



Accelerate Progress for Students

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Executive Director

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Superintendent

DATE: 08/15/2023

RFP NUMBER: 24-014 RR

RFP TITLE: Occupational and Physical Therapy Services – As Needed

ADDENDUM NUMBER: 1

See Question and Answers:

Question 1: Page 28, Submittal Requirements, has a space at bottom right of page for “Offeror Business Name.) Is this page required to be included in our proposal and if so, where should it be placed?

Response 1: The “Offeror Business Name” should be included with page 29 for the cost proposal, the proposal was off center.

Question 2: May we submit a separate rate for bilingual therapists?

Response 2: Yes, that will be acceptable.

Question 3: Will the district consider proposals from companies that ONLY provide tele therapy in regards to this solicitation?

Response 3: Yes

Question 4: What is the estimated number of positions needed (part-time vs. full-time)?

Response 4: The number of positions are determined by the needs of the students through their IEPs.

Question 5: Will the district award more than one vendor?

Response 5: Yes

Question 6: Is a local office required? Is there a preference for local vendors?

Response 6: No, as long as vendor can provide services that are required.

Question 7: Are there any obstacles to using Zoom in your district?

Response 7: We do not anticipate there be any obstacles, but there may be for some departments, due to licensing requirements.

Question 8: We are interested in the Occupational and Physical Therapy Services RFP No. 24-014 due on 8/24/23. As a fully remote organization, we are wondering if you will consider tele-therapy services

Response 8: Yes

Question 9: What companies are you currently utilizing to provide these services?

Response 9: Multiple vendors provide the service to APS.

Question 10: What are the current hourly bill rates you are working with, or what is the range of rates you are working with?

Response10: The rates vary, as there are multiple vendors who provide PT and OT service.

Question 11: Will the district accept a range of rates for each discipline?

Response 11: No, please offer what is requested in the cost proposal.

Question 12: Have the current vendors met all of APS's OT/PT needs?

Response 12: Yes

Question 13: How many OT and PT (FTE) did each vendor provide to your District for the 22/23 school year?

Response 13: APS utilized multiple vendors, and did not utilize any contracted PT services for FY22/23.

Question 14: How many OT and PT (FTE) do you anticipate needing for the upcoming 23/24 school year?

Response 14: The number of positions are determined by the needs of the students through their IEPs.

Question 15: Do you require that clinician resumes and/or licensure be submitted with the proposal?

Response 15: Yes, they are required with submission, and count toward the 60-page limit.

Question 16: How many workdays are they assigned for the school year?

Response 16: The number of workdays are determined by the needs of the students through their IEPs.

Question 17: What is the average caseload by discipline in your District?

Response 17: The number of positions are determined by the needs of the students through their IEPs

Question 18: Do you anticipate awarding to one or multiple vendors? If multiple, how many?

- a. If yes, how will you utilize and notify awarded vendors for your staffing needs? (Ranked order, broadcast to all awarded vendors, or use of preferred vendors).

Response 18: Yes, this will be a multi-award.

- a). There will be a Liaison in the requesting department that will reach out to awarded vendors when needs arise.

Question 19: Will assigned therapists have access to therapy materials, supplies, equipment, evaluation kits, and protocols provided by your schools?

Response 19: Please refer to page 23 (3) A and Page 25 (G) of RFP.

Question 20: Will assigned therapists have access to computers/ laptops and printers provided by your schools?

Response 20: Contractor must supply their own laptops, will have access to school printers if necessary.

Question 21: Are we required to provide any technology (i.e., laptops, printers, access to tele therapy platform)?

Response 21: Contractor must supply their own laptops; APS will assist with other tech needs.

**ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL, AND SEE UPDATED
EVALUATION CRITERIA IN THIS DOCUMENT:**

Addenda not signed and returned may consider the RFP non-responsive and May be Rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE