

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT

INVITATION TO BID NO. 23-DES-ITBPW-335  
PROJECT NO.: TE15

B I D F O R M

ELECTRONIC BIDS WILL BE RECEIVED BY THE COUNTY VIA VENDOR REGISTRY NOT LATER THAN 1:00  
P.M., APRIL 10, 2023.

FOR PROVIDING CONSTRUCTION SERVICES FOR WASHINGTON BLVD. & NORTH GLEBE ROAD,  
WASHINGTON BLVD. & PATRICK HENRY DRIVE, AND SOUTH GLEBE ROAD & SOUTH EADS STREET  
TRAFFIC SIGNAL UPGRADE & STREETScape IMPROVEMENTS IDENTIFIED HEREIN IN ACCORDANCE WITH  
THE DRAWINGS, SPECIFICATIONS, TERMS AND CONDITIONS OF THIS SOLICITATION

BIDDERS SHALL FURNISH ALL NECESSARY LABOR, EQUIPMENT, MATERIALS, AND ALL INCIDENTALS  
NECESSARY TO PERFORM THE WORK AS SET FORTH IN ACCORDANCE WITH THE PLANS AND  
SPECIFICATIONS. ALL PRICES INCLUDE PROVISION AND INSTALLATION.

Bidders shall enter the Unit Prices on Attachment A-Pricing sheet and enter the Contract Total from  
Attachment A below:

Contract Total from Attachment A: \$ \_\_\_\_\_

Bidder shall enter all positions and their hourly rate who will be working on this contract.

| POSITIONS UTILIZED | PREVAILING WAGE HOURLY RATE |
|--------------------|-----------------------------|
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THE FULL LEGAL NAME OF THE ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE BELOW. THIS BID FORM AND ALL OTHER DOCUMENTS THAT REQUIRE A SIGNATURE MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BY A PERSON WHO IS AUTHORIZED TO BIND THE BIDDER, OR THE BID MAY BE REJECTED.

SUBMITTED BY:

(Legal name of entity)

AUTHORIZED SIGNATURE:

PRINT NAME AND TITLE:

ADDRESS:

CITY/STATE/ZIP:

TELEPHONE NO.:

E-MAIL ADDRESS:

THIS ENTITY IS INCORPORATED  
IN:

THIS ENTITY IS A:

(check the applicable  
option)

CORPORATION ☐

LIMITED PARTNERSHIP ☐

GENERAL PARTNERSHIP ☐

UNINCORPORATED  
ASSOCIATION ☐

LIMITED LIABILITY COMPANY ☐

SOLE PROPRIETORSHIP ☐

IS BIDDER AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH  
OF VIRGINIA?

YES ☐ NO ☐

IDENTIFICATION NO. ISSUED TO THE ENTITY BY THE  
SCC:

Any Bidder exempt from Virginia State Corporation Commission (SCC) authorization requirement must include a statement with its bid explaining why it is not required to be so authorized.

VIRGINIA CONTRACTOR'S LICENSE NUMBER:

ENTITY'S DUN & BRADSTREET D-U-N-S NUMBER: (if available):

HAS YOUR FIRM OR ANY OF ITS PRINCIPALS BEEN DEBARRED, ENJOINED, OR YES ☐ NO ☐

SUSPENDED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA,  
OR ANY OTHER STATE OR POLITICAL SUBDIVISION WITHIN THE PAST THREE  
YEARS?

HAS YOUR FIRM DEFAULTED ON ANY PROJECT IN THE LAST YES ☐ NO ☐  
THREE YEARS?

HAS YOUR FIRM HAD ANY TYPE OF BUSINESS, CONTRACTING OR TRADE YES ☐ NO ☐  
LICENSE, REGISTRATION OR CERTIFICATION REVOKED OR SUSPENDED IN  
THE PAST THREE YEARS?

