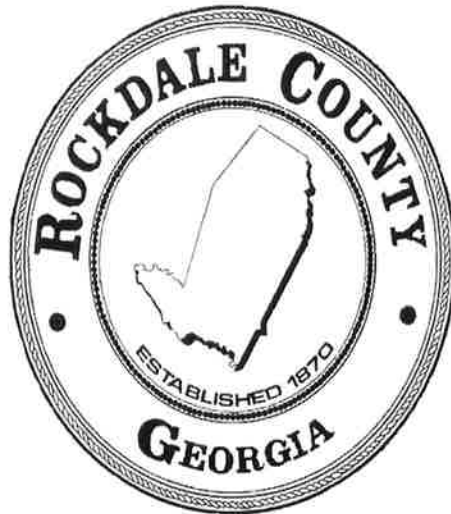


ROCKDALE COUNTY, GEORGIA

April 22, 2015

RENOVATION OF 943 COURT STREET BASEMENT

**INVITATION TO BID
#15-18**



**ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 MILSTEAD AVENUE
CONYERS, GA 30012
770-278-7552**

INTRODUCTION:

This is an Invitation to Bid for the **Renovation of 943 Court Street Basement for Rockdale County**. Instructions for preparation and submission of a bid are contained in this packet. Bids must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, and handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this invitation and all questions arising subsequent to award are to be addressed to the Procurement Officer at the following address:

Rockdale County Finance Department
Attn: Tina Malone, CPPO, CPPB
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7552, Fax (770) 278-8910
E-mail: tina.malone@rockdalecounty.org

To maintain a "level playing field", and to assure that all bidders receive the same information, bidders are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder.

BID COPIES FOR EVALUATION:

Three (3) hard copies and one (1) original hard copy and one (1) CD's in Adobe PDF format will be required for review purposes. *(With the original clearly marked "Original" and the Copies clearly marked "Copies.")*. CD's that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material on it before submitting.

CONTRACT TERM:

90 Days from Notice to Proceed.

DUE DATE:

Sealed bids will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, May 14, 2015**. Bids received after this time will not be accepted.

PRE-BID/BID CONFERENCE:

There will be a **MANDATORY** Pre-Bid Conference held at the Board of Commissioners (BOC) Assembly Hall, 901 Main Street, Conyers, GA 30012, Wednesday, May 6, 2015 at 10:00 A.M., local time.

QUESTIONS AND CLARIFICATIONS:

You should submit your questions and/or requests for clarifications about this Bid Request no later than 2:00 p.m. local time on Friday, May 8, 2015. Written responses from the County to the questions it receives will be issued in an addendum. Any questions and/or misunderstandings that may arise from this RFP must be submitted in writing and forwarded to the Purchasing Department at the above address or by email. It shall be the Bidders responsibility to seek clarification as early as possible prior to the due date and time. Any contractor who intends to submit a Bid is required to attend this meeting.

Answers to questions submitted that materially change the conditions and specifications of this Bid Request will be addressed in an addendum. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this RFP/ bid will be issued as an addendum. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

Bidders should check with the Procurement Office frequently during the bidding process to verify that they have received all issued addenda. Bidders have the responsibility of making sure that they have received all issued addendums. Addenda are posted on the website at www.rockdalecounty.org, Bid Announcements, Current Bids.

QUALIFICATIONS OF OFFERORS:

Bidders must have a current business license from their home office jurisdiction and provide a copy of that license with the submittal of their bid response. Rockdale County vendors doing business in Rockdale County must have a current Rockdale County Business License.

