

Requests for Quotes

Repairs to 411 Cansler

Due Date: April 22, 2014

Check KCDC's web page for addenda and changes before submitting your quote.

Due Time: By 2:00 p.m. (as shown by KCDC's clock)

Quote Number: Q1434

Deliver Quotes to: Knoxville's Community Development Corporation
Purchasing Division
901 Broadway N.E.
Knoxville, Tennessee 37917

Faxed/Emailed Responses are acceptable: Yes No

Site Tour: April 14 at 8:30 a.m. at 411 Cansler.

Award Results: KCDC posts the award decision and the tabulation to its web page. Individual notices are normally not mailed or emailed. Please see <http://www.kcdc.org/en/DoingBusiness/SolicitationStatus.aspx> for the details.



General Instructions to Vendors

1. BACKGROUND AND INTENT

- a. Knoxville's Community Development Corporation (KCDC) is the public housing and redevelopment agency for the City of Knoxville, Tennessee. KCDC's public housing property portfolio includes twenty-five housing properties at 12 different locations with 3,525 dwelling units. KCDC also oversees approximately 3,818 authorized Section 8 Vouchers and approximately 18 Redevelopment areas.
- b. This is a request for quotes-not sealed bids. KCDC could simply contact three vendors, obtain quotes and move forward but KCDC has chosen to solicit written quotes from all interested parties. However, this is not a formal sealed bid and the normal formal sealed bidding requirements do not apply to this solicitation.
- c. KCDC owns the Mechanicsville Apartment/Duplexes in Knoxville, Tennessee and desires that a vendor restore one of those apartments, at 411 Cansler, as detailed below. This unit was damaged when frozen water pipes burst. The successful vendor will supply all labor and materials to complete this work. It is estimated that this project will cost less than \$20,000.

2. CHANGES AFTER AWARD

KCDC reserves the right to make changes after consultation with the vendor if its needs change. Should additional costs arise, KCDC reserves the right to consider accepting these charges provided the vendor can document the increased costs. KCDC reserves the right to make such changes after consultation with the vendor. KCDC also reserves the right to accept proposed service changes from the vendor if they will lower the cost to KCDC and/or provide improved service.

3. CODES AND ORDINANCES

All work covered by these contract documents is to be done in full accord with national, state and local codes, ordinances, and orders that are in effect at the time the work is performed. All requirements of the local building department and fire jurisdiction are to be fulfilled by the successful vendor and any sub-contractors.

4. DAMAGE

The awarded vendor is responsible for all damage to buildings, equipment, grounds, premises and all other types of potential resulting from the provision of the services requested herein.

5. EMPLOYEES

Vendor shall:

- a. Only allow personnel thoroughly trained and skilled in the task assigned them to work on any portion of a job. Any employee found to be unskilled or untrained in his/her work shall be removed from the work.

- b. Enforce strict discipline and good order among his/her employees and shall not employ or permit to remain on the worksite any unfit person. Vendor shall enforce all instructions relative to use of water, heat, power, smoking prohibitions and control any use of fires as required by law. Employees must not be allowed to loiter on the premises before or after job working hours.
- c. Provide at least one employee on every job assignment that shall have the ability to clearly speak, read, write, and understand the English language in order that KCDC’s representatives may effectively communicate with the vendor.

6. **ENTRANCE TO KCDC SITES**

Only those vendor employees working on a KCDC project are allowed on KCDC’s premises. Vendor employees are not to be accompanied in their work area by acquaintances, family members, assistants or any person unless said person is an authorized employee of the vendor.

7. **EQUIPMENT:**

Vendor shall provide all necessary equipment, materials, supplies, et cetera needed for the performance of the work.

8. **EVALUTION:**

KCDC will primarily evaluate the responses to this solicitation on the factors shown below. However, KCDC will arrive at the “lowest and best” solution for the final award. This may or may not entail simply awarding to the vendor quoting the lowest cost.

FACTORS	MAXIMUM POINTS
Cost	100
Total	100

All bids are subject to a determination of “responsive” and “responsible” prior to award. KCDC is the sole judge as to “responsiveness” and “responsibility” of vendors. KCDC reserves the right to request additional information from vendors to assist in the evaluation process.

9. **GENERAL INSTRUCTIONS**

KCDC no longer inserts “General Instructions to Vendors” in the solicitation document. Instead, these instructions may be found at www.kcdc.org. Click on “Doing Business With KCDC” where you will find a link to the instructions. By submitting a response to this solicitation, the vendor accepts the responsibility for downloading, reading and abiding by the terms and conditions set forth in KCDC’s “General Instructions to Vendors.” The vendor may wish to review certain applicable HUD instructions which can also be found on KCDC’s web site.

10. **IDENTIFICATION**

The vendor’s employees shall have proper identification displayed, at all times, while on KCDC property. All employees must wear a company uniform or have picture identification badges or other company identification at all times. Vendor vehicles are to have placards (on the doors or in the windshield) that identify the company name.

11. **INSURANCE**

Upon award, Certificates of Insurance must be provided to KCDC indicating that the vendor carries at least the following minimum levels of insurance. Vendor shall at its sole expense obtain and maintain in full force and effect for the duration of the resulting contract and any extension hereof at least the following types and amounts of insurance for claims which may arise from or in connection with this resulting contract. All insurance must be underwritten by insurers with an A.M. Best rating of A-: VI or better.

