

Date Issued: December 30, 2015

Bid No.: 16-010

The City of Decatur will accept sealed bids for the following material, equipment or services for the Engineering Department.

Description: **Bulk Aggregates**

**Bids must be received before 11:00 AM, January 14, 2016.**

**Bid opening will be held in the Purchasing Department, 3<sup>rd</sup> floor conference room.**

**Include (1) original and (1) copy of the bid shall be submitted.**

Return sealed bid to:

Regular Mail

City of Decatur  
Purchasing Department  
P.O. Box 488  
Decatur, AL 35602

Courier

City of Decatur  
Purchasing Department  
Third Floor  
402 Lee St., NE  
Decatur, AL 35601

I/We agree to furnish at the prices shown and guarantee that each item offered will meet or exceed all specifications, terms and conditions, and requirements listed. I herein affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise. I have read and understand all terms and conditions of this bid.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Typed/Printed Authorized Name

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone

PRICE SHEET

Opening Date: January 14, 2016

Invitation to Bid No.: 16-010

Opening Time: 11:00 AM

LINE NO.	COMMODITY/SERVICE DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	See Attached				\$
TOTAL					\$

Prices quoted above in all bids for personal property shall be total delivered price.

- The bid bond IS NOT required.
- Evidence of insurance IS NOT required.
- Delivery can be made \_\_\_\_\_ days or \_\_\_\_\_ weeks after receipt of order.
- Terms: \_\_\_\_\_ (Discounts offered in payment terms will be considered in the bid evaluation)
- Prices valid for acceptance within \_\_\_\_\_ days (not to be less than 30 days)
- Contracts for services are let for a period of one year and may be renewed for up to two additional years, provided the terms of the contract do not materially change.

**NOTE: FOR THIS BID TO BE CONSIDERED RESPONSIVE, ALL INFORMATION REQUESTED SHOULD BE SUPPLIED, AS APPROPRIATE OR THE ENTIRE BID MAY BE DISQUALIFIED. BID RESPONSE MUST BE IN INK OR TYPED WITH THE ORIGINAL SIGNATURE INCLUDED.**

\_\_\_\_\_  
Bidder Signature

\_\_\_\_\_  
Company

## STANDARD TERMS AND CONDITIONS

**IN ORDER TO SUBMIT A RESPONSIVE BID, IT IS VERY IMPORTANT THAT ALL TERMS AND CONDITIONS, SPECIFICATIONS AND INSTRUCTIONS ARE READ THOROUGHLY.**

Bid response envelopes shall be properly identified on the front with the invitation to bid number. Each individual invitation to bid shall be submitted in a separate sealed envelope. Multiple bid responses submitted in the same envelope/courier package (that are not in separate envelopes properly identified) shall be rejected. The Purchasing Department assumes no responsibility for late bid responses that occur due to the U.S. Postal Service or private courier service.

Bid responses submitted without signature will be rejected. **(1) original and (1) copy** of the bid shall be submitted.

For a “no-bid” response, return the signature page signed (or reply to e-mail) marked “no bid”. Repeated Non-response will result in removal from active bidders list.

The attached specifications are being provided to potential bidders as guidelines that describe the type and quality of equipment, supply, and/or service the City of Decatur is seeking to purchase. The bidder must indicate compliance or list exceptions to each specification item for consideration. Failure to comply with this provision could be cause for rejection of the bid.

Bid responses must be received in the office of the Purchasing Department not later than the date and time specified.

The Purchasing Department cannot accept fax or e-mail transmissions of bids.

Changes or modifications of this Invitation to Bid are allowed only by written authority of the Purchasing Agent.

Non Appropriation of Funds: Continuation of any agreement between the City of Decatur and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the City as a result. The City will not incur liability beyond the payment of accrued agreement payment.

Descriptive Literature: Reference to brand names and numbers is not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality indicated will be considered, providing the bid clearly describes the item offered and indicates how it differs from the referenced brands. Descriptive literature on any supplemental information necessary for comparison purposes shall be submitted with the bid or the Purchasing Agent may reject the bid for that item. Reference to literature submitted with a previous bid, or on file with the Purchasing Department will not satisfy this requirement.

The City of Decatur reserves the right to modify all or any portion of this Invitation to Bid when the best interest of the City is involved.

The City of Decatur is exempt from all Federal, sales and use taxes.

