIME <u>Thursday, June 20, 2019</u> (2:00pm)                                 |
| SULLIVAN COUNTY USER DEPARTMENT(S) <u>Various</u>  |

EACH RFP/TERM CONTRACT RESPONSE MUST BE RETURNED IN A **SEALED ENVELOPE** VIA MAIL, COURIER OR IN PERSON. **PHONE, FAX OR ELECTRONIC RESPONSES ARE NOT ACCEPTABLE!** RESPONSES WILL BE ACCEPTED BY THE PURCHASING AGENT ONLY UNTIL THE DAY/TIME DESIGNATED ABOVE, AT WHICH TIME THEY WILL BE PUBLICLY OPENED. RESPONSES MUST CLEARLY IDENTIFY THE RFP/TERM CONTRACT NUMBER ON THE OUTSIDE OF THE ENVELOPE, BE PRESENTED IN ORIGINAL FORMAT, BE COMPLETED IN TOTALITY AND BEAR THE HANDWRITTEN SIGNATURE OF A DULY AUTHORIZED COMPANY REPRESENTATIVE. FAILURE TO COMPLY WITH THE RFP PREREQUISITE WILL BE CAUSE TO DISQUALIFY SAME. LATE RESPONSES WILL ARE NOT ACCEPTABLE!

SUBMISSION OF THIS TERM CONTRACT RESPONSE VERIFIES VENDOR'S ACCEPTANCE OF THE RFPs LANGUAGE, REQUIREMENTS AND THE GENERAL PROCUREMENT TERMS AND CONDITIONS FORM #GPTC1004-14.

NOTE: IF FORM #GPTC1004-14 IS OMITTED IN THIS RFP REQUEST, WE HAVE THE APPROPRIATE SIGNED DOCUMENTS FROM YOUR COMPANY (A DUPLICATE IS NOT NECESSARY UNLESS INFORMAITON HAS CHANGED SINCE LAST SUBMITTAL). IF FORM #GPTC1004-14 IS ENCLOSED WITH THIS RFP SOLICITATION, PLEASE SIGN AND RETURN THE APPROPRIATE PAGES WITH YOUR RFP REPONSE.

UNIT PRICES FOR GOODS/SERVICES SHALL BE QUOTED "NET 30 DAYS" AND SHALL INCLUDE ALL SHIPPING, HANDLING, FREIGHT AND/OR ANY OTHER COSTS ASSOCIATED TO EITHER DELIVERY TO SULLIVAN COUNTY LOCATION, PICKED UP AT VENDOR'S BUSINESS LOCATION AND/OR BOTH (AS DESIGNATED). ADDITIONAL DELIVERY, LOADING/UNLOADING CHARGES AND/OR ANY OTHER CHARGES/SURCHARGES WILL NOT BE AUTHORIZED DURING THE CONTRACT PERIOD, UNLESS WRITTEN PERMISSION IS GRANTED BY THE PURCHASING AGENT. AWARDS MAY BE DETERMINED PER UNIT (LINE ITEM) AND/OR AS A TOTAL (WHOLE) AWARD; WHICHEVER IS IN THE BEST INTEREST OF SULLIVAN COUNTY. PRICE INCREASES WILL NOT BE CONSIDERED UNTIL AFTER AUGUST 1<sup>ST</sup> 2019. IF AN ESCALATION CLAUSE IS TO BE CONSIDERED AFTER THAT DATE, VENDOR IS REQUIRED TO SUBMIT WRITTEN NOTIFICATION TO THE PURCHASING AGENT AT LEAST FIVE (5) WORKING DAYS PRIOR TO THE EFFECTIVE DATE OF ANY PRICE INCREASE - NO EXCEPTIONS! APPROVAL OF ANY PRICE INCREASES WILL BE DEPENDENT UPON OPEN MARKET TRENDS. PURCHASING AGENT HAS THE RIGHT TO ACCEPT OR REJECT ANY PRICE INCREASES.

ARE PRICES SUBMITTED ARE ... FIRM  SUBJECT TO CHANGE   
[Check appropriate space]

ALL ITEMS MUST BE READILY AVAILABLE FROM THE SUCCESSFUL VENDOR DURING THE ENTIRE TERM PERIOD.

INDICATE RESPONSE TIME: DELIVERED \_\_\_\_\_ DAYS ... PICKED UP \_\_\_\_\_ DAYS

ALL GOODS PROVIDED TO SULLIVAN COUNTY SHALL BE FREE FROM DAMAGE/DEFECTS. GOODS DAMAGED IN TRANSIT BY COMMON CARRIER ARE THE SOLE RESPONSIBILITY OF THE VENDOR, INCLUDING ALL COMMUNICATIONS AND REPLACEMENT ARRANGEMENTS.