- a. *Commercial General Liability Insurance:* occurrence version commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence for bodily injury, personal injury, property damage, and products and completed operations. If such insurance contains a general aggregate limit, it shall apply separately to the work/location in this resulting contract or be no less than two times the occurrence limit. If necessary, umbrella liability insurance can be used in conjunction with the general liability insurance to meet these requirements. Such insurance shall:
 1. Contain or be endorsed to contain a provision that includes KCDC, its officials, officers, employees, and volunteers as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the vendor including materials, parts, or equipment furnished in connection with such work or operations. The coverage shall contain no special limitations on the scope of its protection afforded to the above-listed insureds.
 2. For any claims related to this project, vendor's insurance coverage shall be primary insurance as respects KCDC, its officials, officers, employees, and volunteers. Any insurance covering KCDC, its officials, officers, employees, and volunteers shall be excess of vendor's insurance and shall not contribute with it.
- b. *Automobile Liability Insurance:* including vehicles owned, hired, and non-owned, with a combined single limit of not less than \$1,000,000 each accident.
- c. *Workers' Compensation Insurance:* workers' compensation insurance with statutory limits as required by the State of Tennessee or other applicable laws and employers' liability insurance with limits of not less than \$500,000.
- d. *Other Insurance Requirements:* Vendor shall:
 1. Upon award, furnish KCDC with original certificates and amendatory endorsements effecting coverage required by this section and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on 30 days' prior written notice to KCDC's Contracting Officer.
 2. Replace certificates, policies, and endorsements for any such insurance expiring prior to completion of services.
 3. Maintain such insurance from the time services commence until services are completed.

Failure to maintain or renew coverage or to provide evidence of renewal may be treated by KCDC as a material breach of contract.

4. Require all subcontractors to maintain during the term of the resulting contract the same insurances detailed above. Vendor shall furnish subcontractors' certificates of insurance to KCDC without expense immediately upon request.
5. Any deductibles and/or self-insured retentions greater than \$50,000 must be disclosed to and approved by KCDC prior to the commencement of services. Use of large deductibles and/or self-insured retentions will require proof of financial ability as determined by KCDC.
6. The insurer shall agree to waive all rights of subrogation against KCDC, its officials, officers, employees, and volunteers for losses arising from work performed by vendor for KCDC.
7. All policies must be written on an occurrence basis. Use of policies written on a claims made basis must be approved by KCDC and retroactive dates and/or continuation dates must be provided to KCDC prior to commencement of any work performed.

12. **LICENSING**

Vendors must be properly licensed by the State of Tennessee and all other authorities having jurisdiction. Throughout the term of this contract, the vendor shall maintain the required licenses.

13. **MATERIALS AND WORKMANSHIP**

All materials and equipment furnished shall be new and best quality. Work shall be accurate, workmanlike and subject to approval of KCDC. All materials and equipment provided shall conform to regulations of enforcement bodies having jurisdiction. Vendor shall furnish material samples for approval if specified and so desired by KCDC.

14. **MEASUREMENTS AND DRAWINGS**

Complete responsibility for detailed dimensions lies with the vendor. The vendor shall verify all dimensions with the actual on site conditions. Where the vendor's work is to join another trade, the vendor's shop drawings shall show actual dimensions and the method of joining the work of those trades.

15. **QUESTIONS**

Questions pertaining to this document should be submitted via email with "Questions about Repairs to 411 Cansler" in the subject line, at least five days prior to the due date to purchasing@KCDC.org.

16. **SAFETY DATA SHEETS (SDS)**

Vendors are advised that SDS must be provided for each product intended for use within the KCDC system. *As work is performed*, submit the SDS to the property managers at each site.

17. **SECTION 3 OF THE HUD ACT OF 1968**

Section 3 is a provision of the Housing and Urban Development Act of 1968 which requires that programs of direct financial assistance administered by the U.S. Department of Housing and Urban Development (HUD) provide, to the greatest extent feasible, opportunities for job training and employment to lower income residents in connection with projects in their neighborhoods.

- a. Recipients and vendors must make a good faith effort to utilize Section 3 area residents as trainees and employees in connection with the project. Targeted recruitment and the selection of Section 3 area residents for available positions are two examples of good faith efforts to meet this requirement. Upon award, the successful vendor will be required to furnish a Section 3 Action Plan to memorialize what, if any, steps the vendor plans to take for Section 3 efforts.
- b. All contracts awarded are subject to Section 3 requirements. Vendor shall seek to fill any and all position that are needed and unfilled with residents of KCDC communities. For additional information, please go to <http://www.hud.gov/offices/fheo/section3/Section3.pdf>. The successful vendor will supply KCDC with job announcements for any position that must be filled as a result of the award of KCDC work. Additionally the successful vendor will supply the same job announcement to the Knoxville-Knox County Committee Action Committee's Workforce Connections group. These can be faxed to 865.544.5269.
- c. A Section 3 resident is one who lives within a public housing authority's site. It is also people who live in an area with a HUD assisted program and whose income is below HUD's low income requirements.
- d. A Section 3 business is one that is at least 51% owned by a Section 3 resident; or employs Section 3 residents for at least 30% of its employee base; or makes a commitment to subcontract at least 25% of the project's dollars to a Section 3 business.

18. **SECURITY**

The successful vendor is responsible for providing (if necessary) any and all security to equipment, materials, personnel, tools and the site that are required for this job. KCDC is not responsible for damage or losses to equipment, materials, personnel, tools or the site.

19. **SITE EXAMINATION**

- a. The failure or omission of the vendor to receive or examine the solicitation document or any part of the specifications, or to visit the site(s) and acquaint themselves as to the nature and location of the work, the general and local conditions and all matters which may in any way affect performance shall not relieve the vendor of any obligation to perform as specified herein. Vendor understands the intent and purpose hereof and its obligations hereunder and that it shall not make any claim for, or have any right to damages resulting from any misunderstanding or misinterpretation of the resulting agreement, or because of any lack of information.

- b. By submitting a response to this solicitation, each vendor is certifying that they have inspected the site and have read and are familiar with the solicitation and all appendices and addenda. The failure or omission of any vendor to receive or examine any form, instrument or document shall in no way relieve the vendor from any obligation in respect to its bid.

20. **STORAGE**

KCDC sites have very limited storage space for vendors to access. Accordingly, vendors are responsible for the storage of materials and their security. If possible, KCDC will allow vendors to use space but the safety and security of the items stored is solely the responsibility of the vendor.

