

Request for Proposals

No. 17-19-001

**To provide
One (1) Type 1, Class 1, Configuration A (ALS)
Ambulance
To**

**Effingham County Board of Commissioners
Springfield, Georgia**

**For
EMS**

APRIL 2017



**All Submissions returned to:
Effingham County Board of Commissioners
ATTN: Fiona Charleton, Purchasing Agent
601 North Laurel Street
Springfield, GA 31329**

April 25, 2017

**RE: RFP No. 17-19-001
Request for Proposals for One (1) Type 1, Class 1, Configuration A (ALS) Ambulance**

Dear Sir or Madam:

This is an invitation to submit a proposal to supply Effingham County, Georgia for the purchase of one (1) Type 1, Class 1 Configuration A (ALS) ambulance as specified herein. Sealed proposals will be received at the Office of the Purchasing Agent, **EFFINGHAM COUNTY ADMINISTRATIVE COMPLEX, 601 N. LAUREL STREET, SPRINGFIELD, GEORGIA**, up to **2.00PM (Local Time) WEDNESDAY JUNE 7, 2017**.

Effingham County Board of Commissioners reserves the right to reject any and all proposals and will not be bound to accept any proposal should Effingham County consider that the proposal would be contrary to the best interest of Effingham County. Effingham County Board of Commissioners reserves the right to reject any and all proposals that are non-responsive or not responsible. Additionally, Effingham County Board of Commissioners has the right to waive any technicalities or informalities. Effingham County may issue change orders altering the original scope of work to address changes or unforeseen conditions necessary for the project completion.

Instructions for the preparation and submission of a proposal are contained in the request for proposal package. If you do not submit a proposal, please return the no-bid sheet and state the reason.

A MANDATORY PRE-PROPOSAL CONFERENCE has been scheduled for **10.00AM (Local Time) WEDNESDAY MAY 17, 2017** and will be conducted at Effingham County EMS, 285 1st Street Extension, Springfield, GA, 31329, to discuss the specifications and resolve any questions and/or misunderstanding that may arise.

Proposals will not be accepted from any firm that is not represented at the Mandatory Pre-Proposal Conference.

Any questions that arise after the pre-proposal conference **must** be made in writing and must be received at the office of the Purchasing Agent no later than **5.00PM (Local Time) TUESDAY MAY 23, 2017**. No response will be given to any questions received after **5.00PM (Local Time) TUESDAY MAY 23, 2017**. Questions may be faxed to 912-754-8413; emailed to fcharleton@effinghamcounty.org or mailed to the address below. If questions are mailed, please DO NOT put the bid number on the outside of the envelope.

The response to all questions will be in the form of an addendum and will be posted on the Effingham County website www.effinghamcounty.org before **5.00PM (Local Time) WEDNESDAY MAY 31, 2017**.

The only official answer or position of Effingham County will be the one stated in writing.

**EFFINGHAM COUNTY, GEORGIA
DOCUMENT CHECK LIST**

The following documents, when marked, are contained in and made a part of this Bid Package or are required to be submitted with the Bid. It is the responsibility of the Bidder to read, complete and sign, where indicated, and return these documents with his/her bid. FAILURE TO DO SO MAY BE CAUSE FOR DISQUALIFYING THE BID.

Company Name : _____

REQUIRED	COMPLETED	ITEM DESCRIPTION
		INSTRUCTIONS TO BIDDERS
		REQUEST FOR QUOTE
X		BID / QUOTE SUBMITTAL FORM
		SURETY REQUIREMENTS (Certified check or other security of _% required with BID SUBMITTAL – BID BOND FORM PROVIDED)
		PERFORMANCE BOND- UPON AWARD OF CONTRACT (FORM PROVIDED)
		PAYMENT BOND- UPON AWARD OF CONTRACT (FORM PROVIDED)
X		CERTIFICATE OF INSURANCE
X		W-9
		LEGAL NOTICE
X		CONTRACTOR AFFIDAVIT & AGREEMENT (E-VERIFY)
		SUB-CONTRACTOR AFFIDAVIT & AGREEMENT (E-VERIFY)
		GEORGIA PROFESSIONAL LICENCE CERTIFICATIONS
		LIST OF SUB-CONTRACTORS
X		ATTACHMENTS
X		COPY OF LLC CERTIFICATE OF ORGANIZATION AND OPERATING AGREEMENT OR COPY OF INC. CERTIFICATE OF INCORPORATION AND CORPORATE RESOLUTION DESIGNATING OFFICERS WITH AUTHORITY TO SUBMIT BID AND SIGN CONTRACT
		RECEIPT OF ADDENDA IF ANY

Authorized Signature

Title

Print Name

Date

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS PART OF YOUR SUBMITTAL

**SECTION I
INSTRUCTIONS TO VENDORS**

1.1 PURPOSE:

The purpose of this document is to provide general and specific information for use in submitting a proposal to supply Effingham County with services as described herein. All proposals are governed by the Code of Effingham County, and the laws of the State of Georgia. Any contract and/or agreement and any addendums to it that result from this RFP shall be governed by the laws of Georgia, with venue in Effingham County.

1.2 HOW TO SUBMIT PROPOSALS:

All proposals shall be:

- A. Submitted in sealed opaque package (envelope or box as necessary), plainly marked with the RFP number and title, date and time of submission, and company name.
- B. Mailed or delivered in sufficient time to ensure receipt by the Purchasing Agent on or before the time and date specified above.

Hand Delivery and Mailing Address:

Effingham County Purchasing Agent,
601 North Laurel Street,
Springfield, Georgia, 31329.

- C. Please check the County's website www.effinghamcounty.org prior to submission for any addendum to the RFP.

**PROPOSALS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE
OPENED OR CONSIDERED.**

1.3 HOW TO SUBMIT AN OBJECTION:

Objections from Vendors to this request for proposal and/or these specifications should be brought to the attention of the County Purchasing Agent either verbally at the pre-proposal conference, or in writing at least two (2) days prior to pre-proposal conference. The objections contemplated may pertain to form and/or substance of the request for proposal documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this request for proposal.

1.4 ERRORS IN PROPOSALS:

Vendors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the Vendor's own risk.

1.5 STANDARDS FOR ACCEPTANCE OF VENDORS FOR CONTRACT AWARD:

The County reserves the right to reject any or all proposals and to waive any irregularities or technicalities in proposals received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the offer of a Vendor who has previously failed to perform properly or complete on time contracts of a similar nature, or an offer from a Vendor whom investigation shows is not in a position to perform the contract.

1.6 VENDOR:

Whenever the term "vendor" is used it shall encompass the "person," "business," "firm," or other party submitting a proposal to Effingham County in such capacity before a contract has been entered into between such party and the County. At times throughout this request for proposal the term "vendor" may be used interchangeably with the terms "contractor", "proposer" and "bidder".

1.7 COMPLIANCE WITH LAWS:

The Vendor shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by Federal, State or County statute, ordinances and rules during the performance of any contract between the Vendor and the County. Any such requirement specifically set forth in any contract document between the Vendor and the County shall be supplementary to this section and not in substitution thereof.

1.8 COUNTY:

Whenever the term "County" or "Owner" is used it is to refer to the Effingham County Board of Commissioners.

1.9 DEBARRED FIRMS AND PENDING LITIGATION:

Any potential Vendor/firm listed on the Federal or State of Georgia Parties Listing (barred from doing business) **will not** be considered for contract award. Vendors **shall disclose** any record of pending criminal violations (indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the past five (5) years.

Proposals will not be accepted from any company, firm, person, party or parent subsidiary, against which Effingham County has an outstanding claim, or financial dispute relating to prior contract performance. If the County, at any time, discovers such a dispute during any point of evaluation, the proposal will not be considered further. Any Vendor/firm previously defaulting or terminating a contract with the County will not be considered.

Vendor acknowledges that in performing contract work for the County, Vendor shall not utilize any firms that have been a party to any of the above actions. If Vendor has engaged any firm to work on this contract or project that is later debarred, Vendor shall sever its relationship with the firm with respect to County contract.