Bids from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

ESCALATION CLAUSE:

During the life of the contract, if the successful bidder requests a price increase, the successful bidder shall furnish price lists to the County for his/her increases and those of his/her supplier (e.g. factory) increases, as and if prices are changed. Furnish also a list of his/her supplier's (e.g. factory) prices that had been in effect during bidder's earlier prices; so that County can see the difference. Price change will be in effect only after receipt and approval of one copy of these price lists, (or catalogs), by the Rockdale County Purchasing Department. Price lists and changes thereto are to be furnished under the contract and without charge to the County. Catalogue(s) or Price List(s) are to be submitted to Purchasing Department, P.O. Box 289, Conyers, GA 30012. All price increases will require Board of Commissioners approval as a change order to the contract.

SILENCE OF SPECIFICATIONS

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

OPTION TO AUDIT

Successful bidder will be required to maintain complete records during the life of the contract and for a period of one year after completion of the contract. Such records are to be made available to the County if officially requested, to be audited by a designated County auditing staff. In such audits reveal overcharges and/or undercharges, such will be adjusted and compensation made by either party to correct charges.

TORT IMMUNITY:

No officer, employee, or agent of the County acting within the scope of his/her employment or function shall be held personally liable in tort or named as a defendant in any action for injury or damage suffered because of any act, event, or failure to act.

PROPRIETARY INFORMATION:

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

AWARD OF CONTRACT:

The Rockdale County Procurement Office and/or Evaluation Committee make a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee. Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

QUANTITIES:

The quantities listed in the Bidders Response Schedule are provided as an estimate for bid purposes. The County will not be obligated to quantities beyond actual needs.

SELECTION PROCESS:

The Rockdale County Procurement Office and/or Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Purchasing Department and/or Evaluation Committee.

This is a past performance/quality/price trade-off source selection in which competing offeror's past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose bid represents the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all bids if such action is in the county's interest.

Rockdale County may evaluate bids and award a contract without discussions with offerors. Therefore, the offeror's initial bid should contain the offeror's best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

INSURANCE:

The Company shall maintain in full force and effect the following insurance during the term of the Agreement.

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employers' Liability	\$1,000,000.00
Bodily Injury Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Property Damage Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Personal & Advertising Injury Limit	\$1,000,000.00
Products / Completed Ops.	\$2,000,000.00 aggregate
Automobile Bodily Injury	\$1,000,000.00 each person
Liability	\$1,000,000.00 each occurrence
Automobile Property Damage	\$1,000,000.00 each occurrence
Liability	
Professional Liability/General Liability	\$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

BONDS:

A Bid Bond in the amount of 5% of the bid will be required at the time of bid submittal.

A Payment (and/or) Performance Bond in the amount of 100% of the contract will be required after the award is made and before notice to proceed is given.

All sureties of bonds for Rockdale County must be licensed to do business in the State of Georgia and must be listed on the Department of Treasury Federal Register.

PERMITS:

The awarded contractor will be responsible for acquiring any permits that are required for this project/purchase. Rockdale County will waive fees on all permits issued by Rockdale County.

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

Vendors submitting a Qualification package in response to this RFP must complete the Contractor Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the RFP package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

- A. The form must be signed by an authorized officer of the contractor or their authorized agent.
- B. The form must be notarized.
- C. The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said subcontractor or sub-subcontractor. Format for this affidavit can be provided to the contractor if necessary.

LOCAL VENDOR PREFERENCE POLICY

The Rockdale County Board of Commissioners adopted a Local Vendor Preference Policy on March 26, 2013. The policy will apply to all qualified Invitations to Bids and Request for Proposals after May 1, 2013. The Local Vendor Preference Policy allows Rockdale County vendors to get an extra 5 points on the evaluation criteria scoring for Request for Proposal. The Policy will give the local bidder the opportunity to match the price of a non-local vendor's bid price if they are low and within 5% of the low bidder's price on Invitation to Bids. A copy of the Policy may be downloaded from the County website at www.rockdalecounty.org, Under Finance/Purchasing.

The Local Vendor Preference Policy: will / will not - apply to this ITB or RFP.