21. **SUBCONTRACTORS**

- a. Subcontractors must not be on the Debarment List as published by the United States Department of Housing and Urban Development.
- b. Subcontractors must meet the same requirements as the general contractor. These include but are not limited to insurance, Davis Bacon requirements and licensing laws.
- c. Vendors may not use the services of other vendors/subcontractors not named in the bid without prior written permission from KCDC

22. **WAGE COMPLIANCE (DAVIS BACON)**

As a federally funded project, Davis Bacon Wage Requirements apply to this work. This means:

- a. The successful vendor is required to submit certified payrolls that show compliance with the Davis Bacon requirements detailed herein. Failure to do so will be sufficient cause for withholding payment and/or termination of the contract.
- b. The successful vendor's employees must be paid at least weekly pursuant to the Davis Bacon determination listed herein.
- c. Wage Posters must be displayed at the job site. These are available at <http://www.kcdc.org/Pages/Purchasing/Purchasing.aspx> .
- d. KCDC personnel will conduct on-site interviews of the vendor's employees to ascertain that Davis Bacon provisions are being followed. KCDC will use HUD forms and record the information.

e. General Decision Information

General Decision Number	TN140023
Date	01-03-14
State	Tennessee
Construction Types	Residential
Counties	Anderson and Knox
Residential	Consisting of single family homes and apartments up to and including four stories
Modification Number	0

f. Classifications and rates:

Classifications and Rates	Rate	Fringes
Bricklayer	\$12.72	\$0.00
Carpenter (including cabinet installation)	\$13.89	\$0.00
Cement Mason/Concrete Finisher	\$16.00	\$0.00
Electrician	\$18.52	\$2.32
Laborer: Common or General	\$8.00	\$0.00
Laborer: Landscape	\$12.33	\$0.30
Operator: Backhoe	\$13.17	\$0.00
Plumber	\$17.50	\$0.00
Roofer (including shake and shingle)	\$10.25	\$0.00
Welders: Receive rate prescribed for craft performing operation to which welding is incidental.		

g. Unlisted Classifications needed for work not included within the scope of the classifications listed above may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)). To request an additional classification:

1. Write a brief letter to KCDC (upon award) stating the title needed and the proposed pay rate. Indicate that the employees have been consulted by the rate and are in agreement with the rate.
2. The rate bears a reasonable resemblance to other rates on the classification.
3. If the additional classification is for a subcontractor, the subcontractor writes a similar letter to the General Contractor who then sends a cover letter to KCDC.
4. KCDC will review the request and forward it to HUD and officially request it or KCDC will suggest that the vendor revise the request.
5. HUD will review the request and approve it (or decline it) and send it to the Department of Labor for final approval.

6. The Department of Labor will either approve the request or recommend a different minimum rate.
 7. HUD will notify KCDC of the decision.
 8. Should either HUD or the Department of Labor require a higher minimum rate, KCDC will notify the vendor. The higher minimum rate, if any, must be paid for work completed (back wages) and for all future work under this project.
- h. These requirements apply to all subcontractors that may be used by the successful vendor.
- i. Davis Bacon rates are locked in at the bid opening provided that a contract is awarded within 90 days. If a contract is not awarded within 90 days after the bid opening and if a new decision is released, it will apply. Modifications released 10 days or less before a bid opening are not applicable as there is not time to incorporate the changes in the bid. In all cases however, KCDC is required to adhere to Davis Bacon standards as the Department of Labor determines - irrespective of any announcements KCDC may have made.
23. **WORK HOURS**
Acceptable work hours are Monday through Saturday from 7:30 a.m. until 5:30 p.m. Work on Sundays or holidays will require advance approval by KCDC.

Scope of Work

The following information is from the insurance adjustor's initial review of the claim. While the information summarizes the work that is to be done, bidders must note that:

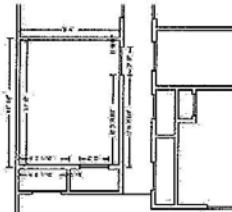
1. All work to be done must be verified by the bidder and
2. The bidder does not enter prices in this section. Instead, use "Solicitation Document A."



Tenco Services, Inc.

P.O. Box 11483
 Knoxville, TN 37919
 Phone: (865) 588-0237
 Fax: (865) 588-4163

**KCDC
 Main Level**



Bedroom 1

Height: 8'

333.33 SF Walls	107.33 SF Ceiling
440.67 SF Walls & Ceiling	107.33 SF Floor
11.93 SY Flooring	41.67 LF Floor Perimeter
41.67 LF Ceil. Perimeter	

Door	2' 8" X 0"	Opens into BEDROOM_1_CL
Door	2' 8" X 0"	Opens into HALLWAY

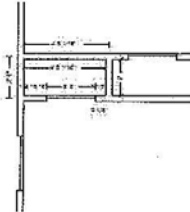
DESCRIPTION	QNTY
1. Contents - move out then reset	1.00 EA
3. Water extraction from floor	107.33 SF
4. Tear out trim and bag for disposal - up to Cat 3	41.67 LF
5. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	41.67 LF
6. Tear out and bag wet insulation	83.33 SF
8. Remove Tile - vinyl composition	107.33 SF
9. Apply anti-microbial agent	107.33 SF
10. Air mover (per 24 hour period) - No monitoring	6.00 EA
Based on 2 fans for 3 days	
11. Dehumidifier (per 24 hour period) - No monitoring	3.00 EA
1 dehumidifier for 3 days	
12. Baseboard - 3 1/4"	41.67 LF
13. Paint baseboard - two coats	41.67 LF
14. Batt insulation - 4" - R11- unfaced batt	83.33 SF
15. Drywall replacement per LF - up to 2' tall	41.67 LF
16. Seal/prime then paint the walls (2 coats)	333.33 SF
17. Tile - vinyl composition	107.33 SF

NOTES:



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Living Room closet

Height: 8'

104.07 SF Walls	9.01 SF Ceiling
113.08 SF Walls & Ceiling	9.01 SF Floor
1.00 SY Flooring	13.01 LF Floor Perimeter
13.01 LF Ceil. Perimeter	

Door

2' 8" X 0"

