

COVINA-VALLEY UNIFIED SCHOOL DISTRICT

REQUEST FOR PROPOSAL 20-21-109

CHROMEBOOK PURCHASE

COVINA-VALLEY UNIFIED SCHOOL DISTRICT

519 E. BADILLO STREET

COVINA, CA 91723



RFP DUE DATE

March 12, 2021 at 2:00:00 P.M.

NOTICE OF REQUEST FOR PROPOSAL

Proposal #20-21-109

Notice is hereby given that the Governing Board of the Covina-Valley Unified School District will receive sealed proposals for **Request for Proposal (RFP) Number 20-21-109 Chromebook Purchase.**

Sealed proposals must be delivered to the Purchasing Department, Covina-Valley Unified School District, 519 E. Badillo Street, Covina, CA 91723 up to, **but no later than 2:00 P.M., Friday, March 12, 2021.** The proposals should be labeled with the vendor name and Covina-Valley Unified School District Chromebook RFP 20-21-109. Proposals received after the scheduled submittal deadline will be returned unopened.

The District is not responsible for proposals sent via U.S. Mail, UPS, Federal Express, or by any other delivery service. It is the vendor's responsibility to ensure that their proposal is delivered to the Purchasing Department. Each proposal must conform and be responsive to the contract documents. No proposal may be withdrawn for ninety (90) days.

The District reserves the right to reject any or all proposals, to waive any discrepancy or technicality, and to award the contract for goods or services to other than the lowest proposal. The award of contract, if made by the District, will be to the qualified firm whose proposal best complies with all the requirements set forth in the RFP documents and whose proposal, in the opinion of the District while complying with all legal requirements, is in the best interest of the District, taking into consideration all aspects of the vendor's response, including the total net cost.

To obtain Request for Proposal package visit the District Purchasing web page at: www.c-vusd.org/Page/758 and click on the Covina-Valley Bid Portal or contact Robin Harbert, Assistant Director of Purchasing at rharber@c-vusd.org.

Questions regarding this RFP may be directed to Covina-Valley Unified School District, Robin Harbert, Assistant Director Purchasing, rharbert@c-vusd.org.

Robin Harbert

Assistant Director Purchasing

Covina-Valley Unified School District

Publish: 2/10/21 & 2/17/21

Section I: RFP Overview

A. RFP Details

RFP Number	20-21-109
RFP Products	Chromebooks
Covina-Valley USD Administrator	Brock Jacobsen
Announcement URL	www.c-vusd.org/Page/758
Advertisement	San Gabriel Valley Tribune & Los Angeles Times
Advertisement Dates	February 10th and February 17th, 2021

B. Schedule

February 10, 2021	Request for Proposal is released
March 4, 2021 at 2:00pm	Request for Information <i>The deadline for submitting questions. Any request sent after 2:00pm on this date will not be answered.</i>
March 12, 2021 at 2:00pm	RFP Submission Closing <i>All sealed proposals are due to the Purchasing Department, Covina-Valley Unified School District Office by this date and time to qualify for evaluation. There are no exceptions.</i>
March 12, 2021 to March 31, 2021	Proposal Evaluation Period
March 31, 2021	Intent to Award <i>Covina-Valley USD will post its intent to award at the Announcement URL.</i>
April 20, 2021	Notification of Award <i>All Proposers will be notified of the status of their proposal. The Purchase Order will be sent.</i>
June 30, 2021	Delivery Date <i>Preferred delivery date.</i>