GENERAL INFORMATION:**RECEIPT OF BID:**

No bids received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a bid not properly addressed and identified.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the bid due date, without prejudice to the bidder, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF BID:

Rockdale County may reject any and all bids and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any bid in the proposing procedure. Rockdale County shall be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from proposing and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid, and addenda, if any, will be deemed part of the contract.

GOVERNING LAWS:

This contract is made under and shall be governed and construed in accordance with the laws of the State of Georgia.

ERRORS AND OMISSIONS:

The vendor shall not take advantage of any errors or omissions in this Bid Request, and shall promptly notify Rockdale County of any omissions or errors found in this document.

STANDARD INSTRUCTIONS:

1. The instructions contained herein shall be construed as a part of any bid invitation and/or specifications issued by Rockdale County and must be followed by each bidder.
2. The written specifications contained in this bid shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this bid may result in disqualification by Rockdale County.
3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the bid price.
4. The following ITB# **15-18** must be written clearly on the outside of each bid envelope in order to avoid prior opening in error.
5. All bids must be received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place of bid due date. Bids received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.
6. Unless otherwise stated, all bids submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.
7. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid to Rockdale County the first page of your bid package should be the bid form listing the price, delivery date, etc., unless the bid form is requested to be in a separate envelope.
8. Rockdale County reserves the right to accept a bid that is not the lowest price if, in the County's judgment, such bid is in the best interest of the County and the public. The County reserves the right to reject any and all bids.
9. Telephone, Telegraphic or Facsimile bids will not be accepted.
10. No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.

Federal I.D. #58-6000882
Sales Tax Exempt #58-800068K
11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any bid on the basis of incomplete or inaccurate answers to the questionnaire.
12. If applicable, warranty information shall be provided.
13. Bidders shall state delivery time after receiving order.
14. Bidders shall identify any subcontractors, and include an explanation of the service or product that they may provide.

BID SPECIFICATIONS:

The specifications are as follows and on the attached pages:

General:

Purchase Price shall include delivery, F.O.B. Rockdale County, Conyers, GA 30012.

Include any brochures and specifications that pertain to the equipment that you are proposing.

List any options and the cost for the options separately.

Warranty information must be provided with the submittal of bid.

All manuals associated with the equipment must be delivered with the equipment at no additional charge to Rockdale County. Manuals included but not limited to: Electrical, Pump, Wiring, Mechanical, Operational, Parts, Service, etc.

Technical:

Accountability Court Services
943 Court Street Conyers GA 30012

Description/Specifications/Scope/Drawings

State court is seeking a vendor to do both foundation repair and renovation work in a basement space at 943 Court Street. This will allow for the State Court to have full laboratory services that supports the needs of the Rockdale County Courts, Accountability Court Programs, and other local clients.

- Separate thermostats for the upstairs and downstairs and the lab
- Vinyl Tile floors –Berkshires 12' Cantona-Creamy Grey
- Mirrors in the bathroom above sink
- Backless toilets
- Cabinets in the lab, file room, copier room and all restrooms –Arcadia Colored Cabinets
- Laminate Tops- 3466-RD Antique Mascarello (In Radiance finish)
- Bar sink -85889
- Faucet for bar sink – 12790 Peer less
- All doors in office space need to be dark brown and 6 panel design
- All Trim and cheer rail needs to be white
- All Walls should be painted egg shell white
- Ceiling tile needs to be white textured
- Main entrance door needs to be weather tight and durable and the back office door as well with some type of glass for lighting either at the top or on the side.
- Shower in restroom needs to be ADA compliant
- Make final ceiling height as high as possible based of existing conditions
- There needs to be some can lighting in the corridors ,waiting room and conference room , Note conference room must have additional florescent lighting as well
- Dutch door in lab room
- 2 Windows in the lab should be a see through window
- The entire basement needs water proofing walls and slab

See attached drawing sheets after page 25 of 25 of this ITB.

BID FORM – ITB# 15-18

Instructions: Complete all THREE parts of this bid form.

