

**AGREEMENT FOR THE PROVISION OF STREET SWEEPING SERVICES IN THE
CITY OF BEAUFORT**

This Agreement made and entered into this 7TH day of December, 2016, by and between the **City of Beaufort, South Carolina** (hereinafter called the "Municipality"), and **Martin Sweep** (hereinafter called the "Contractor") for the provision of Street Sweeping Services in the City of Beaufort.

WITNESS, that the Contractor and the Municipality for the consideration stated herein covenant and agree as follows:

TERM: The term of this Agreement shall be for the period October 1, 2016 through September 30, 2019, with the option by the City to extend this Agreement for two one-year terms ending September 30, 2021.

THE FOLLOWING SHALL CONSTITUTE THE "CONTRACT DOCUMENTS":

1. The Municipality's Request for Proposal RFP No. 2017-101, including all attachments, for Street Sweeping Services;
2. The Proposal for Street Sweeping Services for RFP 2017-101, submitted by Contractor, dated September 8, 2016, as accepted by Municipality;
3. The Performance Bond;
4. This Agreement;
5. Any addenda or changes to the foregoing documents agreed to in writing by the parties hereto.

All provisions of the Contract Documents shall be strictly complied with and conformed to by the Contractor, and no amendment to this Agreement shall be made except upon the written consent signed by the parties. No amendment shall be construed to release either party from any obligation of the Contract Documents except as specifically provided for in such amendment.

RIGHT TO AUDIT: Contractor shall establish and maintain a reasonable accounting system that enables the Municipality to readily identify Contractor's expenses under the performance of this contract and other reporting systems that readily identify the Contractor's performance under this Contract. The Municipality and its authorized representatives shall have the right to audit, to examine, and to make copies of or extracts from all financial and other related performance records, in whatever form they may be kept – whether written, electronic, or other, relating to or pertaining to this Contract kept by or under the control of the Contractor, including, but not limited to those kept by the Contractor, its employees, agents, assigns, successors, and subcontractors. Such records shall include, but not be limited to, accounting records, performance records, written policies and procedures; all paid invoices including those for out-of-pocket expenses; other reimbursement supported by invoices; ledgers; cancelled checks; deposits slips; bank statements; journal; original estimates; estimating work sheets; insurance documents; payroll documents; timesheets; memoranda and correspondence related to the performance of this Contract.



William Prokop
CITY MANAGER
843-525-7070
FAX 843-525-7013

COUNCIL MEMBERS:
Billy Keyserling, Mayor
Stephen Murray
George O'Kelley
Philip Cromer
Mike McFee

CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

December 1, 2016
NOTICE TO PROCEED
City of Beaufort RFP 2017-101
Street Sweeping Services

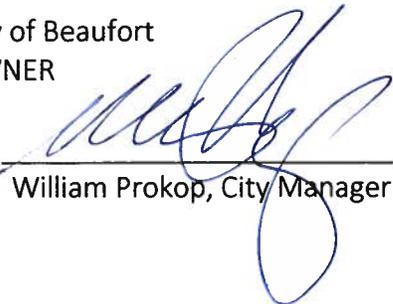
Martin Sweep, LLC
59 Arbor Victory Rd.
Beaufort, SC 29907

NOTICE: You are hereby notified that your proposal has been accepted and a Contract is being drafted by the City Attorney. You are hereby given Notice to Proceed with the work as outlined in the RFP.

This is your written notice of award, pending agreement of final contract, for the Street Sweeping Services. Please have your performance bond to the City within 10 days.

City of Beaufort
OWNER

BY: _____


William Prokop, City Manager

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE TO PROCEED** is hereby acknowledged by:

Martin Sweep, LLC this the 1 day of DECEMBER, 2016.

BY: _____

TITLE: VP

William Prokop
CITY MANAGER
843 525 7070
FAX 843-525 7013



CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

COUNCIL MEMBERS:
Billy Keyserling, Mayor
Stephen Murray
George O'Kelley
Philip Cromer
Mike McFee

October 14, 2016
INTENT TO AWARD
City of Beaufort RFP 2017-101
Street Sweeping Services

Wade Martin
Martin Sweep, LLC
1850 Ribaut Rd
Port Royal, SC 29935

Dear Mr. Martin:

This is to advise you of our intent to award you a contract for the "*RFP 2017-101 –Street Sweeping Services,*" in accordance with your proposal submitted September 9, 2016.

