

OFFICE OF THE SULLIVAN COUNTY PURCHASING AGENT

3411 HIGHWAY 126 – SUITE 201  
BLOUNTVILLE, TN 37617-0569

PHONE 423/323-6400

FAX 423/323-7249

**INVITATION TO BID**

**MUST INCLUDE ITB# ON OUTSIDE OF ENVELOPE**

|                                    |  |
|------------------------------------|--|
| <b>ITB Name / Number</b>           | <b>Textbooks / 0162000001(AW)</b>  |
| <b>Due Date / Time</b>             | <b>Tuesday, August 13, 2019 / 2:00 p.m.</b>  |
| <b>Bid Location / Mail Address</b> | Sullivan County Purchasing Department, Kristinia Davis, Purchasing Agent 3411 Hwy<br>126-Suite 201, Blountville, TN 37617  |
| <b>Bid Contact / Telephone</b>     | Alicia Wycoff (423) 323-6400; <a href="mailto:alicia.wycoff@sullivancountyttn.gov">alicia.wycoff@sullivancountyttn.gov</a> |
| <b>User Department</b>             | <b>Department of Education</b>   |

**THE INVITATION TO BID FOR (ITB) MUST BE RETURNED IN A SEALED ENVELOPE VIA MAIL, COURIER OR IN PERSON. PHONE, FAX OR ELECTRONIC RESPONSES ARE NOT ACCEPTABLE!** RESPONSES WILL BE ACCEPTED BY THE PURCHASING AGENT ONLY UNTIL THE DAY/TIME DESIGNATED ABOVE, AT WHICH TIME THEY WILL BE PUBLICLY OPENED. RESPONSES MUST **CLEARLY IDENTIFY THE ITB # ON THE OUTSIDE OF THE ENVELOPE**, BE PRESENTED IN ORIGINAL FORMAT, BE COMPLETED IN TOTALITY AND BEAR THE HANDWRITTEN SIGNATURE OF A DULY AUTHORIZED COMPANY REPRESENTATIVE. **LATE RESPONSES WILL NOT BE ACCEPTABLE!**

SUBMISSION OF THIS ITB VERIFIES VENDOR'S ACCEPTANCE OF THE ITBs LANGUAGE, REQUIREMENTS AND THE GENERAL PROCUREMENT TERMS AND CONDITIONS FORM #GPTC1004-14.

*NOTE: IF FORM #GPTC1004-14 IS OMITTED FROM THIS ITB SOLICITATION, WE HAVE THE APPROPRIATE SIGNED DOCUMENTS FROM YOUR COMPANY. IF FORM #GPTC1004-14 IS ENCLOSED WITH THIS ITB SOLICITATION, PLEASE SIGN AND RETURN THE APPROPRIATE PAGES WITH YOUR ITB REPNSE.*

BY SUBMISSION OF THIS ITB, THE RESPONDING FIRM CERTIFIES COMPLIANCE WITH TITLE VI AND TITLE VII OF THE CIVIL RIGHTS OF 1964, AS AMENDED, AND ALL REGULATIONS PROMULGATED THEREOF.

SMALL, MINORITY, AND WOMEN'S BUSINESS ENTERPRISES AND LABOR SURPLUS FIRMS ARE USED WHEN AND/OR POSSIBLE.

ALL ITBs MUST BE OFFERED IN STRICT CONFORMANCE TO ALL LANGUAGE, REQUIREMENTS, TERMS AND CONDITIONS AND SPECIFICATIONS AS SOLICITED. FAILURE TO COMPLY WITH THE ITB PREREQUISITE WILL BE CAUSE TO DISQUALIFY SAME.

UNLESS OTHERWISE DESIGNATED, ALL PRICES OFFERED SHALL BE GUARANTEED FOR A MINIMUM OF SIXTY (60) DAYS FROM OPENING DATE. UNIT PRICES FOR GOODS/SERVICES SHALL BE QUOTED "NET 30 DAYS". EACH LINE ITEM PRICE MUST INCLUDE ALL CHARGES, INCLUDING SHIPPING, HANDLING, FREIGHT OR ANY OTHER COSTS ASSOCIATED TO THE DELIVERY TO THE DESIGNATED SULLIVAN COUNTY LOCATION. SULLIVAN COUNTY **WILL NOT ACCEPT** ADDITIONAL DELIVERY CHARGES AS A SEPARATE LINE ITEM. AWARDS MAY BE DETERMINED PER UNIT (LINE ITEM) AND/OR AS A TOTAL (WHOLE) AWARD; WHICHEVER IS IN THE BEST INTEREST OF SULLIVAN COUNTY.

**FOB (FREE-ON-BOARD) POINT:** ALL PRICES QUOTED SHALL BE FOB DESTINATION, FREIGHT PREPAID AND ALLOWED, THE SELLER PAYS AND BEARS THE FREIGHT CHARGES AND OWNS THE GOODS WHILE THEY ARE IN TRANSIT. TITLE PASSES AT THE DESIGNATED DELIVERY LOCATION.

ALL SUPPLIES OR MATERIALS PURCHASED AS A RESULT OF THIS SOLICITATIN ARE SUBJECT TO INSPECTION AND REJECTION BY SULLIVAN COUNTY. REJECTED MATERIALS WILL BE RETURNED AT THE VENDOR'S EXPENSE.

