

Date: June 10, 2020

Requisition No.: 199335

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on June 24, 2020*

Requisition / Bid No.: R199335 / 305915

Ordering Dept.: City Wide Services Division, Public Works

Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov

**Items Being Purchased: Processing & Marketing of Single-Stream
Curbside Recyclable Materials**

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on June 24, 2020

Pre-bid will not be conducted due to the COVID-19 virus.

**All questions must be submitted to me at mmckeel@chattanooga.gov
by June 17, 2020 at 2:00 PM EST.**

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informality in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 24-JUN-20 at 2:00 PM

BID NUMBER: 305915

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 199335 / 305915 Ordering Dept.: City Wide Service Division, Public Works Buyer: Mark McKeel Phone No.: 423-643-7236					
Items Being Purchased: Processing & Marketing of Single-Stream Curbside Recyclable Materials					
ATTACHMENTS: 1. Boilerplate & Bid Lines (3 pages) 2. Specifications (13 pages) 2. Affirmative Action Plan (2 pages) 3. Iran Divestment Act Disclosure (1 page) 4. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
NOTE: Pre-bid will not be conducted due to the COVID-19 virus. All questions must be submitted to me at mmckeel@chattanooga.gov by June 17, 2020 at 2:00 PM EST.					
This Shall Be A Twelve (12) Month Blanket Contract for Processing & Marketing Curbside Recyclable Materials for the City Wide Services Waste Division of Public Works.					
The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON JUNE 24, 2020 ***					
PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305915) ON OUTSIDE PACKAGING					
PLEASE DO NOT EMAIL BIDS					
**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****					
Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					
NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges					

BID SOLICITATION



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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 24-JUN-20 at 2:00 PM
BID NUMBER: 305915

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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O** City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Processing of Single-Stream Curbside Recyclable Materials	4800	Ton	_____	_____
2	Marketing of Single-Stream Curbside Recyclable Materials	1	Ton	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

June 10, 2020

Competitive Bid

**Processing and Marketing of Single-Stream Curbside Recyclable Materials
Requisition No. 199335 / Bid No. 305915
Scope of Work**

The City of Chattanooga is requesting bids for the Curbside Processing and Marketing of Recyclable Materials. Bids are due no later than June 24, 2020 at 2:00 p.m., local time. Bids must be in a sealed envelope and mailed/delivered to:

City of Chattanooga Purchasing Department,
Attn: Mark McKeel
101 East 11th Street, Suite G13
Chattanooga, TN 37402

All inquiries must be submitted in writing and emailed to purchasing@chattanooga.gov or mmckeel@chattanooga.gov.

**Processing and Marketing of Single-Stream Curbside
Recyclable Materials Scope of Work**

Scope Summary

A contract for processing and marketing of single-stream curbside recyclable materials that is attained throughout the City of Chattanooga.

Overview

Purpose

The City of Chattanooga ("City") is requesting bids from qualified contractors for the following product and service: processing and marketing of single-stream curbside recyclable materials that is attained throughout the City of Chattanooga.

Objective

The objective to be met through the award of the Requisition is to enter into a contract with the selected Offeror to secure the services of an experienced Contractor who is capable of processing and marketing of single-stream curbside recycling material from curbside collection.

1.0 Introduction

The City of Chattanooga's single-stream curbside recycling program started in 1992. Currently, the City has approximately thirty-four thousand (34,000) recycling customers with a city-issued recycling cart and access to the program. Residents interested in single-stream curbside recycling increases approximately two thousand (2,000) new customers sign up each year. Single-stream curbside recycling collected approximately forty-eight hundred (4,800) tons of recyclable material for the calendar year of 2019.

Recycling creates jobs, reduces tipping fees paid to the landfill, extends the life of the landfill, and reduces greenhouse gases. The processing and marketing of residents recyclable materials is a critical component in the effort to meet these goals and to respond to public demand.

