

HVAC Services

08/26/2020

City of Goodlettsville

1.0 Introduction

The City of Goodlettsville is accepting bids for **General HVAC Installation/Maintenance/Repair Services**. Bids will be due on September 17th, 2020 at 3:00 pm in a sealed envelope clearly marked: **General HVAC Services RFB # 2008-0092**.

2.0 Technical Requirements

Responsible for electrical installation and maintenance/repair at all City of Goodlettsville locations.

Primary responsibilities

- Prepare the layout of the project.
- Prepare estimate
- Select materials.
- Work with blueprints or instructions from maintenance supervisors.
- Check work along the way to ensure it's up to code and specifications.

3.0 Vendor Requirements

- Vendor must provide copy of State License
- Vendor must provide a copy of insurance to include General Liability and Workers Compensation

3.0 Evaluation of Proposals

The City of Goodlettsville will award the contract to lowest responsible and responsive bidder meeting specifications, quality, and performance standards pursuant to the Municipal Purchasing Act of 1983. Response will be based on the following factors;

- Completeness of response

- Cost
- Vendor track record, including references
- Quality of service

4.0 Contract Award

The City of Goodlettsville reserves the right to reject any or all proposals and to waive any informality found therein. The City of Goodlettsville will award a contract based on evaluations described above. It is the intent of the City to award a one (1) year contract with renewal options for three (3) additional years.

5.0 Proposal Submission

BID DUE DATE: September 17th, 2020 @ 3:00p.m.

Proposals shall be directed to the attention of:

Purchasing Department

Attn: C.W. Ballard

105 South Main Street

Goodlettsville, TN 37072

PRICE SHEET

Hourly Rate per Person: \$ _____

Name of Company: _____

Address: _____

Telephone: _____

Signature: _____

Print Name: _____

Title: _____

Date: _____

Email: _____