

Request for Proposal

Proposals are being accepted for Chromebooks and Peripheral Technology for the Monroe County School District as stated herein.

Proposers shall submit their responses to this Request for Proposal in a sealed envelope to:

Monroe County Department of Finance
Attn: Jessi Soileau
103 College Street, Suite 9
Madisonville, TN 37354

Public Opening of the proposals will be held at the above address at the deadline date and time designated in the Request for Proposal (RFP).

DATE ISSUED:	May 11, 2020
RFP NO:	BOE1127-05-20
RFP TITLE:	Chromebooks and Peripheral Technology
RFP DEADLINE DATE & TIME:	May 26, 2020 at 2:00PM
RFP CONTACT:	Jessi Soileau, Purchasing Agent jessi.soileau@monroetn.com
CONTACT PHONE:	(423) 442-9383 ext. 2105

Monroe County Board of Commissioners
Madisonville, Tennessee 37354
(423) 442-9383

RFP Prepared By:

Request for Proposal Number:

Monroe County Finance Department

BOE1127-05-20

May 26, 2020

Sealed proposals, subject to the specifications and conditions contained herein and attached hereto, will be received in the Finance Department, J.P. Kennedy Building, until, but no later than **2:00 P.M. (EST.)** local time prevailing, **May 26, 2020**, and then publicly opened and read for The Purchase of Chromebooks and Peripheral Technology for the Monroe County School District, as authorized by the Monroe County Board of Commissioners.

No proposal can be withdrawn after the scheduled closing time for receipt of RFP for sixty (60) calendar days.

To be considered, your proposal must be submitted on the copy of this RFP. Proposers shall sign this form in the space provided and submit proposal document to Monroe County Department of Finance, 103 College Street South Ste. 9, Madisonville, TN 37354. Proposals shall be returned in the enclosed RFP envelope, properly completed and sealed. Proposals will not be accepted via fax machine or e-mail.

Time is of the essence and proposals received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. The date and time stamp in the Finance Department shall determine the time of receipt. Proposers are responsible for ensuring that the Finance Department personnel stamp their proposal before the deadline indicated. Late proposals received will be so noted in the RFP file in order that the vendor's name will not be removed from any future RFP/vendor list.

If you desire not to quote on the RFP, please forward your acknowledgment of NO BID. Return of the "Terms and Signature Sheet" with authorized signature and indication of NO BID is appropriate. Failure to comply may cause for removal of your company's name from the RFP list for subject commodity.

It is the policy of Monroe County, Tennessee to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21. No person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance on the grounds of race, color, sex, disability, or national origin.

By submission of this proposal, each proposer and each person signing on behalf of any proposer certifies, and in the case of a joint proposal each party hereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each proposer is not on the list created pursuant to § 12-12-106

1. Award

Owner reserves the right to reject any or all Bids/Proposals, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids/Proposals. Owner further reserves the right to reject the Bid/Proposal of any Bidder whom it finds, after reasonable inquiry and evaluation, to not be responsible. Owner may also reject the Bid/Proposal of any Bidder if Owner believes that it would not be in the best interest of the Project to make an award to that Bidder. Owner also reserves the right to waive all informalities not involving price, time, or changes in the Work and to negotiate contract terms with the Successful Bidder. More than one Bid/Proposal for the same work from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid/Proposal for the Work may be cause for disqualification of the Bidder and the rejection of all Bids/Proposals in which that Bidder has an interest. If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid/Proposal is the best interest of the Project. Disputes arising from the award of the Bid/Proposal must be submitted in writing to the Monroe County Purchasing Agent and received no later than three (3) calendar days from contract award date. In the event no funds are appropriated by Monroe County for the goods and services specified or insufficient funds exist for future orders, Monroe County is under no obligation to make a contract award, contract renewal, or purchase.

2. Preparation of Bid/Proposal

- (A) Vendors are expected to examine all Bid/Proposal documents. Failure to do so will be at the vendor's risk.
- (B) Each vendor shall furnish all information required by the request. The vendor shall sign the Bid/Proposal documents; erasures or other changes shall be initialed by the person signing the offer.
- (C) Unit price shall include freight unless otherwise specified in the request. In case of discrepancy between any unit price and an extended price, the unit price shall govern.
- (D) Vendors must state a definite time for delivery of supplies or for performance of services unless otherwise specified in the invitation.
- (E) Delivery time, when stated as a number of days, will include Saturdays, Sundays, and holidays.