This notice of intent to award, however, is subject to City Council's approval on October 18, 2016 and requires a fully executed contract by you and the appropriate City official.

Please be advised that this notice is not an acceptance of any offer and that the City retains the right to reject any and all proposals. The selected successful proposer acquires no rights unless and until a contract is fully executed by the selected proposer and appropriate City official.

Respectfully,

A handwritten signature in black ink, appearing to read "Michael Ahern", with a stylized flourish at the end.

Michael Ahern
Accountant/Procurement Administrator



September 8, 2016

I want to thank you for the opportunity to submit a bid package for Street Sweeping Services for the City of Beaufort.

Martin Sweep, LLC is confident that after reviewing our bid package that you will discover that we are up for the task of sweeping the streets in the City of Beaufort. We fully understand the City of Beaufort Sweeping RFP. We have held the contract for many years and feel like we are the best candidate for this job. We also have the capability to submit reports with our GPS system on every vehicle to ensure streets are being done as contract states. We have read and agrees to the General Terms and Conditions and will adhere to them as a component of the contract documents. We look forward to continuing our working relationship with the city.

Best regards,

Wade Martin
Vice President
Martin Sweep, LLC

ETHICS IN PUBLIC CONTRACTING AFFIDAVIT

STATE OF South Carolina)

COUNTY OF Kinghorn Insurance of Beaufort)

Wade Martin, being first duly sworn, deposes and says that:

1. He/She is Vice President (title) for/of Martin Sweep, LLC (company/business), the Proposer that has submitted the attached Statement of Proposals;
2. He/She is legally qualified and capable of signing this affidavit and is authorized to do so by Proposer;
3. He/She is fully informed regarding the preparation and contents of the attached Statement of Proposal and of all pertinent circumstances respecting such Proposal;
4. Such Proposal is genuine and is made without fraud;
5. Neither the said Proposer, nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest has offered or received any kickbacks or inducements from any offeror, suppliers, manufacturer, or subCompany in connection with the offer, and they have not conferred on any public employee, public member, or public official having official responsibility for this procurement or transaction, any payment, loan, subscription, advance, deposit of money, services, or anything of value as defined in Section 8-13-100 of the South Carolina Code of Laws; and
6. Furthermore, neither the Proposer, nor any of its officers, partners, owners, agents, representatives, employees or parties in interest has any relationship with the City, another person, or organization that interferes with fair competition or that constitutes a conflict of interest with respect to a contract with the City.

9-8-16
DATE

Martin Sweep, LLC
COMPANY/BUSINESS

BY: Wade Martin
SIGNATURE

Wade Martin
PRINTED NAME

SWORN to before me this 8
day of Sept., 20 16

ITS: Vice President
TITLE

Notary Public for SC (state)
My commission expires: April 27, 2022
By: [Signature]
(signature)



NONCOLLUSION AFFIDAVIT OF PRIME PROPOSER

STATE OF South Carolina)

COUNTY OF Beaufort)

Wade Martin, being first duly sworn, deposes and says that:

1. He/She is Vice President of Martin Sweep, LLC, the Proposer that has submitted the attached proposal;
2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
3. Such Proposal is genuine and is not a collusive or sham proposal;
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Proposer, company or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, company or person to fix the price or prices in the attached Proposal or of any other proposer, or to secure through any other proposal, or to fix any overhead, profit or cost element of the bid price or the bid price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Beaufort, SC or any person interested in the proposed contract.