2.0 Processing and Marketing of Single-Stream Curbside Recycling Material

The Contractor will manage and market all materials collected by the City from the single-stream curbside recycling program. The recyclables collected will include: all grades of paper, cardboard, aluminum cans, tin cans, plastics stamped number 1-7, and food packaging. The contractor must determine a suitable location, within the City limits of Chattanooga, to deliver collected materials Monday through Friday at times compatible with collection schedules occurring on Monday through Friday. In the absence of weather, equipment, or other unforeseeable causes, the City must be provided with a designated location, within the City limits, to deliver the materials on the same day that the materials are collected. The contractor will manage and market all materials collected by the City or its contractors from the City's single-stream curbside recycling program for the purposes of recycling. The City will use its best efforts to minimize garbage and other non-recyclable waste from entering the processing system and the Contractor will use its best efforts to acquire the highest net value for the product based upon the value of material and the amount of residue included with the material. Materials will be delivered "AS IS" with the exception that the City will be responsible for any medical or hazardous waste that can be positively identified as being generated from the City's collection.

3.0 Possible Expansion

The Contractor shall recognize the City's interest in expanding the number of items its residents recycle and understand that the City may participate in experimental programs to research and develop methods to more efficiently receive, handle, sort, process, and market said additional Materials. The Contractor shall cooperate and impress upon the MRF to cooperate with the City and with any third parties with whom the City may conduct such programs and impress upon the MRF to provide such assistance and facilities as may reasonably be required.

4.0 Acceptable Materials

The Contractor shall accept the following materials in a single stream:

- **Newsprint:** Also referred to as old newspaper (ONP), shall include newspaper and advertising supplements and other paper grades as delivered to local subscribers of newspapers distributed in the area.
- **Mixed Paper:** Includes magazines, junk mail, wrapping paper, and other paperboard products such as cereal boxes, phone books, paper bags, paper from offices such as computer paper, white ledger, copier paper, envelopes, office stationery, and shredded paper if placed inside paper bags.
- **Old Corrugated Cardboard (OCC):** Includes boxes with unbleached and un-waxed paper with corrugated (ruffled) liners.
- **Tin, Steel, and Bi-Metal Containers:** Includes cans for food and beverages; empty nonfood and aerosol cans made of mixed metal, such as tin and steel; tin-coated steel containers; and lids from bottles and jars.
- **Aluminum Beverage Cans:** Household food and beverage cans made of aluminum.
- **Plastics:** Plastic bottles and containers made from the resin codes #1 -- #7 including PET, HDPE, PVC, LDPE, PP, AND PS, but excluding all film plastics, Styrofoam, and construction and automobile products.
- **Food Packaging:** plastic to-go containers, cups, and pizza boxes.

The City reserves the right to add additional material types to this contract upon Contractor's approval at a mutually agreed upon price.

5.0 Delivery of Recyclable Material

Recyclable material shall be delivered to the Contractor's designated processing (or transfer) facility located within the City limits of Chattanooga.

6.0 Contamination and Waste Education

There is no way to eliminate all waste from the recycling collection system. Waste will include materials mistakenly assumed by residents to be recyclable, as well as household waste deliberately placed in the recycling cart.

The City seeks a firm willing to work collaboratively with the City to improve the success of the City's single-stream curbside recycling program. Bidders are encouraged to provide in bid submission any educational or promotional assistance available to the City should the Bidder be awarded the contract.

The Contractor shall, at minimum, provide facility tours to the public as requested, attend or otherwise support educational outreach at public events, and create and distribute an annual summary of total materials recycled and the associated environmental benefits.

The City intends to employ some or all of the following outreach strategies to minimize contamination:

- Attach instructional packets to all new recyclers
- Adhere a list of accepted and not accepted materials to curbside carts via stickers or hot press
- Send an annual educational mailing to households utilizing a recycling cart
- ***Email annual educational mailing to households utilizing a recycling cart and with whom the City has an email address on file***

7.0 Procedure for Handling Non-Recyclable Materials

The Contractor must be capable of managing up to fifteen percent (15%) contamination/waste in the delivered materials.

8.0 Commodity Marketing

It is the sole responsibility of the Contractor to sell all recyclable materials listed above to recycling vendors or manufacturers that use recycled materials in other products unless otherwise specified in the response to this RFP. Contractor shall make all efforts to maximize material recycling. If Contractor is not able to recycle, sell for recycling, or store for eventual recycling any non-contaminated recyclables as defined above, Contractor shall notify the Director of Citywide Services or the Solid Waste Manager within five business days.