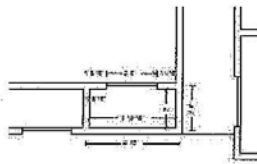
Opens into LIVING_ROOM

DESCRIPTION

QNTY

18. Contents - move out then reset - Small room	1.00 EA
19. Water extraction from floor	9.01 SF
20. Tear out trim and bag for disposal - up to Cat 3	13.01 LF
21. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	13.01 LF
22. Tear out and bag wet insulation	26.02 SF
23. Remove Tile - vinyl composition	9.01 SF
24. Apply anti-microbial agent	9.01 SF
27. Baseboard - 3 1/4"	13.01 LF
28. Paint baseboard - two coats	13.01 LF
29. Batt insulation - 4" - R11- unfaced batt	26.02 SF
30. Drywall replacement per LF - up to 2' tall	13.01 LF
31. Seal/prime then paint the walls (2 coats)	104.07 SF
32. Tile - vinyl composition	9.01 SF

NOTES:



Bedroom 1 closet

Height: 8'

103.93 SF Walls	8.99 SF Ceiling
112.92 SF Walls & Ceiling	8.99 SF Floor
1.00 SY Flooring	12.99 LF Floor Perimeter
12.99 LF Ceil. Perimeter	

Door

2' 8" X 0"

Opens into BEDROOM_1

KCDC

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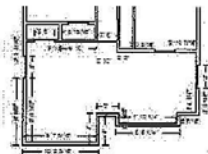


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DESCRIPTION	QNTY
33. Contents - move out then reset - Small room	1.00 EA
34. Water extraction from floor	8.99 SF
35. Tear out trim and bag for disposal - up to Cat 3	12.99 LF
36. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	12.99 LF
38. Remove Tile - vinyl composition	8.99 SF
39. Apply anti-microbial agent	8.99 SF
42. Baseboard - 3 1/4"	12.99 LF
43. Paint baseboard - two coats	12.99 LF
45. Drywall replacement per LF - up to 2' tall	12.99 LF
46. Seal/prime then paint the walls (2 coats)	103.93 SF
47. Tile - vinyl composition	8.99 SF

NOTES:



Living Room

Height: 8'

590.11 SF Walls	255.68 SF Ceiling
845.79 SF Walls & Ceiling	255.68 SF Floor
28.41 SY Flooring	73.32 LF Floor Perimeter
75.99 LF Ceil. Perimeter	

Door	3' X 0"	Opens into Exterior
Door	3' X 0"	Opens into Exterior
Door	2' 8" X 6' 8"	Opens into KITCHEN
Door	2' 8" X 0"	Opens into LIVING_ROOM

DESCRIPTION	QNTY
48. Contents - move out then reset - Large room	1.00 EA
49. Water extraction from floor	255.68 SF
50. Tear out trim and bag for disposal - up to Cat 3	73.32 LF
51. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	73.32 LF
52. Tear out and bag wet insulation	196.70 SF
53. Remove Tile - vinyl composition	255.68 SF



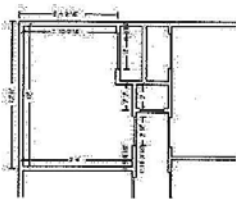
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CONTINUED - Living Room

DESCRIPTION	QNTY
54. Apply anti-microbial agent	255.68 SF
55. Air mover (per 24 hour period) - No monitoring Based on 4 fans for 3 days	12.00 EA
56. Dehumidifier (per 24 hour period) - No monitoring 1 dehumidifier for 3 days	3.00 EA
78. Negative air fan/Air scrubber (24 hr period) - No monit. 1 fan for 3 days	3.00 DA
57. Baseboard - 3 1/4"	73.32 LF
58. Paint baseboard - two coats	73.32 LF
59. Batt insulation - 4" - R11- unfaced batt	196.70 SF
60. Drywall replacement per LF - up to 2' tall	73.32 LF
61. Seal/prime then paint the walls (2 coats)	590.11 SF
62. Tile - vinyl composition	255.68 SF

NOTES:



Bedroom 2

Height: 8'

341.33 SF Walls	104.75 SF Ceiling
446.08 SF Walls & Ceiling	104.75 SF Floor
11.64 SY Flooring	42.67 LF Floor Perimeter
42.67 LF Ceil. Perimeter	

Door

3' X 0"

Opens into BEDROOM_2_CL

Door

2' 6" X 0"

Opens into HALLWAY

DESCRIPTION	QNTY
63. Contents - move out then reset KCDC	1.00 EA

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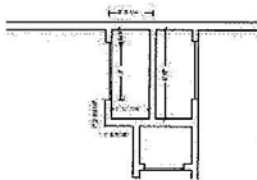
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CONTINUED - Bedroom 2

DESCRIPTION	QNTY
64. Water extraction from floor	104.75 SF
65. Tear out trim and bag for disposal - up to Cat 3	42.67 LF
66. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	42.67 LF
67. Tear out and bag wet insulation	170.67 SF
68. Remove Tile - vinyl composition	104.75 SF
69. Apply anti-microbial agent	104.75 SF
70. Air mover (per 24 hour period) - No monitoring Based on 2 fans for 3 days	6.00 EA
71. Dehumidifier (per 24 hour period) - No monitoring 1 dehumidifier for 3 days	3.00 EA
72. Baseboard - 3 1/4"	42.67 LF
73. Paint baseboard - two coats	42.67 LF
74. Batt insulation - 4" - R11- unfaced batt	170.67 SF
75. Drywall replacement per LF - up to 2' tall	42.67 LF
76. Seal/prime then paint the walls (2 coats)	341.33 SF
77. Tile - vinyl composition	104.75 SF

NOTES:

Bedroom 2 closet		Height: 8'
105.66 SF Walls	9.04 SF Ceiling	
114.70 SF Walls & Ceiling	9.04 SF Floor	
1.00 SY Flooring	13.21 LF Floor Perimeter	
13.21 LF Ceil. Perimeter		
Door	3' X 0"	Opens into BEDROOM_2



