



ADDENDUM NO. 4

MARCH 5, 2021

PROJECT: Chromebook Purchase
20-21-109

The clarifications, modifications, changes, additions, and/or deletions contained herein shall be incorporated within the construction documents for the project. Such information shall take precedence over that previously published.

QUESTIONS AND CLARIFICATIONS:

Question: Would the district be willing to consider a bid response for an LTE Embedded Chromebook? While you may not need all Chromebooks to be LTE capable, there may be a need for some to have this capability? Can you please let me know if this would be considered?

Clarification: No.

Question: We look forward to the opportunity to work together with you on this project and respectfully request that an emailed version of our response will be accepted in lieu of a hard copy, sealed bid. If so, to which email address should we submit our response? Also, because we are all working remotely would you accept an electronic signature through Docusign?

Clarification: No, the District requires a hard copy response with wet signatures.

Question: I am located in Orlando FL, is this open to vendors outside of the state?

Clarification: Yes.

Question: I deal with both brand new and refurbished Chromebooks – are you open to like-new units offers as well as brand new (this could reduce purchase costs by up to 50%)

Clarification: No. As stated in Addendum No. 3, the District is only interested in new Chromebooks. We will not consider refurbished Chromebooks.

Question: With the delivery of these Chromebooks, is this contract to also set up in the school's system. Or will the IT department handle them once they units arrive?

Clarification: There is a whiteglove section in attachment A as an add alternate. The whiteglove services include at a minimum, unbox, asset tag, and enroll the Chrome device for each site.

Question: Lastly, just confirming the quantity. 3,000 Chromebooks all installed with Chrome management system for education?

Clarification: The District is requesting quotes for 3,000 Chromebooks, Chrome OS Management and eWaste fees as well as alternates for whiteglove services and extended warranty. Section III: Scope of RFP & Specification, item number 4 on page 6 states, “**Estimated Fulfillment Volume.** The volume estimated, for the term of any agreement awarded through this RFP process, is provided as a courtesy to Responders to corroborate proposed pricing. Based on data collected, the estimated purchase volume for this RFP is **3,000 units**. C-VUSD may purchase varying quantities of different types of devices (i.e. touch screen & non-touch screen) based on the needs of the District. THIS IS NOT A GUARANTEE OF SALES.”

Question: Based on the information in the RFP, we don't feel we'd be providing you with a compelling enough response to the Chromebooks, but we firmly believe we can deliver on the white glove vendor services. Is that only accepted in conjunction with the chromebook bid? Or will it be accepted as a standalone response?

Clarification: The District will not be accepting proposals for whiteglove services only.

Question: On page 7 under Section IV: RFP Evaluation, Under the evaluation criteria there are 5 pts. The 4th one under “district experience” is this based on experience with Covina or school districts in general. I'm trying to understand how much of a disadvantage Staples would be at for not having any historical business with the school district.

- Price/Charges (Relative to Specifications) 50%
- Ability to fulfill orders and deliver expeditiously 20% within the timeframe stated
- **Qualifications/District Experience 20%**
- Warranty 10%

Clarification: The Qualifications/District Experience 20% encompasses the vendors qualifications and history with school districts in general as well as Covina-Valley USD.

Question: Chromebooks

a. Would the District like to align the new purchases with its current inventory (Lenovo), or switch to a different preferred brand (Dell, Asus, HP, etc.)? Are there any pain points with the existing inventory that should be considered in the selection of a different manufacturer?

Clarification: The District is open to any brand that meets the specifications outlined in the RFP.

Question: Warranty

a. Is the District interested in accidental damage protection (ADP), or just extension of factory warranty coverage?

i. If the District is *not* interested in ADP, should the quoted warranty option be for an additional 2 years (totaling 3 years), or just a second year of coverage?

ii. If the District *is* interested in ADP, should we quote 3 years (adding ADP to the first-year)?

b. Does the District have a preference between OEM or authorized-by-OEM third-party warranties?

c. We understand the district does not want to purchase cases; is the District open to an accidental damage warranty that includes cases (with free replacement), and costs less than identical coverage without cases?

Clarification: a. Extension of factory warranty coverage. Warranty for a total of three years. b. The District does not have a preference on whether the extended warranty is OEM or authorized-by-OEM third-party warranties. c. No.

Question: White Glove

a. Our white-glove team requires that Wi-Fi settings be configured in the District's Google Admin console prior to enrollment; will this be done (if not already) at least three weeks prior to the required delivery date?

b. Does the District require that the Chromebooks be enrolled into specific OUs?

Clarification: a. Yes. b. No.

Question: Delivery

a. Does the District have any specific requirements for packaging/delivery other than FOB by June 30th 2021?

Clarification: a. No.

END OF DOCUMENT