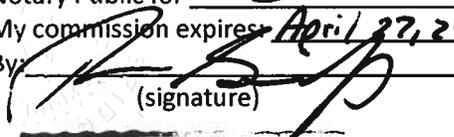
 (signed)
 Vice President

 (title)

SWORN to before me this 8
day of Sept., 2016

Notary Public for SC (state)

My commission expires April 27, 2022

By: 
(signature)



SMALL/WOMAN-OWNED/MINORITY BUSINESS ENTERPRISE FORM

YOUR COMPANY'S CURRENT STATUS	SUPPLIER BUSINESS CLASSIFICATIONS
Is this a small business? <input checked="" type="radio"/> Yes <input type="radio"/> No	A small business is a business which is independently owned and operated, not dominant in its field of operation, and can qualify under criteria concerning number of employees, average annual receipts, or other criteria as outlined by the Small Business Administration. (See CFR Title 13, Part 121, as amended)
Is this a woman-owned business? Yes <input checked="" type="radio"/> No	A woman-owned business is a business which is at least 51% owned by a woman or women who also control and operate the business.
Is this a minority-owned business? Yes <input checked="" type="radio"/> No If Yes, please indicate minority group: <input type="checkbox"/> Asian American <input type="checkbox"/> Black American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	A minority-owned business is a business which is at least 51% owned, controlled and operated by socially and economically disadvantaged individuals. The following groups are among those presumed to be socially and economically disadvantaged: Asian Americans, Black Americans, Hispanic Americans, and Native Americans.
Is this a disabled-owned business? Yes <input checked="" type="radio"/> No	A disabled-owned business is a business which is at least 51% owned, controlled and operated by an individual or individuals who are disabled.
Is this a veteran-owned business? Yes <input checked="" type="radio"/> No	A veteran-owned business a business which is at least 51% owned, controlled and operated by an individual or individuals who are U.S. veterans.
Is this a disabled veteran-owned business? Yes <input checked="" type="radio"/> No	A disabled veteran-owned business is a business which is at least 51% owned, controlled and operated by an individual or individuals who are U.S. veterans and disabled.
Are the individuals who own, control and operate this business U.S. citizens?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Is this business a non-profit organization?	Yes <input checked="" type="radio"/> No
Is this business incorporated?	Yes <input checked="" type="radio"/> No



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/23/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Selective Insurance Company of America P.O. Box 13325 Richmond VA 23225-0325	CONTACT NAME: PHONE (A/C, No, Ext): (877) 744-3125 FAX (A/C, No): (877) 378-3033 E-MAIL ADDRESS: servicecenter@selective.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED MARTIN SWEEP, LLC 1850 RIBAUT RD BEAUFORT SC 29902	INSURER A: Selective Ins Co of America	NAIC # 12572
	INSURER B: Selective Insurance Co of SC	19259
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			S 1719625	4/24/2016	4/24/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Property damage-single limit \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			S 1719625	4/24/2016	4/24/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ 1,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 7227727	4/24/2016	4/24/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Beaufort 1911 Boundary Street Beaufort, SC 29902	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Kathleen Valdes/JLW <i>Kathleen H. Valdes</i>
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PROPOSAL QUESTIONNAIRE

1. Indicate below the experience of the Key Personnel to be assigned to this project; these are the Officer in Charge/Owner, Project Manager, the Job Superintendent or Construction Manager. Please specify if one person will fulfill more than one key role.

Position on this Project	Individual's Name	Years Employed By The Firm	Total Years of Experience
Owner / Officer in Charge	Wade Martin	8	8
Superintendent / Point of Contact	Wade Martin	8	8
Driver(s)	Wayne Thomas	1	10+
	Anthony Coaxum	7	8

2. Provide a list of Sub-Contractors intended to be used on this project. The Town is aware the sub-contractors may change. Please acknowledge that all sub-contractors used on the project must be approved by the Town.

