

Request For Proposals (RFP)

POSTED DATE: April 22, 2024

DEADLINE: April 25, 2024 – Noon



Office Furniture – CKCC

Project Introduction

Central Kansas Community Corrections is office furniture.

Project Requirements

Office furniture shall include the following pieces for a suite of offices located in the Central Kansas Community Corrections Building, 1806 – 12th, Great Bend, Kansas.

Amount	Description	Size
1	Steel base for round table top	
1	Round table top	42"
1	Return for desk 35/24	35" / 24"
2	return for desk 24/48	24" / 48"
1	bow front desk RH extension	71"/48/30"/24"
9	BBF drawer pedestal	
3	FF drawer pedestal	
1	chairmat thick vinyl - 60/60	60"/60"
2	guest chair black leather/wood	
5	bookcase 32/14/71	32"/14"/71"
3	straight front desk LH extension	71"/42"/30"/24"
2	straight front desk RH extension	71"/42"/30"/24"
3	desk return	42"/24"

Furniture must be of sufficient quality to insure endurance for multi-year use.

Furniture must be delivered assembled or be assembled on site at CKCC.

The majority of furniture should be installed within one month of bid award.

Project Timeline

The Commission may consider the award on April 30, 2024.

Project Inquiries

Questions concerning the Request for Proposal must be submitted in writing via email or letter to:

Brooke Haulmark, CKCC Director

1806 – 12th

Great Bend, Kansas 67530

620.793.1940, brooke.haulmark@bartoncounty.org

Submission Procedure

1. *Vendors may receive electronic notifications and submit proposals electronically through Vendor Registry, a link found under the Procurement tab at www.bartoncounty.org.*

OR

2. *Proposals may also be submitted via mail or courier to (Courthouse – closed) Barton County Clerk, 1400 Main Street, Room 202, Great Bend, Kansas 67530 or to (temporary location) Barton County Clerk, 1500 Kansas, Great Bend, Kansas 67530.*

Barton County will not consider any proposal not prepared and not submitted in accordance with the provisions hereof and may waive any informalities or reject any and all proposals. Any proposals may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered. Proposals submitted after the closing date and time will be returned unopened. Proposals may not be withdrawn within sixty (60) days after the actual date of the opening thereof.

Awarding Bids/Proposals/Contracts

Barton County reserves the right to reject any and all bids/proposals/contracts and award in the County's best interests. Barton County will award bids/proposals/contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. In addition, consideration will be given to such matters as contractor integrity, compliance with public policy, a record of past performance, and financial and technical resources.

Barton County cannot enter into contracts with entities that have been suspended or debarred from participating in contracts supported with federal funds. For contracts over \$25,000 supported with federal funds, Barton County will verify that a contractor is not excluded or disqualified by either:

- Checking SAM (www.sam.gov);
- Collecting a certification from that contractor; or
- Adding a clause or condition to the cover transaction with that contractor.

False or Misleading Statements

In the opinion of Barton County, if your proposal contains false or misleading statements or references which do not support the function, attribute, capability, or condition of your company and the products and services outlined in your proposal, your proposal will be rejected.

Conflicts of Interest

Vendors must list any current or potential clients or projects which may be (or cause) a conflict of interest in working for Barton County and describe the possible extent of the conflict.

Modification of Bids/Proposals/Contracts

Modifications to bids/proposals/contracts already submitted will be allowed if submitted in writing before the deadline. Modifications shall be submitted and shall not reveal the total amount of either the original or revised proposal.