3. Availability of Requested Items

Vendors must accept responsibility for verifying availability of specified items prior to submission of the Bid/Proposal. Vendor shall notify the County no less than 96 hours prior to the Bid/Proposal deadline per Tennessee Code Annotated (T.C.A.) § 12-4-126 if specified items are discontinued, replaced, or will not be available for an extended period of time.

4. Restrictive or Ambiguous Specifications

It is the responsibility of the prospective vendor to notify Monroe County Purchasing if there is a question as to the specifications or Bid/Proposal procedures being formulated in a manner that would unnecessarily restrict competition. Any such question must be received no less than 96 hours prior to the Bid/Proposal deadline per T.C.A. § 12-4-126. These requirements also apply to specifications or procedures that are in error or ambiguous.

5. Delivery

Delivery will be f.o.b. destination unless otherwise specified in the bid document. This will apply to regular and normal stock items and special items which must be ordered direct from manufacturer.

6. Federal Tax and State Sales Tax

Purchases by the County are not subject to any state sales or federal excise taxes. Exemption certificates shall be furnished by the County upon the Contractor's request.

7. Addenda

No modifications to the Bid/Proposal shall be binding upon the County unless made in writing by an authorized representative of the Monroe County Purchasing Department. Bid/Proposal addenda, if issued, are posted on the County's website: www.monroetn.com. Prior to submitting a Bid/Proposal, it is the responsibility of the vendor to ascertain that they have received all addenda issued and Bid/Propose accordingly. No addenda will be issued later than 48 hours prior to Bid/Proposal deadline per T.C.A. § 12-4-126.

8. Submission of Bid/Proposal

- (A) Bid/Proposal shall be enclosed in a sealed envelope and addressed to the Monroe County Purchasing Department, 103 South College Street, Madisonville, TN 37354. The name and address of the vendor shall be identified on the face of the envelope along with the Bid/Proposal number and title. Bids/Proposals for construction projects exceeding \$25,000 must include the required contractor license information on the face of the envelope per T.C.A. § 62-6-119.
- (B) Monroe County does not accept Bids/Proposal by facsimile or any electronic transmission. See Clause 9 under Terms and Conditions of the request for Bid/Proposal regarding Bid/Proposal modifications or withdrawal.
- (C) Samples of items, when required, must be submitted within five (5) calendar days and at no expense to the County unless otherwise specified by the County. If not consumed by testing, samples will be returned at vendor's request and expense unless otherwise specified in the Invitation.

9. Modification or Withdrawal of Bids

Bids/Proposal may be modified or withdrawn by signed written notice to Monroe County Purchasing or in person by an authorized vendor representative provided the modification or withdrawal is received prior to the Bid/Proposal deadline. A vendor representative making a modification in person shall have proper identification and shall initial the change. The vendor representative shall sign a receipt for the withdrawal of a Bid/Proposal. A telegraphic notice with an authorized signature would be acceptable for Bid/Proposal modification or withdrawal. It is the vendor's responsibility to confirm receipt of the modification or withdrawal. The telegraphic communications shall not reveal the Bid/Proposal price but shall provide the addition, subtraction or other modifications so that the final prices or terms will not be known by the County until the sealed bid is opened.

10. Late Bids/Proposal

It is the responsibility of the vendor to deliver their bids or proposal modification on or before the deadline date and time. The time of record will be the date/time stamp of the Monroe County Finance Department. Late Bids/Proposals will not be considered or returned.

11. Qualifications of Vendors

In evaluating Bids/Proposals, Owner will consider whether or not the Bids/Proposals comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid/Proposal Form or prior to the Notice of Award. Owner will consider the qualifications of Bidders/Proposers and may consider the qualifications and experience of Subcontractors, Suppliers, and other individuals or entities proposed for those portions of the work which the identity of Subcontractors, Suppliers, and other individuals or entities must be submitted. Owner may conduct such investigations as Owner deems necessary to establish the responsibility, qualifications, and financial ability of Bidders, proposed Subcontractors, Suppliers, individuals, or entities proposed for those portions of the Work in accordance with the Contract Documents. The County may make such investigations as are deemed necessary to determine the ability of the vendor to perform the work and the vendor shall furnish all such information and data for this purpose as the County may request. The County reserves the right to reject any Bid/Proposal if the evidence submitted by or investigation of such vendor fails to satisfy the County that such vendor is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

12. Subcontracts

The vendor is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract must be acceptable to and approved by the County.

