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Date: July 10, 2019
To: Mr. Lloyd Kerr
From: James A. Brown, Director
Subject: RFP 19-10: Results of Selection Team Ratings

ITEM SUMMARY

Seven proposals were received on May 31, 2019 for the Subject procurement. In accordance with the criteria contained in the RFP, the Selection Team met on June 3, 2019 and shortlisted the three most qualified firms for subsequent interviews. Those three firms included Crowder, Haskell and Brasfield & Gorrie. Each firm prepared for a 60-minute interview that was conducted on either June 25 or 26 where they were given 20 minutes to present to the interview team followed by 40 minutes to answer prepared questions about their firm's team.

ANALYSIS

An interview team comprised of myself, Randi Fincher, NCBOC, Martin Boyd, P.E., Carter & Sloope, Inc., Watkinsville, GA, Wayne Haynie, P.E., NCWSA, and Tres Thomas, P.E., City of Covington, observed the three teams' presentations looking for the benefits each team could bring to the project.

After reviewing each team's presentation and completing the questions and answers, the review team immediately ranked the teams' performance.

We then opened Cost Proposals, evaluated the firms' requested compensation for Phase I Services per the criteria contained in the RFP, and awarded points proportional to the cost proposal rankings.

RECOMMENDATION

Of the three teams interviewed, we recommend that the Board of Commissioners authorize the County Manager to enter negotiations toward an agreement with Crowder Construction Co., Inc. Roswell, Georgia for Phase I Services including the scope of work and compensation contained in their winning proposal and interview. Also, if negotiations prove successful, authorize (County Manager / Chairman) to execute said agreement.