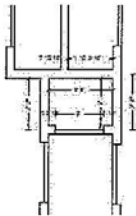


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DESCRIPTION	QNTY
79. Contents - move out then reset - Small room	1.00 EA
80. Water extraction from floor	9.04 SF
81. Tear out trim and bag for disposal - up to Cat 3	13.21 LF
82. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	13.21 LF
83. Tear out and bag wet insulation	26.42 SF
84. Remove Tile - vinyl composition	9.04 SF
85. Apply anti-microbial agent	9.04 SF
88. Baseboard - 3 1/4"	13.21 LF
89. Paint baseboard - two coats	13.21 LF
90. Batt insulation - 4" - R11- unfaced batt	26.42 SF
91. Drywall replacement per LF - up to 2' tall	13.21 LF
92. Seal/prime then paint the walls (2 coats)	105.66 SF
93. Tile - vinyl composition	9.04 SF

NOTES:



Linen Closet

Height: 8'

61.33 SF Walls	5.33 SF Ceiling
66.67 SF Walls & Ceiling	5.33 SF Floor
0.59 SY Flooring	7.33 LF Floor Perimeter
9.33 LF Ceil. Perimeter	

Door

2' X 6' 8"

Opens into HALLWAY

DESCRIPTION	QNTY
94. Contents - move out then reset	1.00 EA
95. Water extraction from floor	5.33 SF
96. Tear out trim and bag for disposal - up to Cat 3	7.33 LF
97. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	7.33 LF
99. Remove Tile - vinyl composition	5.33 SF
100. Apply anti-microbial agent	5.33 SF
103. Baseboard - 3 1/4"	7.33 LF

KCDC

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CONTINUED - Linen Closet

DESCRIPTION	QNTY
104. Paint baseboard - two coats	7.33 LF
106. Drywall replacement per LF - up to 2' tall	7.33 LF
107. Seal/prime then paint the walls (2 coats)	61.33 SF
108. Tile - vinyl composition	5.33 SF

NOTES:

	Bedroom 3 closet	Height: 8'
	84.22 SF Walls	8.62 SF Ceiling
	92.84 SF Walls & Ceiling	8.62 SF Floor
	0.96 SY Flooring	10.03 LF Floor Perimeter
	13.03 LF Ceil. Perimeter	
Door	3' X 6' 8"	Opens into BEDROOM_3

DESCRIPTION	QNTY
109. Contents - move out then reset	1.00 EA
110. Water extraction from floor	8.62 SF
111. Tear out trim and bag for disposal - up to Cat 3	10.03 LF
112. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	10.03 LF
113. Tear out and bag wet insulation	21.06 SF
114. Remove Tile - vinyl composition	8.62 SF
115. Apply anti-microbial agent	8.62 SF
118. Baseboard - 3 1/4"	10.03 LF
119. Paint baseboard - two coats	10.03 LF
120. Batt insulation - 4" - R11- unfaced batt	21.06 SF
121. Drywall replacement per LF - up to 2' tall	10.03 LF

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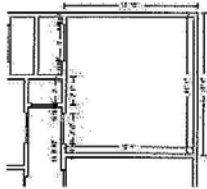
Tenco Services, Inc.

P.O. Box 11483
 Knoxville, TN 37919
 Phone: (865) 588-0237
 Fax: (865) 588-4163

CONTINUED - Bedroom 3 closet

DESCRIPTION	QNTY
122. Seal/prime then paint the walls (2 coats)	84.22 SF
123. Tile - vinyl composition	8.62 SF

NOTES:



Bedroom 3

Height: 8'

306.00 SF Walls	114.53 SF Ceiling
420.53 SF Walls & Ceiling	114.53 SF Floor
12.73 SY Flooring	37.33 LF Floor Perimeter
42.83 LF Ceil. Perimeter	

Door
 Door

2' 6" X 6' 8"
 3' X 6' 8"

Opens into HALLWAY
 Opens into BEDROOM_3_CL

DESCRIPTION	QNTY
124. Contents - move out then reset	1.00 EA
125. Water extraction from floor	114.53 SF
126. Tear out trim and bag for disposal - up to Cat 3	37.33 LF
127. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	37.33 LF
128. Tear out and bag wet insulation	153.00 SF
129. Remove Tile - vinyl composition	114.53 SF
130. Apply anti-microbial agent	114.53 SF
131. Air mover (per 24 hour period) - No monitoring	6.00 EA
Based on 2 fans for 3 days	
132. Dehumidifier (per 24 hour period) - No monitoring	3.00 EA
1 dehumidifier for 3 days	
133. Baseboard - 3 1/4"	37.33 LF

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CONTINUED - Bedroom 3

DESCRIPTION	QNTY
134. Paint baseboard - two coats	37.33 LF
135. Batt insulation - 4" - R11- unfaced batt	153.00 SF
136. Drywall replacement per LF - up to 2' tall	37.33 LF
137. Seal/prime then paint the walls (2 coats)	306.00 SF
138. Tile - vinyl composition	114.53 SF

NOTES:



Hallway **Height: 8'**

319.18 SF Walls	51.09 SF Ceiling
370.27 SF Walls & Ceiling	51.09 SF Floor
5.68 SY Flooring	39.15 LF Floor Perimeter
43.65 LF Ceil. Perimeter	

Door	2' 8" X 0"	Opens into BATHROOM
Door	2' 2" X 0"	Opens into MECHANICAL
Door	2' 8" X 0"	Opens into HALL_CLOSET
Door	2' 8" X 0"	Opens into BEDROOM_1
Door	2' 6" X 0"	Opens into BEDROOM_2
Door	2' X 6' 8"	Opens into LINEN_CLOSET
Door	2' 6" X 6' 8"	Opens into BEDROOM_3

DESCRIPTION	QNTY
140. Water extraction from floor	51.09 SF
141. Tear out trim and bag for disposal - up to Cat 3	39.15 LF
142. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	39.15 LF
144. Remove Tile - vinyl composition	51.09 SF

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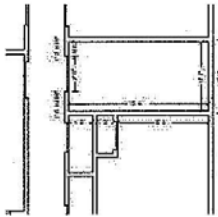
Tenco Services, Inc.

