

# City of Spartanburg

Procurement and Property Division  
Post Office Drawer 1749, SC 29304-1749  
Phone (864) 596-2049 - Fax (864) 596-2365

## Legal Notice

### Request for Proposal

**Intersection Improvement @ N. Pine Street,  
E. Cleveland Street & Beaumont Mill**

---

**February 21, 2016**

---

**NOTICE IS HEREBY GIVEN** – The City of Spartanburg is seeking proposals from vendors to provide construction services for Intersection Improvement @ N. Pine Street, E. Cleveland Street and Beaumont Mill. This Project includes the demolition and removal of existing improvements, including concrete sidewalk, street trees, curb & gutter, asphalt, etc. The project includes the installation of approximately 350 L.F. of 18” concrete curb & gutter. Construction of new roadway to extend existing left turn lane also asphalt milling and resurface existing lane. Storm Drainage includes the installation of new catch basins, and the installation of 18 L.F. of 36” RCP and 38’ of 48” RCP storm drainage.

**Proposal No: 1516-03-08-01**

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women’s business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color, or national origin in consideration for an award.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract. The vendor that is awarded the proposal will be required to obtain a “City of Spartanburg Business License and Permits”. Vendors must have the insurance requirements in described in the bid documents.

There will be a **pre-bid meeting** on Tuesday, March 1, 2016 at 10:00 AM at the Mary H. Wright Center located at 201 Caulder Avenue, Spartanburg SC 29306.

Each bid must be accompanied by a Bid Bond or Bank Cashier’s Check payable to the Owner for five (5) percent of the total amount of the Bid. Please seal your bid bond or Cashier’s Check in a separate envelope titled BID BOND to be opened first.

Complete Bid Packages will be available starting Monday February 22, 2016 after 2 pm. Interested parties should contact the Procurement Office at (864) 596-2049 to request a complete package. Details of the Request for Bids can also be obtained through the City’s Procurement

Technical questions regarding the scope of services should be directed to Tim Carter, Engineering Administrator, 864-596-2838 or by email at [tcarter@cityofspartanburg.org](mailto:tcarter@cityofspartanburg.org). Questions regarding the bid should be directed to Carl Wright, Procurement and Risk Manager at 864-596-2790 and 864-596-2049 or by email at [cwright@cityofspartanburg.org](mailto:cwright@cityofspartanburg.org). Questions regarding Minority and Women Business participation should be directed to Natasha Pitts, Minority Business Development Coordinator, at 864-596-3449, or by email at [npitts@cityofspartanburg.org](mailto:npitts@cityofspartanburg.org).

Sealed Proposals shall be submitted to Carl Wright, Procurement and Property Manager, on or before March 8, 2016 at 3:00, City Hall, 145 W. Broad Street, at which time they will be publicly opened and read aloud in the Training Room, same location. Complete proposal package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for bid opportunities.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304

Attn: Procurement and Property Division  
**Proposal No: 1516-03-08-01**