BID FORM, PAGE 3 OF 8

HAS YOUR FIRM AND ITS PRINCIPALS/OWNERS BEEN CONVICTED OF ANY CRIME RELATING TO ITS CONTRACTING BUSINESS IN THE PAST TEN YEARS? YES ☐ NO ☐

HAS YOUR FIRM BEEN FOUND IN VIOLATION OF ANY LAW APPLICABLE TO ITS CONTRACTING BUSINESS (LICENSING LAWS, TAX LAWS, WAGE AND HOUR LAWS, PREVAILING WAGE LAWS, ENVIRONMENTAL) WHERE THE RESULT OF SUCH VIOLATION WAS THE PAYMENT OF A FINE, BACK PAY DAMAGES, OR ANY OTHER PENALTY IN THE AMOUNT OF \$5000 OR MORE? YES ☐ NO ☐

IS YOUR FIRM PREQUALIFIED BY THE VIRGINIA DEPT. OF TRANSPORTATION? YES ☐ NO ☐

IF YOUR FIRM IS NOT PREQUALIFIED BY THE VIRGINIA DEPT. OF TRANSPORTATION, YOUR FIRM ENSURES THAT ALL CRAFT LABOR IT EMPLOYS UNDER THE PROJECT WILL HAVE COMPLETED, PRIOR TO WORKING ON THE PROJECT, THE OSHA 10-HOUR TRAINING COURSE FOR SAFETY ESTABLISHED BY THE U.S. DEPARTMENT OF LABOR. YES ☐ NO ☐

BIDDER STATUS: MINORITY OWNED: ☐ WOMAN OWNED: ☐ NEITHER: ☐

The undersigned certifies that (Bidder Name)\_\_\_\_\_ is currently registered with the Virginia State Board of Contractors as required by the Code of Virginia. Certificate Number\_\_\_\_\_ for a Class\_\_\_\_\_ License was issued on the\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. The undersigned further certifies that the registration fee and all renewal fees required under law have been paid.

TIME LIMIT FOR PROJECT: SUBSTANTIAL COMPLETION – **495 CALENDAR DAYS**  
FINAL COMPLETION – **45 CALENDAR DAYS** FROM  
SUBSTANTIAL COMPLETION

LIQUIDATED DAMAGES: SUBSTANTIAL COMPLETION - **\$1,473.00** PER DAY  
FINAL COMPLETION - **\$1,473.00** PER DAY

**MINIMUM BIDDER QUALIFICATIONS:**

**In a separate attachment, Bidders shall provide the following documentation:**

**Company Qualifications:** Provide a Company statement demonstrating proof of three (3) continuous years of construction contract experience conducting public works infrastructure and street improvement projects in an urban environment. The experience shall be work of similar size and scope, construction, re-construction, and maintenance.

**Project Experience:** Provide a complete list of projects completed within the last five (5) years involving the same size, and scope.

**Staffing Qualifications:**

Resumes of the proposed Site Supervisor, Safety Project Officer and Environmental Project Officer assigned to this work, who have the requirements as described in the scope of work. **(ATTACH TO YOUR BID SUBMISSION)** YES ☐ NO ☐

BID FORM, PAGE 4 OF 8

OSHA 10 Certification

(ATTACH TO YOUR BID SUBMISSION)

YES ☐ NO ☐

VDOT Flagger Certification, or American Traffic Safety Services Association Flagger Certification, or any other VDOT approved flagger Certification.

(ATTACH TO YOUR BID SUBMISSION)

YES ☐ NO ☐

VDOT Erosion & Sediment Control Contractor Certification

(ATTACH TO YOUR BID SUBMISSION)

YES ☐ NO ☐

**COMPLETE THE PRICING SHEET PROVIDED WITH THE BID DOCUMENTS AS ATTACHMENT B TO ITB NO. 23-DES-ITBPW-574 AND SUBMIT IN MICROSOFT EXCEL FORM IT WITH YOUR BID.**

**FAILURE TO SUBMIT THE PRICING SHEET WITH THE BID WILL DEEM THE BIDDER NONRESPONSIVE.**

#### STIPULATED PRICE ITEMS

The Contractor agrees to perform related work for the following items at the stipulated prices shown:

| # | ITEM DESCRIPTION   | UNIT | PRICE    |
|---|--|------|----------|
| 1 | Concrete Pier, Cradle, or Encasement   | CY   | \$200.00 |
| 2 | Rock Excavation  | CY   | \$150.00 |
| 3 | Crusher Run VDOR #25 or Approved Equal   | CY   | \$100.00 |
| 4 | Over Excavation  | CY   | \$65.00  |
| 5 | Select Borrow  | CY   | \$70.00  |
| 6 | TRENCH & INSTALL CONDUIT(S) (asphalt, concrete sidewalk, pavers and/or landscape area)                       | LF   | \$35.00  |
| 7 | DIRECT BORE CONDUIT (with reamer diameter 8 inches or less regardless of the number of conduits installed)   | LF   | \$16.00  |
| 8 | DIRECT BORE CONDUIT (with reamer diameter more than 8 inches regardless of the number of conduits installed) | LF   | \$20.00  |

