



**CITY OF WHITE HOUSE  
REQUEST FOR SEALED BIDS  
FOR  
HESTER DRIVE AND  
2016-2017 MILLING CONTRACT**

July 28, 2016

105 College Street  
White House, Tennessee, 37188

**CITY OF WHITE HOUSE**  
**REQUEST FOR BID**  
**HESTER DRIVE AND 2016-17 MILLING CONTRACT**  
**BID NO: 16 –1036PS**

**GENERAL**

- A. It is the intent of these specifications to describe the minimum requirements in sufficient detail to secure bids for the aforementioned.
- B. All bids must be received in the City Purchasing Office on or before the date and hour designated due date. Any bids received after this time will not be considered and will be rejected. **BIDS MAY NOT BE DELIVERED TO ANY OFFICE EXCEPT PURCHASING OR ADMINISTRATION.**
- C. All Quotations must be signed with the firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled. Bid documents that are unsigned will be classed as irresponsible offers and will not receive any consideration.
- D. State brand or make on each item: if quoting on other than make, model or brand specified, the manufacturer's name and catalog number must be given, or descriptive cut and complete technical data covering the item attached to the quotation.
- E. Bid Bonds and/or Performance Bonds are required on all City contracts. Bid Bonds will be considered waived if not specifically called for on the Bid Call.
- F. A business license must be obtained by the awarded bidder before work is to be done. Please check with the City's Business License Department at 615-672-4350 ext. 2100 to ask about the requirements.
- G. The CITY OF WHITE HOUSE reserves the right to reject any or all bids or accept any presented which meet or exceed these specifications, and/or which would be in the best interest of the City and will not necessarily be bound to accept the lowest bid.
- H. **CANCELLATION OF AND CHANGES TO PURCHASE ORDERS**  
No cancellation of, or changes, to a **City of White House** purchase order may be made, except in writing, by the Purchasing Office. Orders may be cancelled without the consent of the vendor in case of any default by the vendor.
- I. **CONTRACT ADMINISTRATOR**  
Questions or problems arising from bid procedures or subsequent order ad delivery procedures should be directed to the CITY OF WHITE HOUSE Purchasing Office, 105 College Street, White House, TN 37188 to the attention of Derek Watson, Purchasing Coordinator.

**Bids shall be submitted to the City Purchasing Office, White House City Hall, 105 College Street, by 10:00 AM. on AUGUST 22, 2016 in a sealed envelope labeled Bid No. 16-1036PS and including quotation due date.**

Each bidder is required to list on the proposal and/or bid form the number of calendar days he expects project to be completed at the destination in terms of time interval following notice to proceed. If time varies on different items, the bidder shall so state the delivery time for each item.

**Failure to include a specific number of calendar days may be sufficient grounds for rejection of proposals.**

In comparing the bids and proposals and making awards, the City may consider such factors as quality and adaptability of services, the bidder's record of experience and integrity and performance assurance in addition to that of the bid price. The City reserves the right to cancel this order, or any part thereof without penalty.

Each bid shall be complete. Incomplete or unresponsive bids may be rejected.

The successful vendor agrees that he shall and does comply with all Tennessee local, state and/or federal laws, statues, rules and regulations including but not limited to the Rehabilitation Act of 1973 and the Americans with Disabilities Act. In the event that any claim should arise with regard to this contract for a violation of any such local, state and/or federal law, statue, rule or regulation, the provider will indemnify and hold the City of White House harmless for any damages, including court costs or attorney fees which might be incurred.

Any contract will be interpreted under the laws and statues of the State of Tennessee.

**Payments:**

Vendor is to submit properly completed invoice(s) to the address specified on the purchase order. To insure prompt payment each invoice should cite the purchase order number, bid number, project description, unit and total price, discount terms and include the vendor's name and return remittance address.

Payment will be mailed within thirty (30) days of (a) the receipt and acceptance of the items, including all paper work and (b) receipt of a properly completed invoice.

The City of White House is exempt from Tennessee State Sales Tax. An exemption certificate will be furnished at the request of the successful vendor.

## **SPECIFICATIONS**

1. All work associated with this contract shall be performed in accordance the 2015 Standard Specification for Road and Bridge Construction, Tennessee Department of Transportation.
2. Contractor shall haul off and dispose of all millings at City Public Works site on Industrial Drive. A second location within the city limits of White House may also be utilized during haul off operations at the City's discretion.
3. Milling depth shall be 2" deep for the full pavement width along Hester Drive from TDOT Right of Way at SR76 and ending near Taco Bell (see attached sketch) and for a separate 50' intersection transition at Knight Circle. This portion will be the primary bid and expected to be complete within 30 days following bid submittal and contract document completion. The 30 days will begin following an official Notice to Proceed from the City.
4. Additional milling associated with fall or spring paving 2016-17 (specific date unknown) shall be approximately 2" deep for the full pavement width (varies) along Wilkinson Lane and Sage Road and 1.5" deep on Indian Ridge Boulevard (see attached sketch). This portion of work should be considered as alternative add items and quantities may be increased, decreased or completely removed at the sole discretion of the City during the FY 16-17 paving season. If this work is installed during this paving season, a 30 day duration will apply to each task order. The task order shall be completed within 30 days from the separate or combined tasking Notice to Proceed.