IF INFORMATION (SPECIFICATIONS, DATA SHEETS, ANALYSIS, DRAWINGS, ETC.) OR PRODUCT SAMPLES ARE REQUESTED IN THIS TERM CONTRACT PROPOSAL, RESPONDING VENDOR MUST ENCLOSE/SUPPLY SAME. FAILURE TO COMPLY WILL BE CAUSE TO DISQUALIFY THE VENDOR FROM AWARD CONSIDERATION.

THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.

|                  |                          |
|------------------|--------------------------|
| VENDOR: _____    | REPRESENTATIVE: _____    |
| PHONE: _____     | FAX: _____ E-MAIL: _____ |
| PLEASE PRINT     |                          |
| SIGNATURE: _____ | DATE: _____              |

CONTRACT (TERM) COVER PAGE

**ATTACHMENT TO CONTRACT BID PROPOSAL - 1312000068(CL)**

**PETROLEUM PRODUCTS-COUNTY DEPARTMENTS**

The following petroleum products will be used by various departments within Sullivan County Government. At the request of these departments, only the following brands will be considered and/or accepted: ExxonMobile, ConocoPhillips, Motorcraft, Chevron, Valvoline, and Shell. Private labels will not be considered.

**\*\*ALL 55 GAL DRUMS MUST BE IN NEW CONDITION AND LABELS READABLE\*\***

| LINE ITEM | UNIT SIZE      | DESCRIPTION   | BRAND BID | UNIT PRICE |
|-----------|----------------|---|-----------|------------|
| 1         | 55 GAL DRUM    | PREMIUM GRADE MOTOR OIL FOR GASOLINE & DIESEL ENGINES, MULTI-VISCOSITY SAE GRADE 15W-40 API CLASSIFICATIONS CJ4, CI4 PLUS, CI4, CH4, CG4, CF4, SM, SL, SJ, SH. MUST MEET CURRENT PERFORMANCE REQUIREMENTS OF CATERPILLAR, CUMMINS, J. DEERE, DETROIT DIESEL, MACK, MERCEDES-BENZ, INTERNATIONAL AND VOLVO ENGINES   |           |            |
| 2         | QUARTS 12/CASE | PREMIUM GRADE MOTOR OIL FOR GASOLINE & DIESEL ENGINES, MULTI-VISCOSITY SAE GRADE 15W-40 *TO MEET SPECS LISTED UNDER ITEM 1  |           |            |
| 3         | QUARTS 12/CASE | PREMIUM GRADE MOTOR OIL FOR GASOLINE & DIESEL ENGINES, MULTI-VISCOSITY SAE GRADE 5W-30 *TO MEET API CLASSIFICATION SM AND ILSAC GF4   |           |            |
| 4         | 55 GAL DRUM    | PREMIUM GRADE MOTOR OIL FOR GASOLINE & DIESEL ENGINES, MULTI-VISCOSITY, SAE GRADE 5W 30 - TO MEET SPECS AS LISTED UNDER #3  |           |            |
| 5         | 55 GAL DRUM    | HYDRAULIC OIL 32<br>*TO MEET THE FOLLOWING SPECIFICATIONS:<br>RESISTANT TO OXIDATION, FOAMING AND CORROSION<br>TURBINE OIL RUST TEST ASTM D665B<br>CINCINATTI LAMB P-68<br>DENNISON HF0 HF1 HF2<br>EATON M-2950-S AND I-286-S<br>VISCOSITY @ 100 DEGREES F. 150-170<br>VISCOSITY INDEX MIN. 100<br>POUR POINT @ 0 DEGREES F. -25<br>CARBON RESIDUE MAX 0.05 |           |            |

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|-----------|-------------------------------|--|-----------|------------|
| 6         | 55 GAL DRUM                   | HYDRAULIC OIL 46<br>*TO MEET THE FOLLOWING SPECIFICATIONS:<br>MUST CONTAIN NECESSARY ADDITIVES TO INSURE HIGH ANTIWEAR CHARACTERISTICS AND HAVE RUST AND OXIDATION INHIBITORS<br>TURBINE OIL RUST TEST ASTM D665B<br>CINCINNATI LAMB P-70<br>DENNISON HF0 HF1 HF2<br>EATON M-2950-S AND I-286-S<br>VISCOSITY INDEX - MIN. 102<br>OIL IS USED IN DEMPSTER-DUMPSTER REFUSE TRANSFER PACKERS #TSP-11, RUNNING HEAVY DAILY SCHEDULES.<br>DEMPSTER HYDRAULIC OIL RECOMMENDATIONS/VISCOSITY REQUIREMENTS:<br>NOMINAL: 150 - 225 SUS @ 100 DEGREES F.<br>RUNNING: 70 - 250 SUS<br>AT START UP: 4000 SUS MAXIMUM<br>UNITS MAY BE INSPECTED AT THE TRANSFER STATIONS (KINGSPORT @ BROOKSIDE LANE AND BRISTOL @ RAYTHEON ROAD) |           |            |
| 7         |                               | AUTOMATIC TRANSMISSION FLUID, TYPE A:<br>DEXRON III/MERCON   |           |            |
| 8         | 55 GAL DRUM / OR QUARTS 12/CS | AUTOMATIC TRANSMISSION FLUID: MERCON SP  |           |            |
| 9         | QUARTS 12/CASE                | AUTOMATIC TRANSMISSION FLUID, TYPE A<br>DEXRON III/MERCON  |           |            |
| 10        | QUARTS 12/CASE                | AUTOMATIC TRANSMISSION FLUID:MERCON LV   |           |            |
| 11        | QUARTS 12/CASE                | AUTOMATIC TRANSMISSION FLUID: DEXRON VI  |           |            |
| 12        | 14 OZ 10/CASE                 | NLGI GRADE 2 GREASE CARTRIDGES, RED, HEAVY DUTY PREMIUM LITHIUM COMPLEX GREASE FOR ALL HEAVY DUTY ON-ROAD TRUCKING AND AUTOMOTIVE APPLICATIONS. SHELL RETINAX LX (or Equal)  |           |            |

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| <b>LINE ITEM</b> | <b>UNIT SIZE</b>              | <b>DESCRIPTION</b>  | <b>BRAND BID</b> | <b>UNIT PRICE</b> |
|------------------|-------------------------------|---|------------------|-------------------|
| 13               | 55 GAL DRUM                   | CONOCO POWERTRAN TRACTOR FLUID<br>MUST MEET SPECS FOR JOHN DEERE JDM/J20C |                  |                   |
| 14               | 55 GAL DRUM                   | CONOCO 5W-20 MOTOR OIL (SYNTHETIC BLEND)                                  |                  |                   |
| 15               | QUARTS<br>12/CASE             | CONOCO 5W-20 MOTOR OIL (SYNTHETIC BLEND)                                  |                  |                   |
| 16               | 2.5<br>GALLONS/<br>2 PER CASE | DIESEL EXHAUST FLUID (DEF FLUID)  |                  |                   |
| 17               | 55 GAL DRUM                   | 5W-30 FULL SYNTHETIC MOTOR OIL<br>(DEXOS APROVED)                         |                  |                   |

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|-----------|-----------|-------------|-----------|------------|
|-----------|-----------|-------------|-----------|------------|

**NOTICE TO VENDORS:** ALL PRICING TO BE FIRM THROUGH **AUGUST 1ST, 2018** IF AN INCREASE IS TO BE CONSIDERED AFTER THAT DATE, THE SUCCESSFUL VENDOR IS REQUIRED TO SUBMIT *WRITTEN NOTIFICATION TO THE THE PURCHASING AGENT AT LEAST FIVE (5) WORKING DAYS PRIOR TO THE EFFECTIVE DATE OF ANY PRICE INCREASE.* THE PURCHASING AGENT HAS THE RIGHT TO ACCEPT OR REJECT ANY PRICE INCREASES. APPROVAL WILL BE DEPENDENT UPON CURRENT OPEN MARKET TRENDS.

**MANUFACTURER'S PRODUCT SPECIFICATIONS MUST ACCOMPANY EACH ITEM BID!\*\***

ALL PETROLEUM PRODUCTS BID BY YOUR COMPANY MUST BE IN COMPLETE COMPLIANCE WITH THE REQUIRED SPECIFICATIONS INDICATED FOR EACH LINE ITEM. IN ORDER TO ASCERTAIN THAT SPECIFICATIONS FOR PRODUCTS BID ARE IN CONFORMITY WITH OUR REQUESTS, BIDS MUST BE ACCOMPANIED BY COMPLETE PRODUCT SPECIFICATIONS. BIDS SUBMITTED WITHOUT THIS INFORMATION ARE SUBJECT FOR REJECTION BY THE SULLIVAN COUNTY PURCHASING AGENT!

PRODUCT SPECIFICATIONS ENCLOSED \_\_\_\_\_ YES \_\_\_\_\_ NO

**DRUM CHARGES/DEPOSITS WILL NOT BE ACCEPTED!**

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| SIGNATURE: _____ DATE: _____<br>Company Representative |
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# IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.

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Signature

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Date