PART I: Bid Summary

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Bid Form.

1.	LUMP SUM	\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$

PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

PART III: Vendor Information:

Vendor Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

- (1) He is _____ (owner, partner officer, representative, or agent) of _____, the Vendor that has submitted the attached RFP;
- (2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;
- (3) Such RFP is genuine and is not a collusive or sham RFP;
- (4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

 (Signed)

 (Title)

Subscribed and Sworn to before me this _____ day of _____, 20

Name _____

Title _____

My commission expires (Date)

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF SUB-CONTRACTOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He/She is _____ (owner, partner officer, representative, or agent) of _____, the sub-contractor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said sub-contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

 (Signed)

 (Title)

Subscribed and Sworn to before me this _____ day of _____, 20 ____.

Name _____

Title _____

My commission expires (Date)

Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires: _____

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

Sub-subcontractor Affidavit under O.C.G.A. §13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractors hereby attest that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires: _____

**Affidavit Verifying Status
for County Public Benefit Application**

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____ . [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

*

Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20__.

Notary Public

My commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.

**CONTRACTOR'S QUALIFICATION
STATEMENT AND QUESTIONNAIRE**

NAME OF PROJECT: _____

NAME OF OWNER: ROCKDALE COUNTY, GEORGIA

**NAME OF PROPOSED
CONTRACTOR:** _____

(The "Contractor")

I. INSTRUCTIONS

- A. All questions are to be answered in full. If copies of other documents will answer the question completely, they may be attached and clearly labeled. If additional space is needed, additional pages may be attached and clearly labeled.
- B. The owner, Rockdale County, Georgia, its agents and representatives, shall be entitled to contact each and every reference listed in response to this questionnaire, and each entity referenced in any response to any question in this Questionnaire. The contractor: _____
(hereinafter "contractor"), by completing this questionnaire. Expressly agrees that any information concerning the contractor in possession of said entities and references may be made available to the owner.
- C. Only complete and accurate information shall be provided by the contractor. The contractor hereby warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The contractor also acknowledges that the owner is relying on the truth and accuracy of the responses contained herein. If it is later discovered that any material information given in response to a question was provided by the contractor, knowing it was false, it shall constitute grounds for immediate termination or rescission by the owner of any subsequent agreement between the owner and the contractor. The owner shall also have and retain any other remedies provided by law.
- D. The completed form shall be submitted with contractor's proposals.
- E. This form, its completion by the contractor, and its use by the contractor, and its use by the owner, shall not give rise to any liability on the part of the owner to the contractor or any third party or person.

II. GENERAL BACKGROUND

A. CURRENT NAME AND ADDRESS OF CONTRACTOR:

B. PREVIOUS NAME OR ADDRESS OF CONTRACTOR, IF ANY:

C. Current president OR CHIEF EXECUTIVE OFFICER:

Years in that position _____

D. NUMBER OF EMPLOYEES: (Permanent) _____

E. NAME AND ADDRESSES OF CURRENT AFFILIATED COMPANIES (PARENT, SUBSIDIARY, DIVISIONS):

III. FINANCIAL STATUS

A. PLEASE ATTACH FINANCIAL STATEMENTS FOR THE PAST THREE YEARS FOR WHICH THEY ARE COMPLETE. IF SUCH STATEMENTS ARE NOT AVAILABLE, PLEASE FURNISH THE FOLLOWING INFORMATION:

1. LAST COMPLETE FISCAL YEAR:

A.	Revenues(Gross)	_____
B.	Expenditures Gross)	_____
C.	Overhead & Admin. Cost (Gross)	_____
D.	Profit (Gross)	_____

2. YEAR PRIOR TO "1" ABOVE:

A.	Revenues (Gross)	_____
B.	Expenditures (Gross)	_____
C.	Overhead & Admin. Cost (Gross)	_____
D.	Profit (Gross)	_____

3. YEAR PRIOR TO "2" ABOVE:

A.	Revenues (Gross)	_____
B.	Expenditures (Gross)	_____
C.	Overhead & Admin. Cost (Gross)	_____
D.	Profit (Gross)	_____

B. BANKRUPTCIES

1. Has the Contractor, or any of its parents or subsidiaries, ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

2. Has any Majority Shareholder ever had a Bankruptcy Petition filed in his/her name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

C.BONDING

- 1. What is the Contractor's current bonding capacity? What is the value of the Contractor's work currently under contract?