**A Bid Bond is NOT required for this bid.**

**All bidders shall maintain such insurance as will protect bidder and the City of Decatur from claims under Workman's Compensation Acts and from claims for damage and or personal injury, including death, which may arise from the operation and/or fulfillment of the resulting contract of this Invitation to Bid. Insurance shall be written by companies authorized to do business in Decatur, Alabama. Evidence of insurance shall be furnished to the City of Decatur Purchasing Department with submitted bids when requested.**

All Contractor employees engaged in providing direct service or work done for the city shall be legally entitled to do so and must be verified through "e-Verify" or similar service.

The City of Decatur reserves the right to terminate any contract resulting from this bid for just and reasonable cause whereby it appears to be in the best interest of the City.

The successful bidder agrees, by entering into this contract, to defend, indemnify, and hold the City of Decatur harmless from any and all causes of action or claims of damages arising out of or related to bidder's performance under this contract.

The City of Decatur reserves the right to award this bid to a single vendor or multiple vendors.

The successful bidder shall abide by all Federal, State, and Local Statutes, laws, regulations, and ordinances.

An electronic version of this bid is available on the City's website at [www.decaturalabamausa.com](http://www.decaturalabamausa.com) or by emailing [purchasing@decatur-al.gov](mailto:purchasing@decatur-al.gov). In order to decrease the evaluation time and insure award by the award date please enter your responses in the electronic version if possible, and return it with a hard copy with your bid response package.

The hard copy of the invitation to bid on file in the City of Decatur Purchasing office shall serve as the master document. Any alterations, deletions, additions or other changes that materially change the intent of the bid could be considered grounds for rejection of the bid response.

Exclusion of the electronic files in a bid response is not a basis for rejection.

**Bid Document Checklist**

<b>Items Required with Bid</b>	<b>Submission Requirements Check Sheet X = REQUIRED; BLANK=NOT REQUIRED</b>	<b>Items Submitted (Bidders Initials)</b>
X	Envelope Sealed and Marked w/bid # on front	
X	Statement of Non-Collusion Enclosed	
X	Original Signatures (in ink)	
	Bid Bond or Check	
	Addendum	
X	E-Verify form	
	Proof of Insurance	
X	Price Sheet Information Included	
	References	
	Catalog	
X	Send in on or before given time	
	Business License	

PLEASE CALL OR EMAIL THE PURCHASING DEPT IF YOU HAVE ANY QUESTIONS ABOUT BID REQUIREMENTS (256) 341-4521/PURCHASING@DECATUR-AL.GOV.

Notice: As a condition of contract, grant or incentive performance with the City of Decatur, compliance with the requirements of the Beason-Hammon Alabama Taxpayer and Citizen Protection Act must be provided. Please enter the name of your company and your name and complete the affidavit below. Your signature must be notarized.

BUSINESS NAME: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

**E-VERIFY AFFIDAVIT**

I am the applicant listed above. In my capacity as \_\_\_\_\_ of the business entity listed above, I do hereby execute this affidavit on behalf of the business listed above and, by executing this affidavit, I verify that business' compliance with Section 31-13-9 of the Code of Alabama, 1975, stating affirmatively that it does not knowingly employ, hire for employment or continue to employ an unauthorized alien. Further, the business has registered with and is participating and will participate during the performance of any contract with the City in the federal work authorization program known as "E-verify" web address <https://e-verify.uscis.gov/enroll> , operated by the United States Citizenship and Immigration Service Bureau of the United States Department of Homeland Security to verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P. L. 99-603, in accordance with the applicable provisions of Alabama's Immigration law.

The undersigned further represents that, should the business employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City, it will secure from such subcontractor(s) verification of compliance with Section 31-13-9 of the Code of Alabama, 1975, in a form substantially similar to this affidavit. The Business further agrees to maintain records of such compliance and provide a copy of each said verification on request of the City.

\_\_\_\_\_  
E-verify Employment Eligibility Verification User Identification Number

\_\_\_\_\_  
Applicant

Sworn to and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

## BID-Bulk Aggregates

Proposal of \_\_\_\_\_ (hereinafter called "BIDDER"), organized and existing under the laws of the State of \_\_\_\_\_, doing business as \_\_\_\_\_.

To the City of Decatur, City Hall, Lee Street, N.E., Post Office Box 488, Decatur, Alabama, 35602, (hereinafter called "OWNER").

In compliance with your Advertisement for bids, BIDDER hereby proposes to FURNISHING AND/OR FURNISHING AND DELIVERING AGGREGATES FOR CITY OF DECATUR, ALABAMA, in strict accordance with the contract documents, within the time set forth therein, and at the prices stated below.

By submission of the BID, each BIDDER certifies for his own organization, that this BID has been arrived at independently, without consultation, communication agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in the NOTICE OF AWARD.