13. Non-Collusion

The requirements of State and Federal Antitrust Law, as well as the terms and conditions of the Bid/Proposal, require that all decisions made as to matters concerning this Bid/Proposal be made on an individual firm basis. By signing this Bid/Proposal, the vendor certifies that no company employees, agents, or representatives colluded in any respect with any other person or firm as to the terms and conditions of the company's Bid/Proposal. Any concerted activity with respect to this Bid/Proposal will be reported to the Antitrust Division of the Office of Attorney General, State of Tennessee

14. Compliance with Applicable Laws

The vendor shall comply with all laws relating to the manufacture, sale and purchases of items or services by County Governments insofar as they pertain to the purchase made under this contract.

15. Bid/Proposal Acceptance

Bid/Proposal prices quoted shall be subject to acceptance by the County for a period of sixty (60) calendar days from the Bid/Proposal deadline, unless vendor indicates otherwise in their Bid/Proposal. If awarded the Bid/Proposal within the time frame specified, vendor agrees to furnish all services described or specified

16. ACCEPTANCE OF BID CONTENT

The successful contractor's bid content shall become a contractual obligation if procurement action ensues. Failure of the successful proposer to accept these obligations in a contractual agreement may result in cancellation of the award.

17. Notification to County

If no Bid/Proposal is to be submitted in response to this Bid/Proposal, it is not necessary to return the request; however, notice should be given to the County if the recipient wishes to remain on the County's vendor list for future solicitations.

18. Standard Contract

Monroe County reserves the right to incorporate standard county contract provisions into any contract negotiated as a result of any Bids/Proposals submitted in response to the Request for Bid.

19. News Releases

News releases pertaining to this procurement or any part of the Bid/Proposal shall not be made without the written approval of the County Purchasing Director.

1. Definitions

- A. The “County” is Monroe County, Tennessee, and includes its designated representatives.
- B. The “Contractor” is those mentioned as such “contractor, seller, vendor, supplier”, in the contract and includes their designated representatives.
- C. The “Specifications” include instructions to vendors, the terms and conditions of purchase, the definitions and the technical specifications of the work.
- D. A “Subcontractor” is a person, firm or corporation having a contract with the Contractor to furnish labor and materials or both, or who perform services of the project.
- E. “Calendar Days” are consecutive days, as occurring on a calendar without regard to the day of the week, month, year, or holidays.
- F. The National Institute of Governmental Purchasing (NIGP) Online Directory of Procurement Terms, at www.nigp.org, will govern on questions as to any other definition in this contract.

2. Contract Terms

Upon award, the performance of the contract shall be covered solely by the terms and conditions set forth herein. Authorization to furnish goods/services will be made via purchase order, or blanket order as appropriate, signed by the County Purchasing Agent and Finance Director or other designated personnel. Any language contained on any invoice, shipping order, bill of lading or other document furnished by the seller at any time and the acceptance by the County of any goods/services to be furnished hereunder accompanied by any such document shall not be construed as an acceptance by the County of any terms or conditions contained in such document which are inconsistent with the terms and conditions set forth in this Invitation. Any different or additional terms contained in the seller’s acceptance are hereby objected to.

3. Contract Modification

The contract expresses the complete agreement of the parties. Any changes hereto must be in writing and signed by the County Purchasing Agent. No other individual is authorized to modify the contract in any manner.

4. Delivery Requirement

To insure adequate service level to the people, Monroe County requires that all goods or services ordered will be delivered when specified. Time is, therefore, the essence of this contract. If deliveries are not made or services performed at the time agreed upon, the County reserves the right to cancel and purchase elsewhere and hold seller accountable therefore.

5. Transportation Charges

When terms of delivery or conditions of this order are f.o.b. destination, all transportation charges shall be paid by the seller.

6. Packaging

The County will not be liable for any charges for packaging, crating, carting, drayage, or storage in excess of the purchase price of this order unless stated otherwise herein.

7. Quantities

The County assumes no obligation for articles or materials shipped in excess of the quantity ordered hereunder. Any unauthorized quantity is subject to the County’s rejection and return at seller’s expense.

8. Indemnification and Insurance

If any work covered by this contract is to be done on the County’s premises, Contractor agrees to carry liability and Worker’s Compensation insurance satisfactory to the County and to indemnify the County against all liability, loss and damage arising out of any injuries to persons and property caused by the Contractor, his employees or agents. The Contractor will furnish written evidence of such insurance coverage.

9. Inspection and Acceptance

The Contractor shall be responsible for all material or service until they are delivered and accepted. No material or service received by the County pursuant to this contract shall be deemed accepted until the County has had reasonable opportunity to inspect said material or service. All material discovered to be defective or does not conform to any warranty of the seller herein, upon initial inspection or at any later time if the effects contained in the material were not reasonably ascertainable upon inspection, may be returned at the seller’s expense for full credit or replacement. No goods returned as defective will be replaced without buyer’s written authorization. Such return shall in no way affect the County’s discount privileges or exclude any other legal, equitable or contractual remedies the County may have therefore. Performance of services shall be completed to the County’s satisfaction.

10. Warranty

The seller expressly warrants that all goods and work covered by this contract will conform to each and every specification, drawing, sample or other description which is furnished to or is adopted by the County and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, and free from defect. Such warranty shall survive delivery and shall not be deemed waived either by reason of the County’s acceptance of said goods or work or by payments for them.

11. Invoices

Invoices shall be submitted to address as noted on Purchase Order. Invoices shall contain the following information: purchase order number, item number, contract description of supplies or services, quantities, unit prices and extended totals. Delay in receiving invoices and errors in omissions on statements or invoices will be considered just cause for withholding settlement without losing privileges.

12. Notice and Service Thereof

Any notice to any contractor from the County relative to any part of this contract will be in writing and considered delivered and the service thereof complied when said notice is posted with said contractor or his authorized representative.

13. Acts of God

Neither party shall be liable for delays, or defaults in the performance of this contract due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental action of any kind or any other causes of similar character beyond their control and without their fault or negligence.

14. Patents

The seller guarantees that the articles described herein and the sale or use of them will not infringe upon any U.S. or foreign patent. The seller covenants that he will, at his own expense, defend every suit which may be brought against the County, or those selling or using the County's product (provided seller is promptly notified of such suit and all papers therein are delivered to the seller) for any alleged infringement of any patent by reason of the sale or use of such articles and seller agrees that he will pay all costs, damages and profits recovered in any such suit.

15. Bankruptcy or Insolvency

In the event of any voluntary or involuntary proceedings by or against either party in bankruptcy or insolvency, or for the appointment of a receiver, trustee or an assignee for the benefit of creditors of the property of seller, or in the event of breach of any of the terms hereof including the warranties of the seller, the County may cancel this contract or affirm the contract and hold the seller responsible for damages.

16. Public Notice – Title VI of the 1964 Civil Rights Act

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Anyone who believes that an agency or local government receiving federal financial assistance has discriminated against someone on the basis of race, color, or national origin has a right to file a complaint within 180 days of the alleged discrimination. Inquiries and charges of violations concerning Title VI should be directed to the Human Resource Director of Monroe County.

17. Non-Conflict

No employee, officer or agent of Monroe County shall participate in the selection, or award of, or administration of a contract if a conflict of interest, real or apparent, would be involved.

18. Provisions Required by Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this contract will be deemed to be inserted herein and the contract will be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party the contract will forthwith be physically amended to make such assertion or correction.

19. Termination of Contract

The County reserves the right to terminate the contract at any time if any of the provisions of the contract are violated by the contractor or by any of his subcontractors, in the sole judgement and discretion of the Purchasing Agent. In the event of such termination, the Contractor shall be liable for any excess cost incurred by County. If the contract is so terminated the County may purchase, upon such terms and in such manner as the County Purchasing Agent may deem appropriate, supplies or services similar to those so terminated and the Contractor will be liable for excess cost occasioned thereby. In the event the contract is terminated by the County for due cause, the vendor may be barred from bidding on County contracts for a period of 12 months.

The Contract may be cancelled without cause by either party with the giving of written notice of no less than 60 calendar days.

Overview

The Monroe County School District is issuing this request for proposals for Chromebooks and peripheral technology, including but not limited to: Chromebooks, Desktops, Laptops, Tablets, Security System and Cameras, Projectors and Interactive Panels, Network Switches, Wireless Aps, 3D Printers, Installs, Computer/Camera/Network Cabling Installation, Peripherals, Technology Parts, Supplies, Services, Hardware, and Software.

The terms “like kind”, “same or equivalent”, and “such as” identify or reference manufacturer brands, makes, or models as information only. This shall be carried forward on any subsequent contract and shall not bind the County to purchase only these brands, makes, and models referenced herein if product functionality does not change.

Terms of Contract

All products must be new and all work performed under this contract shall be provided at times convenient to Monroe County.

The contract period shall be for one (1) year commencing May 28, 2020 through June 30, 2020. The contract may be renewed annually for three (3) additional years in twelve (12) month increments, if agreeable to both parties and reduced to written form.

Monroe County reserves the right, when the interest of the County so requires, to terminate this proposal/contract in whole or in part for the convenience of the County. Notification of termination must be in writing (certified mail), issued by the Department of Finance.

In the event of a price decrease, the vendor must provide written price reduction information within ten (10) business days of its effective date. The county shall be advised of, and receive automatic benefit of any price decrease.

Award

The contract award, if made, will be to the vendor whose proposal meets the specifications and conditions set forth, and whose proposal is most advantageous to the County. Price shall be an evaluation factor as well as the qualifications and ability of the vendor to perform the necessary work, and past performance history. Monroe County reserves the right to reject any and all proposals submitted.

The successful vendor’s proposal content shall become a contractual obligation if procurement action ensues. Failure of the successful vendor to accept these obligations in a contractual agreement may result in cancellation of the award.

Monroe County reserves the right to incorporate standard county provisions into any contract negotiated as a result of any proposal submitted in request for proposal.

The vendor shall not engage the services of any person employed by Monroe County Government, including any department, commission, or board thereof without written consent of the County.

Monroe County reserves the right to award the contract to one or multiple vendors.

Contact Information

Any questions or request for clarifications must be submitted by email to jessi.soileau@monroetn.com no later than 4:00PM on 5/22/2020. No questions or request for clarification will be answered after the above listed date and time. Telephone and fax questions will not be answered.

Shipping and Handling

Prices are to include all shipping and handling charges. Vendor must receive RMA/Warranty returns within (2) two business days either by pickup or pre-paid shipping labels. There shall be no charge for returned equipment. There shall be no restocking fees.

Invoicing

Invoices must contain date and location supplies were delivered and the purchase order number for that particular order. Invoices will be paid within thirty (30) days once received. **The vendor is not to fulfill any orders for the County without a purchase order in place.**

Response Submission

In order to facilitate the proposal evaluation process, one (1) original and one (1) exact copy of the proposal must be submitted to the Purchasing Department. All proposals must be packaged, sealed, and show the following information on the outside of the package:

Company's Name and Address

Bid/Proposal Number and Title and Bid/Proposal Due Date and Time

Submit to:

Monroe County Finance Department

Attn: Jessi Soileau

103 College Street South, Ste. 9

Madisonville, TN 37354

Monroe County reserves the right to reject any and all bids/proposals and to negotiate with an applicant prior to entering into a contract. Any award pursuant to the terms and provisions hereof shall be in the best interest of Monroe County.

Litigations

The prospective vendor shall identify by name, docket number, and Court, all litigations to which the prospective vendor and/or vendor’s firm has been a party from January 2005 to present.

NO _____

YES _____

Name of Case (include case or docket number): _____

Court in which case is/was filed: _____

Description of claims that are subject to any litigations:

Decision/Verdict of case if concluded:

Must be Included in Bid/Proposal Package

1. One Original and One Copy of RFP
2. W-9
3. Completed Litigation History
4. All 4 Tabs Listed Below

Proposal Evaluation and Points

All proposals shall be organized into the sections listed below. Responsive proposals will be evaluated and scored by the points listed in parenthesis.

Tab 1. Pricing (50 points)

Tab 2. Three reference letters from educational institutes (20 points)

Tab 3. Vendor equipment solution (20 points)

Tab 4. Vendor qualifications and experience (10 points)

Tab 1 – Pricing (50 Points)

Proposer is required to provide pricing on the entire proposal package. No incomplete proposals will be accepted. Pricing shall include any and all discounts provided to Prek-12 educational institutions by all major technology manufacturers

Proposer must list the make, model, and other information pertinent to comparing proposals for equivalency.

Equipment must be accepted for Education/Business Class devices only. No retail or user class devices can be bid or substituted.

I. Chromebooks

1. Minimum Specifications. Class 1
Intel N4000 processor
4 GB Ram
16 GB SSD Storage
"Such As" Dell 3100 Education
Price Per Unit Quantity of 1-499: _____
Price Per Unit Quantity of 500+: _____

2. Minimum Specifications. Class 2
Intel N4000 processor
4 GB Ram
32 GB SSD Storage
HD IPS 16:9 Touchscreen 11.6" display
"Such As" Dell 3100 Education 2-in-1
Price Per Unit Quantity of 1-499: _____
Price Per Unit Quantity of 500+: _____

3. Minimum Specifications. Class 3
 Intel N4020 processor
 8 GB Ram
 32 GB SSD Storage
 HD 16:9 Touchscreen 11.6" display 2:1
 "Such As" Dell 3100 Education 2-in-1
 Price Quantity: 1-499: _____
 Price: Quantity: 500: _____

Chromebook Management Software (Specify pricing solution ie: per student, for full time enrollment, or per device and period of time software licensing is valid for).

1. Google Management Software license per device:
 Price: _____
2. LimeWize School Manager: or "Like Kind" Software
 Price: _____
3. LimeWize Classroom Management: or "Like Kind" Software
 Price: _____
4. LimeWize Local Gateway: or "Like Kind" Software/Hardware Solution
 Price: _____
5. Gaggle Safety Management for Google – Student or "Like Kind" Software.
 Price: _____

Chromebook Cases

1. Protective case. "Such as" MAXCases EdgeProtect
 Price: _____
2. Molded snap on style protective case. Mil Spec Drop Rated. "Such As" GumDrop Case
 Price: _____

Chromebook Cart

1. 30 Device Charging Cart (Assembled)
 Price: _____

Screens

1. LCD Assembly. Includes screen and hinges for Lenovo 100e Chromebook.
 Price: _____
2. LCD Assembly. Includes screen and hinges for Lenovo N23 Chromebook.
 Price: _____

3. LCD Assembly. Includes screen and hinges for HP 16 Chromebook.
Price: _____
4. LCD Assembly. Includes screen and hinges for Class 1 device in previous section.
Price: _____
5. Touchscreen LCD Assembly. Includes screen, front glass, digitizer and hinges for Class 2 device in previous section.
Price: _____
6. Touchscreen LCD Assembly. Includes screen, front glass, digitizer and hinges for Class 3 device in previous section.
Price: _____

Chargers

1. Charger/power adaptor for Lenovo 100e Chromebook.
Price: _____
2. Charger/power adaptor for Lenovo N23 Chromebook.
Price: _____
3. Charger/power adaptor for HP 11 Chromebook.
Price: _____
4. Charger/power adaptor for Class 1 device in previous section.
Price: _____
5. Charger/power adaptor for Class 2 device in previous section
Price: _____
6. Charger/power adaptor for Class 3 device in previous section.
Price: _____

Daughter Boards

1. All applicable daughter boards for Class 1 device in previous section.
Board: _____ Price: _____
Board: _____ Price: _____
Board: _____ Price: _____
2. All applicable daughter boards for Class 2 device in previous section.
Board: _____ Price: _____
Board: _____ Price: _____
Board: _____ Price: _____

3. All applicable daughter boards for Class 3 device in previous section.

Board: _____ Price: _____

Board: _____ Price: _____

Board: _____ Price: _____

Batteries

1. Battery for Lenovo 100e Chromebook

Price: _____

2. Battery for Lenovo N23 Chromebook

Price: _____

3. Battery for HP 11 Chromebook

Price: _____

4. Battery for Class 1 Device in previous section.

Price: _____

5. Battery for Class 2 Device in previous section.

Price: _____

6. Battery for Class 3 Device in previous section.

Price: _____

White Glove Service

1. White Glove Service for Chromebooks Including unboxing, asset tagging, enrollment, casing, and organizing by school

Price: _____

II. Desktops

1. Minimum:

Intel Core i3 8th Generation or Newer
Windows 10 Pro 64 Bit
8GB DDR4 RAM
256GB M.2 Storage
1 x DisplayPort
1 x HDMI
1 x ½" / 3.5 mm Headphone/Microphone Input/Output
1 x RJ45 (Gigabit)
Price: _____

Optional Upgrades

- A. 512 GB M.2 Storage _____
- B. 1TB M.2 Storage _____

2. Minimum:

Intel Core i5 8th Generation or Newer
Windows 10 Pro 64 Bit
8GB DDR4 RAM
512GB M.2 Storage
1 x VGA
1+ x DisplayPort
1 x ¼" / 3.5 mm Headphone/Microphone Input/Output
1 x RJ45 (Gigabit)
Price: _____

Optional Upgrades

- A. 1 TB M.2 Storage _____

3. Minimum:

Intel Core i7 8th Generation or Newer
Windows 10 Pro 64 Bit
16GB DDR4 RAM
1TB M.2 Storage
1 x VGA
2+ x DisplayPort
1 x ¼" / 3.5 mm Headphone/Microphone Input/Output
1 x RJ45 (Gigabit)
Price: _____

Optional Upgrades

- A. 2 TB Secondary HDD Storage _____
- B. 2 TB M.2 Storage _____

III. Laptops

1. Business Class 1: Minimum

Display 14" HD, Anti-Glare

Intel Core i3-10110U Processor 2.10GHz

Windows 10 64 Bit

8GB DDR4 RAM

Integrated Intel UHD Graphics

256GB SSD Storage

Intel Wireless-AC 9260 802 11AC (2x2) & Bluetooth 5 0

"Such As" Lenovo ThinkPad E14

Price: _____

Optional Upgrades

A. 512 GB SSD Storage _____

2. Business Class 2: Minimum:

Display 15.6" FHD, IPS Anti-Glare

Intel Core i5-10210U Processor 1 80GHz

Windows 10 64 Bit

8GB DDR4 RAM

Integrated Intel UHD 620 Graphics

256GB SSD Storage

Intel Wireless-AC 9260 802.11AC (2x2) & Bluetooth 4 1

"Such As" Lenovo ThinkPad E15

Price: _____

Optional Upgrades

A. 512 GB M.2 Storage _____

B. 16 GB RAM _____

3. Business Class 3: Minimum.

Display 12.3" PixelSense 3:2 Aspect Ratio 10 Point Multi-Touch

Intel Core i5

Windows 10 64 Bit

8GB DDR4 RAM

128GB SSD Storage

802.11ax Compatible & Bluetooth 5.0

"Such As" Microsoft Surface Pro

Price: _____

Optional Upgrades

A. 256GB SSD _____

B. 16GB DDR4 RAM & 256GB SSD _____

4. Business Class 4: Minimum
Display 13.0"
Intel Core i5
Windows 10 64 Bit
8GB (8GB + 8GB) DDR4 RAM
256GB SSD Storage
"Such As" Microsoft Surface Book
Price: _____

IV. Tablets

1. Minimum:
Chrome OS
9.7" Multi-Touch Screen
1.6 GHz Hexa-Core (Dual ARM Cortex-A 72)
4GB RAM LPDDR3
32GB eMMC Storage 2 MP Front Camera
5 MP Rear Camera
"Such As" Asus Chrome Tablet CT100
Price: _____
Optional Upgrades
Google Management Software license per device:
Price: _____

2. Minimum:
Chrome OS
9.7" IPS LCD Touchscreen
2 GHz ARM Cortex-A72
4GB RAM LPDDR3
32GB eMMC Storage
"Such As" Acer Chrome Tab 10
Price: _____
Optional Upgrades
Google Management Software license per device:
Price: _____

V. Security System & Cameras

1. Server - Minimum: Avigilon HD NVR4 VAL 6TB 1U
Price: _____
2. Server - Minimum: Avigilon HD NVR4 VAL 12TB 1U
Price: _____
3. Server – Minimum: Avigilon HD NVR VAL 16TB 1U
Price: _____
4. Server – Minimum: Avigilon HD NVR4 STD 32TB 2U
Price: _____
5. Security Camera Indoor - Minimum:
Avigilon 2.0C-H5A-DC1 with mount
Price: _____
6. Security Camera Outdoor – Minimum
Avigilon 6.0C-H5A-B01-IR with Mount & Junction Box
Price: _____
7. Security Camera Cafeteria – Minimum
Avigilon 12 O-H4F-DO1-IR Fisheye 12MP with Mount
Price: _____
8. Security Camera Gym – Minimum
Avigilon 4.0C-H05A-D01-IR with Mount
Price: _____
9. 4-Port H.264 Analog Video Encoder
Price: _____
10. Enterprise Camera Licenses:
Price: _____

VI. Projectors & Interactive Panels

Projector and Panel Minimum Specs:

1. Minimum: Epson X39 XGA 3LCD Projector
Price: _____
Optional Upgrades
Compatible Mount for Projector:
Price: _____
2. Interactive Panel
Size: _____ Price: _____
Size: _____ Price: _____
3. Manual Cart for Panel
Price: _____
4. Automatic Cart for Panel:
Price: _____

VII. Network Switches

1. Extreme 16 Port POE Switch
Price: _____
2. Extreme 24 Port POE Switch
Price: _____
3. Extreme 48 Port POE Switch
Price: _____
4. NetGear 16 Port Unmanaged Switch
Price: _____
5. NetGear 8 Port Unmanaged Switch
Price: _____
6. NetGear 5 Port Unmanaged Switch
Price: _____

VIII. Wireless APs

1. Extreme Wireless WIFI 6 AP w/ License
Price: _____
2. Extreme Wireless WIFI 5 AP w/ License
Price: _____

IX. 3D Printers

Minimum Specs

1. Makerbot Sketch
Price: _____
2. Makerbot Replicator+
Price: _____

X. Installs

Cabling Kit must include at a min: HDMI female (at wall) to hdmi male (at projector), hdmi to display port cable or cable/adaptor combo, wall molding, wall box in sufficient length to support install.

1. Projector/Panel Install with mount - no cabling kit
Price: _____
2. Projector/Panel Install with mount - and cabling kit
Price: _____
3. Projector/Panel move - with cabling kit
Price: _____
4. Projector/Panel move - no cabling kit
Price: _____

XI. COMPUTER/ CAMERA/ NETWORK CABLING INSTALLATION

Low voltage cabling and installation.

Hourly Rate Price: _____

XII. PERIPHERALS

1. 1080p Webcam with built in Microphone
Price: _____
2. Standalone USB Microphone with mute button
Price: _____
3. Flexible USB Document Camera
"Such as" Hue HD Portable
Price: _____
4. USB-POWERED Desktop Speakers
Price: _____
5. USB Numeric Keypad
Price: _____
6. USB Headphones
Price: _____
7. USB Headphones w/ Microphone
Price: _____
8. USB 2.0 HUB
Price: _____
9. USB 3.0 HUB
Price: _____
10. Wireless Keyboard and Mouse
Price: _____
11. Presentation Remote
Price: _____
12. Desktop Label Printer
"Such as" Dymo LabelWriter 450
Price: _____

- 13. Desktop Scanner
"Such As" Brother ADS-1700W
Price: _____

- 14. USB Barcode Scanner w/ Stand
Price: _____

- 15. Wireless USB Barcode Scanner w/ Stand
Price: _____

XIII. Catalog Pricing

Proposals must also specify a percentage discount on products not specified in this RFP but are available on the vendor's website.

Please specify the following for each manufacturer and category available:

Web Address: _____

Percentage Discount _____ off website pricing

The County will not be required to purchase Catalog items.

Tab 2. Three reference letters from educational institutes (20 Points)

Proposal shall provide three reference letters from institutions of learning from an information or educational technology leader employed by the organization. References must include the name, complete address, contact person, phone number, and length of time services have been provided for each institution.

Tab 3. Vendor Equipment Solution (20 Points)

Proposal shall provide the following information:

1. Certification for 25-year warranty on all Category 6 drops
2. Fiber optic cable installation and manufacturer certification
3. Manufacturer warranty documentation
4. Brand and model for any "like kind" equipment
5. Standard delivery schedules

Tab 4 - Vendor Qualifications and Experience (10 Points)

Proposal must provide the following information:

1. Publicly available financial statements
2. Number of years in business
3. Resume of proposed Contract Manager
4. Number of current customers
5. Copy of TN Alarm Systems Contractor License

BIDDER/PROPOSER INFORMATION:

Name of Bidder/Proposer:

(Typed or Printed: Firm, Corporation, Business or Individual)

Business Address: _____

Business has been in business under its present name since: _____

At this present time we understand all requirements and state that as a serious bidder we will comply with all the stipulations included in this package.

The above named bidder/proposer affirms and declares:

- 1. That the bidder/proposer is of lawful age and that no other person, firm or corporation has any interest in this Bid/Proposal or in the contract proposed to be entered into.
2. That this Bid/Proposal is made without any understanding, agreement, or connection with any other person, firm or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud.
3. That the bidder/Proposer is not in arrears to Monroe County upon debt or contract and not a defaulter, as surety or otherwise, upon any obligation to Monroe County.
4. That no officer or employee whose salary is payable in whole or in part from the County Treasury shall be or become interested, directly or indirectly, surety or otherwise in this bid/proposal, in the performance of the Contract, in the supplies, materials, equipment and work or labor to which they relate, or in any portion of the profits thereof.

BIDDER/PROPOSER: _____

BY: _____

(Authorized Signature in Ink)

PRINTED NAME OF SIGNER: _____

TITLE OF SIGNER: _____

DATE SIGNED: _____

PHONE NUMBER OF SIGNER: _____

ALL VENDORS MUST SUBMIT A W-9 FORM WITH THEIR BID RESPONSE