IV.COMPANY EXPERIENCE – SIMILAR PROJECTS

- A. List three projects of reasonably similar nature, scope, and duration performed by your company in the last five years, specifying, where possible, the name and last known address of each owner of those projects.

PROJECT #1

Name: _____

Date of Construction: _____

Type of Construction: _____

Location: _____

Contract Price: _____

OWNER: _____

ADDRESS: _____

CITY/STATE: _____

CONTACT: _____

PHONE: _____

ARCH/ENG _____

CONTACT/PHONE: _____

PROJECT #2

NAME: _____

DATE OF CONSTRUCTIO _____

TYPE OF CONSTRUCTIO _____

LOCATION: _____

CONTRACT PRICE: _____

OWNER: _____

ADDRESS: _____

CITY/STATE: _____

CONTACT: _____

PHONE: _____

ARCH/ENG _____

CONTACT/PHONE: _____

PROJECT #3

NAME: _____

DATE OF
CONSTRUCTION: _____

TYPE OF _____

CONSTRUCTION: _____

LOCATION: _____

CONTRACT PRICE: _____

OWNER: _____

ADDRESS: _____

CITY/STATE: _____

CONTACT: _____

PHONE: _____

ARCH/ENG _____

CONTACT/PHONE: _____

V.LEGAL PROCEEDINGS

A. ARBITRATIONS

List all construction arbitration demands filed by, or against, the Contractor in the last five years, and identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the proceeding.

B. LAWSUITS

List all construction-related lawsuits (other than labor or personal injury litigation) filed by, or against, the Contractor in the last five years, and identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the lawsuit.

C. OTHER PROCEEDINGS

1. Identify any lawsuits, administrative proceedings, or hearings initiated by the National Labor Relations Board or similar state agency in the past seven years concerning any labor practices of the Contractor. Identify the nature of any proceeding and its ultimate resolution.

2. Identify any lawsuits, administrative proceedings, or hearings initiated by the Occupational Safety and Health Administration concerning the project safety practices of the Contractor in the last seven years. Identify the nature of any proceeding and its ultimate resolution.

3. Identify any lawsuits, administrative proceedings, or hearings initiated by the Internal Revenue Service, or any state revenue department, concerning the tax liability of the Contractor (other than audits) in the last seven years. Identify the nature of any proceeding and its ultimate resolution.

4. Have any criminal proceedings or investigations been brought against the Contractor in the last ten years? (If the answer is yes, please attach a complete and detailed report with your responses to this Questionnaire)

VI. REFERENCES

Provide three (3) references.

VII. COMMENTS

Please list any additional information that you believe would assist the Owner in evaluating the possibility of using the Contractor on this Project. You may attach such additional information as an Exhibit to this Statement and Questionnaire.

I certify to the Owner that the information and responses provided on this Questionnaire are true, accurate and complete. The Owner, or its designated representative, may contact any entity or reference listed in this Questionnaire. Each entity or reference may make any information concerning the Contractor available to the Owner, or its designated representative.