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CONTINUED - Hallway

DESCRIPTION	QNTY
145. Apply anti-microbial agent	51.09 SF
146. Air mover (per 24 hour period) - No monitoring Based on 2 fans for 3 days	6.00 EA
147. Dehumidifier (per 24 hour period) - No monitoring 1 dehumidifier for 3 days	3.00 EA
148. Baseboard - 3 1/4"	39.15 LF
149. Paint baseboard - two coats	39.15 LF
151. Drywall replacement per LF - up to 2' tall	39.15 LF
152. Seal/prime then paint the walls (2 coats)	319.18 SF
153. Tile - vinyl composition	51.09 SF

NOTES:



Door

Bathroom

Height: 8'

246.67 SF Walls	52.53 SF Ceiling
299.19 SF Walls & Ceiling	52.53 SF Floor
5.84 SY Flooring	30.83 LF Floor Perimeter
30.83 LF Ceil. Perimeter	

2' 8" X 0"

Opens into HALLWAY

DESCRIPTION	QNTY
154. Contents - move out then reset	1.00 EA
155. Water extraction from floor	52.53 SF
156. Tear out trim and bag for disposal - up to Cat 3	24.83 LF
157. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	24.83 LF
158. Tear out and bag wet insulation	61.67 SF

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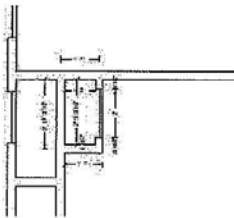
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CONTINUED - Bathroom

DESCRIPTION	QNTY
159. Remove Tile - vinyl composition	46.53 SF
160. Apply anti-microbial agent	52.53 SF
163. Baseboard - 3 1/4"	24.83 LF
164. Paint baseboard - two coats	24.83 LF
166. Drywall replacement per LF - up to 2' tall	24.83 LF
167. Seal/prime then paint part of the walls (2 coats)	196.67 SF
168. Tile - vinyl composition	52.53 SF

NOTES:



Pantry

Height: 8'

64.24 SF Walls	3.46 SF Ceiling
67.69 SF Walls & Ceiling	3.46 SF Floor
0.38 SY Flooring	8.03 LF Floor Perimeter
8.03 LF Ceil. Perimeter	

Door

2' X 0"

Opens into KITCHEN

DESCRIPTION	QNTY
169. Contents - move out then reset - Small room	1.00 EA
170. Water extraction from floor	3.46 SF
171. Tear out trim and bag for disposal - up to Cat 3	8.03 LF
172. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	8.03 LF
174. Remove Tile - vinyl composition	3.46 SF
175. Apply anti-microbial agent	3.46 SF
178. Baseboard - 3 1/4"	8.03 LF
179. Paint baseboard - two coats	8.03 LF

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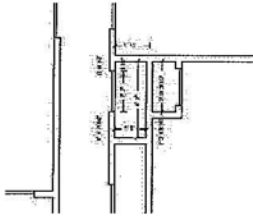
Tenco Services, Inc.

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CONTINUED - Pantry

DESCRIPTION	QNTY
181. Drywall replacement per LF - up to 2' tall	8.03 LF
182. Seal/prime then paint the walls (2 coats)	64.24 SF
183. Tile - vinyl composition	3.46 SF

NOTES:



Mechanical closet

Height: 8'

94.67 SF Walls	7.29 SF Ceiling
101.96 SF Walls & Ceiling	7.29 SF Floor
0.81 SY Flooring	11.83 LF Floor Perimeter
11.83 LF Ceil. Perimeter	

Door

2' 2" X 0"

Opens into HALLWAY

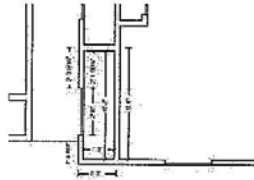
DESCRIPTION	QNTY
185. Water extraction from floor	7.29 SF
187. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	11.83 LF
190. Apply anti-microbial agent	7.29 SF
196. Drywall replacement per LF - up to 2' tall	11.83 LF
197. Seal/prime then paint the walls (2 coats)	94.67 SF

NOTES:



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Hall closet

Height: 8'

126.67 SF Walls	10.79 SF Ceiling
137.46 SF Walls & Ceiling	10.79 SF Floor
1.20 SY Flooring	15.83 LF Floor Perimeter
15.83 LF Ceil. Perimeter	

Door

2' 8" X 0"

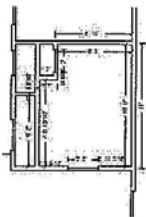
Opens into HALLWAY

DESCRIPTION

QNTY

199. Contents - move out then reset	1.00 EA
200. Water extraction from floor	10.79 SF
201. Tear out trim and bag for disposal - up to Cat 3	15.83 LF
202. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	15.83 LF
204. Remove Tile - vinyl composition	10.79 SF
205. Apply anti-microbial agent	10.79 SF
208. Baseboard - 3 1/4"	15.83 LF
209. Paint baseboard - two coats	15.83 LF
211. Drywall replacement per LF - up to 2' tall	15.83 LF
212. Seal/prime then paint the walls (2 coats)	126.67 SF
213. Tile - vinyl composition	10.79 SF

NOTES:



Kitchen

Height: 8'

284.89 SF Walls	83.09 SF Ceiling
367.98 SF Walls & Ceiling	83.09 SF Floor
9.23 SY Flooring	35.17 LF Floor Perimeter
37.83 LF Ceil. Perimeter	

Door

2' X 0"

Opens into PANTRY

Door

2' 8" X 6' 8"

