

ENGINEERING PROPOSAL FORM
City of Georgetown
Maryville School Lift Station Project # 1815

SCHEDULE OF WORK ACTIVITIES

Item no.	Activities	Qty.	Unit	Total (\$)
	Task 1			
1.	Conduct a kick-off meeting with the Owner.			
2.	Survey the 100' x 150' site (topo survey and plat signed/sealed by SC RLS)			
3.	Wetlands delineation and associated permitting			
4.	Pump draw down tests to be performed by Consultant with access/pump station operation by Owner			
5.	Evaluate pump station and wet well for rehabilitation vs. replacement, including recommendation and estimates of probable construction cost for the Owner's consideration.			
	Subtotal Task 1	1	LS	
	Task 2			
1.	Assuming full pump station and wet well replacement, provide services to design, permit, bid and construct. Design shall include a new submersible pump station with VFDs, wet well, and permanent on-site generator.			
2.	Conduct 60% and 90% design review meetings with the Owner. Plans, specifications and estimates of probable construction cost shall accompany each review.			
3.	All pertinent permit applications shall be completed by Consultant with application fees paid by Owner.			
4.	Include an allowance of \$3,000 for a geotechnical site report.			
	Subtotal Task 2	1	LS	

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Task 3				
1.	Conduct pre-bid meeting and attend bid opening. Issue addenda and recommend Award of Construction.			
2.	Conduct pre-construction meeting, and review submittals, pay applications and requests for information and change orders from the Contractor.			
3.	Conduct monthly progress meetings and inspections throughout construction. Conduct a punch list inspection and final inspection of the completed project. Assume 20 hours onsite to observe construction. Assume 9 months for construction with a start date after July 1, 2021.			
4.	Obtain the Permit to Operate from SCDHEC.			
5.	All meetings shall include agenda and meeting minutes drafted by Consultant.			
6.	Perform duties as the Engineer of Record in representing the City.			
7.	Assist City with closeout documentation.			
	Subtotal Task 3	1	LS	
	Total			

By: _____

(Name and Title)

Date: _____

Firm Name: _____