



Annual Stormwater Management Facility Operation & Maintenance Inspection for
Underground

Owner Information:

Name: _____ Check box if new owner
Phone Number: _____ Email: _____

Facility Information: (one form per facility)

Address: _____ Location: _____ (ie. parking lot)
CSP Number: _____ Facility ID: _____
A comprehensive 3rd party inspection must be completed every 5 years.
Date of last 3rd party inspection: _____

Inspection:

Inspector's Name: _____ Date of Inspection: _____
Maintenance Performed: _____ Date All Maintenance Completed: _____
Has there been rain in the last 3 days? _____ Amount: _____

Inspection Tasks DO NOT enter the structure without proper OSHA training and equipment	Inspected	Maintenance Needed?	Date Maintenance Completed
Annual Inspection			
1. Visually inspect for structural integrity			
2. Visually inspect weir wall and low flow orifice – camera or professional maybe required (N/A if pump present)			
3. Trash Rack (if present)			
4. Test pump (if present)			
5. Visually inspect for structural integrity			
Notes (include description of maintenance completed)			

*See back for description

Inspector's Signature: _____

Annual Stormwater Management Facility Operation & Maintenance Inspection Form Instructions:

****One form per facility ****

The top portion of the form is to be filled in with the relevant information. The letter that was sent to the owner includes information for the form.

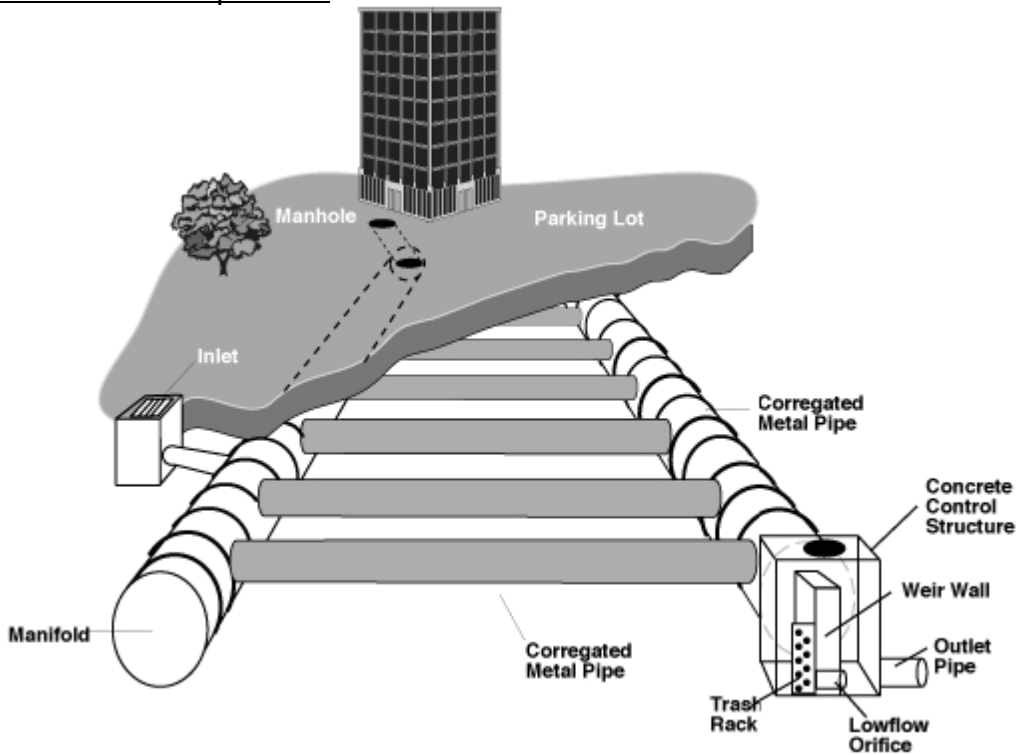
Owner Information should be filled in with the contact information of the owner of the facility. If the owner is different than the one listed on the letter please check the box.

Facility Information can be obtained from the letter.

Inspection Information should be completed by the individual completing the inspection.

The **Inspection Tasks** table needs to be completed by the person inspecting each component. Any maintenance completed should be described in the Notes section.

Underground Detention Components



Detail courtesy of NVRC

Photos. Attach a minimum of two (2) date stamped photos of the facility to this inspection report. One photo should be an overall showing the location of the facility and one should be a close-up photo.

When the form is complete. Submit form and photos to: stormwaterinspection@arlingtonva.us with the address and Facility ID in the subject line.

*****Form must be saved before it is email*****