** All Vendors are to read and complete the Vendors certification regarding debarment, suspension, ineligibility, and voluntary exclusion enclosed as Disclosure of Responsibility - Attachment D to be returned with response. Failure to do so may result in your proposal being rejected as non-responsive.

1.10 IMMIGRATION:

On 1 July 2009, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. All employers, contractors and subcontractors entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at <http://www.dol.state.ga.us/spotlight/employment/rules>. You may go to <http://www.uscis.gov> to find the E-Verify information.

** All Vendors are to read and complete the E-Verify affidavit enclosed as Attachment E to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.

1.11 PROTECTION OF RESIDENT WORKERS:

Effingham County Board of Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

1.12 RFP SCHEDULE:

Invitation to Bid	Date/ Time
Owner issues public advertisement of RFP	Tuesday April 25, 2017
Mandatory Pre-Bid Conference	10.00 AM (Eastern Time) Wednesday May 17, 2017
Deadline for submission of written questions: Fax : 912-754-8413 / Email : fcharleton@EffinghamCounty.org Hand deliver /regular mail : Effingham County Board of Commissioners, Purchasing Office, 601 N Laurel Street, Springfield, GA 31329	5.00 PM (Eastern Time) Tuesday May 23, 2017
Addendum issued to answer questions (if any) and posted online at www.effinghamcounty.org	5.00 PM (Eastern Time) Wednesday May 31, 2017
Deadline for submission of Bids	2.00 PM (Eastern Time) Wednesday June 7, 2017

**SECTION II
GENERAL CONDITIONS**

2.1 SPECIFICATIONS:

Any obvious error or omission in the specifications shall not inure to the benefit of the Vendor but shall put the Vendor on notice to inquire of or identify the same to the County.

2.2 GEORGIA OPEN RECORDS ACT:

The responses will become part of the County's official files without any obligation on the County's part. Ownership of all data, materials, and documentation prepared for and submitted to Effingham County in response to a solicitation, regardless of type, shall belong exclusively to Effingham County and will be considered a record prepared, maintained or received in the course of operations of public office or agency and is subject to public inspection in accordance with the *Georgia Open Records Act, Official Code of Georgia Annotated, Section 50-18-070, et.Seq.* unless otherwise provided by law. The Georgia Open Records Act is applicable to the records of all contractors and subcontractors under contract with the County. This applies to those specific contracts currently in effect and those which have been completed or closed up to three (3) years following completion.

2.3 GEORGIA TRADE SECRET ACT OF 1990:

In the event that a Vendor submits secret information to the County, the information must be clearly labeled as a "Trade Secret". The County will maintain the confidentiality of such trade secrets to the extent provided by law.

2.4 OFFERS TO BE FIRM:

The Vendor **warrants** that terms and conditions quoted in his offer will be firm for acceptance for a period of ninety (90) days from the date of proposal submittal. Fees quoted must also be firm for a ninety (90) day period.

2.5 COMPLETENESS:

All information required by the request for proposal must be completed and submitted to constitute a proper proposal. The County shall have sole discretion in evaluating qualifications and responses of Vendors. Vendor acknowledges that in performing a contract for the Board, Vendor shall not utilize any firms that have been a party to any of the actions listed in paragraph **1.9**. If Vendor has engaged any firm to work on this contract or project that is later debarred, Vendor shall sever its relationship with that firm with respect to the Board's contract.

2.6 MULTIPLE PROPOSALS:

No Vendor will be allowed to submit more than one offer. Any alternate proposals must be brought to the Purchasing Agent's attention during the Pre-proposal Conference if one is scheduled, or submitted in writing at least five (5) days preceding the date for submission of proposals.

2.7 PATENT IDEMNITY:

Except as otherwise provided, the successful Vendor agrees to indemnify Effingham County and its officers, agents and employees against liability.

2.8 QUALIFICATION OF BUSINESS (RESPONSIBLE VENDOR):

A responsible Vendor is defined as one who meets all requirements of the RFP. Effingham County has the right to require any or all Vendors to submit documentation of their ability to perform, provide or carry out the service as requested herein and to disqualify the proposal of any Vendor as being unresponsive or un-responsible whenever such Vendor cannot.

2.9 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

By submission of this proposal, the Vendor certifies, and in the case of a joint proposal each party thereto as to its own organization, that in connection with this procurement:

- A. The prices in this proposal have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Vendor or with any competitor;
- B. Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the Vendor and will not knowingly be disclosed by the Vendor prior to opening, directly or indirectly to any other competitor; and;
- C. No attempt has been made or will be made by the Vendor to induce any other person or firm to submit or not to submit a proposal for the purpose or restricting competition.

2.10 AWARD OF CONTRACT:

The contract, if awarded, will be awarded to the responsible Vendor whose proposal will be most advantageous to Effingham County, price and other factors considered. The Board of Commissioners will make the determination as to which proposal best serves the interests of Effingham County. **Appeal of an award can only be made after the Board of Commissioners award a contract.**

2.11 TERM OF THE CONTRACT: N/A – This is a one time purchase.

2.12 INSURANCE PROVISIONS:

The selected Vendor shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Vendor's fee proposal. **Contract work will not proceed unless Effingham County has in their possession, a current Certificate of Insurance. Effingham County invokes the defense of sovereign immunity. The County is not to be included as an additional insured on insurance contracts.**

- A. General Information that shall appear on a Certificate of Insurance:
 - a. Name of Producer (contractor's insurance Broker/Agent).
 - b. Companies affording coverage (there may be several).
 - c. Name and address of the Insured (this should be the Company or Parent of the firm Effingham County is contracting with).
 - d. A Summary of all current insurance for the insured (includes effective dates of coverage).
 - e. A brief description of the operations to be performed, the specific job to be performed, or contract number.
 - f. Certificate Holder (**This is to always include Effingham County**).

2.13 LIMITS OF INSURANCE:

Effective coverage shall have the following limits:

- A. **Commercial General Liability:** Provides protection against bodily injury and property damage claims arising from operations of a contractor or tenant. Minimum limits: \$1,000,000 bodily injury and property damage per occurrence and annual aggregate.
- B. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the contractor while performing within the scope of duties. Minimum limits: \$500,000 for each accident, disease policy limit, and disease each employee and Statutory Worker's Compensation limit.
- C. **Business Automobile Liability:** Coverage insures against liability claims arising out of the contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury, property damage, and should be written on an "Any Auto" basis.

2.14 SPECIAL REQUIREMENTS:

- A. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to or coincident with the date of any contract, and the Certificate of Insurance shall state the retroactive date and the coverage is claims-made.
- B. **Extended Reporting Periods:** The contractor shall provide the County with a notice of the election to initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
- C. **Reporting Provisions:** Any failure to comply with reporting provisions of the policies shall not affect coverage provided in relation to this invitation.
- D. **Cancellation/Non-Renewal Notification:** Each insurance policy supplied in response to this invitation shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt, has been given to the County.
- E. **Proof of Insurance:** Effingham County shall be furnished with certificates of insurance and original endorsements affecting coverage required by this invitation. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The Vendor must ensure Certificates of Insurance are updated for the entire term of the Contract.
- F. **Insurer Acceptability:** Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5)year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.
- G. **Lapse in Coverage:** A lapse in coverage shall constitute grounds for contract termination by Effingham County Board of Commissioners.
- H. **Deductible and Self-Insured Retention:** Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Vendor shall procure a bond guaranteeing payment of related suits, losses, claims and related investigation, claim administration and defense expenses.

2.15 ADDITIONAL COVERAGE FOR SPECIFIC PROCUREMENT PROJECTS:

Professional Liability: Insure errors or omission on behalf of architects, engineers, attorneys, medical professionals, and consultants.

Minimum Limits: \$1,000,000 per claim/occurrence.

Coverage Requirement: If "claims made," retroactive date must precede or coincide with the contract effective date or the date of the Notice to Proceed. The professional must state if "tail" coverage has been purchased and the duration of the coverage.

Builder's Risk: (for Construction or Installation Contracts) Covers against insured perils while in the course of construction.

Minimum Limits: All-risk coverage equal 100% of contract value.

