



## City Hall Rebuild Project #2001 ADDENDUM I Answers to Questions

1. Will this team also be responsible for performing any geotechnical engineering on site or does the City of Georgetown already have this information? This would consist of soil borings to determine subsurface conditions.

There have been several sub soil explorations and reports done on this site. There should not be a need for additional testing and exploration however, if we need to have additional testing, the City will obtain proposals once the design is underway.

2. Our firm did the office building for Grand Strand Water & Sewer Authority, Burroughs & Chapin and in addition, the City Hall for North Myrtle Beach. These are all highly designed and state of the art facilities. We also have done other private client offices of sizes similar to your project. However, they were all not done in the last five years. Requiring 5 City Hall type projects within a 5-year period will exclude most firms from being able to solicit this work as those projects are done regular and usually take years to accomplish. I would ask that the quantity and time of such projects be excluded as you will lose participation from most firms. Simply allow firms to submit quality projects without a time or quantity limitation.

Duly noted. The 5 year requirement is hereby withdrawn from the requirements.

3. The SC Architectural Registration Board Ethics Laws indicate that architects CANNOT provide a fee for a project except thru direct negotiation. This can only happen once the firm is selected. Thus, such that we or any other architect does not get in trouble with our board, I would ask that this requirement be removed. You can select a firm and then negotiate a fee and if the fee cannot be worked out then move on to the second firm and so forth.

Duly noted. It is hereby not necessary to submit a separate sealed fee proposal. The City will request a fee proposal from the top rated firm. If, upon negotiations, an agreement cannot be reached, the City shall proceed to request a fee proposal from the second rated firm.

4. Are you looking for a design build contractor to deal with on this project or are you going to get the design and engineering done separate and put it out for bid?  
**Please refer to "General Information" on page 3 of the RFQ document.**
5. Will a pre-proposal meeting be held prior to the RFQ due date on February 4th?  
**Please refer to the "Project Schedule of Events" on page 6 of the RFQ document.**
6. Regarding Exhibit A, 1.1 B – "Subconsultants shall complete this form also"  
If the five projects the Architecture firm is focusing on are also projects of the subconsultants, can one (1) Exhibit A be submitted for the Team?  
**Yes. One Exhibit A can be submitted for the team.**
7. Regarding Exhibit A, 1.2L – "Attach certified financial statement".  
It should be noted that this request is typically issued to a General Contractor that is submitting for the work.  
However, if it is the City's intention to receive this for the architectural firm, more detail would need to be given. I.e, is this statement to be based on FY2018? Can you provide further direction as to what specifically should be included?  
**Duly noted. It is not necessary to submit a certified financial statement.**
8. Regarding Exhibit B - Proposal Price Summary Form  
Are the consultants/engineers, excluding the structural engineer, cost to be included on this form?  
**See question #3 above.**
9. Regarding Exhibit B - Proposal Price Summary Form  
Will the City provide a proposed budget for this work, prior to the RFQ deadline? Hours and hourly rates are typically based on a proposed budget.  
**See question #3 above.**
10. Regarding Exhibit B - Proposal Price Summary Form.  
Can a percentage of construction cost as a fee be substituted for "hourly" rates, with typical hourly rates attached on a separate form? It is typical that our consultants work on a fixed fee basis, and do not perform work on an hourly basis.  
**See question #3 above.**
11. Regarding Exhibit B - Proposal Price Summary Form.  
The City must note SC LLR, "Section 40-3-300, Prohibition from entering into a contract for professional services on any basis other than direct negotiation."  
The RFQ notes this form to be submitted into a separate sealed envelope; it is assumed by the Architect that this form will not be a basis of evaluation, and will instead be opened upon the City choosing a firm to enter into direct negotiations with.  
**See question #3 above.**