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:

THE OFFICIAL COPY OF THE SOLICITATION DOCUMENTS, WHICH INCLUDES ANY ADDENDA, IS THE ELECTRONIC COPY THAT IS AVAILABLE FROM THE [VENDOR REGISTRY WEBSITE](#).

VENDORS ARE REQUIRED TO REGISTER ON [VENDOR REGISTRY](#) IN ORDER TO SUBMIT A RESPONSE TO THIS INVITATION TO BID. **NO RESPONSES WILL BE ACCEPTED AFTER THE BID DUE DATE AND TIME.**

POTENTIAL BIDDERS ARE RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE FROM ANY SOURCE, INCLUDING THE COUNTY.

The undersigned acknowledges receipt of the following Addenda:

ADDENDUM NO. 1                      DATE: \_\_\_\_\_ INITIAL: \_\_\_\_\_

ADDENDUM NO. 2                      DATE: \_\_\_\_\_ INITIAL: \_\_\_\_\_

ADDENDUM NO. 3                      DATE: \_\_\_\_\_ INITIAL: \_\_\_\_\_

TRADE SECRETS OR PROPRIETARY INFORMATION:

Trade secrets or proprietary information submitted by a Bidder in connection with a procurement transaction will not be subject to public disclosure under the Virginia Freedom of Information Act. Pursuant to Section 4-111 of the Arlington County Purchasing Resolution, however, a Bidder seeking to protect submitted data or materials from disclosure must, before or upon submission of the data or materials, identify the data or materials to be protected and state the reasons why protection is necessary.

Please mark one:

☐ No, the bid that I have submitted does not contain any trade secrets and/or proprietary information.

☐ Yes, the bid that I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or materials to be protected and list all applicable page numbers, sections, and paragraphs of the bid that contain such data or materials:

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State the specific reason(s) why protection is necessary and why the identified information constitutes a trade secret or is proprietary:

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If you fail above to identify the data or materials to be protected or to state the reason(s) why protection is necessary, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, upon the award of a contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of or affected by (1) any act of collusion with another person engaged in the same line of business or commerce (as defined in Virginia Code §§ 59.1-68.6 *et seq.*) or (2) any act of fraud punishable under the Virginia Governmental Frauds Act (Virginia Code §§ 18.2-498.1 *et seq.*).

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES

Provide the name and address of the person who is designated to receive notices and other communications regarding this solicitation. Refer to the "Notices" section in the draft Contract Terms and Conditions for information regarding delivery of notices.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

E-MAIL: \_\_\_\_\_

BIDDER NAME: \_\_\_\_\_

## Energy-Efficient Lighting Certification

I, \_\_\_\_\_ (hereinafter referred to as “Bidder”), by checking “Yes” in the table below, certify the LED lighting used for the “Traffic Signal Work” portion of this project is Energy Star Certified and meet the Federal Energy Management Program (FEMP) efficiency requirements. By checking “No” in the table below, I certify the LED lighting used for the “Traffic Signal Work” portion of this project is not Energy Star Certified or meet the FEMP efficiency requirements.

| Bid Item Number | Description  | Energy Star Certified and meet FEMP Efficiency Requirements. |                             |
|-----------------|--|--|-----------------------------|
| 18              | Traffic Signal Upgrade of S. Glebe Rd. & S. Eads St.as outlined in Construction Plans              | YES <input type="checkbox"/>                                 | NO <input type="checkbox"/> |
| 18              | Traffic Signal Upgrade of Washington Blvd. & N. Glebe Rd. as outlined in Construction Plans        | YES <input type="checkbox"/>                                 | NO <input type="checkbox"/> |
| 19              | Traffic Signal Upgrade of Washington Blvd. & Patrick Henry Drive as outlined in Construction Plans | YES <input type="checkbox"/>                                 | NO <input type="checkbox"/> |

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

**INSURANCE CHECKLIST**

**CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS MARKED "X".**

**COVERAGES REQUIRED**

**LIMITS (FIGURES DENOTE MINIMUMS)**

- X\_1. Workers' Compensation.....Statutory limits of Virginia
- X\_2. Employer's Liability.....\$500,000/accident, \$500,000/disease, \$500,000/disease policy limit
- X\_3. Commercial General Liability.....\$1,000,000 CSL BI/PD each occurrence, \$2 Million annual aggregate
- X\_4. Premises/Operations.....\$1 Million CSL BI/PD each occurrence, \$2 Million annual aggregate
- X\_7. Independent Contractors.....\$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- X\_8. Products Liability.....\$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- X\_9. Completed Operations.....\$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- X\_10. Contractual Liability (Must be shown on Certificate....\$1 million CSL BI/PD each occurrence, \$2 Million annual aggregate
- X\_11. Personal and Advertising Injury Liability.....\$1 million each offense, \$2 Million annual aggregate
- X\_21. Moving and Rigging Floater.....Endorsement to CGL
24. XCU Coverage.....Endorsement to CGL
- X\_5. Automobile Liability.....\$1million CSL BI/PD each accident, Uninsured Motorist
- X\_6. Owned/Hired/Non-Owned Vehicle.....\$1 million BI/PD each accident, Uninsured Motorist
16. Motor Carrier Act (MCS-90) and CA9948 (or equivalent) Endorsements ....\$2 million BI/PD each accident, Uninsured Motorist
- X\_12. Umbrella/Excess Liability.....\$1 million Bodily Injury, Property Damage and Personal Injury
- X\_13. Per Project Aggregate for    X\_ General Liability or    Umbrella/Excess Liability (check coverage)
14. Professional Liability/ Errors and Omission (E&O)
- a. Architects and Engineers.....\$1 million per occurrence/claim
- b. Asbestos Removal Liability .....\$3 million per occurrence/claim
- c. Medical Malpractice.....\$2.55 million per occurrence/claim or the statutory VA annual claim cap whichever is greater
- X\_15. Miscellaneous E&O.....\$1 million per occurrence/claim
17. Motor Cargo Insurance.....\$ \_\_\_\_\_ (to the total value of the goods being transported)
18. Garage Liability.....\$1 million Bodily Injury, Property Damage per occurrence
19. Garage Keepers Liability.....\$1Million Comprehensive, \$1 Million Collision
20. Inland Marine-Bailee's Insurance.....\$ \_\_\_\_\_ (maximum value of goods under Contractor's care)
22. Crime Liability/ Employee Dishonesty insurance or Dishonesty Bond.....\$ \_\_\_\_\_  
(Maximum value of revenue or goods that can be taken at one time)
- X\_23. Builder's Risk.....\$ \_\_\_\_\_ (Provide Coverage in the full amount of contract)
25. USL&H.....Federal Statutory Limits
- X\_26. Carrier Rating shall be Best's Rating of A-VII or better or its equivalent
- X\_27. Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least thirty (30) days prior to action.
- X\_28. The County shall be named Additional Insured on all policies except Workers Compensation, Errors, and Omissions/Professional Liability and auto.
- X\_29. Certificate of Insurance shall show Bid Number and Bid Title.
- X\_30. Environmental Impairment Liability, including coverage of on-site clean up.....BI/PD \$3 Million per occurrence or \$6 Million Aggregate
- a. If work requires clean up, remediation, and/or removal of bio -solids, bio-hazards waste, and any hazardous or toxic material via transportation request Business Auto Liability add #16 from this checklist.
31. Cyber insurance with Technology E&O.....\$2 Million per occurrence
32. OTHER INSURANCE REQUIRED: \_\_\_\_\_

**BIDDER'S STATEMENT:** If awarded the contract, I will comply with contract insurance requirements.

BIDDER NAME: \_\_\_\_\_

AUTH. SIGNATURE: \_\_\_\_\_