Coverage requirements: Occupancy clause – permits Effingham County Board of Commissioners to use the facility prior to issuance of Notice of Substantial Completion.

2.16 INDEMNIFICATION:

The CONTRACTOR agrees to protect, defend, indemnify, and hold harmless Effingham County, Georgia, its commissioners, officers, agents, and employees from and against any and all liability, damages, claims, suits, liens, and judgments, of whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any person or persons, or damage to the property or other rights of any person or persons caused by the CONTRACTOR or its subcontractors. The CONTRACTOR'S obligation to protect, defend, indemnify, and hold harmless, as set forth herein above shall include, but not be limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or any actual or alleged unfair competition, disparagement of product or service, or other business tort of any type whatsoever, or any actual or alleged violation of trade regulations. CONTRACTOR further agrees to investigate, handle, respond to, provide defense for, and to protect, defend, indemnify, and hold harmless Effingham County, Georgia, at his sole expense, and agrees to bear all other costs and expenses related thereto, even if such claims, suits, etc., are groundless, false, or fraudulent, including any and all claims or liability for compensation under the Worker's Compensation Act arising out of injuries sustained by any employee of the CONTRACTOR or his subcontractors or anyone directly or indirectly employed by any of them. The CONTRACTOR'S obligation to indemnify Effingham County under this Section shall not be limited in any way by the agreed-upon contract price, or to the scope and amount of coverage provided by any insurance maintained by the CONTRACTOR.

2.17 INTERPRETING SPECIFICATION:

The specifications or scope of services contained herein are intended to be descriptive rather than restrictive. The County is soliciting a proposal to provide a complete product or service package which meets all requirements. Changes in the scope of services, specifications, or terms and conditions if the RFP will be made in writing by the County prior to the proposal opening or due date. Results of informal meetings between a potential Vendor and a County official or employee may not be used as a basis for deviations from the requirements contained in this solicitation.

2.18 SIGNED RESPONSE CONSIDERED AN OFFER:

The signed Response shall be considered an offer on the part of the Vendor, which offer shall be deemed accepted upon approval by the Effingham County Board of Commissioners, or their designee. In case of a default on the part of the Vendor after such acceptance, Effingham County may take such action as it deems appropriate, including legal action for damages or lack of required performance.

2.19 PAYMENT TO CONTRACTORS:

The contractor will submit an invoice upon acceptance of vehicle by Effingham County.

- A. Questions regarding payment may be directed to the Effingham County Finance Department, at (912) 754-8057.
- B. Effingham County is a tax exempt entity. Every contractor, vendor, business or person under contract with Effingham County is required by Georgia law to pay State sales or use taxes for products purchased in Georgia or transported into Georgia and sold to Effingham County by contract. Please consult the State of Georgia, Department of Revenue, Sales and Use Tax Unit in Atlanta (404) 656-4065 for additional information.

2.20 VENDOR DEFAULT:

In case of Vendor default, the County will provide a letter of official notice of non-performance. If the issue(s) are not remedied 30 days from receipt of said notice, the County reserves the right to procure services from other sources.

RFP No. 17-19-001 – One (1) Type 1, Class 1, Configuration A (ALS) Ambulance

The undersigned Vendor certifies that he/she has carefully read the preceding list of instructions and all other data applicable hereto and made a part of this invitation; and, further certifies that the prices shown in his/her proposal are in accordance with all documents contained in this request for proposal package, and that any exception taken thereto may disqualify his/her proposal.

This is to certify that I, the undersigned Vendor, have read the instructions to Vendor and agree to be bound by the provisions of the same.

This _____ day of _____ 20 _____.

BY: _____

SIGNATURE

PRINTED NAME AND TITLE

COMPANY

ADDRESS

PHONE NO.

**SECTION III
REQUEST FOR PROPOSAL**

3.1 BACKGROUND.

Effingham County is a rapidly growing suburban/rural county located in southeast Georgia. It is situated on the Savannah River just north of Chatham County and Metropolitan Savannah. It occupies a land area of approximately 482 square miles.

3.2 PURPOSE.

The purpose of this document is to provide minimum specification for the manufacture of an emergency medical care vehicle that meets the needs and desires of this agency. The object is to provide a vehicle that is in accordance with nationally recognized guidelines.

It is not the intention of the agency to exclude vendors or manufacturers of similar or equal equipment of the types specified. Other brands will be considered.

3.2 ACCEPTANCE AND EVALUATION OF PROPOSALS:

All technical requirements, unless otherwise specified, must be met by the Vendor or such proposal will be disqualified as being non-responsive. Proposals that are deemed to be incomplete as to substance and content may be returned without further consideration.

3.3 PROPOSAL DEADLINE:

The response to the request for proposal must be received by the Effingham County Purchasing Office no later than **2.00PM (Local Time) WEDNESDAY JUNE 7, 2017**. Any proposal received after the time and date stipulated will be rejected and returned to the Vendor. The County may, for good and sufficient reason, extend the response deadline, in which case all potential Vendors will receive an addendum setting forth the new date.

3.4 WITHDRAWAL OF PROPOSAL:

Your proposal may be withdrawn by written REQUEST received by the County before the time fixed for receipt of proposals.

3.5 CONFIDENTIALITY OF DOCUMENTS:

Upon receipt of a proposal by the County the proposal shall become the property of the County without compensation to the Vendor, for disposition or usage by the County at its discretion. Respondent names who submit proposals on this RFP and total prices will be read aloud publicly, but the details and particulars of the proposal documents will remain confidential until final award of the contract.

3.6 COST TO PREPARE RESPONSES:

The County assumes no responsibility or obligation to the Vendors and will make no payment for any costs associated with the preparation or submission of the proposal.

3.7 FORMAT OF RESPONSES:

To be considered, Vendors must submit a complete response to the request for proposals. Proposals shall be typed or printed in ink and bound with a simple method of fastening. Lengthy narratives are discouraged; proposals should be brief and concise and not include extraneous or unnecessarily elaborate promotional material. To assure a uniform review process and obtain the maximum degree of comparability, each proposal shall include the following content and shall be presented in the following order:

A. Letter of Interest

The purpose of the Letter of Interest is to provide a description of the Vendor's ability to meet the requirements of the RFP.

B. Business/Firm Profile

State the full name, address, and telephone number of your organization and include the name,

title, address, and telephone number of the person(s) who will be assigned to perform the service of the proposal. Indicate whether you operate as a sole proprietorship, individual, partnership, or corporation and the State in which your firm is incorporated or licensed to operate.

C. Experience and Capability

Effingham County reserves the right to verify the information furnished:

- Contractor to detail a proven track record of responsiveness to time limitations and deadlines.
- Contractor to detail a proven track record of quality of performance.
- State if your firm has operated under a different name within the past 10 years and provide the name that your firm previously operated under.
- Provide complete details of any contract, during the last five (5) years, in which your firm has been fired.

D. References

Contractor to provide at least four (4) references of purchasers the contractors has sold this type of ambulance within the last five (5) years. References to include company name and address, contact name and phone number, in service date.

E. Manufacturer specification that details the KKK-A-1822F.

A copy of the manufacturer’s approved certification testing from MME or other qualified independent testing facilities shall be included with the proposal. **Proposals submitted without certifications and complete set of testing documents and photos will be rejected as non-compliant. Homemade, simple, so-called “in-house” (one-page) partial self certifying certifications will not be allowed. NO EXCEPTIONS.**

G. Interior and exterior drawings that illustrate the vehicle design, layout and dimensions.

Each proposal must be submitted in one (1) original and six (6) copies bound to:
 Effingham County Purchasing Department
 Fiona Charleton, Purchasing Agent
 601 N Laurel Street
 Springfield, GA 31329

3.8 PROPOSAL SELECTION PROCEDURES:

The proposal will be evaluated by a selection committee selected by Effingham County. The proposals will be evaluated in order to select the vendor that rates highest according to the criteria listed below. The highest scoring vendor will be determined, and the selection committee will make a recommendation to the Board of Commissioners.

