



**JEFFREY R. SINGER**  
*KINGMAN MUNICIPAL COURT*  
219 NORTH 4<sup>TH</sup> STREET  
KINGMAN, AZ 86401  
(928) 753-8193

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January 2, 2023

**REQUEST FOR PROPOSAL – INDIGENT DEFENSE COUNSEL**

The Kingman Municipal Court is requesting proposals from local licensed attorneys who would like to submit a proposal to represent its indigent defendants. The agreement would be for four (4) years and begin on July 1, 2023, and terminate on June 30, 2027. Attached is information regarding the proposal, a questionnaire to be submitted with any proposals as well as a list of special terms and conditions when the agreement is entered into between the parties.

The Kingman Municipal Courthouse is open 7 am-6 pm Mondays-Thursdays. The typical court calendar involving counsel includes in-custody cases and status hearings on Mondays, specialty court dockets for the Veterans Treatment Court and Domestic Violence Court on Wednesdays and in-custody cases and changes of plea on Thursdays. Any scheduled trials are typically heard on Wednesdays and Thursdays and pre-trial conferences are informally set on Mondays for counsel to report back to the court on how they wish to proceed. On many dockets counsel can appear remotely for court via video or phone.

Any proposals must be submitted back to the Kingman City Clerk's Office, 310 North 4<sup>th</sup> Street, Kingman, AZ 86401, no later than by 3 p.m. on February 9, 2023. This contract may be awarded to just one law firm or it may be shared between two law firms and/or solo practitioners. The Court believes there may be advantages to sharing the contract as that would eliminate, or at least significantly reduce, the need to appoint conflict counsel in many cases.

Any questions may be submitted by email to [jsinger@courts.az.gov](mailto:jsinger@courts.az.gov). However the proposals themselves must be submitted in writing and presented again by 3 p.m. on February 9, 2023.

Sincerely,  
Jeffrey R. Singer,  
Kingman City Magistrate