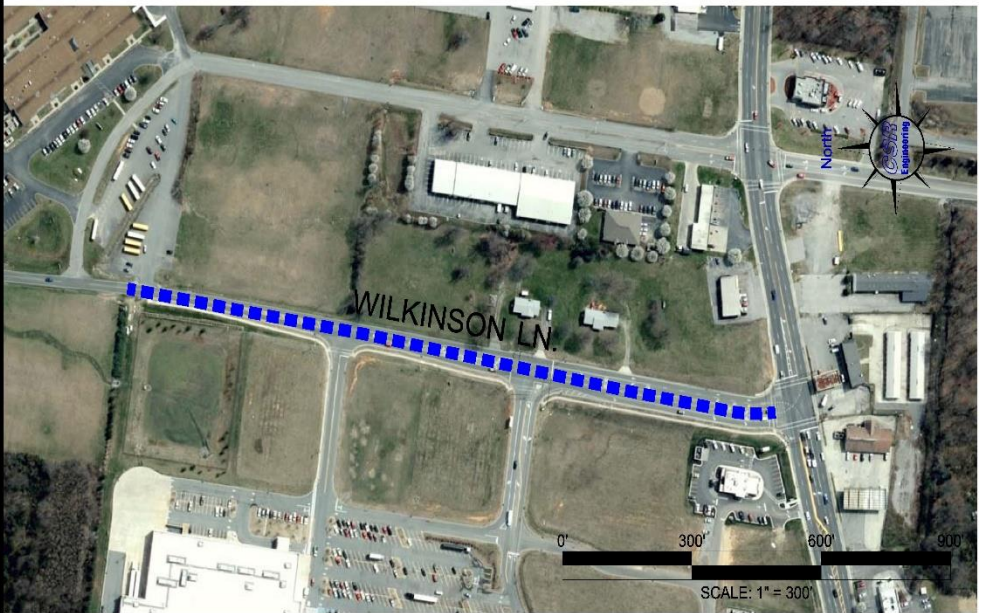




HESTER DRIVE



SAGE RD.



WILKINSON LN.



INDIAN RIDGE BLVD.



..... MILLING LIMIT

**2016-17 MILLING**  
 CITY OF WHITE HOUSE, TENNESSEE

# BID FORM

PLEASE QUOTE YOUR LOWEST PRICE, BEST DELIVERY DATE, CASH DISCOUNT TERMS, AND F.O.B. POINT FOR THE FOLLOWING. THE CITY RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS AND TO ACCEPT ANY OR ALL ITEMS AT THE PRICE QUOTED. UNLESS OTHERWISE STATED, ALL QUOTATIONS ARE CONSIDERED TO BE FIRM QUOTATIONS FOR A PERIOD OF 30 DAYS FROM DATE OF QUOTATION DUE DATE. PLEASE QUOTE ON THIS FORM AND RETURN IT MARKED "NO QUOTE" IF YOU CANNOT QUOTE IN ORDER TO REMAIN ON THE CITY'S VENDOR LIST.

TDOT Item No.	Description	Units	Est. Quantity	Unit Bid	Total Bid
415-01.02	Cold Planing Bitum. Pavement (Hester/Knight)	Square Yards	925		
415-01.02	Cold Planing Bitum. Pavement (Wilkinson)	Square Yards	7,055		
415-01.02	Cold Planing Bitum. Pavement (Sage)	Square Yards	8,440		
415-01.02	Cold Planing Bitum. Pavement (Indian Ridge)	Square Yards	2,000		

and for the **Project Total** of

\_\_\_\_\_ (\$\_\_\_\_\_)

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

The above itemized and total prices for the project shall include all labor, materials, shoring, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. All items shall be paid as itemized quantities at the actual amount measured during construction operations.

Respectfully submitted:

\_\_\_\_\_  
Prime Contractor Signature

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contractor's License No: \_\_\_\_\_

**CITY OF WHITE HOUSE  
NONDISCRIMINATION POLICY**

It is the policy of the City of White House not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities. In addition, the City of White House does not discriminate based on race, color, or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d). With regard to all aspects of this contract, the contractor certifies and warrants it will comply with this policy.

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REPRESENTATIVE

\_\_\_\_\_  
TITLE



**CITY OF WHITE HOUSE  
105 COLLEGE STREET  
WHITE HOUSE, TN 37188  
615.672.4350  
615.672.2939 FAX**

STATE OF TENNESSEE/CITY OF WHITE HOUSE  
COUNTY OF SUMNER/ROBERTSON

**DRUG-FREE WORKPLACE AFFIDAVIT OF PRIME BIDDER**

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for;

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

2. That the proposing entity has submitted a Proposal to the City of White House for;

\_\_\_\_\_  
Project

3. That the proposing entity employs no less than five (5) employees;
4. That Affiant certifies that the Proposing entity has in effect, at the time of submission of its Proposal to perform the construction referred to above, a drug-free workplace program that complies with 50-9-113, Tennessee Code Annotated.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires:\_\_\_\_\_



**STATE OF TENNESSEE  
IRAN DIVESTMENT ACT AGREEMENT**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. For these purposes, the State intends to use the list of “Entities Ineligible to Contract with the State of South Carolina or any Political Subdivision of the State per the Iran Divestment Act of 2014, S.C. Code Ann. §§ 11-57-10, et. seq.”

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at [CPO.Website@tn.gov](mailto:CPO.Website@tn.gov).

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REPRESENTATIVE

\_\_\_\_\_  
TITLE