If the Bidder currently accepts "Accepted Recyclable Materials" as listed above, the Bidder shall supply documentation that all types of materials currently collected by Bidder (as defined above) are marketed and sold as a recyclable material and their beneficial end-use is documented. Bidder shall also supply a list of commodity buyers or clients that regularly purchase bidder's recyclable materials.

9.0 Pricing

Bidder shall submit **two** pricing bids for processing and marketing the single-stream curbside recycling materials.

- Floating fee structure based on Blended Indexed Sales Values can be adjusted quarterly to reflect fluctuations in the commodities market for commingled materials. Vendor shall provide documentation of the quarterly adjustments. A clearly defined method for adjustment must be included and indices must be specified. Any new material types or new services acquired by the City of Chattanooga after the bid award date will be covered under this contract. The vendor will notify the buyer and/or a city representative of quarterly adjustments and will provide a price for such. **Note: Appendix A provided within this bid provides a sample table for calculating the blended rate of single-stream recyclables with a floating fee structure.**
- Set a flat fee per ton for processing all single-stream recycling materials for the life of the contract and any renewals.

10.0 Source, Volume, and Type of Incoming Materials

This contract is for the processing, purchase, and marketing of City-Designated Recyclables from residential and small commercial single-stream curbside recycling collection.

Single-Stream Curbside recycling Collection: Approximately thirty-four thousand (34,000) customers have a 96- gallon recycling cart and are routed to participate in the curbside recycling program. Additionally, approximately two thousand (2,000) customers join the program each year. Approximately forty-eight hundred (4,800) tons of recyclable materials were collected in the residential and small commercial single-stream curbside recycling program in CY 2019.

The current and projected numbers above are not a guarantee of quantities. Bidder shall have the capacity to accept all recyclable materials from this growing program. Any limitations on that capacity must be specified in the bid.

11.0 Audit of Single-Stream Material

Within the first sixty (60) days of fully executed contract and monthly thereafter, Contractor shall audit the composition of the single-stream from the City's curbside recycling program. A Quarterly audit will serve as a tool to assess education and outreach priorities and to provide tracking of the composition of the single-stream materials. Audits shall be performed either by an impartial third party at the expense of the Contractor or jointly by the Contractor and City staff. Bidders intending to perform internal annual audits shall provide with proposal submission details outlining the methodology for conducting audits with the collaboration of the City.

12.0 Reporting, Invoicing, Payments to City, and Records

At a minimum, Contractor shall submit the following information in monthly reports in an agreed upon electronic format:

- Date, truck number, scale ticket number, material, and net weight for all incoming City loads per day, including loads delivered by City trucks; and
- Monthly total tonnage of commingled recycling received for processing.

At a minimum, Contractor shall submit the following information in an annual report in an agreed upon electronic format. This information shall also be readily available upon random request by the City.

- List of all Buyers that purchased materials from Contractor, tonnages sold, and current contact information.

Prior to the start of the contract, a format for reporting shall be proposed by the Contractor and agreed upon by the City. The City reserves the right to request changes to the reporting formats.

Monthly reports of the previous month's activities shall be due to the City no later than the last day of the following month. Reports may be provided sooner, if preferred, by the Contractor. Annual reports will be due by July 30th following the City's completed recycling year (July 1st—June 30th).

Contractor shall invoice or remit payments for the recyclable commodities received from the City's recycling programs no later than the last day of the following month based on the tonnage delivered. Payment is due no later than the last day of the next month following the delivery of material for processing.

As part of data sharing requirements, records shall be kept on a daily and cumulative basis regarding the City's recycling program in Contractor's local office and shall be made available to the City upon request for inspection and copying for any reasonable purpose as deemed by the City. Information reporting shall be disseminated by an agreed upon electronic format.