Project Sub-Contractors				
Company Name	Trade / Specialty	Office Location	Years in Business under this name	Number of Projects worked together

All equipment to be used on this contract must be listed. Presently owned or leased sweeping/cleaning equipment that will be used if awarded contract:

SWEEPER TYPE	YEAR	MAKE	MODEL	CUBIC YARD CAPACITY
Isuzu	2010	Isuzu	NRR	5.7
Sterling	2007	Sterling	SC 8000	7
GMC	2006	GMC	W-4500	4
GMC	2004	GMC	W-5500	4

POST IN A
CONSPICUOUS
PLACE

City of Beaufort Business License

License Number



23012
2016

MARTIN SWEEP LLC
59 ARBOR VICTORY RD
BEAUFORT, SC 29907

This License Expires:
12/31/2016

Account Number: 4008

This License May be Revoked at
Any time by the City Council

Business Name: MARTIN SWEEP LLC

Date Issued: 04/14/2016

Business Location: 59 ARBOR VICTORY RD
BEAUFORT, SC 29907

Classification: TRANSPORTATION RATE 02

A handwritten signature in black ink, appearing to read "Kathy McFadden".

Authorizing Official

This License is NOT Transferable

This Portion For Your Records

--NOT a License--

City of Beaufort

BUSINESS LICENSE DIVISION



License Number

23012
2016

Account Number: 4008

MARTIN SWEEP LLC
59 ARBOR VICTORY RD
BEAUFORT, SC 29907

License Fee: 123.13

Penalty: .00

Total Paid: 124.48

Physical Business Location

Issue Date: 04/14/2016

Business Name: MARTIN SWEEP LLC

Business Address: 59 ARBOR VICTORY RD
BEAUFORT, SC 29907

Classification: TRANSPORTATION RATE 02

CITY OF BEAUFORT
SOUTH CAROLINA
RFP SIGNATURE PAGE
RFP NO. 2017-101

PROPOSER'S NAME: Martin Sweep, LLC

The undersigned, having become familiar with the existing conditions and the Proposal Scope of Services hereby proposed, agrees to complete the work as described in accordance with the Request for Proposal and Contract Documents.

Proposer warrants that no gratuities, in the form of gifts, entertainment, or otherwise, were offered or given by the **Proposer**, to any officer or employee of the City with a view toward securing the contract or securing favorable treatment with respect to any determination concerning the performance of the contract.

This offer is genuine and not made in interest of or on behalf of any undisclosed person, vendor or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; **Proposer** has not directly induced or solicited any other **Proposer** to submit false or sham bid; **Proposer** has not solicited or sought by collusion to obtain for itself any advantage over any other **Proposer** or other **Owner**.

The words "Bidder", "Offeror", "Proposer", "Vendor", and "Company" are used interchangeably throughout this solicitation, and are used in place of the person, vendor, or corporation submitting a solicitation.

Proposer has examined copies of all documents and of the following addenda (if applicable):

Addendum No.	Date
_____	_____
_____	_____
_____	_____

Address: Post Office Box: _____ Zip: _____
Street: 1850 Ribaut Road Zip: 29935
City: Port Royal State: SC
Telephone: 843-321-1605 Fax: 843-521-4055
Email: wade@martinlandscape.net

*Signature:  Title: Vice President

Proposal will not be accepted unless signed in ink (not typed) in the appropriate space by an authorized officer or employee of the bidder.

Printed Name: Wade Martin Date: 9-8-16

**ATTACHMENT B
CITY OF BEAUFORT
PRICE SUMMARY FORM**

The Undersigned proposes to furnish all labor, equipment, materials and supervision required to perform all work necessary to clean streets at the designated locations within the City's limits according to the scope of work specifications, for the price specified below.

	Monthly Price	Yearly Price
• Main Group	\$ <u>2,315.00</u>	\$ <u>27,780.00</u>
• Spanish Point	\$ <u>350.00</u>	\$ <u>4,200.00</u>
• The Point Area	\$ <u>1,475.00</u>	\$ <u>17,700.00</u>
• Higginville Area	\$ <u>500.00</u>	\$ <u>6,000.00</u>

ADDITIONAL WORK PRICING

For special projects that are outside of the scope of the main contract, charges would be calculated as follows:

1. Cost per Lane/Curb Mile at \$ 35.00 . Accident : \$75.00 per Hr
Construction Debris: \$125.00 per Hr.

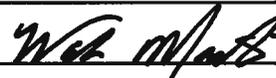
I certify that the certifications required by this solicitation are attached hereto, completed, and signed by an authorized official of the company. I further certify that all services on which my firm offered a proposal are available for delivery within the time limits established in this Request for Proposal. I further certify that if this firm is the successful proposer, we will produce evidence of liability, property, and Worker's Compensation insurance for the limits specified in this solicitation.

