



THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE BELOW. THIS BID FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE BIDDER, OR THE BID MAY BE REJECTED.

**SUBMITTED BY:**

*(legal name of entity)*

**AUTHORIZED  
SIGNATURE:**

**PRINT NAME AND  
TITLE:**

**ADDRESS:**

**CITY/STATE/ZIP:**

**TELEPHONE NO.:**

**E-MAIL ADDRESS:**

**THIS ENTITY  
INCORPORATED IN:**

**IS**

**THIS ENTITY IS A:**  
*(check the  
applicable  
option)*

CORPORATION

LIMITED PARTNERSHIP

GENERAL  
PARTNERSHIP

UNINCORPORATED ASSOCIATION

LIMITED LIABILITY  
COMPANY

SOLE PROPRIETORSHIP

**IS BIDDER AUTHORIZED TO TRANSACT BUSINESS IN THE  
COMMONWEALTH OF VIRGINIA?**

YES

NO

**IDENTIFICATION NO. ISSUED TO THE ENTITY BY  
THE SCC:**

*Any Bidder exempt from Virginia State Corporation Commission (SCC) authorization requirement must include a statement with its bid explaining why it is not required to be so authorized.*

**VIRGINIA CONTRACTOR'S LICENSE NUMBER:**

**ENTITY'S DUN & BRADSTREET D-U-N-S NUMBER: (if available)**

**HAS YOUR FIRM OR ANY OF ITS PRINCIPALS BEEN  
DEBARRED, ENJOINED, OR SUSPENDED FROM SUBMITTING  
BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER  
STATE OR POLITICAL SUBDIVISION WITHIN THE PAST THREE  
YEARS?**

YES

NO

**HAS YOUR FIRM DEFAULTED ON ANY PROJECT IN THE LAST  
THREE YEARS?**

YES

NO

HAS YOUR FIRM HAD ANY TYPE OF BUSINESS, CONTRACTING OR TRADE LICENSE, REGISTRATION OR CERTIFICATION REVOKED OR SUSPENDED IN THE PAST THREE YEARS? YES  NO

HAS YOUR FIRM AND ITS PRINCIPALS/OWNERS BEEN CONVICTED OF ANY CRIME RELATING TO ITS CONTRACTING BUSINESS IN THE PAST TEN YEARS? YES  NO

HAS YOUR FIRM BEEN FOUND IN VIOLATION OF ANY LAW APPLICABLE TO ITS CONTRACTING BUSINESS (LICENSING LAWS, TAX LAWS, WAGE AND HOUR LAWS, PREVAILING WAGE LAWS, ENVIRONMENTAL) WHERE THE RESULT OF SUCH VIOLATION WAS THE PAYMENT OF A FINE, BACK PAY DAMAGES, OR ANY OTHER PENALTY IN THE AMOUNT OF \$5000 OR MORE? YES  NO

IS YOUR FIRM PREQUALIFIED BY THE VIRGINIA DEPT. OF TRANSPORTATION? YES  NO

BIDDER STATUS: MINORITY OWNED:  WOMAN OWNED:  NEITHER:

The undersigned certifies that (Bidder Name) \_\_\_\_\_ is currently registered with the Virginia State Board of Contractors as required by the Code of Virginia. Certificate Number \_\_\_\_\_ for a Class \_\_\_\_ License was issued on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. The undersigned further certifies that the registration fee and all renewal fees required under law have been paid.

**TIME LIMIT FOR PROJECT:** SUBSTANTIAL COMPLETION – **182 CALENDAR DAYS**  
FINAL COMPLETION – **45 CALENDAR DAYS** FROM  
SUBSTANTIAL COMPLETION

**LIQUIDATED DAMAGES:** SUBSTANTIAL COMPLETION - **\$2,092.45 PER DAY**  
FINAL COMPLETION - **\$2,092.45 PER DAY**

**MINIMUM BIDDER QUALIFICATIONS:**

In a separate attachment, Bidders shall provide the following documentation:

- Bidders shall have five (5) years of experience of construction/demolition of commercial buildings projects in excess of \$500,000. The experience shall be work of similar size and scope.
- Bidders shall provide a list of three (3) similar sizes and scopes of recently completed projects in demolition. For each project, Bidders shall list the following information:
  - Project Name
  - Project description and Bidder’s scope of work within the project, to include the number of stories of building, total demolition area in square feet, and total land disturbance area.
  - Building owner’s or client’s name, telephone number and email address
  - Project manager’s name, telephone number and email address
  - Work start date, scheduled completion, and actual completion date
  - Initial contract cost and final contract cost

- Bidder shall provide proof of registered Land Disturber Certification in Arlington County or State of Virginia, or Bidder must provide proof of having a licensed P.E. on staff assigned to this project. Bidder shall provide proof of Virginia CBC Contractor's license.
- Bidder shall provide a minimum of two (2) years of experience in managing a project on an online management website for electronic distribution of project documents, submittals, RFIs, invoices correspondence etc. utilized during construction for your past projects.
- Submit Resumes of the proposed Superintendent and Project Manager assigned to this work, who shall have at least five (5) years of experience in overseeing projects of similar type and size for Land Disturbance, demolition, reconstruction, building renovation exceeding 3,000 square feet and total construction cost in excess of \$500,000.
- Bidder shall submit the following information for both the Project Manager and Superintendent:
  - Project description and Bidder's scope of work within the project that the Project Manager/Superintendent was responsible for, which shall include number of stories of building, total demolition area in square feet, and total land disturbance area
  - Building owner's name, telephone number and email address
  - Principal/Project Architect name, telephone number and email address
  - Project Manager/Superintendent name, telephone number and email address
  - Work start date, scheduled completion, and actual completion date
  - Initial contract cost and final contract cost
  - Land Disturbance Registration number of Project Manager or Superintendent, or P.E. Registration number of staff member assigned to this project
  - OSHA Safety qualifications and other pertinent licenses and certifications

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE FROM THE [VENDOR REGISTRY WEBSITE](#).

VENDORS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO THIS INVITATION TO BID. **NO RESPONSES WILL BE ACCEPTED AFTER THE BID DUE DATE AND TIME.**

POTENTIAL BIDDERS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

The undersigned acknowledges receipt of the following Addenda:

ADDENDUM NO. 1                      DATE: \_\_\_\_\_ INITIAL: \_\_\_\_\_

ADDENDUM NO. 2                      DATE: \_\_\_\_\_ INITIAL: \_\_\_\_\_

ADDENDUM NO. 3                      DATE: \_\_\_\_\_ INITIAL: \_\_\_\_\_

TRADE SECRETS OR PROPRIETARY INFORMATION:

Trade secrets or proprietary information submitted by an Offeror in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-112 of the Arlington County Purchasing Resolution, however, an Offeror seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the specific data or materials to be protected and state the reasons why protection is necessary. Please note that designation of an entire bid, proposal, or prequalification application or of line-item prices or the total bid amount is prohibited.

Please mark one:

- No, the bid that I have submitted does not contain any trade secrets and/or proprietary information.
- Yes, the bid that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers, sections, and paragraphs of the bid that contain such data or materials:

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State the specific reason(s) why protection is necessary and why the identified information constitutes a trade secret or is proprietary:

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If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq.*) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq.*).

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES

Provide the name and address of the person who is designated to receive notices and other communications regarding this solicitation. Refer to the "Notices" section in the draft Contract Terms and Conditions for information regarding delivery of notices.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

