



INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids on the purchase of Water Treatment Chemicals for the Gatlinburg Water Treatment Plant. Detailed specifications are contained in Technical Specifications of this bid packet. This agreement shall be valid for a period of one (1) year with additional extensions as specified.

Bids will be received at Gatlinburg City Hall until May 14, 2020 at which time they will be publicly opened and read aloud.

All bids must be enclosed in a sealed opaque envelope with the bidder's name, address, bid opening date and time, and the quotation "**Bid for Water Treatment Chemicals**" stated clearly on the outside.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then choose Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

Address Bid Document Requests to Delea Patterson, AP/Purchasing, Gatlinburg City Hall, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, TN 37738, Telephone Number (865) 436-1409. Email: deleap@gatlinburgtn.gov.

Any technical questions regarding the product specifications should be directed to Mike Leatherwood with the Water Department at 865-430-1380 or mikel@gatlinburgtn.gov.

Neither a bid bond nor a performance bond will be required for this bid submittal.

The City of Gatlinburg reserves the right to waive any informalities in or to reject any and/or all bids and to accept the bid deemed most favorable to the interest of the City.

Vendors must possess any and all of the necessary licenses and insurance necessary for performing this type of project.

Prospective bidders are encouraged to provide bids on any or all the materials listed within this bid. The City of Gatlinburg reserves the right to select the bid, or multiple bids, that are deemed most favorable to the best interest of the City.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications for materials and products must accompany bid.

The successful bidder agrees to provide the materials specified at the bid prices for a period of one (1) year from the date of the bid award. The City of Gatlinburg reserves the right to purchase same materials under the same terms and conditions for a period of one (1) additional year.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids and accept the bid deemed most favorable and in the best interest of the City.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability and loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

**SPECIFICATIONS FOR WATER TREATMENT CHEMICALS FOR
THE CITY OF GATLINBURG
WATER DEPARTMENT**

Provide pricing on your delivery of water treatment chemicals in the approximate quantities of:

	<u>Annual</u>	<u>Single Delivery</u>
A) Sodium Hypochlorite, 12.5%	26,000 gallons	2,000 gallons
B) Hydrofluosilic Acid, 23% liquid	2,500 gallons	200 gallons
C) Sodium Hydroxide, 25%	8,000 gallons	600 gallons

The above amounts are annual estimates, actual usage may vary. Regardless of actual usage and purchase, the unit bid price for each item shall prevail. All chemicals must meet AWWA standards. Shelf life shall be a minimum of one year when stored at room temperature in its original sealed container out of direct sunlight.

All deliveries will be made on an as-requested basis to the Water Plant. Deliveries will be made on an on-call basis within twenty-four (24) hours of notification in case of emergencies and five (5) work days on normal orders. Bidder shall have adequate supply of product within 100 miles of Gatlinburg. All deliveries shall be transferred by pump by the delivery company personnel into City tanks at the direction of Water Plant personnel.

The successful vendor must have a 24-hour response team and have personnel that have completed Hazardous Materials Technical Training in accordance with OSHA for leaks and spills. All products proposed and furnished under the terms of this agreement must comply with any applicable Local, State, or Federal Laws and Regulations governing these products including, but not limited to; Federal Hazardous Substances Act, O.S.H.A. Regulations, and E.P.A. Registration Requirements. Suppliers shall be required to supply Material Safety Data Sheets to using departments as required by law. Suppliers shall make available to the City of Gatlinburg, a website on the internet, to retrieve and print all MSDS for products supplied to the City of Gatlinburg.

The City of Gatlinburg will be billed for deliveries the workday following delivery each month and payment should be made within thirty (30) days. Any escalation clause will be included in the bid. Any fuel surcharges or additional costs must be fully explained below as a deviation.

Bids from suppliers with previous quality or delivery issues will be rejected. This price agreement will be valid for one (1) year beginning from the date of approval. The price agreement may be extended for an additional one (1) year term at the concurrent approval of both parties.

Any Alternates/Deviations from the Specifications are listed Below:

DEVIATIONS: __YES__NO

Signed/_____

Name (Print)

Date

Company Name

Telephone Number

Address

Fax Number

City State Zip

Email

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male _____

Female _____

Race: Caucasian _____

African American _____

Other (please specify) _____

Vendor List
Water Treatment Chemicals

(This Bid is open to all qualified bidders, regardless of whether they are listed below)

Scott Richards	crichards@brnntag.com
Brenntag Mid-South	telephone 1-888-877-1568
355 Pottertown Road	fax 423-422-6094
Midway, TN 37809	

Jon Coleman	info@dycho.com
The Dycho Company Inc.	telephone 423-568-2112
P.O. Box 513	cell 423-252-9515
Niota, TN 37826	fax 423-568-2116

Sterling Water Technologies	
Attn: Beverly Robinson	telephone 800-426-2428
P.O. Box 602	fax 931-540-1338
Columbia, TN 38402-0602	sales@sterlingwatertech.com

C.I. Thornburg Co.	telephone 615-254-3484
3333 Hydes Ferry Road	phil.porter@cithornburg.com
Nashville, TN 37218	fax 615-770-9999

Core Chem	john@corecheminc.com
John Rippetoe	cell 865-804-0660
4320 Greenway Drive	office 865-524-4239
Knoxville, TN 37918	