\_\_\_\_\_ have read and understand the bid items and have indicated a proposal for each item within the following proposal, and have compiled a total bid based on unit price as follows:

BIDDER'S PROPOSAL FOR FURNISHING AND/OR FURNISHING AND DELIVERING AGGREGATES

**EACH ITEM MUST BE QUOTED FOR YOUR BID TO BE RESPONSIVE**

No.	DESCRIPTION	Company Product Number	QUANTITY	UOM	PRICE PER UOM	EXTENDED AMOUNT
1	Crushed Aggregate Base Coarse, Type B (ALDOT 825) (Delivered)	_____	5,000	TONS	_____	_____
2	Crushed Aggregate Base Coarse, Type B (ALDOT 825)  (FOB Plant)	_____	500	TONS	_____	_____
3	Graded Coarse Aggregate, ALDOT #2 - Surge  (Delivered)	_____	100	TONS	_____	_____
4	Graded Coarse Aggregate, ALDOT #2 - Surge  (FOB Plant)	_____	50	TONS	_____	_____
5	Graded Coarse Aggregate, ALDOT #57  (Delivered)	_____	250	TONS	_____	_____
6	Graded Coarse Aggregate, ALDOT #57  (FOB Plant)	_____	100	TONS	_____	_____
7	Graded Coarse Aggregate, ALDOT #67  (Delivered)	_____	500	TONS	_____	_____
8	Graded Coarse Aggregate, ALDOT #67 (FOB Plant)	_____	1,000	TONS	_____	_____



<b>No.</b>	<b>DESCRIPTION</b>	<b>Company Product Number</b>	<b>QUANTITY</b>	<b>UOM</b>	<b>PRICE PER UOM</b>	<b>EXTENDED AMOUNT</b>
9	Graded Coarse Aggregate, ALDOT #78 (Delivered)		250	TONS		
10	Graded Coarse Aggregate, ALDOT #78  (FOB Plant)		100	TONS		
11	Graded Coarse Aggregate, ALDOT #810  (Delivered)		250	TONS		
12	Graded Coarse Aggregate, ALDOT #810  (FOB Plant)		100	TONS		
13	Washed Aggregate for Surface Treatments - ALDOT #2  (Delivered)		500	TONS		
14	Washed Aggregate for Surface Treatments - ALDOT #2  (FOB Plant)		100	TONS		
15	Washed Aggregate for Surface Treatments - ALDOT #57  (Delivered)		200	TONS		
16	Washed Aggregate for Surface Treatments - ALDOT #57  (FOB Plant)		100	TONS		

No.	DESCRIPTION	Company Product Number	QUANTITY	UOM	PRICE PER UOM	EXTENDED AMOUNT
17	Washed Aggregate for Surface Treatments - ALDOT #67  (Delivered)	_____	200	TONS	_____	_____
18	Washed Aggregate for Surface Treatments - ALDOT #67  (FOB Plant)	_____	100	TONS	_____	_____
19	Washed Aggregate for Surface Treatments - ALDOT #78  (Delivered)	_____	200	TONS	_____	_____
20	Washed Aggregate for Surface Treatments - ALDOT #78  (FOB Plant)	_____	100	TONS	_____	_____
21	Washed Aggregate for Surface Treatments - ALDOT #89  (Delivered)	_____	200	TONS	_____	_____
22	Washed Aggregate for Surface Treatments - ALDOT #89  (FOB Plant)	_____	100	TONS	_____	_____
23	Riprap, Class 2  (Delivered)	_____	400	TONS	_____	_____
24	Riprap, Class 2 (FOB Plant)	_____	50	TONS	_____	_____
25	3/4" Crusher Run (Delivered)	_____	3,000	TONS	_____	_____
26	3/4" Crusher Run (FOB Plant)	_____	500	TONS	_____	_____

TOTAL BID BASED ON UNIT PRICES: \$ \_\_\_\_\_

The BIDDER, by execution hereafter, hereby agrees to furnish the hereinbefore described and specified material at unit prices bid, with final contract amount, calculated from actual measured quantities. The quantities may be substantially increased or decreased at the discretion of the OWNER with no liability incurred by the OWNER.

AND, FURTHER, that bidder will be ready to begin furnishing and/or furnishing and delivering contract materials not later than ten (10) calendar days after notice of award at locations directed by the City's Representative and will complete delivery promptly at all locations, and for unit prices bid, during a period of twelve (12) months from date of Notice to Proceed. The plant site is located

\_\_\_\_\_  
(Location and address)

AND, FURTHER, that after Notice of Award, bidder hereby accepts this contract proposal as being complete and binding if timely notices and agreement are performed by the City of Decatur as hereinbefore described.

Submitted:

\_\_\_\_\_  
Vendor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date