Criteria	Maximum Points
Earliest Guaranteed Delivery	30 Points
Compliance with Standard Specifications	30 Points
Cost	30 Points
References	10 Points
TOTAL	100 POINTS

**SECTION IV
SPECIAL CONDITIONS**

4.1 STATEMENT OF DISCLOSURE:

All Vendors must provide a statement of disclosure which will allow the County to evaluate possible conflicts of interest.

Interests of Public Officials.

The vendor warrants for itself and any subcontractor that no elected or appointed official or employee of Effingham County, Georgia, has any interest in their bid or the proceeds of any contract/agreement which may result thereof. In the event that an elected or appointed official or employee acquires any interest in any contract/agreement which may result from this bid, or the proceeds thereof, the vendor agrees to disclose such interest to the BOARD immediately by written notice. For breach or violation of this clause, the BOARD may annul any contract/agreement resulting from this bid without liability, terminate any contract/agreement resulting from this bid for default, or take other remedial measures. “*Interest*” as used herein means direct or indirect pecuniary or material benefit accruing to a county commissioner, official or employee as a result of a matter which is or which is expected to become the subject of an official action by or with the county, except for such actions which, by their terms and by the substance of their provisions, confer the opportunity and right to realize the accrual of similar benefits to all other persons and/or property similarly situated. The term “interest” shall not include any remote interest. For purposes of this bid, a county commissioner, official or employee shall be deemed to have an interest in the affairs of: (1) his or her family; (2) any business entity in which the county commissioner, official or employee is a member, officer, director, employee, or prospective employee; and (3) any business entity as to which the stock, legal ownership, or beneficial ownership of a county commissioner, official or employee is in excess of five percent of the total stock or total legal and beneficial ownership, or which is controlled or owned directly or indirectly by the county commissioner, official or employee. *Remote interest* as used herein means the interest of (1) a volunteer director, officer, or employee of a nonprofit corporation; (2) a holder of less than 5 percent of the legal or beneficial ownership of the total shares of a business; (3) any person in a representative capacity, such as a receiver, trustee, or administrator. *Family* as used herein means the spouse, parents, children, and siblings, related by blood, marriage, or adoption, of a county official or employee.

4.2 PERFORMANCE AND APPROVAL OF SUB-CONSULTANTS:

The Vendor will perform the work as an independent contractor and not as an agent or employee of the County, and will secure written permission from Effingham County before subcontracting any part of this service.

4.3 CHANGES:

In the event a contract is awarded, the County may, with prior Board approval, make changes at any time during the contract period within the general scope of the contract and its technical provisions. If any such change causes any increase or decrease in the Vendor’s cost of performing any part of the contract, an equitable adjustment shall be made in the contract prices, or in the time of performance, or in both. A written memorandum of such adjustment shall be made prior to any changes in contract pricing schedules.

**SECTION V
OVERVIEW**

5.1 OVERVIEW

The specifications included in this RFP cover a new, commercially produced, surface medical care vehicle (referred to herein as ambulance or vehicle). A vehicle in compliance with these specifications shall be defined as a standard ambulance. This vehicle shall be in accordance with the Ambulance

Design Criteria of the national Highway Traffic Administration, U.S. department of Transportation, Washington D.C. These proposal specifications are based on the Federal Ambulance Specification KKK-A-1822F.

SECTION VI SCOPE OF WORK

6.1 GENERAL

The Board of Commissioners, Effingham County, Georgia is soliciting proposals with the intent to purchase one (1) ambulance. The specifications should be used by suppliers as a guideline for submitting proposals. **The County does not intend for this to be a sole-proprietor bid, therefore they are open to making changes to the specification list (Section VII). Changes will be discussed at the mandatory pre-proposal conference.** Proposals should be performance oriented. Also, a fast or immediate delivery of this ambulance is of the utmost importance. Both are major considerations in the evaluation and award of proposals.

6.2 CLASSIFICATIONS

This specification calls for the following type of vehicle. It is in accordance with KKK-A-1822F.

Type I – Cab/Chassis with modular ambulance body

Class I – Two rear wheel driven (4x2)

Configuration A (ALS) – Elevating cot and squad bench (3.1.5.1)

6.3 EQUIPMENT

Since the continuous operation of this ambulance is of the utmost importance and of an emergency nature, it is necessary that the successful vendor be in a position to render prompt parts and service. The successful vendor shall have a qualified service facility and have access to parts inventory within the State of Georgia. Parts or service shall be provided within 48 hours after receiving a request from Effingham County.

Units offered under this proposal shall be new, standard production models of the latest design in current production. The ambulance shall be completely assembled, serviced and work-ready when delivered to Effingham County.

The design of the mechanical members shall be such that the stress imposed through normal shock loads at maximum engine torque shall not cause rupture or permanent deformation or undue wear on any member.

Suppliers shall be prepared to give a complete demonstration of the merits of the ambulance offered as directed by the purchaser. The vehicle so demonstrated shall be complete as offered by the supplier for this proposal.

**VENDORS MUST LIST THEIR SERVICE FACILITY AND PARTS DEPARTMENT PROFILE
TO THE PURCHASER ON ATTACHMENT J.**

6.4 WARRANTY

The successful supplier shall provide ambulance or rescue vehicle conversion, which coverage shall, at a minimum include:

A limited warranty on the ambulance conversion: Forty-Eight (48) months or 48,000 miles from the date of original delivery.

Paint: Seven (7) years from the date of original delivery

Electrical: Six (6) years or 72,000 miles from the date of original delivery

Modular Body Structural Integrity: Fifteen (15) years from the date of original delivery

Chassis: warranty on the chassis portion of the completed ambulance or rescue vehicle shall be the responsibility of the chassis manufacturer.

The manufacturer shall warrant to the original retail purchaser that for the warranty period that the ambulance or rescue vehicle shall be free of substantial defects in materials and workmanship which are attributable to Warrantor and which arise during the course of normal use and service.

Copies of the Warranty statements will be included with the proposal documents.

By executing and submitting a proposal, the proposer certifies that the proposal is made without reference to any other proposal and without agreement, understanding, collusion or combination with any other person in reference to such proposal.

6.5 PRICING

All proposal pricing shall be complete and include warranty and delivery of the completed vehicle to this agency.

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**SECTION VII
SPECIFICATIONS**

THE FOLLOWING SPECIFICATIONS ARE FOR THE SIZE AND QUALITY AMBULANCE NEEDED FOR EFFINGHAM COUNTY EMS. OTHER MAKE AND MODEL AMBULANCES THAT ARE PROVEN EQUAL IN SIZE AND QUALITY SHALL BE CONSIDERED FOR AWARD.

The County does not intend for this to be a sole-proprietor bid, therefore they are open to making changes to the list below. Changes will be discussed at the mandatory pre-proposal conference.

- 1 - 2017 FORD F-350 XLT CAB CHASSIS
- 2 - 165.0" WHEELBASE
- 3 - 84" CAB TO AXLE
- 4 - 2 WHEEL DRIVE, DUAL REAR WHEEL
- 5 - 13,500 LBS GVWR
- 6 - 4,700# FRONT AXLE
- 7 - 9,750# WIDE TRACK REAR AXLE
- 8 - AMBULANCE BUILDERS PREP PACKAGE-47A
- 9 - XLT TRIM PACKAGE
- 10 - 4-WHEEL ANTI-LOCK BRAKE SYSTEM
- 11 - POWER BRAKES/POWER STEERING
- 12 - TILT STEERING
- 13 - CRUISE CONTROL
- 14 - ETR AM/FM STEREO/CD WITH BUILT-IN CLOCK
- 15 - TORQSHIFT 6-SPEED AUTOMATIC TRANSMISSION WITH OVERDRIVE
- 16 - HEAVY DUTY SHOCKS/SUSPENSION
- 17 - 6.7L "SCORPION" TURBO V-8 DIESEL ENGINE
- 18 - (7) LT245/75R17E 10-PLY ALL SEASON RADIAL TIRES
- 19 - FACTORY AIR CONDITIONING
- 20 - DUAL 130 AMP RATED ALTERNATORS
- 21 - FULL INSTRUMENTATION
- 22 - FORD OEM CLOTH HIGH BACK CAPTAINS SEATS
- 23 - SINGLE TANK-40 GALLON TOTAL CAPACITY
- 24 - 4.10 REAR AXLE RATIO (LIMITED SLIP DIFFERENTIAL)
- 25 - EXTRA ENGINE COOLING PACKAGE
- 26 - HEAVY DUTY RADIATOR
- 27 - ENGINE OIL COOLER
- 28 - DUAL, SECOND GENERATION, CAB AIR BAGS
- 29 - FRONT TOW HOOKS
- 30 - TWO (2) 750 CCA BATTERIES UNDER HOOD
- 31 - SUPER ENGINE COOLING
- 32 - FRONT AND REAR STABILIZER BARS
- 33 - DUAL AIR BAGS
- 34 - OXFORD WHITE-EXTERIOR CLEARCOAT PAINT
- 35 - AUXILLARY POWER TRAIN CONTROL
- 36 - BUMPER MOUNTED LED FOG LIGHTS
- 37 - DELUXE INSULATION PACKAGE
- 38 - HEAVY DUTY AIRCONDITIONING/HEATING
- 39 - POWER WINDOWS & DOOR LOCKS