NAME OF COMPANY: Martin Sweep, LLC

ADDRESS: 1850 Ribaut Road

CITY/STATE/ZIP: Port Royal, SC 29935

TELEPHONE/FAX/EMAIL: Cell: 854-321-1605 Fax: 843-521-4055 Email: wade@martinlandscape.net

AUTHORIZED SIGNATURE:  **DATE:** 9-8-16

3. List all similar street sweeping contracts within the past 5 years, as a Prime Contractor only:

Contract Owner - Name, Phone Number, and E-mail	Contract Amount	Contract Date	Description of Contract
1.) Town of Port Royal Van Willis 843-986-2211 vwillis@portroyal.org	\$25,000.00	July 2014	Sweeps streets and Bridges with the Town of Port Royal
2.) City of Beaufort Lamar Taylor ltaylor@cityofbeaufort.org 843-263-0469	\$40,000.00	January 2014	Sweeps streets within the City
3.) Martin Landscape, Inc. Wade Martin wade@martinlandscape.net 843-524-4055	\$80,000.00	January 2008	Sweeps numerous HOA's streets and parking lots within Beaufort County
4.) Shelter Cove Mall Center, LLC 40 Shelter Cove Land, Suite 180 Hilton Head Island, SC 29928 allbritton@sheltercovetowncentre.com 843-686-3090	\$25,000.00	January 2016	Sweeps parking lots within Shelter Cove Mall
5.) Low Coast Construction, LLC Chris Rosengarten 1850 Ribaut Road Port Royal, SC 29935 crosegarten@embarqmail.com	\$20,000.00	October 2015	Construction Clean-Up Sweeping

PW/Neil
updated doc 5/24

**MUNICIPALITIES OF
BEAUFORT and PORT ROYAL**

**Requests for Proposals
for Power
Street Sweeping
Services**

Issued Jointly By:

CITY OF BEAUFORT

**302 Carteret Street
Beaufort, SC 29901**

TOWN OF PORT ROYAL

**700 Paris Ave
Port Royal, SC 29935**

**Release Date: October 1, 2009
Mandatory Pre-RFP Meeting: October , 2009 @ 10:00 A.M. Proposals
Due: October 20, 2009 @ 4:00 P.M. PDT**

Section 1
Introduction

The City of Beaufort is releasing this Request for Proposals in order to solicit proposals from qualified contractors to provide Street Sweeping Services for the City of Beaufort.

The Contractor shall provide all equipment, supplies, insurance, licenses, training, and personnel for street sweeping and disposal of Sweep Waste for the City's residential and commercial streets. Streets shall be swept in accordance with frequencies set forth in this document. The Scope of Services herein describe includes those services required to clear damage and debris cause by wind and storms up to and including a Category 3 Hurricane.

This RFP contains all of the information and documents necessary to prepare and submit a responsive proposal. Proposers are advised to read all of the documentation provided. Proposers will be responsible for complying with all requirements identified herein. **A copy of the City's contract for Power Street Sweeping Services is attached to this RFP as Exhibit 1.**

How submitted

in person

To whom submitted

Lamar Taylor,
Public Works Director
City of Beaufort

Contract manger:

Lamar Taylor,
Public Works Director
City of Beaufort
843-525-7094
ltaylor@cityofbeaufort.org

Section 3

Proposal Submittal Checklist

Completed and signed Cost Form (Section X)

Experience and Qualification Statement (Section X)

Equipment Lists (Section X)

Signature Page (Section X)

Section 5

Street groups, frequency and finish times

✓ **Add Streets and schedule from July 22, 2015 Contract Expansion letter**

Add Bid Alternates from email.