13.0 Scale and Tipping Floor Access Requirements

The scale and recyclables tipping floor operation must:

- Have electronic reporting capabilities for the scale as needed to meet the electronic format reporting requirements as identified within this bid;
- Truck scales shall be calibrated annually and the Contractor shall provide calibration certification documents to the City upon request.
- Provide paperweight tickets for each delivered load (if Contractor scales are not working properly or in need of maintenance, the Contractor shall be responsible for material weighing including payment at an alternative location and shall provide a weight ticket);
- Provide all reports, invoices, and recyclable material revenues from scaled weight when tipped at tipping floor in City area (not from scaled weight at a remote processing facility);
- Shelter the materials after tipping to prevent littering of the site or adjacent properties due to wind;
- Accommodate tipping of material at a rate such that trucks delivering City recyclables are able to approach the site, enter, weigh-in, tip all materials, and depart the site with a turnaround time of less than 30 minutes (inclusive of actual time ejecting load); and,
- Accommodate at least three (3) days storage of City material delivered by the Contractor, such that Contractor processing equipment breakdowns will not result in service disruptions.
- Bidders shall provide with a proposal a site plan showing the scale and recyclables tipping floor layout, as well as supporting features (access roads, gatehouse, security, etc.). In lieu of a site plan, photos of the site including access roads, gatehouses, scale, and tipping areas are acceptable.

The scale and recyclables tipping floor location does not have to be the site where the recyclable materials are processed and marketed. Transfer of recyclable materials to another recycling facility location is acceptable so long as information regarding both the transfer site and the destination recycling facilities are provided with proposal submission.

14.0 Single-Stream Processing System

The Bidder must provide an upfront separation and processing system for single-stream curbside recyclables that separate the fiber and container streams through mechanical and manual techniques fed by conveyor belts and feed pits. The processing system shall then be capable of processing commingled materials with an equipment configuration and layout that provides for the manual and/or mechanical separation of the different material types and their removal, sorting and baling for marketing.

At a minimum, the commingled processing system must:

- Accept materials as defined in **4.0 Accepted Materials**
- Detect and remove contaminants
- Sort and then bale products to acceptable market standards; and
- Load bales of saleable material into transportation vehicles.

15.0 Equipment

All equipment to be used in the performance of the work contemplated under the provisions of these specifications must be in good condition to effectively service the contract for the City of Chattanooga. All equipment to be used in the performance of this contract must be made available for inspection by the Director of Citywide Services or his/her agent thirty (30) days prior to the effective start date. Any equipment the City determines is not in good condition shall be replaced with new or like new equipment approved by the City prior to work beginning. The decision of the City shall be final and binding.

All equipment shall be kept in good repair and appearance and in a sanitary, clean condition at all times. Contractor shall keep available reserve equipment for the service and operation of this contract in the event of equipment breakdown. Such reserve equipment shall substantially correspond in size and capability to the equipment used by the Contractor in the performance of its duties hereunder. In the event of a substantial equipment breakdown, Contractor shall inform the City in a timely manner.

16.0 Cleanup and Spillage or Blowing Litter

The Contractor shall be responsible for the prevention of materials littering any public street or sidewalk during the course of offloading and/or processing materials. In the event materials spill or are blown from site/trucks, it is the Contractor's responsibility to clean and dispose of such litter. The Director of Citywide Services or his/her designee may inspect the facility at any time. If the amount of material on the tipping floor is excessive or if the distribution of the material on the property is found to be a potential source of litter, the Director of Citywide Services or his/her designee may require remediation.

17.0 Hours and Days of Operation

The Contractor must provide a scale and recyclables tipping floor with the following minimum hours of operation: Weekdays 7:00 a.m. to 5:00 p.m. Saturday and Sunday collections are not required unless a Holiday occurs and/or expressly authorized by the Director of Citywide Services or Solid Waste Manager in the event of an emergency.

Monday through Friday, fifty-two (52) weeks a year, the Contractor is required to process City recyclables. The City will work with the Contractor to accommodate changes due to inclement weather and holidays. It is not uncommon for collection operations to continue past 5:00 p.m. during the December/January holiday season or after other holidays. During off-hours, drivers must be able to record weights on hand-written tickets and a dropbox must be provided for such tickets.