- 40 - KEYLESS ENTRY WITH KEYPAD ON DRIVERS DOOR**
- 41 - CUSTOM RADIO CONSOLE FOR FRONT CAB**
- 42 - MINIMUM STANDARD PAYLOAD-2,500 LBS.**
- 43 - LIQUID SPRINGS MODEL DS98F2 SUSPENSION TO BE INSTALLED AND DUMP WHEN REAR DOORS ARE OPEN WITH BY-PASS SWITCH AT REAR DOOR.**

BODY FEATURES

DIMENSIONS: 146" X 94" X 72" INTERIOR

- 44 - COMPARTMENT LATCHES: LOCKING PADDLE TYPE WITH REMOTE CONTROL LOCK UNLOCK ON ALL DOORS AND COMPARTMENTS**
- 45 - MUD FLAPS: REAR RUBBER FOR DRW MODULAR**
- 46 - ENTRY DOOR LATCHES: PADDLE TYPE, LOCKING, INSIDE & OUTSIDE**
- 47 - EXTERIOR COMPARTMENTS: (7) L-1 72"H x 20"W x 22"D, L-2 40"H x 30"W x 20"D, L-4 40"H x 40" W x 20"D, R-1 78"H x 18"W x ALS Cabinet, R-3 26"H x 21"W x 20"D R-4 72"H x 15"W x 20"D., L-2 TO HAVE 2 EA ADJUSTABLE SHELVES AND R-6 TO HAVE 1 EA ADJUSTABLE SHELVE. R-4 TO HAVE 2 SETS OF STRAPS SHIPPED LOOSE TO SECURE BACK BOARDS.**
- 48 - FUEL FILL GUARD: CAST ALUMINUM**
- 49 - INTERIOR DOOR LINERS/KICK PLATE: REFLECTIVE CHEVRON TO MATCH REAR OF AMBULANCE ON SIDE AND REAR ENTRY DOORS .**
- 50 - INTERIOR HEIGHT: MINIMUM OR 72" OF HEADROOM**
- 51 - MIRRORS: BLACK PLASTIC SHROUD LOW MOUNT RV TYPE WITH BUILT CONVEX**
- 52 - MODULAR UMBILICAL: BODY TO CAB ACCORDIAN RUBBER FLEXIBLE BELLOWS**
- 53 - REAR ENTRY DOORS: 62" X 48" WITH OUTSIDE LATCHES TO OPEN BOTH DOORS.**
- 54 - REAR ENTRY DOOR HOLD OPENS: CAST ALUMINUM "GRABBER" STYLE**
- 55 - REAR STEP BUMPER: ALUMINUM FLIP UP WITH OPEN GRATE IN CENTER SECTION**
- 56 - RUB RAILS: ALUMINUM DIAMOND PLATE OR EQUIVELENT**
- 57 - RUNNING BOARDS: ALUMINUM DIAMOND PLATE**
- 58 - STONE GUARDS: FRONT AND REAR 11" UP, ALUMINUM DIAMOND PLATE**
- 59 - SIDE ENTRY DOOR: 32" X 74"**
- 60 - SPARE TIRE SHIPPED LOOSE**
- 61 - STATIC VENT, FRESH AIR INTAKE: LOCATED ABOVE ALS CABINET**
- 62 - UNDERCOATING: IN ACCORDANCE WITH CHASSIS MANUFACTURER'S RECOMMENDATIONS**
- 63 - WHEEL COVERS: PHOENIX STAINLESS STEEL WHEEL SIMULATORS WITH BRAIDED CHROME FILL TUBES**
- 64 - WHEEL WELL TRIM: ROLLED STAINLESS STEEL FENDERETTES**
- 65 - WINDOWS: (1) SLIDER IN SIDE ENTRY DOOR 19.5"H X 17.5"W WITH STANDARD TINT**
- 66 - WINDOWS: TWO (2): ONE IN EACH REAR ENTRY DOOR 19.5"H X 17.5"W WITH STANDARD TINT.**

VEHICLE FEATURES

- 67 - ANTENNA COAX: FOUR RUNS: TWO (2) RUNS FROM CEILING OF MODULE TO BEHIND DRIVER'S SEAT, TWO (2) RUNS FROM MODULE TO ACTION AREA**
- 68 - RADIO PREWIRED WITH POWER AND GROUND WIRES WITH BREAKER**
- 69 - BACK UP ALARM: 97 DECIBEL RATING WITH MOMENTARY CUT-OFF SWITCH**
- 70 - DOOR OPEN: STANDARD ALARM SYSTEM ACTIVATED BY PATIENT ENTRY OR COMPARTMENT DOOR OPEN CONDITION**

- 71** - MASTER ON-OFF BATTERY SWITCH: ELECTRONIC CONTROLLED BY VEHICLE IGNITION
- 72** - GAUGES: AMMETER AND VOLTMETER, DIGITAL READOUT
- 73** - HEATER/AIR CONDITIONER: COMBINATION HEATER AND AIR CONDITIONER WITH THERMOSTAT CONTROL IN PATIENT COMPARTMENT
- 74** - INVERTER: DIMENSIONS UNLIMITED 1200-WATT INVERTER WITH BUILT-IN 50 AMP BATTERY CHARGER AND “T” TRANSFER SWITCH
- 75** - SHORELINE: 115V 20 AMP WITH MATING PLUG
- 76** - VENT POWER: MARINE STYLE WITH 3 SPEED FAN LOCATED OVER SIDE ENTRY DOOR
- 77** - 115 RECEPTACLES: (3) DUPLEX LIGHTED HOSPITAL GRADE WITH GFI PROTECTION, (2) IN ACTION AREA, (1) IN ALS CABINET, (1) IN CAB OF TRUCK

POWER DISTRIBUTION & CONTROL SYSTEM

- 78** - POWER DISTRIBUTION BOARD: ETCHED TRACE “PRINTED” CIRCUIT BOARD WITH AUTOMOTIVE STYLE BOSCH RELAYS, ON BOARD DIAGNOSTICS, CIRCUIT BREAKERS, AND COMPUTER CABLE INTERFACE WITH CONTROL PANELS, NEMA RATED FR-4, MIL, STDs 810C, 55110D
- 79** - ELECTRONIC CONTROL MODULE: ETCHED TRACE “PRINTED” CIRCUIT BOARDS WITH STANDARD 5-MINUTE TIME DELAY FOR MODULE CHECK-OUT LIGHTS. DIRECTS LOW VOLTAGE SWITCHING SIGNALS TO POWER DISTRIBUTION BOARD
- 80** - FRONT CONTROL SWITCH PANEL: FLUSH MOUNTED IN CAB LOW PROFILE DOGHOUSE CONSOLE
- 81** - LOW VOLTAGE ROCKER SWITCH CONTROLS FOR EMERGENCY LIGHTING, BLACK-OUT FACE WITH LED INDICATORS, DIGITAL VOLT AND AMP METERS, AOUT-RESET BACK-UP ALARM SWITCH, SIREN CONTROL HEAD, EMERGENCY AND PATIENT COMPARTMENT MASTER SWITCHES, 3-LIGHT INTERCOM, COMPARTMENT & DOOR AJAR LIGHTS, ALL FUNCTION SWITCHES, BATTERY INDICATOR LIGHTS AND “WAIT TO START” LEGEND FOR DIESEL ENGINE
- 82** - ACTION AREA REAR CONTROL SWITCH PANEL: LOW VOLTAGE ROCKER SWITCH CONTROLS FOR INTERIOR LIGHTING AND 3-LIGHT INTERCOM, BLACK-OUT FACE WITH LED INDICATORS, HEAT/AC CONTROLS, EXHAUST FAN.