Section II: Instructions To Proposers

- 1. Purpose of the RFP.** The Covina-Valley Unified School District, hereinafter referred to as C-VUSD, is seeking proposals from qualified companies to procure Chromebooks to support the 1:1 student computer ratio.
- 2. Completeness of proposals.** Proposals are to be verified before submission, as they cannot be corrected or withdrawn after proposals are opened. The signatures of all persons shall be in longhand in ink. Proposers shall fully inform themselves as to all existing conditions and limitations. No allowance will be made because of lack of such examination, inquiry, or knowledge. All Proposals shall be submitted in sealed envelopes bearing on the outside the name of the vendor, the name and RFP number, submission due date and time. It is the sole responsibility of the vendor to see that their RFP is received in proper time. Any RFPs received after the scheduled closing time for receipt of RFPs will be returned to the vendor unopened. No oral, facsimile or telephonic modification of any proposal submitted will be considered.
- 2. Restrictions on lobbying and contract.** From the period beginning with the date of the issuance of this RFP and ending on the date of the award of the contract, no person, or entity submitting a response to this RFP, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall contact, through any means, or engage in any discussion regarding this RFP, the evaluation or selection process and/or the award of the contract with any member of C-VUSD, Board of Trustees, selection members, other than the named contact herein. Any such contact shall be grounds for disqualification of the entity submitting a response.
- 3. Conflict of Interest.** No employee, officer, or agent may participate in the selection, award, or administration of a Contract if he or she has a real or apparent conflict of interest. C-VUSD and The Districts' officers, employees, and agents may not solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. The District maintains a written standard covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
- 4. Simplicity.** The proposal should be prepared simply and economically, providing straightforward, concise descriptions of the vendor's ability to meet the requirements. Emphasis should be on the completeness and clarity of content in the format specified.
- 5. Submission and Format.** Proposers must follow the format described in this section. The official proposal must be submitted using the attached response form in a sealed envelope with the wording **Vendor name, RFP 20-21-109 Chromebook Purchase Due 3/12/21 at 2:00 PM**. The proposal must have an original signature in ink by an officer or employee fully authorized to bind the organization to the terms and conditions herein. The proposal must contain one written original copy of the proposal and a USB Flash Drive as referenced below. All proposals must be delivered to **Covina-Valley Unified School District, Attn:**

Purchasing Department, 519 E. Badillo Street, Covina, CA 91723. C-VUSD is not responsible for Proposals submitted in any manner, format or to any delivery point other than as specified.

The written original must include the following:

- A. Proposal Response Sheet
- B. Non-Collusion Declaration
- C. Proposer's Statement Regarding Insurance Coverage
- D. Workers' Compensation Insurance Certificate
- E. Proposal Spreadsheet Pricing

The flash drive must contain:

- A. A single PDF containing the Proposer's response sheet.
- B. An Excel Spreadsheet Proposal Pricing (Exhibit A)

- 6. RFP Deadline.** All proposals must be submitted on or before March 12, 2021 at 2:00 PM. Any proposal received after the deadline will be returned unopened.
- 7. Change by Written Addenda.** C-VUSD may change this RFP by written addenda. Addenda and changes will be issued on the RFP Announcement URL. At its discretion, C-VUSD may extend the closing to allow proposers time to analyze and adjust to changes. C-VUSD reserves the right to reject any and all responses, to modify these RFP specifications, or to waive informalities in the RFP.
- 8. Modifications or Withdrawals.** A Responder may modify or withdraw its Proposal in writing only prior to Closing. Responders are responsible for ensuring that C-VUSD receives its modification or withdrawal. Modification or withdrawals must be prepared and submitted on the Responder's letterhead, signed by an authorized representative of the Responder.
- 9. Proposals are Irrevocable.** Proposals submitted by Responders shall be irrevocable for at least ninety (90) calendar days after the RFP opening.

Section III: Scope of RFP & Specification

General Product Specifications

1. **Product Platforms and Technical Requirements.** We are looking for products with the following specifications. Considerations for similar products must be equal in quality, durability, and fitness for the purpose intended as determined solely by the District.
 - a. Option 1 Dual-Core Processor 11 inch model
 - i. **Non-Touch Screen**
 - ii. **4 GB RAM**
 - iii. **32 GB Storage**
 - b. Option 2 Dual-Core Processor 11 inch model
 - i. **Touch Screen**
 - ii. **4 GB RAM**
 - iii. **32 GB of Storage**
 - c. Option 3 Dual-Core Processor 11 inch model
 - i. **Non-Touch Screen**
 - ii. **8 GB RAM**
 - iii. **64 GB storage**
 - d. Option 4 Dual-Core Processor 11 inch model
 - i. **Touch Screen**
 - ii. **8 GB RAM**
 - iii. **64 GB storage**
 - g. Accessories
 - i. Google Chrome OS Management License

2. **Add Alternate.** Vendor Services / White Glove services: include unboxing, asset tagging, and enrolling of devices in Google Admin console.

3. **Warranty.** For each product in which a Responder submits a pricing proposal, Responder must also provide a written statement, via the response sheet, outlining that category’s warranty including duration, and what is covered. If the Responder offers an additional extended warranty (2 years), please include the details of coverage and cost via the response sheet under ‘Optional Services’.