E-MAIL: \_\_\_\_\_

**INSURANCE CHECKLIST**

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS MARKED "X".**

**COVERAGES REQUIRED**

**LIMITS (FIGURES DENOTE MINIMUMS)**

- Workers' Compensation.....Statutory limits of Virginia
- Employer's Liability.....\$500,000/accident, \$500,000/disease, \$ 500,000/disease policy limit
- Commercial General Liability..... \$1,000,000 CSL BI/PD each occurrence, \$2 Million annual aggregate
  - Premises/Operations.....\$1, Million CSL BI/PD each occurrence, \$ 2 Million annual aggregate
  - Independent Contractors.....\$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
  - Products Liability..... \$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
  - Completed Operations..... \$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
  - Contractual Liability (Must be shown on Certificate.... \$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
  - Personal and Advertising Injury Liability.....\$1 million each offense, \$2 Million annual aggregate
  - Moving and Rigging Floater.....Endorsement to CGL
  - XCU Coverage.....Endorsement to CGL
- Automobile Liability.....\$1 million CSL BI/PD each accident, Uninsured Motorist
  - Owned/Hired/Non-Owned Vehicle.....\$1 million BI/PD each accident, Uninsured Motorist
  - Motor Carrier Act (MCS-90) and CA9948 (or equivalent) Endorsements .....\$ 2 million BI/PD each accident, Uninsured Motorist
- Umbrella/Excess Liability.....\$1 million Bodily Injury, Property Damage and Personal Injury
- Per Project Aggregate for  General Liability or  Umbrella/Excess Liability (check coverage)
- Professional Liability/ Errors and Omission (E&O)
  - a. Architects and Engineers.....\$1 million per occurrence/claim
  - b. Asbestos Removal Liability .....\$3 million per occurrence/claim
  - c. Medical Malpractice.....\$2.55 million per occurrence/claim or the statutory VA annual claim cap whichever is greater
  - Miscellaneous E&O.....\$1 million per occurrence/claim
- Motor Cargo Insurance.....\$ \_\_\_\_\_ (to the total value of the goods being transported)
- Garage Liability.....\$1 million Bodily Injury, Property Damage per occurrence
- Garage Keepers Liability.....\$1Million Comprehensive, \$1 Million Collision
- Inland Marine-Bailee's Insurance..... \$ \_\_\_\_\_ (maximum value of goods under Contractor's care)
- Crime Liability/ Employee Dishonesty insurance or Dishonesty Bond.....\$ \_\_\_\_\_  
(Maximum value of revenue or goods that can be taken at one time)
- Builder's Risk.....\$ \_\_\_\_\_ (Provide Coverage in the full amount of contract)
- USL&H.....Federal Statutory Limits
- Carrier Rating shall be Best's Rating of A-VII or better or its equivalent
- Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least thirty (30) days prior to action.
- The County shall be named Additional Insured on all policies except Workers Compensation, Errors, and Omissions/Professional Liability and auto.
- Certificate of Insurance shall show Bid Number and Bid Title.
- Environmental Impairment Liability, including coverage of on-site clean up.....BI/PD \$3 Million per occurrence or \$6 Million Aggregate
  - a. If work requires clean up, remediation, and/or removal of bio -solids, bio-hazards waste, and any hazardous or toxic material via transportation request Business Auto Liability add #16 from this checklist.
- Cyber insurance with Technology E&O..... \$2 Million per occurrence
- OTHER INSURANCE REQUIRED: \_\_\_\_\_

**BIDDER'S STATEMENT:**

If awarded the contract, I will comply with contract insurance requirements.

BIDDER NAME: \_\_\_\_\_

AUTH. SIGNATURE: \_\_\_\_\_

**EXHIBIT D  
PRICE BID OF CONTRACTOR**

**FURNISH ALL LABOR, MATERIALS AND EQUIPMENT FOR THE CONSTRUCTION OF  
3108 COLUMBIA PIKE DEMOLITION PROJECT  
IN ARLINGTON, VIRGINIA  
DEPARTMENT OF ENVIRONMENTAL SERVICES/FACILITIES DESIGN AND CONSTRUCTION**

PLEASE PROVIDE PRICES IN ALL CELLS HIGHLIGHTED IN BLUE (The price for all Items must be entered)

**SECTION A. PROJECT NOT TO EXCEED COST ITEMS**

<u>ITEM NO.</u>	<u>CSI DIVISION</u>	<u>ITEM</u>	<u>PRICE</u>
1	1	GENERAL REQUIREMENT (including TEMPORARY SITE UTILITIES)	\$
2	2	EXISTING CONDITIONS (DEMOLITION incl. FOUNDATION, REMOVAL OF DEMO MATERIAL, SITE CLERANCE, UTILITY REMOVAL)	\$
2a		Hazardous Material Remediation	\$
3	26	ELECTRICAL	\$
4	32	EXTERIOR IMPROVEMENTS	\$
5	33	UTILITIES	\$
6	0	PERFORMANCE BONDS & INSURANCE	\$
<b>TOTAL BID PRICE</b>			<b>\$</b>