



Portales Municipal School District
Chief Procurement Office
LC Cozzens Administrative Offices
501 S Abilene Ave
Portales, NM 88130

REQUEST FOR PROPOSAL CHECKLIST
18-19-0002: STUDENT NUTRITION
ALL FOOD, NON-FOOD & SUPPLIES, MILK, DAIRY, & BREAD
DUE 06/04/2019 AT 3:30 PM MST

The Board of Education of the Portales Municipal School District is requesting sealed proposals from companies interested in providing food, non-food and supplies, milk, dairy, and bread services to the school district.

Please make sure that you read all of the following:

1. RFP 18-19-0002

Please make sure to abide by the following dates:

1. Submission of RFP: June 4, 2019 at 3:30 pm, MST

If you would like additional points for being a resident or veteran resident business, you MUST submit a copy of the certificate issued by the taxation and revenue department in addition to all of the documents listed in the RFP. In no event will a business be awarded both a resident business preference and a resident veteran business preference in any single procurement/contractual action.

Thank you for your interest,

Sarah M. Stubbs
Chief Procurement Officer/Finance Director