

# **Pest Control Bids**

**BIDS DUE ON  
April 22, 2016 AT 10:00 A.M.  
FOR BID SPECS, CONTACT THE  
FINANCE DEPARTMENT**

## **GENERAL SPECIFICATIONS**

It is the intent of these specifications to furnish the Pierce County Board of Commissioners with the following **Pest Control bid**, according to the attached. It is clearly understood that the following are minimum specifications and are made in order to show the exact specifications of the service proposed.

The Pierce County Board of Commissioners reserves the right to accept any or all bids or to choose the bid considered to be in their best interest.

The final decision of purchase will be made upon the award of the Pierce County Board of Commissioners Office.

**NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.**

**NO FAXED BIDS WILL BE ACCEPTED.**

Please put the Bid Name on the outside of your return envelope.

**BIDS MAY BE DELIVERED OR MAILED TO:**

**PIERCE COUNTY FINANCE DEPARTMENT  
ATTN: AMY HITT  
312 NICHOLS STREET SUITE 5  
P.O. BOX 679  
BLACKSHEAR, GA 31516**

## INSTRUCTIONS TO BIDDERS

Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a **sealed plain envelope**, with the **bid type written** on the **outside** and endorsed with the **title of the proposal**.

The specifications following represent the minimum characteristics desired in the service to be purchased. These requirements are not intended to prevent obtaining fair prices or to eliminate competition, but to insure, if possible, that all bids submitted should not be subject to correction or alteration after the bid has been filed, opened, and publicly read. The Pierce County Board of Commissioners reserves the right to evaluate any or all bids, particularly where there is a range in specifications.

It is expressly understood by the bidder that written notice of the award or purchase order by the Pierce County Board of Commissioners will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions and the detailed specifications, as the entire form of contract between the parties.

Specifications referred to are minimum, therefore unless otherwise indicated by the bidder, the Pierce County Board of Commissioners will assume proposals meet or exceed all specifications.

The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The Pierce County Board of Commissioners reserves the right to reject all bids as appears in its own best interest and to waive technicalities.

A. Bids will be received until **April 22, 2016 at 10:00 A.M.** and will be opened at that time. Bids will be presented to the Pierce County Board of Commissioners during the Regular Meeting on **May 3, 2016 at 6:00 P.M.**

B. Proposers taking exception to any part or section of this request for proposal shall indicate such exceptions on a separate sheet entitled "Exceptions to Specifications". Failure to indicate any exceptions shall be interpreted as the proposer's intent to fully comply with the specifications as written.

C. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.

D. The bidder agrees that the Pierce County Board of Commissioners reserves the right to reject any or all proposals, or to accept the part of the bid considered to be in the best interest of the Pierce County Board of Commissioners.

E. The contractor must provide proof of General Liability Insurance, Worker's Compensation, Property Damage Insurance, E Verify and a copy of the business' current business license.

F. Completed W-9 to receive payment.

F. Failure to complete all paper work will void the bid.

G. All taxes or fees due to Pierce County must be paid and all claims against the business must be settled to be considered a qualified bidder.

## **PEST CONTROL BID REQUEST**

The Pierce County Commission will accept bids to control pest in the following buildings that house the operations of Pierce County:

Pierce County Courthouse ( Highway 84), Pierce County Courthouse Annex III (Nichols Street), Agriculture Building ( Hendry St), Health Department( Ware St), Jail( Pierce Industrial Blvd), Recreation Department ( Ware St and Main St )Multi-Purpose Complex (College Ave) Public Works Maintenance Bldg (County Farm Rd) and EMS/911 Facility for the period of one (1) year. The contract will be **JUNE 1, 2016 – MAY 31, 2017.**

Interested persons should base the bids on a yearly basis. However, the successful vendor will receive 1/12th of the yearly bid on a monthly basis. We will require signed tickets for each building each month along with a statement each month in order to process all payments. Payment will be made by the 10<sup>th</sup> of the following month of the invoices.

**Please note** House Bill 1317, which went into effect in 1996. It states that Operators of public buildings must post a notice prior to and for 24 hours following the application of pesticides. The notice must include a notice of the location and hours during which any person may obtain information concerning pesticides applied or to be applied, and to inspect and copy the material safety data sheet. You will be required to call the Commissioners Office 24 hours prior to the application of pesticides.

Bids will be received until **April 22, 2016 at 10:00 A.M.** and will be opened at that time. Bids will be presented to the Pierce County Board of Commissioners at the regular meeting on **May 3, 2016 at 6:00 P.M.**

Pierce County reserves the right to consider individual item bids as well as the combined total bid. Pierce County reserves the right accept or reject any and all bids.

Questions pertaining to this bid should be directed to the Pierce County Finance Department, Amy Hitt at (912) 449-2022.

**PEST CONTROL BID**

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**BID PRICE: Yearly:** \_\_\_\_\_

**Monthly:** \_\_\_\_\_

**AUTHORIZED SIGNATURE: TYPED OR PRINTED NAME: TITLE:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

**DATE:** \_\_\_\_\_

## **NOTICE TO DEALERS/VENDORS**

Any prices bid by dealer/vendor on any items offered to the Pierce County Board of Commissioners shall be the price effective at the date of delivery.

The Pierce County Board of Commissioners reserves the right to accept alternate bids on any or all items where maximum delivery date as listed in the specifications is not met by dealer/vendor.

Signature below of authorized agent for dealer/vendor shall constitute recognition and acceptance of all conditions of the sale as listed above.

Dealer/Vendor \_\_\_\_\_

Authorized Agent \_\_\_\_\_