



Opportunity in every direction.

Office of the Purchasing Director

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TO: ALL VENDORS  
FROM: LINDA E. JONES, CPPB  
DATE: September 26, 2018  
RE: Request for Bid

The City of Waycross, Georgia will receive sealed bids until 10:00 a.m., Thursday,  
October 11, 2018

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For : Furniture for Fire Station #4

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As specified in the attached specifications.

The city reserves the right to accept or reject any or all bids, to waive formalities and technicalities, to make an award in the best interest of the City and to make an award item by item unless otherwise stipulated by the bidder. Bidder must comply with all Federal, State and Local Laws.

Factors to be considered in making this award, if awarded, will be prices, quality, and references. The City will be the sole judge of the weights given these factors.

Bids will be opened and read aloud in the conference room at City Hall, on the second floor – 417 Pendleton Street, Waycross, Georgia, on the hour and date specified above. No bids will be accepted after bid opening time.

**BIDS SHOULD BE MAILED TO: CITY OF WAYCROSS, PURCHASING DIRECTOR  
P. O. DRAWER 99  
WAYCROSS, GEORGIA 31502-0099**

**OR HAND DELIVERED TO: CITY HALL – PURCHASING DEPARTMENT  
(PRIOR TO OPENING) 417 PENDLETON STREET, ROOM 201  
WAYCROSS, GEORGIA 31501**

**BID ENVELOPE SHOULD BE MARKED: Bid #** FY 19-07 Furniture

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The city has provided a quote sheet for your convenience. All blank spaces shall be completed and returned with your bid package. Prices quoted shall be firm prices and remain firm until delivery is made. If awarded, the City will place an order with the successful bidder within 60 (sixty) days after bid opening.

# City of Waycross

## P.O. Drawer 99

### Waycross, GA 31502

REQUEST FOR QUOTATION	
BID #:	FY 19-07 Fire Furniture
DATE:	September 26, 2018
THE ABOVE NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE.	
<b>THIS IS NOT AN ORDER</b>	

QUOTE NOT LATER THAN 10:00 a.m., Oct. 11, 2018	REQUISITION NO.	DATE OF REQUISITION

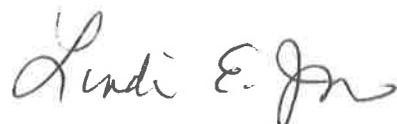
CHARGEABLE ACCOUNT NUMBER
PLEASE QUOTE ON THIS SHEET IN SPACES INDICATED BELOW FOR THE ARTICLES DESCRIBED. NOTE DELIVERY REQUIRED AND IN QUOTING, ADVISE DEFINITE DELIVERY. BASE YOUR QUOTATION ON THE TERMS AND CONDITIONS PRINTED AND/OR TYPED HEREON.

# This is not an order

WE QUOTE YOU AS BELOW	
NAME OF COMPANY	
BY (SIGNATURE)	
OFFICIAL TITLE	DATE

DELIVERY REQUIREMENT		DELIVERY PROMISED	TERMS	F.O.B. To Be Determined Waycross, GA 31501	
ASAP ARO		Days	% Days		
ITEM	QUANTITY	DESCRIPTION		UNIT PRICE	AMOUNT
1.	1 each	Sofa	Make	Model	\$
		Warranty			
2.	1 each	Love Seat	Make	Model	\$
		Warranty			
3.	2 each	Recliners	Make	Model	\$
		Warranty			
4.	1 each	Dining Table	Make	Model	\$
		Warranty			
5.	15 each	Dining Chairs	Make	Model	\$
		Warranty			
6.	6 each	Small Desk/Table	Make	Model	\$
		Warranty			
7.	19 each	Mattresses Twin XL	Make	Model	\$
		Warranty			
		Delivery			
		<b>Total All Furniture</b>			\$

This quote sheet is provided for your convenience. Please return completed form with your bid.



**LINDA E. JONES, CPPB  
PURCHASING DIRECTOR**

## QUOTATION REQUEST



**CITY OF WAYCROSS  
REQUEST FOR BID  
FURNITURE FOR FIRE STATION #4  
FY19-07  
SEPTEMBER 26, 2018**

**GENERAL**

The City of Waycross will be accepting sealed bids from Furniture Vendors for the purchase of various furniture for the City of Waycross Fire Department. Bids will be accepted until **10:00 a.m., Thursday, October 11, 2018**. Envelope must be sealed and marked Bid # FY19-07 Furniture.

The City of Waycross does not accept late, faxed or emailed bids.

Furniture listed below is the DESIRED BRAND or you may bid an ACCEPTABLE ALTERNATE. Power or Manual Recliners will be considered. Only durable and easy to clean fabric will be accepted. Leather or Leather Type. Furniture may or may not be awarded by line item.

1 each –Sofa	<i>Ashleys Warnerton Sofa Chocolate, 7540715</i>
1 each – Love Seat	<i>Warnerton Love Seat Chocolate, 7540718</i>
2 each – Recliners	<i>Warnerton Recliner Chocolate 7540713</i>
1 each – Dining Table for 6	<i>Windville Dining Table- D662-55Dk Brown</i>
15 each – Dining Chairs	<i>Trudell Dining Chair D658-01 Dark Brown</i>
6 each – Small Desk or Table	<i>Kimonte Table, Dark Brown, D250-25</i>
19 each – Mattresses (only no box springs.) Firm Twin Extra Long – (2 separate orders)	
<i>Savannah Living Davisburg Pillowtop</i>	

**STANDARD INSTRUCTIONS:**

1. All warranties must be listed and included with bid.
2. Complete specifications and pictures of unit must be included in bid.
3. Price shall include delivery.
4. Request for Quote sheet has been included and must be completed and returned with bid.