PUBLIC NOTICE
REQUEST FOR PROPOSALS
FRANKLIN COUNTY ELECTION EQUIPMENT
IN FRANKLIN COUNTY, KY

The Franklin County Fiscal Court is accepting proposals for election equipment from vendors meeting all requirements provided in the bid specifications published on the Franklin County Fiscal Court website **https://franklincounty.ky.gov/** under bid opportunities.

The Proposal must be submitted electronically to the Franklin County Fiscal Court at the following web address **TinyURL.com/fcelectionrfp** no later than 10:00 a.m. local time on November 4, 2020. At that time, the proposals will be publicly opened and the name of each firm read aloud. This public opening of the submittals will be live streamed on the Franklin County KY Facebook page at **Facebook.com/fcfcky**. All submittals shall be clearly marked **"Franklin County, KY Election Equipment Proposal"**. A submittal of a proposal received after the specified date and time will not be considered.

Franklin County Fiscal Court is an Equal Opportunity Employer. No person, firm or corporation shall be excluded from participation in or subject to discrimination in providing these services on the basis of race, color, sex, religion, national origin, disability, age or sexual orientation.

Franklin County Fiscal Court reserves the right to reject any and all proposals and waive any irregularities should same be to the advantage of the County, and to accept any proposal deemed to be in the best interest of the County Government.

Jack B. Kennedy

Chief Deputy, Franklin County Clerk

Franklin County Clerk's Office

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SPECIFICATIONS FOR A CERTIFIED VOTING SYSTEM FOR FRANKLIN COUNTY, KY

SCANNERS, BALLOT MARKING DEVICES AND PERIPHERALS

GENERAL REQUIREMENTS

- **THE AWARDED SYSTEM IS TO BE DELIVERED TO FRANKLIN COUNTY, KY ON OR BEFORE DECEMBER 15, 2020. IF ANY VENDOR IS UNABLE TO COMPLY WITH THE DELIVERY DATE, THIS WILL VOID THE AGREEMENT IN TOTAL.**

- ALL EQUIPMENT SHALL BE DELIVERED TO THE JOB SITES IN FRANKLIN COUNTY, KY SPECIFIED BY THE FRANKLIN COUNTY CLERK'S OFFICE.

- DELIVERY TICKETS FOR ALL MATERIALS AND/OR EQUIPMENT SHALL BE PROVIDED TO THE COUNTY REPRESENTATIVE UPON DELIVERY.

- PAYMENT WILL BE MADE WITHIN TWO WEEKS UPON VERIFICATION OF THE COUNT AND CONDITION OF EQUIPMENT ORDERED.

- IF SELECTED, THE VENDOR IS EXPECTED TO OBTAIN ANY NEEDED LOCAL BUSINESS LICENSES

- VENDOR MUST ENTER INTO AN AGREEMENT TO PROVIDE TIMELY TECHNICAL ASSISTANCE FOR THE EQUIPMENT UPON NOTICE OF THE FRANKLIN COUNTY CLERK'S OFFICE AND AGREE TO HAVE A TECHNICIAN ON SITE IN THE FRANKLIN COUNTY CLERK'S OFFICE EACH ELECTION DAY.

- SYSTEM SECURITY IS OF UTMOST IMPORTANCE AND RESPONDERS MUST DEMONSTRATE EXTENSIVE KNOWLEDGE OF SECURITY PRACTICES TO PREVENT BOTH HOSTILE INTRUSION AND/OR USER OPERATIONAL ERRORS.

- THE VENDOR IS EXPECTED TO PROVIDE SUFFICIENT TRAINING FOR ELECTION OFFICIALS, ELECTION ADMINISTRATORS AND THEIR STAFF AS WELL AS DOCUMENTATION FOR TRAINING PURPOSES.

- THE VENDOR SHALL SUPPLY ALL WARRANTY INFORMATION, WHAT EXISTS AT PURCHASE, AND TIME PERIOD COVERED BY WARRANTIES.

- THE VENDOR SHALL SUPPLY UNIT PRICE FOR EACH PIECE OF EQUIPMENT AND STATE ANY SHIPPING/DELIVERY CHARGES.

NUMBER OF UNITS TO BE BID-SPECIFICATION TO FOLLOW

- PRECINCT SCANNERS-50

- BALLOT MARKING DEVICES-40

- BALLOT ON DEMAND-1

- TABULATION COMPUTER-1

- REPORT PRINTER-1

- MEMORY MODULES-125

- SECURITY KEY-5

EVALUATION CRITERIA

- COST   25 POINTS

- COMPLIANCE WITH RESPONSE REQUIREMENTS   15 POINTS

- SUPPORT AVAILABLE   15 POINTS

- SYSTEM SPECIFICATIONS   20 POINTS

- WARRANTIES   15 POINTS

- TRAINING   <u>10 POINTS</u>

                                                     100 POINTS

CORE VOTING SYSTEM REQUIREMENTS

- COMPLETE SYSTEM SHALL BE EAC CERTIFIED AND CONFORM TO ALL APPLICABLE WSG 2005 STANDARDS (NOT SIMPLY SELECTED SECTIONS).

- COMPLETE SYSTEM SHALL HAVE ALL NECESSARY DOCUMENTATION FROM THE ELECTION ADMINISTRATION COMMITTEE VERIFYING ITS CERTIFICATION AND ALL ACCOMPANYING INDEPENDENT LAB REPORTS.

- COMPLETE SYSTEM SHALL BE CAPABLE OF PRINTING A UNIFORM PAPER BALLOT ON COTS PAPER, IN THE FOLLOWING SIZES: 8.5 X 11, 8.5 X 14, and 8.5 X 17.

- MUST HAVE ROBUST FILTERING AND AUDITING FUNCTIONS.

- MUST HAVE DISCRETE USER ROLES THAT ENABLE DELEGATION OF TASKS WITHOUT VIOLATING SECURITY POLICIES.

- MUST UTILIZE ISO 9000 APPROVED TECHNOLOGY.

- THE HARDWARE MUST HAVE A SUSTAINABLE SYSTEM.

- VOTING SYSTEM MUST HAVE THE ABILITY TO INTEGRATE WITH AN ELECTRONIC POLLBOOK.

SCANNER AND ACCESSIBLE BALLOT MARKING DEVICE

- SCANNER AND BMD MUST HAVE A COMMON HARDWARE PLATFORM WITH A COMMON USER INTERFACE, I.E. SAME INTERFACE DESIGN FOR PRECINCT SCANNER AND FOR BMD.

- SCANNER AND BMD MUST HAVE AN INTUITIVE INTERFACE THAT IS EASY TO LEARN AND USE.

- SCANNER AND BMD MUST HAVE USER INTERFACE THAT SUBSTANTIALLY MEETS THE REQUIREMENTS OF THE EAC/AIGA DESIGN FOR DEMOCRACY TEMPLATES.

- SCANNER AND BMD MUST HAVE INTEGRATED CARRYING CASE, FOR SECURE STORAGE AND TRANSPORTATION; THE CARRYING CASE SHOULD BE PART OF THE DEVICE ITSELF AND NOT A SEPARATE CASE.

- SCANNER AND BMD AND THEIR PERIPHERALS, INCLUDING FOLDING BALLOT BOX AND BOOTH, MUST BE CAPABLE OF BEING TRANSPORTED IN TYPICAL PRIVATE VEHICLES, WITHOUT REQUIRING THE USE OF DEDICATED DELIVERY TRUCKS.

- SCANNER AND BMD SHALL HAVE BACKUP RECHARGEABLE BATTERIES CAPABLE OF BEING REMOVED FROM THE DEVICES WHEN NOT IN USE AND SHALL BE CAPABLE OF BEING CHARGED IN CHARGING STATIONS SEPARATE FROM VOTING DEVICES.

- SCANNER AND BMD MUST INCLUDE REDUNDANT DATA STORAGE BY DEFAULT (NOT OPTIONAL)

PRECINCT SCANNER

- PRECINCT SCANNER MUST HAVE THE ABILITY TO PRODUCE A GRAPHIC REPORT OF ALL MARKED/CAPTURED WRITE-IN VOTES (I.E. CROSS -SECTIONS OF THE IMAGES, ON THERMAL TAPE) ALLOWING POLLING PLACE OFFICIALS TO ADJUDICATE WRITE-INS AT POLLING PLACE, IF DESIRED.

- PRECINCT SCANNER MUST HAVE A COLLAPSIBLE BALLOT BOX, CAPABLE OF BEING FOLDED FLAT.

- PRECINCT SCANNER SHALL STORE DIGITAL IMAGES OF ALL SCANNED BALLOTS AND HAVE A STORAGE UNIT TO SECURELY STORE BALLOTS AS THEY ARE SCANNED BY THE VOTERS AND SHALL PROVIDE A STANDARD OF PRIVACY THAT IS UNIFORM WITH THE EAC VOLUNTARY STANDARDS 2005.

BALLOT MARKING DEVICE

- ACCESSIBLE BMD SHALL NOT REQUIRE THE USE OF A "SERVER" TO ACTIVATE THE VOTING TERMINAL.

- ACCESSIBLE BMD WHEN ACTIVATING THE VOTER'S BALLOT STYLE SHALL NOT REQUIRE THE USE OF PROPRIETARY "SMART CARDS", PERIPHERALS (SUCH AS A CARD-SWIPING DEVICE), OR REQUIRE THE INSERTION OF CARDS FROM EXTERNAL DEVICES. THE BMD SHALL BE "STANDALONE" AND CAPABLE OF NATIVELY PRODUCING ALL THE INFORMATION NECESSARY TO ACTIVATE A VOTER'S BALLOT STYLE.

- ACCESSIBLE BMD MUST BE CAPABLE OF PRINTING A FULL BALLOT THAT IS IDENTICAL TO ALL OTHER PRINTED BALLOTS WHICH ARE HAND-MARKED BY VOTERS. COMPACT, SUMMARY BALLOTS THAT RECORD ONLY VOTER SELECTIONS AND/OR THAT USE QR CODES, FOR EXAMPLE, ARE NOT ACCEPTABLE.

- BMD MUST INCLUDE A FOLDING BOOTH THAT IS PURPOSE-BUILT FOR THE BMD AND THAT COMPLIES WITH ALL VVSG 2005/ADA REQUIREMENTS FOR REACHABLE CONTROLS.

- WEIGHT OF THE FOLDING BOOTH AND ANY ASSOCIATED CARRYING CASE SHALL NOT EXCEEED 9 LBS.

PRECINCT SCANNER BALLOT BOX

- PRECINCT SCANNER BOX'S WEIGHT SHALL NOT EXCEED 30 LBS.

- PRECINCT SCANNER BALLOT BOX MUST HAVE AN EMERGENCY BALLOT CONTAINER THAT CAN ACCOMMODATE 1,000 8.5 X 17 BALLOTS (I.E. TO BE SCANNED SEPERATELY, IN CASE THE SCANNER IS EVER DISABLED).

- PRECINCT SCANNER BALLOT BOX MUST BE CAPABLE OF ACCOMMODATING 4,000 8.5 X 17 BALLOTS.

SOFTWARE

- ALL SOFTWARE MUST BE A STAND-ALONE COMPONENT WITH NO INTERGRATION REQUIREMENTS. THE SYSTEM MUST USE THE CLIENT-SERVER MODEL WITH A MULTI-ROLE CLIENT, WHICH FACILITATES A TOTALLY SCALABLE ENVIRONMENT AND INCREMENTAL IMPLEMENTATIONS.

- ELECTION MANAGEMENT SOFTWARE MUST BE CAPABLE OF DEPLOYING THE ELECTION DEFINITION TO ALL VOTING DEVICES, COMPONENTS, AND VOTING TYPES WITH A SINGLE DEFINITION THAT CAN BE WRITTEN TO PORTABLE FLASH MEMORY DEVICES OR GENERATED INTO PAPER BALLOTS.

- ELECTION MANAGEMENT SOFTWARE MUST SUPPORT A USER'S ABILITY TO CREATE A PRE-MARKED TEST DECK, THROUGH AUTOMATION, WITHOUT REQUIRING THE USER TO HAND-MARK TEST BALLOTS.

- COUNT TABULATION & REPORTING MUST BE CUSTOMIZABLE AND FUNCTIONAL TO FIT NEEDS OF THE KENTUCKY STATE BOARD OF ELECTION, AND THE COUNTY CLERK AND ITS ELECTION BOARD.

CENTRAL TABULATION

- CENTRAL BALLOT SCANNING AND ADJUDICATION REQUIRED.

- THE SYSTEM SHALL HAVE A REMOVABLE MEMORY PORT AND TRANSPORTABLE MEMORY DEVICE THAT CAPTURES ALL BALLOT IMAGES AND VOTE RESULTS FOR EACH VOTING UNIT. THIS DEVICE CAN BE DOWNLOADED INTO A READING DEVICE THROUGH A SPECIAL PORT IN A CERTIFIED COMPUTER THAT HAS BEEN CERTIFIED FOR USE BY THE EAC AND CONFORMS TO ALL VOLUNTARY STANDARDS OF 2005.

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