Opens into LIVING_ROOM



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DESCRIPTION	QNTY
229. Contents - move out then reset	1.00 EA
230. Water extraction from floor	83.09 SF
231. Tear out trim and bag for disposal - up to Cat 3	10.00 LF
232. Tear out wet drywall, cleanup, bag, per LF - up to 2' tall	35.17 LF
233. Tear out and bag wet insulation	71.22 SF
234. Remove Tile - vinyl composition	83.09 SF
235. Apply anti-microbial agent	83.09 SF
236. Air mover (per 24 hour period) - No monitoring Based on 2 fans for 3 days	6.00 EA
237. Dehumidifier (per 24 hour period) - No monitoring 1 dehumidifier for 3 days	3.00 EA
238. Baseboard - 3 1/4"	10.00 LF
239. Paint baseboard - two coats	10.00 LF
240. Batt insulation - 4" - R11- unfaced batt	71.22 SF
241. Drywall replacement per LF - up to 2' tall	35.17 LF
242. Seal/prime then paint the walls (2 coats)	284.89 SF
243. Tile - vinyl composition	83.09 SF
244. Cabinetry - lower (base) units - Detach & reset	10.00 LF
249. R&R Re-skin toe kick	0.00 LF
250. Stain & finish toe-kick	35.17 LF
245. Dishwasher - Detach & reset	1.00 EA
246. Range - electric - Remove & reset	1.00 EA
247. Dryer - Remove & reset	1.00 EA
248. Washing machine - Remove & reset	1.00 EA
251. R&R Underlayment - 3/4" BC plywood	83.09 SF
252. Detach & Reset Interior door unit	1.00 EA
253. Detach & Reset Sink - double	1.00 EA

NOTES:



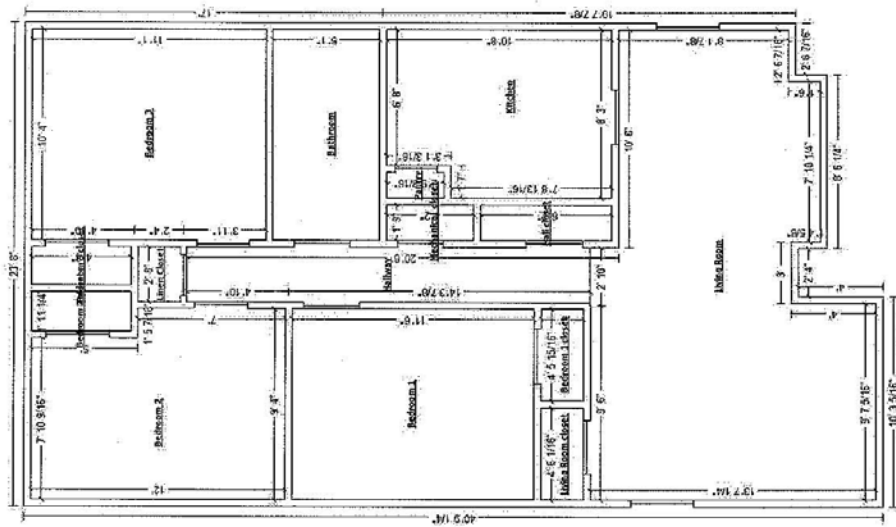
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Grand Total Areas:

3,166.30	SF Walls	831.52	SF Ceiling	3,997.83	SF Walls and Ceiling
831.52	SF Floor	92.39	SY Flooring	392.40	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	412.73	LF Ceil. Perimeter
831.52	Floor Area	922.81	Total Area	3,166.30	Interior Wall Area
1,053.13	Exterior Wall Area	131.64	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

Main Level



KCDC

THIS AND THE PREVIOUS PAGES DO NOT NEED TO BE RETURNED.

Repairs to 411 Cansler Q1434 Solicitation Document A General Response and Cost Section
--

General Information about the Vendor	
Sign Your Name to the Right of the Arrow	
Printed Name and Title	
Company Name	
Street Address	
City/State/Zip	
Contact Person (Please Print Clearly)	
Telephone Number	
Fax Number	
Cell Number	
Vendor's e-mail address (Please Print Clearly)	
<p style="text-align: center;">Please acknowledge addenda have been issued by checking below as appropriate:</p> <p>None: <input type="checkbox"/> Addendum 1 <input type="checkbox"/> Addendum 2 <input type="checkbox"/> Addendum 3 <input type="checkbox"/> Addendum 4 <input type="checkbox"/> Addendum 5 <input type="checkbox"/></p> <p>Addenda are not mailed but posted at www.kcdc.org. Click on "Doing Business With KCDC" and then on "Open Solicitations" to find addenda. Please check for addenda prior to submitting a bid.</p>	
Statistical Information	
This business is owned & operated by persons at least 51% of the following ethnic background	
White ¹ <input type="checkbox"/>	Black ² <input type="checkbox"/>
Hispanic ⁴ <input type="checkbox"/>	Asian/Pacific ⁵ <input type="checkbox"/>
Native Americans ³ <input type="checkbox"/>	
Hasidic Jew ⁶ <input type="checkbox"/>	
As defined on KCDC's webpage (see the "General Instructions to Vendors"), this business is a:	
Small Business <input type="checkbox"/>	Section 3 <input type="checkbox"/>
Woman Owned <input type="checkbox"/>	
Total Project Cost	\$
Calendar Days for Completion Once a Notice to Proceed is Given	

The undersigned agrees that the following conditions are or will be met.

NON-COLLUSION AFFIDAVIT

1. Vendor is fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer;
2. Such offer is genuine and is not a collusive or sham offer;
3. Neither the said vendor nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded conspired, connived or agreed, directly or indirectly, with any other responder, firm, or person to submit a collusive or sham offer in connection with the contract or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such contract or agreement, or collusion or communication or conference with any other firm, or, to fix any overhead, profit, or cost element of the offer price or the offer price of any other firm, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against KCDC or any person interested in the proposed contract or agreement; and
4. The price or prices quoted in the attached offer are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the firm or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

AFFIDAVIT OF ELIGIBILITY

1. The vendor is not ineligible for employment on public contracts as a result of a conviction or guilty plea or a plea of nolo contender to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with a contract let by the State of Tennessee or any political subdivision of the State of Tennessee.
2. No commissioner or officer of KCDC or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for KCDC has a direct interest in the responder.