18.0 Change of Schedule

The Contractor shall furnish to the Director of Citywide Services or Solid Waste Manager a change of operating schedules and notify the Director of Citywide Services or Solid Waste Manager of any changes in hours of structure, equipment, or other services performed or made.

19.0 Holiday Schedule

Should a holiday fall on a weekday, then the Saturday following the holiday may be authorized as a catch-up collection and processing day.

20.0 Holiday

The Contractor shall be required to perform on the following holidays: New Year's Day, Martin Luther King, Jr. Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Eve, and Christmas Day shall be serviced the Saturday following the holiday. Processing may be made on Saturday and Sunday as needed by the Contractor or requested by the City. The Contractor shall make every effort to coordinate operating days with the City of Chattanooga Department of Public Works.

21.0 Compliance with Laws

The Contractor hereby agrees to abide by all applicable federal, state, county, and city laws, ordinances, and regulations.

22.0 Default

If the Contractor fails to perform the services in accordance with the terms of the contract or neglects or refuses to comply with any of the other provisions of the contract, or if the Contractor willfully, knowingly or repeatedly violates any ordinance of the City or any of the laws of the State or any rules or regulations of the Hamilton County Health Department now or hereinafter enacted pertaining to the purchase and processing of recyclables, the City may give Notice to Cure to the Contractor at its local office address. The failure of Contractor to remedy such unsatisfactory condition within seven (7) days of the receipt of such notice shall constitute a default herein.

23.0 Use of Subcontractors

Bidders shall indicate in the bid submission whether or not it intends to use subcontractors for any part of the service being provided and shall include a list of all said subcontractors and contact information.

24.0 Experience

Each Bidder must furnish satisfactory evidence to the City that it has been continuously engaged in the business of purchasing or marketing, processing and properly disposing of recyclables for at least the preceding five (5) years and that it will be able to maintain operations and comply with the general specifications referred to herein under all conditions, and that the bidder has all licenses and permits required to transport and dispose of recyclable materials.

All bidders shall be required to demonstrate to the satisfaction of the City that they have adequate financial resources, experienced personnel, equipment, and expertise to perform the services required by the general specifications attached hereto. No contract will be awarded to any Contractor who, as determined by the City, has an unsatisfactory performance record or inadequate experience or who lacks the necessary capital, organization, personnel, or equipment to conduct and complete the collection, hauling, and disposal services in strict accordance with the specifications. The decision of the City shall be final.

Appendix A

SAMPLE TABLE FOR CALCULATING BLENDED RATE OF SINGLE-STREAM CURBSIDE RECYCLABLES FOR FLOATING FEE STRUCTURE

Value of one ton of recyclable material collected from the Single-Stream Curbside Recycling Program. The Blended Rate is the total value of all commodities based on market prices and the composition of the audited mix of materials.

Commodity	Audited Material Composition %	Referenced Index	Unit Rate based off Referenced Index \$/ton	Unit Rate X Composition %
	A	<i>Insert which</i>	B	A*B
Newsprint (ONP)	x%	<i>index or value tool</i>	\$y	\$z
Mixed Paper	x%	<i>will be used to determine</i>	\$y	\$z
Cardboard (OCC)	x%	<i>value for each commodity.</i>	\$y	\$z
Tin/Steel/Bi-Metal	x%	<i>Certain materials, such as</i>	\$y	\$z
Aluminum (UCB)	x%	<i>residue and glass may have</i>	\$y	\$z
Plastics #1 (PET)	x%	<i>a negative unit rate. Rates</i>	\$y	\$z
Plastics #2 (HDPE)	x%	<i>should fluctuate according</i>	\$y	\$z
Plastics #3--#7	x%	<i>to the agreed upon index or value tool.</i>	\$y	\$z
Glass	x%		\$y	\$z
Residue	x%		\$y	\$z
	100%		Blend Rate =	TOTAL
				\$z/total tonnage

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Construction Company)

(Date)

**Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____

(PRINTED NAME) _____

(BUSINESS NAME) _____

(DATE) _____

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy

Notice Receipt

City of Chattanooga
Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

_____ (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

_____ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # _____, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Printed Name:

Title: _____

Date: _____