WARNING LIGHTS

- 83** - FRONT 7 EA. WHELEN M9 SERIES LED WITH CHROME FLANGES (RLED/CLED/RLED/CLED/RLED/CLED/RLED)
- 84** - BODY WARNING LIGHTS: (9) WHELEN M9 SERIES LEDS WITH CHROME FLANGES, (2) RED WARNING LIGHTS ON EACH SIDE OF MODULAR BODY WITH (1) AMBER ON REAR OVER DOOR
- 85** - TWO WHELEN M9 SERIES RED LEDS WITH CHROME FLANGES ON REAR OF MODULE TO SHOW THROUGH REAR DOOR WINDOWS
- 86** - GRILLE LIGHTS: (2) WHELEN M7 SERIES RED/CLEAR LEDS WITH CHROME FLANGES MOUNTED ON FRONT RANCH HAND GRILLE
- 87** - INTERSECTION LIGHTS: (4) WHELEN M7 SERIES RED/CLEAR LEDS WITH CHROME FLANGES (2 EA) ABOVE FRONT WHEELS AND (2 EA) ABOVE REAR WHEELS
- 88** - LOAD LIGHTS: (2) WHELEN M9 SERIES LED SCENE LIGHTS (2) EACH SIDE WITH CHROME FLANGES OVER REAR DOORS
- 89** - SCENE LIGHTS: (4) WHELEN M9 SERIES SCENE LIGHTS (2) EACH SIDE WITH CHROME FLANGES

- 90** - SIREN: 2 EA. WHELEN WS-295HFERS W/NCM LOCATED IN FRONT SWITCH CONSOLE
- 91** - SIREN SPEAKERS: CAST PRODUCTS DUAL SPEAKERS MOUNTED BELOW FRONT GRILLE AREA WITH (2) 100 WATT DRIVERS
- 92** - LED PATTERN: ALL LED EMERGENCY LIGHTS ARE TO BE WIRED TO PATTERN SWITCH LOCATED IN ELECTRICAL CABINET
- 93** - TURN SIGNALS: WHELEN M6 SERIES LED BRAKE/TAIL, LED TURN SIGNALS, LED BACKUP LIGHT ON REAR OF MODULE

INTERIOR

- 94** - ACTION AREA LIGHT: (2) LED LIGHTS IN ACTION AREA
- 95** - COT MOUNT: STRYKER DUAL POSITION COT MOUNT WITH SAFETY HOOK INSTALLED
- 96** - DOME LIGHTS: (6) WHELEN LED LIGHTS, (2) ROWS OF THREE EACH SIDE WITH EACH SIDE SWITCHED SEPARATELY, DUAL INTENSITY
- 97** - FLOOR LIGHTS MOUNTED BETWEEN EACH DOME LIGHT PER DRAWING LED TECNIQ 12" OR EQUIVALENT
- 98** - FLOORING: SPECIAL HEAVY DUTY, HIGH QUALITY LONCOIN II FLECKSTONE SAFETY VINYL FLOORING ROLLED UP SIDES 4"
- 99** - SPOTLIGHT: (1) OPTRONICS HAND-HELD 200,000 CP, HARD WIRED, MOUNTED ON ENGINE COVER, MOMENTARY BUTTON SWITCH
- 100** - STEPWELL LIGHT: (1) INSIDE STEP WELL ACTIVATED WITH SIDE DOOR

OXYGEN, VACUUM & MISCELLANEOUS EQUIPMENT

- 101** - ASPIRATOR: (1) RICO RS-4X DISPOSABLE ASPIRATOR, HARD PLUMBED TO 12 V ELECTRIC VACUUM PUMP, ASPIRATOR COLLECTION JAR LOCATED IN ACTION AREA
- 102** - OXYGEN CYLINDER BRACKET: SET OF (2) METAL BANDS, (1) ADJUSTABLE STRAP FOR "M" SIZE CYLINDER, LOCATED IN COMPARTMENT #1
- 103** - OXYGEN OUTLETS: (3) OHIO QUICK DISCONNECTS; (1) IN ACTION AREA, (1) IN CEILING AND (1) CURBSIDE WALL
- 104** - OXYGEN CONTROL: ELECTRIC SHUT-OFF VALVE WITH MANUAL BYPASS
- 105** - OXYGEN WRENCH: (1) CHAINED IN OXYGEN COMPARTMENT
- 106** - VACUUM PUMP: THOMAS 12V DC, MOUNTED ON CEILING IN COMPARTMENT #1
- 107** - 12 VDC OUTLETS: (3) FOR CIGARETTE LIGHTER STYLE PLUG, (2) IN ACTION AREA AND (1) IN ALS

CABINETS & HARDWARE

- 108** - ASSIST HANDLES: (3) ONE (1) "V" STYLE HANDLES; ONE (1) ON EACH PATIENT ENTRY DOOR PLUS ONE (1) 10" ON ALS CABINET
- 109** - IV POLE: 1 ¼" STAINLESS STEEL IV POLE IN CUSTOMER'S LOCATION OF CHOICE
- 110** - ALS CABINET: (2) FIXED SHELVES FOR 747 KIT STORAGE, PLEXIGLASS DOORS. BOTTOM HALF OF ALS CABINET TO BE A **MEDI-KOOL 40 SS** OR EQUIVALENT CLIMATE CONTROLLED LOCK BOX TO OPERATE OFF OF 110 SHORE LINE AND 12 VDC. CABINET TO HAVE COMBINATION LOCK ON IT
- 111** - ASSIST RAILS: (1) 72" STAINLESS STEEL CEILING ASSIST RAIL OVER COT AREA
- 112** - CONTAMINATED "SHARPS" DISPOSAL: "A" STYLE SHARPS AND TRASH AT HEAD OF SQUAD BENCH

113 - RISER PLATES: STAINLESS STEEL RISERS 11” UP STREETSIDE CABINETS AND SQUAD BENCH

114 - IV HOLDERS: (2) DUAL BOTTLE SWING DOWN STYLE, (1) EACH OVER COT AND SQUAD BENCH, CHEST AREA, W/VELCRO RETAINING STRAPS

115 - LABELS: (2) “NO SMOKING” SIGNS, (1) IN CAB, AND (1) IN PATIENT COMPARTMENT, (2) “FASTEN SEAT BELT SIGNS, (1) IN CAB, (1) IN PATIENT COMPARTMENT

116 - SEAT BELTS: (5) SETS OF AUTOMOTIVE TYPE LAP BELTS; (3) ON SQUAD BENCH, (1) TECHNICIAN’S SEAT: (2) MALE END BELTS ON FACE OF SQUAD BENCH FOR SECONDARY PATIENT

117 - SQUAD BENCH: SPLIT LID WITH RATCHET TYPE HOLD OPENS

118 - ADDITIONAL OVERHEAD CABINET ABOVE BENCH

119 - GLOVE HOLDER CABINET TYPE IN WALL ABOVE CURB SIDE DOOR TO HOLD AT LEAST 3 BOXES OF GLOVES

120 - PLEXIGLASS DOORS: ALL PLEXIGLASS TO BE 3/16” (.1875”) THICK, CLEAR, ALL SLIDING DOORS TO HAVE FULL LENGTH ALUMINUM PULL HANDLES

121 - STREETSIDE CABINETS: STANDARD SUPER MEDIC PRINT WITH FULL WALL CABINETS WITH CPR SEAT, UNI-STRUT SELF TRACK

122 - TECHNICIAN SEAT: HIGH BACK AUTO STYLE WITH BUILT-IN CHILD SAFETY SEAT ON SWIVEL BASE

PAINT, DECALS, LETTERING

To be discussed at the mandatory pre-bid conference.