The City of Beaufort reserves the right to add or delete any street or alter the frequency of its sweeping with sufficient notice to the contractor. In reserving this right, the City requires the bidder to provide a per lane/curb mile cost as a unit price, which the City may utilize to add or delete streets. The City also reserves the right to add or delete any publicly-owned right-of-way and its frequency of sweeping to or from any group listed, with sufficient notice to the contractor to adjust efforts of cost.

Equipment: The Contractor shall use regenerative air-based sweepers that collect material into self-contained hoppers for eventual ejection and disposal. All sweepers shall have a dust suppression system in operation while conducting the work. Swept streets shall be clear of dust, dirt, gravel, sand, glass and all other debris from curb to curb in a manner consistent with industry standards and best management practices.

Water Availability: Municipalities shall furnish water at no cost to the contractor at the City of Beaufort's Public Works Department facility on Burton Hill Road. The City shall also permit the contractor to stage equipment directly used in the performance of the contract at these locations.

Transfer and Disposal of Sweep Waste: Contractor shall bear all costs associated with the transfer and disposal of Sweep Waste. The City will make space available, at the Public Works location referred to above, to the contractor at no cost to site dumpsters. The contractor shall be responsible to arrange and pay for waste removal services from the Public Works facilities.

Coordination with Garbage Collection Schedule: The Contractor shall coordinate its sweeping schedule with the garbage, green waste and recycling collection schedule of Waste Pro Inc., the City's residential Solid Waste Collector, such that sweeping services do not occur on the same day as trash services or otherwise interfere with trash and recycling collection services.

Quality of Street Sweeping Services: The City reserves the right to require that streets be re-swept by Contractor without charge if inspection by the City reveals that Sweep Waste remains on the street in a manner inconsistent with industry standards and best

Section 6

Basis for Evaluation of Proposals

In order to receive consideration, responses must address all aspects of the checklist as specified in Section 3. The following general criteria will be used to evaluate the responses:

Cost;

- Ability meet the City's Requirements;
- Experience in providing street sweeping services for other public agencies (e.g., cities, counties or special districts);
- Financial stability;
- Experience and qualifications of employees;
- Client references;
- Quality of equipment;

Reference checks.

Submission of a proposal implies proposer's acceptance of the evaluation criteria.

Prior to award, proposers may be required to provide an oral presentation of their proposal to a review panel and/or the City's Councils for evaluation that may include an equipment demonstration.

Consideration may be given to price, terms, delivery, prior performance, availability of parts and service, warranty statement, and the willingness of the proposer to accept the City's terms and conditions and specifications, but not necessarily restricted to those considerations.

Section 7 (con't)
Cost Form

Directions: A bidder may submit prices for an individual group, any combination of groups, of a single total for the all the collective groups. If a bidder wishes to bid all groups as a collective total, prices need not be submitted for groups individually or in combinations. If a bidder wishes to bid only for select combinations of groups prices need not be submitted for groups individually or in total. If a bidder which to bid only on a single group, submit a price only for that group.

BID TABLE

GROUP	INDIVIDUAL PRICE
MAIN GROUP	
BID ALTERNATE #1	
BID ALTERNATE #2	
BID ALTERNATE #3	
TOTAL PRICE	

The City is also interested in obtaining an hourly rate for the scope of services described about should it be necessary to contract for such services in the event of a damage and debris caused by the name storm on Category 3 or above in intensity. This separate and apart from the prices submitted in the above table.

Hourly Rate _____

Date: Name: Title: Signature:

CITY OF BEAUFORT
 BID TALLY SHEET

RFP 2017-101 STREET SWEEPING SERVICES
 SEPTEMBER 9, 2016

openings

Description	Martin Sweep	The Greenery	Sweeping South	Diversified Industry				
Main Group	27,780	48,600	96,240	86,400				
Spanish Point	4,200	3,600	8,280	64,800				
The Point Area	17,780	19,584	15,480	64,800				
Higginsville Area	6,000	6,216	9,000	64,800				
Total	55,660	78,000	129,000	280,800				

Name(s) of City Representative(s) opening bids:

Justin Rose Michael Ahern

Justin Rose
 Signature #1

9/9/16
 Date

Michael Ahern
 Signature #2

9/9/16
 Date