4. **Estimated Fulfillment Volume.** The volume estimated, for the term of any agreement awarded through this RFP process, is provided as a courtesy to Responders to corroborate proposed pricing. Based on data collected, the estimated purchase volume for this RFP is **3,000 units**. C-VUSD may purchase varying quantities of different types of devices (i.e. touch screen & non-touch screen) based on the needs of the District. **THIS IS NOT A GUARANTEE OF SALES.**

Section IV: RFP Evaluation

The evaluations committee will conduct a comprehensive, fair, and impartial evaluation of all proposals received in response to this RFP. Each proposal received will be analyzed to determine overall responsiveness and completeness as defined in the scope section and in the instruction on submitting a proposal. Failure to comply with the instructions or to submit an incomplete proposal may deem a proposal non-responsive and may, at the discretion of the evaluation committee, be eliminated from further evaluation. If the evaluation committee has reasonable grounds to believe that the proposer with the highest-ranking score is unable to perform the required services to the satisfaction of the DISTRICT, the DISTRICT reserves the right to make an award to another proposer who, in the opinion of the evaluation committee, would offer the DISTRICT best value. Some indicators (but not a complete list) of probable proposer performance concerns are: ability to deliver in a timely manner, warranty length and completeness; the proposer’s white glove services available; the proposer’s experience or demonstrated capability and responsibility; and the supplier’s ability to provide a reliable ongoing business relationship and the maintenance of ongoing agreements and support. Any Proposal that changes the terms and conditions of this proposal may not be considered for award.

The highest weighted evaluation consideration is price. No commitment will be made to select a vendor solely on the basis of price. The DISTRICT will utilize the following scoring matrix to assess long-term proposal submission value. Proposers should take note of the following component parts that comprise the whole of the Districts evaluation of proposals submitted:

Price/Charges (Relative to Specifications)	50%
Ability to fulfill orders and deliver expeditiously within the timeframe stated	20%
Qualifications/District Experience	20%
Warranty	10%

Intent to Award. C-VUSD will post an Intent to Award with those proposal(s) it wishes to accept. C-VUSD reserves the right to accept all or part of an offer, to reject all offers, to cancel the solicitation, or to re-issue the solicitation, whichever is in the best interest of C-VUSD.

Section V: RFP Terms and Conditions

1. **Agreement.** Submission of a signed proposal will be interpreted to mean proposer hereby agrees to all the terms and conditions set forth in all the pages of this Request for Proposals. The Vendor's signed proposal and the C-VUSD's written acceptance or purchase order shall constitute a contract.
2. **Assignment of rights or obligation.** Successful Proposer may not assign, transfer or sell any rights or obligations resulting from this RFP without first obtaining the specific written consent of the Covina-Valley Unified School District.
3. **Authority of the Covina-Valley Unified School District.** Subject to the power and authority of the Covina-Valley Unified School District as provided by law in this contract, the Covina-Valley Unified School District shall in all cases determine the quantity, quality, and acceptability of the materials and supplies for which payment is to be made under this contract. The Covina-Valley Unified School District shall decide the questions that may arise relative to the fulfillment of the contract or the obligations of the vendor hereunder.
4. **Proposer agreement to terms and conditions.** Submission of a signed RFP will be interpreted to mean Proposer has agreed to all the terms and conditions set forth in the pages of this solicitation and found on the C-VUSD website at <https://www.c-vusd.org/Page/2858>.
5. **Brand substitutions.** All items listed with Brand/Model/Manufacturer name/number shall be deemed to be used for the purpose of facilitating description and quality of the item and shall be deemed to be followed by the words "or equal". Proposer may, unless otherwise stated, offer any item which shall be substantially equal or better in every respect to that so indicated or specified. C-VUSD reserves the right to require a Proposer to furnish additional material which provides evidence that the items quoted meet all of the specifications published in this document. C-VUSD's decision of whether the substitution meets or exceeds the listed items Brand/Model/Manufacturer is final.
6. **Compliance or deviation to specifications.** It is understood that the materials, equipment or services offered by the Proposer will meet all requirements of the specifications in this RFP. Deviations from any RFP term or condition may cause your proposal to be rejected as non-responsive. All deviations must be clearly noted at time of proposal submission. If not noted, the assumption is that the vendor's proposal is as specified in the RFP.
7. **Damage.** The vendor shall be held responsible for any breakage or loss.
8. **Delivery completion.** All items must be delivered exactly as ordered. The vendor must apply continual diligence, monitoring and resources to ensure items on order are delivered on the required delivery date and in compliance with contract terms, conditions, instructions, pricing and specifications.

- 9. Hold harmless.** Successful proposer agrees to indemnify, defend, and hold harmless the Name of Covina-Valley Unified School District, it's governing body, officers, employees, and insurance carriers, individually and collectively, from all losses, claims, suits, demands, expenses, subrogation, attorneys' fees, or actions of any kind in nature resulting from personal injury to any person (including bodily injury and death), or damage to any property, arising or alleged to have arisen out of Successful proposer's negligent acts, errors, omissions, or performance of the work to be performed under the terms of the contract if awarded. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of indemnity in this paragraph.
- 10. Independent Contractor.** In accepting this contract, Successful Proposer (hereinafter Vendor) covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Vendor further covenants that, in the performance of this contract, no subcontractor or person having such an interest shall be employed. Vendor certifies that to the best of his knowledge, no one who has or will have any financial interest under this contract is an officer or employee of the Covina-Valley Unified School District. It is expressly agreed by Contractor that in the performance of the services required under this contract, Contractor, and any of its subcontractors or employees, shall at times be considered independent contractors and not agents of the Covina-Valley Unified School District.
- 11. Insurance requirements.** Successful Proposer shall maintain insurance as specified in the Proposers Statement Regarding Insurance Covers and Workers' Compensation Insurance Certificate forms. The successful Proposer must furnish the Covina-Valley Unified School District with the Certificates of Insurance proving coverage as specified and naming the Covina-Valley Unified School District Additional Insured by endorsement within ten (10) calendar days. Failure to furnish the required certificates within the time allowed may result in withdrawal of award.
- 12. Measurements.** It is the responsibility of the proposer to make all computations to determine his proposed price. The Covina-Valley Unified School District will not be responsible for determining the logistics or capacities needed to comply with the delivery of goods.
- 13. Severability.** If any provision or any portion of any provision, of any contract resulting from this RFP shall be held invalid, illegal, or unenforceable, the remaining provisions or portions of any provisions shall be valid and enforceable to the extent possible.
- 14. Force Majeure.** If execution of this contract shall be delayed or suspended and if such failure arises out of causes beyond the control of and without fault or negligence of the Vendor, the Vendor shall notify the Covina-Valley Unified School District, in writing, within twenty-four (24) hours, after the delay. Such causes may include but are not limited to acts of God, war, acts of a public enemy, acts of any governmental entity in its sovereign or contractual capacity, fires, floods, epidemics, strikes and unusually severe weather.

- 15. Laws governing contract.** This contract shall be in accordance with the laws of the State of California. The parties stipulate that this contract was entered into in the county of Los Angeles, in the State of California. The parties further stipulate that the county of Los Angeles, CA, is the only appropriate forum for any litigation resulting from a breach hereof or any questions risen here from.
- 16. Order discrepancies.** Upon notification by the District, the Vendor shall correct/resolve any shipping discrepancy no later than forty-eight (48) hours from the time of delivery to the ordering location, at no additional cost to the District.
- 17. Return of items.** Items ordered by the District, which are subsequently determined, by District customer, not to be acceptable or wanted, shall be picked up by the Vendor and full credit shall be issued to the ordering location. After proper notification to the Vendor, by the District ordering location/customer, Vendor shall pick up and fully credit said return items in a timely manner.
- 18. Federal excise tax.** Covina-Valley Unified School District is exempt from Federal Excise Tax.
- 19. Warranty, Manufacturer.** Manufacturer shall fully warrant all materials furnished under the terms of this contract. While under warranty, the manufacturer shall repair or replace inoperable materials in a timely manner to minimize the disruption of Covina-Valley Unified School District operations. A copy or description of the manufacturer's warranty shall accompany each proposal for the item(s) proposed, detailing the scope and length of the warranty. Where the successful Proposer is also the manufacturer of the materials or equipment provided under this contract, the Manufacturer's Warranty requirement will supersede the Successful Proposer Warranty requirement of this solicitation.
- 20. Warranty, successful Proposer.** Successful Proposer shall warrant all materials furnished under the terms of this contract. While under warranty, successful Proposer shall repair or replace damaged materials in a timely manner to minimize the disruption of Covina-Valley Unified School District operations.
- The District reserves the right to refuse all items in excess of the quantities ordered unopened at the time of delivery. Excess quantities delivered shall be picked up by the Contractor within ten (10) business days after notification by the District ordering location.
- 21. Multiple Awards.** C-VUSD reserves the right to elect, in its sole discretion, to make multiple awards. The number of awards shall be based on what is in the best interest of C-VUSD. This notice of multiple awards does not preclude C-VUSD from awarding a single Contract.
- 22. Controlling Language.** The Responder hereby acknowledges and agrees that these RFP Terms and Conditions and the General Terms and Conditions control any contract awarded by this process unless the Responder expressly states on alternative terms or conditions the Responder wishes C-VUSD to consider on their RFP. Any such alternative to the terms or

conditions shall constitute as a variance and, if significant, may subject the Proposal to rejection.

All variances from the specifications shall be clearly noted on the proposal to allow for the evaluation of that variance. If not noted, the assumption is that the vendor's proposal is as specified in the RFP.

Oral instructions or information concerning this or any C-VUSD request for proposal process given out by directors, officers, employees or agents of C-VUSD to prospective Responder shall not bind C-VUSD and shall not be relied upon.

Section VI: Payment, Delivery and Returns

A. Payment Terms and Options

1. **Payment Terms.** All purchase orders will be on Net 30 terms or greater.
2. **Invoice with shipment.** Awarded Vendor may not submit an invoice for payment until the order is fulfilled either electronically or Freight on Board (FOB) Destination.

B. Delivery and Returns

1. **Freight on Board.** All deliveries shall be FOB Destination, prepaid and allowed, with all transportation and handling charges included in the price of the product and paid by the Vendor. Responsibility and liability for loss or damage shall remain with the Vendor, until delivery to the identified ship-to address, at which time responsibility shall pass to the C-VUSD except as to latent defects, fraud and Vendor's warranty obligations.
2. **Lift Gate Service.** If 'Lift Gate Service' requires an additional fee, Vendor shall note that in the proposed response.
3. **Shipping costs.** All items must be proposed FOB.
4. **Delivery.** Delivery of ordered product(s) shall be completed on or before the date specified by C-VUSD in this RFP.
5. **Risk of Loss.** When C-VUSD does not accept an item due to missing, damaged, defective, incorrect order the Vendor is responsible for the return shipping cost of a returned item. The Vendor shall bear all risk of loss or damage with respect to returned item due to missing, damaged, defective and incorrect order, except for loss or damage directly attributable to the negligence of C-VUSD.

6. **Returns.** Item(s) with or without defect and in original packaging may be returned with proper notification of selected Reseller by C-VUSD within sixty (60) days of receipt of shipment. For defective items, the manufacturer's warranty has precedence.
7. **Restocking Fees.** No restocking fees are permitted on any returns, defective or otherwise.
8. **Failure to Fulfill.** If an item is purchased by C-VUSD and it cannot be fulfilled for any reason by the Vendor, an equivalent or better item will be substituted at no-additional cost to C-VUSD. C-VUSD will have the final decision on whether an item is equivalent or better than the proposed item.

Section VII: Proposal Document

The undersigned hereby agrees to the specifications, terms and conditions of this request for proposals. The undersigned acknowledges their authority to submit this proposal on behalf of the firm listed below and bind it to comply with these specifications, terms and conditions if any contract is awarded through this RFP process.

Furthermore, the undersigned certifies conformance to applicable Federal and California State laws concerning public contracts, and that this proposal is made without connection with any person, firm or corporation making a proposal for the same goods or services, and is in all respects fair and without collusion or fraud.

To: Covina-Valley Unified School District
Attn: Purchasing Department
519 E. Badillo Street
Covina, CA 91723

From: _____
Name of Proposer

Mailing Address

City, State & Zip

Phone Number

Email Address

Federal Tax Identifier Legal Name of Firm or Corporation

Responding to RFP No.20-21-109 due by 2:00 p.m., on March 12, 2021, the RFP Submittal Deadline, the undersigned Proposer agrees to furnish and deliver Chromebooks per the terms, conditions, and specifications. I/We have stated hereon the price(s) at which we will furnish and deliver the specified item(s) and will accept as full payment therefore the amount shown on Attachment A.

CASH PURCHASE PRICES LISTED ON ENCLOSED ATTACHMENT A WITHOUT TAX SUBMITTED WITH THIS PROPOSAL FORM.

Proposer further agrees, in addition to the terms and conditions specified herein, the following terms and conditions that are a part of this proposal and any resulting contract:

FOB Delivery. All shipments shall be made FOB delivery, destination to Covina-Valley Unified School District. Destination indicates that the *seller* is responsible for shipment until it is tendered to the Covina-Valley Unified School District. The District will not pay for shipping and handling, nor shall the District pay for any fuel surcharges that are not indicated herein.

Award. RFP award will be based on Section IV: RFP Evaluation. Price includes any transportation charges, as well as any other criteria indicated in these specifications. The District reserves the right to make this RFP award at any time up to ninety (90) days from the date of the RFP opening.

Signatures. All information submitted by Proposer, including signatures, must be original. Copies will not be accepted.

Attention Proposers - Please Read Carefully

Please check your calculations before submitting your RFP; the Covina-Valley Unified School District will not be responsible for Proposer miscalculations.

Term of Offer. It is understood and agreed that this RFP may not be withdrawn for a period of **ninety (90) days** from the RFP Submittal Deadline, and at no time in case of successful Proposer.

Proposer's Acknowledgement of His Understanding of the Terms and Conditions. Signature below verifies that Proposer has read, understands, and agrees to the conditions contained herein and on all of the attachments and addenda.

Proposer hereby acknowledges receipt of Addenda Number(s) _____, _____, _____, and _____.

Representations Made Under Penalty of Perjury. The representations herein are made under penalty of perjury. We hereby offer to sell the Covina-Valley Unified School District the item(s) listed on Attachment A at the prices shown and under the terms and conditions herein, attached, or incorporated by reference.

Proposer's Name (Person, Firm, Corporation)

Signature of Authorized Representative

Address

Printed Name of Authorized Representative

City, State, Zip Code

Title of Authorized Representative

Telephone Number

E-Mail Address

**PROPOSER'S STATEMENT
REGARDING INSURANCE
COVERAGE**

****To Be Submitted With Proposal****

PROPOSER HEREBY CERTIFIES that the Proposer has reviewed and understands the insurance coverage requirements specified in the RFP No. 20-21-109, Chromebook Purchase. Should the Proposer be awarded the contract for the equipment/work, Proposer further certifies that the Proposer can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agrees to name the Covina-Valley Unified School District as Additional Insured for the work specified.

Name of Proposer (Person, Firm, or Corporation)

Signature of Proposer's Authorized Representative

Name and Title of Authorized Representative

Date of Signature

ATTEST:

By _____
Signature

Printed Name and Title

WORKERS' COMPENSATION INSURANCE CERTIFICATE
****To Be Submitted With Proposal****

The Vendor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Name of Proposer (Person, Firm, or Corporation)

Signature of Proposer's Authorized Representative

Name & Title of Authorized Representative

Date of Signature

ATTEST:

By:_____

Printed Name and Title

INSURANCE REQUIREMENTS

1. INSURANCE AND BONDS

1.1. Insurance

Provider shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the provider, its agents, representatives, or employees.

Coverage Required	Limits per Occurrence	Scope-as Broad
General Liability	\$1,000,000	As CG001
Automobile Liability	\$1,000,000	As ISO-CA001
Workers' Comp/Employers Liability	\$1,000,000	As req. by CA

The General Liability and Auto Liability policies are to contain or be endorsed to name C-VUSD, its officers, officials, employees, and volunteers as additional insured for liability arising out of the activities performed in connection with this contract. The Contractor's coverage shall be primary and shall apply separately to each insured against who claim is made or suit is brought, except with respect to the limits of the insurer's liability. Contractor shall furnish C-VUSD original Certificates of Insurance and endorsements (affecting coverage required by this clause) signed by a person authorized to bind coverage on its behalf. Insurance is to be placed with insurers with a current AM Best rating of not less than A: VII the endorsements are to be received and approved by C-VUSD before work commences.

**ATTACHMENT A
RATE SCHEDULE**

Item	Description	Part #	Qty	Mfr/ Model	Unit Cost	Ext. Cost	Freight Charge	Subtotal	
1			3000		\$	\$	\$	\$	
2	Chrome Operating System Mgmt Software	Chrome OS Mgmt	3000		\$	\$	\$	\$	
3	eWaste fees	eWaste Fees	3000		\$	\$	\$	\$	
			TOTAL QTY: 12,000					TOTAL:	\$

Manufacturer Warranty Information:

Add Alternate: Vendor Services/Whiteglove:

Description	Part #	Qty	Unit Cost	Ext. Cost	Subtotal
Unbox, asset tag, and enroll the Chrome device for each site.	Whiteglove/Integration Services	3000	\$	\$	\$

Extended Warranty:

ADDITIONAL TWO (2) YEAR WARRANTY	UNIT COST	EXTENDED COST
3000	\$	\$

Extended Warranty Information:

Signature: _____

Company

Authorized by (Company Rep.)