INTERIOR COLORS

To be discussed at the mandatory pre-bid conference.

ADDITIONAL REQUIREMENTS

THE ADDITIONAL REQUIREMENTS LISTED BELOW MAY ALREADY BE LISTED IN THE SPECIFICATIONS ABOVE. IF THEY ARE NOT LISTED ABOVE, THE ITEMS LISTED BELOW SHALL BE INCLUDED.

The County does not intend for this to be a sole-proprietor bid, therefore they are open to making changes to the list below. Changes will be discussed at the mandatory pre-proposal conference

1- MODULE AC/HEAT SHALL BE DUCTED ABOVE MODULE CEILING WITH FOUR (4) SETS OR MORE OF ADJUSTABLE VENTS EVENLY SPACED. THE VENTS WILL HAVE THE CAPABILITY TO BE MANUALLY OPENED AND CLOSED.

2 - COLOR BACK-UP CAMERA (COMPLETE SYSTEM) TO REPLACE FACTORY REARVIEW MIRROR

3 - WIRE BLOCK HEATER TO SHORELINE

4 - REAR RUBBER MUD FLAPS FOR DRW MODULAR

5 - DIAMOND PLATE RUNNING BOARDS FOR FRONT CAB STEP AREAS

6 - ROLLED STAINLESS STEEL FENDERETTES

7 - CAST PRODUCT 100 WATT SPEAKERS (2) RECESSED MOUNTED IN FRONT BUMPER

- 8 - FOUR (4) COAX RUNS WITH POWER AND GROUND WIRES WITH CIRCUIT BREAKER FOR RADIO PREWIRE: TWO (2) RUNS FROM CEILING OF MODULE TO BEHIND DRIVER'S SEAT AND TWO (2) RUNS FROM MODULE CEILING TO ACTION AREA**
- 9 - DIMENSIONS UNLIMITED 1200/ABT, 1200 WATT INVERTER WITH T-TRANSFER SWITCH AND 50 AMP BATTERY CHARGERS WIRED TO SHORELINE**
- 10 - FOUR (4) 12" TECNIQ LED LIGHTS IN PATIENT COMPARTMENT DESIGNED TO WORK FROM 12 VOLT**
- 11 - SIX (6) WHELEN LED DOME LIGHTS SHALL BE FURNISHED AND INSTALLED**
- 12 - THREE O2 OUTLETS SHALL BE FURNISHED: ONE (1) IN ACTION AREA, ONE (1) IN CEILING OVER MAIN COT AREA, AND ONE (1) OVER SQUAD BENCH ON CURBSIDE WALL**
- 13 - ELECTRIC OXYGEN CONTROL SHUT-OFF VALVE WITH MANUAL BYPASS SHALL BE INSTALLED**
- 14 - "V" STYLE ASSIST HANDLE FOR PATIENT ENTRY DOORS**
- 15 - STRYKER FLOOR PLATE KIT FOR POWER PRO STRETCHER MODEL # 6370**
- 16 - MEDI-KOOL 40 SS CLIMATE CONTROL CABINET AS DESCRIBED IN LINE 111**
- 17 - CPR SEAT WITH FOLD DOWN BACKREST WITH STRAP MOUNTED TO WALL TO SECURE A CARDIAC MONITOR**
- 18 - 2ND ACTION AREA FOR MONITOR DEFIBRILLATOR, 19" HIGH WITH LED LIGHTING**
- 19 - STAINLESS STEEL A-FRAME MANSAVER AT HEAD OF COT TO HOLD SHARPES AND TRASH**
- 20 - AUTO STYLE CAPTAINS CHAIR WITH INTEGRAL CHILD SAFETY SEAT WITH SWIVEL BASE MOUNTED TO FLOOR**
- 21 - LED FOG LIGHTS RECESS MOUNTED IN FRONT CHROME BUMPER**
- 22 - CUSTOM FLOOR CONSOLE FOR FRONT CAB TO ACCOMMODATE SWITCH PANELS, AMMETER, VOLTMETER, SIREN, RADIOS, MAP BOOKS AND DRINK HOLDERS, DESIGNED TO BE WORKED OUT WITH EFFINGHAM COUNTY**
- 23 - MODULE SHALL BE FABRICATED TO YIELD 72" INTERIOR HEAD ROOM**
- 24 - MODULE EXTERIOR SHALL BE FABRICATED PER DRAWINGS WITH THE FOLLOWING DIMENSIONS: 146"L x 94"W x 92"H**
- 25 - STAINLESS STEEL WHEELINERS SHALL BE FURNISHED**
- 26 - PROVIDE AND INSTALL AN ZICO VS-24-9 ELECTRIC STEP FOR SIDE DOOR ENTRANCE**
- 27 - PROVIDE AND INSTALL FOUR (4) DUPLEX LIGHTED 115VAC INTERIOR RECEPTACLES WITH GFI PROTECTION: TWO (2) IN ACTION AREA, ONE (1) IN ALS CABINET AND ONE (1) OVER SQUAD BENCH**
- 28 - INSTALL THREE (3) 12 VDC CIGARETTE LIGHTS STYLE PLUGS: (2) IN ACTION AREA AND (1) IN ALS**
- 29 - INSTALL 1 3/4" STAINLESS STEEL IV POLE IN CUSTOMER LOCATION OF CHOICE**
- 30 - PROVIDE AND INSTALL A COLOR BACK UP CAMERA ON THE REAR OF THE MODULE OVER THE BACK PATIENT ENTRY DOORS AND EQUIPPED WITH MONITOR TO REPLACE FACTORY REARVIEW MIRROR**
- 31 - RANCH HAND (CGF171BL1) WITH GRILLE LIGHTS MOUNTED ON IT**
- 32 - STRYKER MODEL STAIR PRO 6252 STAIR CHAIR**

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ATTACHMENT A
PRICING FORM

WE HEREWITH SUBMIT AND OFFER AS FOLLOWS:

CHASSIS/MAKE: _____

MODEL/TYPE: _____

AMBULANCE BRAND: _____

DELIVERY DATE TO EFFINGHAM COUNTY: _____

TOTAL PRICE: COMPLETE AS SPECIFIED.

WORDS _____ **DOLLARS (\$** _____ **)**

DOES YOUR SUBMISSION COMPLY WITH ALL SECTIONS OF OUR RFP INCLUDING THE SPECIFICATIONS? IF YOUR ANSWER IS NO, USE THE EXCEPTIONS SHEET.

YES ____ NO ____

WE ACKNOWLEDGE THE RECEIPT OF ADDENDUMS (IF ANY) NUMBERED AS FOLLOWS:

It is agreed by the undersigned vendor that the signature and submission of this package represents the vendor's acceptance of all terms, conditions, and requirements of the RFP and, if awarded, the submittal package will represent the agreement between the two parties.

Company Name: _____

Company Address: _____

Company Representative: _____

Title: _____

Signature of Representative: _____

Printed Name of Representative: _____

Telephone Number: _____

Fax Number: _____

E-mail Address: _____

Date: _____

EXCEPTION SHEET

If Commodity(s) and/or Service proposed in quote is in ANYWAY different from that contained in this proposal, the Bidder is responsible for clearly identifying all such differences in the space below. Otherwise, it will be assumed that the Bidder's offer is in total compliance with all aspects of the proposal.

Below are the only differences between my offer and the County's proposal:

Signature

Date

ATTACHMENT B
DRUG FREE WORKPLACE CERTIFICATION

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code to Georgia Annotated, related to the Drug Free Workplace have been complied with.

1. A drug-free workplace will be provided for the employees during the performance of the contract;
and;
2. Each Subcontractor under the direction of the contractor shall secure the following written certification:

_____ (Contractor) certifies to Effingham County that a drug-free workplace will be provided for the employees during the performance of this contract known as **RFP No. 17-19-001 – One (1) Type 1, Class 1, Configuration A (ALS) Ambulance** pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

CONTRACTOR

DATE

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

___ DAY OF _____, 20___

Notary Public

My Commission Expires: _____, 20___

ATTACHMENT C

PROMISE OF NON-DISCRIMINATION STATEMENT

Know all men by these presence, that I (We), _____, _____, _____,
Name Title Name of Vendor

(herein after "Company"), in consideration of the privilege to Bid/Propose on the following Effingham

County Procurement titled **RFP No. 17-19-001 – One (1) Type 1, Class 1, Configuration A (ALS) Ambulance** hereby consent, covenant, and agree as follows:

- A. No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the Proposal submitted to Effingham County or the performance of the contract resulting there from;
- B. That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract with or otherwise interested in the Company, including those companies owned and controlled by racial minorities and women; and
- C. That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Effingham County.
- D. That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made part of and incorporated by reference in the contract which this Company may be awarded.
- E. That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

SIGNATURE

DATE:

ATTACHMENT D

DISCLOSURE OF RESPONSIBILITY STATEMENT (page 1)

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.
2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.
3. List any convictions or civil judgments under states or federal antitrust statutes.
4. List any violations of contract provisions such as knowingly failing (without good cause) failing to perform, or unsatisfactory performance, in accordance with the specifications of a contract.
5. List any prior suspensions or debarments by any governmental agency.
6. List any contracts not completed on time.
7. List any penalties imposed for time delays and/or quality of materials and workmanship.
8. List any documented violations of federal or any state labor laws, regulations, or standards, and any occupational safety and health rules.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

DISCLOSURE OF RESPONSIBILITY STATEMENT (page 2)

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that the above statements,
Company Name

including any supplemental responses attached hereto, are true.

Signature

State of: _____

County of : _____

Subscribed and sworn to before me on this _____ day of _____ 2017

by _____ representing him/herself to be

_____ of the company named.

Notary Public

My Commission Expires: _____, 20_____

ATTACHMENT E

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned Contactor verifies its compliance with O.C.GA § 13-10-91, stating affirmatively that the individual, firm, or corporation that is contracting with Effingham County has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, and shall agree to use this program for any newly hired employees throughout the duration of the contract.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Effingham County, contractor will secure from such subcontractor similar verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. The contractor further agrees to provide notice to the County of the identity of each subcontractor hired under the contract within five (5) business days of entering into a contract for hire. Such notice shall include a copy of the Subcontractor Affidavit for each subsequent subcontractor attesting to the subcontractor's name, address, user identification number, and date of authorization to use the federal work authorization program. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Effingham County within five (5) days of the time the subcontractor(s) is retained to perform such service.

EEV/ Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

___ DAY OF _____ 20

Notary Public

My Commission Expires: - _____, 20 ____

* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/ Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ATTACHMENT F

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation that is engaged in the physical performance of services under a contract with (name of contractor) on behalf of Effingham County has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and will agree to use this program for any newly hired employees throughout the duration of the contract. The subcontractor further agrees to provide a copy of the executed Subcontractor Affidavit to the contractor in order to be provided to the County within five (5) days entering into the contract for hire.

EEV / Basic Pilot Program* User Identification Number

Date of E-Verify Authorization

Address

BY: Authorized Officer or Agent
(Subcontractor Name)

Date

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____ 20

Notary Public

My Commission Expires: _____, 20 ____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/ Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ATTACHMENT G

NO-BID STATEMENT

In an effort to make the procurement of construction, goods and services for Effingham County as competitive as possible, we are soliciting information from contractors and or vendors who cannot Bid. Your "responsiveness" and "constructive" comments will be appreciated. Completion of this form will assist us in evaluating factors which relate to the competitiveness of our Proposals. Please check any of the boxes below which may apply.

- Specifications - Restrictive, too "tight", unclear, specialty item, geared toward one (1) brand or manufacturer only. (Explain below)
- Manufacturing - Unique item, production time for model or item has expired, etc.
- Proposal Time - Insufficient time to properly respond to Proposal or bid.
- Delivery Time - Specified delivery time cannot be met.
- Payment - Delay in payment terms. Please be specific.
- Bonding - We are unable to meet bonding requirements.
- Insurance -We are unable to meet insurance requirements.
- Removal - From Vendors list for this particular commodity or service.
- Keep - Our Company on your Vendors list for future reference.
- Project is - Too Large _____ Too Small _____
- Site Location Too Distant.
- Miscellaneous - Do not wish to Bid, do not handle this type of item (s), unable to compete, contract clause (s) not acceptable, etc. Please be specific.

CONSTRUCTION PROJECTS: Please provide reason for obtaining a Proposal package. Check one below.

Interest in this project as a:

Prime Contractor _____

Sub-Contractor _____

Supplier _____

RFP No. 17-19-001 – One (1) Type 1, Class 1, Configuration A (ALS) Ambulance

Signature: _____

Telephone Number: _____

Firm Name: _____

ATTACHMENT H

**Legal Notice
Request for Proposal**

RFP No. 17-19-001 – One (1) Type 1, Class 1, Configuration A (ALS) Ambulance

Effingham County, Georgia is seeking proposals from firms interested in providing **One (1) Type 1, Class 1, Configuration A (ALS) Ambulance**

Sealed proposals are due by **2.00PM (Local Time) WEDNESDAY JUNE 7, 2017** and must be mailed or hand delivered to the Effingham County Purchasing Office, 601 N. Laurel Street, Springfield, GA 31329.

A copy of this Request for Proposal is available at the address listed above or online at www.effinghamcounty.org - Purchasing tab. For additional information please contact, Fiona Charleton at (912) 754-2159 or via email: fcharleton@effinghamcounty.org

EFFINGHAM COUNTY RESERVES THE RIGHT TO REJECT ANY/AND ALL PROPOSALS AND TO WAIVE ALL FORMALITIES. "EFFINGHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H, ALL VENDORS ARE TO BE EQUAL OPPORTUNITY EMPLOYERS".

ATTACHMENT I

NON-COLLUSION AFFIDAVIT

I, _____ certify that pursuant to O.C.G.A. Section 36-91-21 (d) and (e), _____ has not, by itself or with others, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on the project by any means whatever, nor has Affiant caused or induced another to withdraw a bid or offer for the work.

Affiant further states that the said offer of _____ is bona fide, and that no one has gone to any supplier and attempted to get such person or company to furnish the materials to the bidder only, or if furnished to any other bidder, that the material shall be at a higher price.

(COMPANY NAME)

(PRESIDENT/VICE PRESIDENT)

Sworn to and subscribed before me this _____ day of _____, 200__.

(SECRETARY/ASSISTANT SECRETARY)
(Affix corporate seal here, if a corporation)

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:
IF THE OFFEROR IS A PARTNERSHIP, ALL OF THE PARTNERS AND ANY OFFICER, AGENT, OR OTHER PERSON WHO MAY HAVE REPRESENTED OR ACTED FOR THEM IN BIDDING FOR OR PROCURING THE CONTRACT SHALL ALSO MAKE THIS OATH.

IF THE OFFEROR IS A CORPORATION, ALL OFFICERS, AGENTS, OR OTHER PERSONS WHO MAY HAVE ACTED FOR OR REPRESENTED THE CORPORATION IN BIDDING FOR OR PROCURING THE CONTRACT SHALL MAKE THE OATH.

ATTACHMENT J

SERVICE FACILITY AND PARTS DEPARTMENT

Address: _____

City, State & Zip Code: _____

Phone Number: _____

Contact Name: _____

Approx. Miles from Purchaser: _____

Yrs. of Experience in Ambulance Repair Business: _____

Square Ft. of Facility: _____

No. of Service Bays: _____

No. of Employees: _____

No. of Full Time Ambulance Technicians: _____

Are Technicians Factory Trained? _____

Total Years Shop Repair Experience: _____

Value of Service and Parts Inventory: _____

24-Hr Turn Around Time on Warranty and Service? _____

Number of Lift Areas for Service: _____