**THE SULLIVAN COUNTY PURCHASING AGENT HAS THE RIGHT TO ACCEPT, REJECT, AWARD OR CANCEL ANY/ALL QUOTES AND TO WAIVE ANY INFORMALITIES OR IRREGULARITIES, IF SAME IS DEEMED IN THE BEST INTEREST OF SULLIVAN COUNTY. SULLIVAN COUNTY DOES NOT OBLIGATE ITSELF TO ACCEPT THE LOWEST AND/OR ANY QUOTE OFFERED.**

BIDDER MUST SUBMIT THE ATTACHED IRAN DIVESTMENT ACT AFFIDAVIT WITH THEIR BID.

|   |                    |
|---|--------------------|
| ESTIMATED DELIVERY _____<br><small>(NOTE: DELIVERY TIME (DAYS/WEEKS/MONTHS) MUST BE INDICATED ... ASAP IS NOT ACCEPTABLE)</small> | TERMS: NET 30 DAYS |
|---|--------------------|

|                  |  |
|------------------|--|
| VENDOR: _____    | REPRESENTATIVE: _____<br><small>PLEASE PRINT</small> |
| PHONE: _____     | FAX: _____ E-MAIL: _____                             |
| SIGNATURE: _____ | DATE: _____  |

IRAN DIVESTMENT ACT AFFIDAVIT

As per Tennessee Code Annotated, Title 12, and effective July 1, 2016:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to §12-12-106.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ATTACHMENT TO INVITATION TO BID # 0162000001(AW) - TEXTBOOKS**

| ITEM NO. | QTY | UNIT | DESCRIPTION  | UNIT PRICE | TOTAL PRICE |
|----------|-----|------|--|------------|-------------|
| 1        | 215 | EA   | <b>Blue Lipstick: Concrete Poems</b><br>By: John Grandits<br>ISBN: 9780618851324   |            |             |
| 2        | 740 | EA   | <b>Dragonwings: Golden Mountain Chronicles</b><br>By: Laurence Yep<br>ISBN: 9780064400855  |            |             |
| 3        | 162 | EA   | <b>Frederick Douglass: The Last Days Of Slavery</b><br>By: William Miller<br>ISBN: 9781880000427   |            |             |
| 4        | 740 | EA   | <b>Frightful's Mountain</b><br>By: Jean Craighead George<br>ISBN: 9780141312354  |            |             |
| 5        | 740 | EA   | <b>Good Masters! Sweet Ladies! Voices From A Medieval Village</b><br>Author: Laura Amy Schlitz<br>ISBN: 9780763643324                      |            |             |
| 6        | 470 | EA   | <b>Little Rock Girl 1957 : How a Photograph Changed the Fight for Integration</b><br>Author: Shelley Tougas<br>ISBN: 9780756545123         |            |             |
| 7        | 890 | EA   | <b>Lyddie</b><br>Author: Katherine Paterson<br>ISBN: 9780140373899   |            |             |
| 8        | 470 | EA   | <b>A Mighty Long Way: My Journey to Justice at Little Rock Central High School</b><br>Author: Carlotta Walls Lanier<br>ISBN: 9780345511010 |            |             |
| 9        | 470 | EA   | <b>The Omnivore's Dilemma: Secrets Behind What You Eat</b><br>Author: Michael Pollan<br>ISBN: 9781101993835                                |            |             |

|    |     |    |   |  |  |
|----|-----|----|---|--|--|
| 10 | 162 | EA | <b>The People Could Fly : The Picture Book</b><br>Author: Virginia Hamilton<br>ISBN: 9780553507805                      |  |  |
| 11 | 9   | EA | <b>Ripples Of Hope : Great American Civil Rights Speeches</b><br>Author: Josh Gottheimer<br>ISBN: 9780465027538         |  |  |
| 12 | 215 | EA | <b>Technically, It's Not My Fault : Concrete Poems</b><br>Author: John Grandits<br>ISBN: 9780618503612                  |  |  |
| 13 | 470 | EA | <b>To Kill a Mockingbird</b><br>Author: Harper Lee<br>ISBN: 9780060935467   |  |  |
| 14 | 150 | EA | <b>The Big Thirst : The Secret Life and Turbulent Future of Water</b><br>Author: Charles Fishman<br>ISBN: 9781439102084 |  |  |
| 15 | 150 | EA | <b>Bud, Not Buddy</b><br>Author: Christopher Paul Curtis<br>ISBN: 9780553494105   |  |  |
| 16 | 150 | EA | <b>Flush</b><br>Author: Carl Hiaasen<br>ISBN: 9780375861253   |  |  |
| 17 | 150 | EA | <b>A Midsummer Night's Dream (No Fear Shakespeare)</b><br>Author: Sparknotes<br>ISBN: 9781586638481                     |  |  |
| 18 | 150 | EA | <b>Nadia's Hands</b><br>Author: Karen English<br>ISBN: 9781590787847  |  |  |
| 19 | 150 | EA | <b>Pygmalion: Enriched Classic</b><br>Author: George Bernard Shaw<br>ISBN: 9781416500407                                |  |  |

|    |     |    |   |  |  |
|----|-----|----|---|--|--|
| 20 | 6   | EA | <b>Shakespeare Set Free: Teaching Twelfth Night and Othello</b><br>Author: Peggy O'Brien<br>ISBN: 9780743288514 |  |  |
| 21 | 150 | EA | <b>World Without Fish</b><br>Author: Mark Kurlansky<br>ISBN: 9780761185000                                      |  |  |
| 22 | 150 | EA | <b>D'Aulaires Book of Greek Myths</b><br>By: Ingri D'Aulaire<br>ISBN: 9780440406945                             |  |  |
|    |     |    | <b>FREIGHT</b>  |  |  |
|    |     |    | <b>TOTAL</b>  |  |  |