



EMAIL COMPLETED QUOTATION TO:
Jill Lin, Senior Buyer
JLIN@avondaleaz.gov
Phone: (623) 333-2047

Company: _____

Address: _____

City: _____ **State** _____ **Zip:** _____

REQUEST FOR QUOTATION

| | |
|---------------|--------------------------|
| QUOTATION NO. | PW 21-032 |
| REQ. NO. | |
| USING DEPT | Public Works |
| DUE DATE | December 1, 2020 3:00 PM |

IMPORTANT QUOTING INSTRUCTIONS

1. Submit your quotation on this form. Fill out completely including delivery.
2. Include descriptive literature as necessary for evaluation.
3. Sales tax shall be included in the unit price for each item.
4. Pricing to remain firm for a period of 60 days from receipt in the Procurement Office.
5. If further information is required before quoting, please call Procurement Officer at 623-333-2029.

| ITEM | DESCRIPTION | UNIT PRICE | QUANTITY | TOTAL |
|---------------------------------|---|------------|----------|-------|
| 1 | Enclosed Trailer: 7 ft Wide x 12 ft Long 6 ft 6 Inch Interior Height (Minimum) Rear Ramp Door 32" R/V Style Side Door - Roadside 40x74" Concession Window (no glass) - Curbside 3/4" Plywood Floor 3/8" Plywood Walls Insulated Ceiling 16" on center tubular wall studs Tubular 16" on center ceiling bows 2x4 or 2x6 Tubular Main frame Solid Front Wall Construction Aluminum Flow Through Vents Exterior Aluminum Smooth or Semi Screwless Exterior 2990 lb. Dropped Leaf Spring Axle (Minimum) Extended Triple Tube Tongue 2" Front Coupler Rear Fold Down Stabilizer Jacks Trailer will be ready for pick-up or delivery in <input type="text"/> days. | \$ | 1 | \$ |
| 2 | Tax | \$ | 1 | \$ |
| 3 | Delivery F.O.B Destination (Optional): 399 E Lower Buckeye, Avondale, AZ 85323 | \$ | 1 | \$ |
| Total (Line 1+ Line 2) | | | | \$ |
| Total (Line 1+ Line 2 + Line 3) | | | | \$ |

THIS IS NOT A PURCHASE ORDER

By executing this document and/or submitting a quotation or delivering goods to the City of Avondale, the authorized agent agrees (i) he/she has read the City's Standard Terms and Conditions, dated March 16, 2020, as set forth on the City of Avondale website: (<http://https://www.avondaleaz.gov/government/departments/finance-budget/standard-terms>), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated March 16, 2020.

| | |
|-------------------------------|-------|
| SIGNATURE OF AUTHORIZED AGENT | |
| TYPED OR PRINTED NAME | TITLE |
| TELEPHONE NO | DATE |

INSTRUCTIONS AND CONDITIONS

1. Bid price shall be made F.O.B. Destination to the designated delivery points within the City.
2. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must be signed with the firm name and by an authorized agent, officer or employee.
4. Award will be made on an individual or overall lowest price basis, whichever is most advantageous to the City of Avondale.

(City Manager Signature required for awards over \$25,000.00). Quotations resulting in \$50,000 or greater will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For City of Avondale Use Only)

The Vendor Quotation Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials under this Contract prior to the date a purchase order is issued by the City of Avondale.

City of Avondale,
an Arizona municipal corporation.

Charles A. Montoya, City Manager