ILLEGAL IMMIGRANTS

1. The State of Tennessee amended the Tennessee Code Annotated, Title 12, Chapter 4 to prohibit contracting with firms that knowingly utilize the services of illegal immigrants in the performance of a contract for goods or services in the performance of a contract with the State or a state entity. Additionally such firms may not knowingly contract with sub-vendors who utilize the services of illegal immigrants.
2. By signing below the vendor agrees that:
 - a. The vendor does not knowingly utilize the services of illegal immigrants in the performance of contracts.

- b. The vendor agrees that the State may conduct random checks of personnel records as it pertains to this issue.
- c. Violation of this requirement shall be grounds for monetary and other penalties, up to and including termination of the contract. Violation of this requirement may result in the firm being prohibited from submitting bids for a period of one year.

CONFLICTS OF INTEREST CERTIFICATION







No employee, officer or agent of the grantee or subgrantee shall participate in selection, or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- 1. The employee, officer or agent,
- 2. Any member of his immediate family,
- 3. His or her partner, or
- 4. An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

The grantee's or subgrantee's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from vendors, potential vendors, or parties to subagreements.

By submission of this form, the vendor is certifying that no conflicts of interest exist.

The undersigned hereby acknowledges receipt of the above applicable laws and verifies that the bid submitted in response to this solicitation is in full compliance with the listed requirements.

ITEM	RESPONSE
Signed by 	
Printed Name 	
Title 	
Subscribed and sworn to before me this date 	
By (Notary Public) 	
My Commission Expires on 	

Repairs to 411 Cansler Q1434

Solicitation Document C

HUD Form 5369A

Certifications and Representations of Offerors Non-Construction Contract

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This form includes clauses required by OMB's common rule on bidding/offering procedures, implemented by HUD in 24 CFR 85.36, and those requirements set forth in Executive Order 11625 for small, minority, women-owned businesses, and certifications for independent price determination, and conflict of interest. The form is required for nonconstruction contracts awarded by Housing Agencies (HAs). The form is used by bidders/offerors to certify to the HA's Contracting Officer for contract compliance. If the form were not used, HAs would be unable to enforce their contracts. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Contingent Fee Representation and Agreement

(a) The bidder/offeror represents and certifies as part of its bid/offer that, except for full-time bona fide employees working solely for the bidder/offeror, the bidder/offeror:

(1) [] has, [] has not employed or retained any person or company to solicit or obtain this contract; and

(2) [] has, [] has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(b) If the answer to either (a)(1) or (a) (2) above is affirmative, the bidder/offeror shall make an immediate and full written disclosure to the PHA Contracting Officer.

(c) Any misrepresentation by the bidder/offeror shall give the PHA the right to (1) terminate the resultant contract; (2) at its discretion, to deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

2. Small, Minority, Women-Owned Business Concern Representation

The bidder/offeror represents and certifies as part of its bid/ offer that it:

(a) [] is, [] is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b) [] is, [] is not a women-owned small business concern. "Women-owned," as used in this provision, means a small business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c) [] is, [] is not a minority enterprise which, pursuant to Executive Order 11625, is defined as a business which is at least 51 percent owned by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals.

For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- [] Black Americans [] Asian Pacific Americans [] Hispanic Americans [] Asian Indian Americans [] Native Americans [] Hasidic Jewish Americans

3. Certificate of Independent Price Determination

(a) The bidder/offeror certifies that—

(1) The prices in this bid/offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder/offeror or competitor relating to (i) those prices, (ii) the intention to submit a bid/offer, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this bid/offer have not been and will not be knowingly disclosed by the bidder/offeror, directly or indirectly, to any other bidder/offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the bidder/offeror to induce any other concern to submit or not to submit a bid/offer for the purpose of restricting competition.

(b) Each signature on the bid/offer is considered to be a certification by the signatory that the signatory:

(1) Is the person in the bidder/offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above (insert full name of person(s) in the bidder/offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder/offeror's organization);

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

- (c) If the bidder/offeror deletes or modifies subparagraph (a)2 above, the bidder/offeror must furnish with its bid/offer a signed statement setting forth in detail the circumstances of the disclosure.

4. Organizational Conflicts of Interest Certification

- (a) The Contractor warrants that to the best of its knowledge and belief and except as otherwise disclosed, it does not have any organizational conflict of interest which is defined as a situation in which the nature of work under a proposed contract and a prospective contractor's organizational, financial, contractual or other interest are such that:
- (i) Award of the contract may result in an unfair competitive advantage;
 - (ii) The Contractor's objectivity in performing the contract work may be impaired; or
 - (iii) That the Contractor has disclosed all relevant information and requested the HA to make a determination with respect to this Contract.
- (b) The Contractor agrees that if after award he or she discovers an organizational conflict of interest with respect to this contract, he or she shall make an immediate and full disclosure in writing to the HA which shall include a description of the action which the Contractor has taken or intends to eliminate or neutralize the conflict. The HA may, however, terminate the Contract for the convenience of HA if it would be in the best interest of HA.
- (c) In the event the Contractor was aware of an organizational conflict of interest before the award of this Contract and intentionally did not disclose the conflict to the HA, the HA may terminate the Contract for default.
- (d) The Contractor shall require a disclosure or representation from subcontractors and consultants who may be in a position to influence the advice or assistance rendered to the HA and shall include any necessary provisions to eliminate or neutralize conflicts of interest in consultant agreements or subcontracts involving performance or work under this Contract.

5. Authorized Negotiators (RFPs only)

The offeror represents that the following persons are authorized to negotiate on its behalf with the PHA in connection with this request for proposals: (list names, titles, and telephone numbers of the authorized negotiators):

6. Conflict of Interest

In the absence of any actual or apparent conflict, the offeror, by submission of a proposal, hereby warrants that to the best of its knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement, as described in the clause in this solicitation titled "Organizational Conflict of Interest."

7. Offeror's Signature

The offeror hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

Signature & Date:

Typed or Printed Name:

Title:
