



Contractor Performance Report

Stormwater Management Facilities Inspection and Maintenance Contract

TASK AREA

Company Name

Month / Date

Monthly Meetings (Attendance)

Present at Meeting (+)

Non-Attendance (-)

Monthly Meetings (Preparedness)

Monthly Schedule Provided (+)

Monthly Schedule Not Provided (-)

NOTES:

Adherence to Monthly Schedule

On Schedule (+)

Schedule Slipped 2+ days (-)

PM Notified of Schedule Delays

Yes (+)

No (-)

Contractor is on Schedule

Yes (+)

No (-)

NOTES:

Effective Key Personnel

Yes (+)

No (-)

Effective Quality Control

Yes (+)

No (-)

Effective Communication

Yes (+)

No (-)

Contract Manager is Performing to Expected Standard

Yes (+)

No (-)

Crew Foreman is Performing to Expected Standard

Yes (+)

No (-)

NOTES:

Reports Submitted in a Timely Manner

Yes (+)

No (-)

Reports Accurately Reflect Work Performance

Yes (+)

No (-)

Reports include Photo-Documentation

Yes (+)

No (-)

Reports Include Disposal Manifest

Yes (+)

No (-)

NOTES:

Maintenance is Performed to Expected Standard

Yes (+)

No (-)

Contractor Demonstrates Expertise in Task Area

Yes (+)

No (-)

Contractor Complies with Industry Standards & Laws

Yes (+)

No (-)

Contractor is Performing Overall to Expected Standards

Yes (+)

No (-)

Note Strengths, Weaknesses, Deficiencies, Training Needs, etc.

CONTRACTOR: I have read the above Monthly Performance Report and Agree with the Findings

Comments

DATE

NAME AND TITLE

SIGNATURE