Dated _____

CONTRACTOR:

By: _____
Title: _____
Date: _____

Sworn to and subscribed before me
this _____ day of _____

Notary Public

My Commission Expires:

END OF SECTION

ACCOUNTABILITY COURT SERVICES

943 COURT STREET
CONYERS, GA 30012

IGARASHI
DESIGNS



ISSUE: 04/17/2018

PROJECT NUMBER

Accountability
Court Services
943 Court Street
Conyers, GA 30012

SHEET TITLE

Cover Sheet

DATE: 04/17/2018
DRAWN BY: [blank]
CHECKED BY: [blank]
PROJECT NO.: [blank]
SHEET NO.: [blank]

CVR

PROJECT INFORMATION

Project Criteria:
 A. Occupancy Classification: A-2 CHURCH
 B. Type of Construction: VES
 C. Sprinkler: 14.727
 D. Total Building Area (sq. ft.): 14,727
 E. Number of Stories: 1
 F. Number of Bldgs: 1
 G. Occupant Content: Pre-occupant
 H. Calculated load for Plumbing Fixtures:
 Male required: 4 Water Closets, 2 Lavatories
 Female required: 7 Water Closets, 3 Lavatories
 I. Water fountains required: 1
 J. Service Stairs required: 1
 K. Elevators required: 1
 L. Number of Elevators: 100
 M. Number of Entrances: 0

Code References:
 2012 INTERNATIONAL BUILDING CODE, WITH GEORGIA AMENDMENTS (2013)
 2012 INTERNATIONAL FIRE CODE, WITH GEORGIA AMENDMENTS (2013)
 2012 INTERNATIONAL PLUMBING CODE, WITH GEORGIA AMENDMENTS (2013)
 2012 INTERNATIONAL MECHANICAL CODE, WITH GEORGIA AMENDMENTS (2013)
 2012 INTERNATIONAL ELECTRICAL CODE, WITH GEORGIA AMENDMENTS (2013)
 2011 NATIONAL ELECTRICAL CODE, WITH NO GEORGIA AMENDMENTS
 2006 INTERNATIONAL ENERGY CONSERVATION CODE, WITH GEORGIA AMENDMENTS (2011, 2012)
 2012 NFPA 101 LIFE SAFETY CODE WITH GEORGIA AMENDMENTS (2013)
 GEORGIA ACCESSIBILITY CODE 120-5-20

SYMBOL LEGEND:

	RECESSED FLUORESCENT FIXTURE 24x48		RETURN DIFFUSER-LAY-IN
	CEILING MOUNTED FLUORESCENT FIXTURE 12x48		SUPPLY DIFFUSER-LAY-IN
	RECESSED FLUORESCENT FIXTURE 24x24		STANDARD INSULATED AND NON-INSULATED WALL (3/4" WALL)
	RECESSED FLUORESCENT FIXTURE 12x48		ONE HOUR FIRE RATED WALL FROM FLOOR TO FLOOR AND FROM FLOOR TO ROOF DECKING
	RECESSED FLUORESCENT FIXTURE 24x24		ONE HOUR FIRE RATED SEPARATION WALL FROM FLOOR TO FLOOR AND FROM FLOOR TO ROOF DECKING
	RECESSED FLUORESCENT FIXTURE 12x48		PLAN DETAIL MARK (DETAIL NUMBER AND SHEET NUMBER)
	RECESSED FLUORESCENT FIXTURE 24x24		SECTION DETAIL MARK (SECTION NUMBER AND SHEET NUMBER)
	RECESSED FLUORESCENT FIXTURE 12x48		ELEVATION DETAIL MARK (DETAIL NUMBER AND SHEET NUMBER)
	RECESSED FLUORESCENT FIXTURE 24x24		ELEVATION HEIGHT MARK (ELEVATION POINT AND HEIGHT)
	RECESSED FLUORESCENT FIXTURE 12x48		CEILING MARK (CEILING MATERIAL, HEIGHT AND HEIGHT)
	RECESSED FLUORESCENT FIXTURE 24x24		HANDICAPPED ROUTE MARKING (LEVEL PATH TO CHANGE AREA)

ABBREVIATIONS:

WH	WATER HEATER
CW	COLD WATER
HW	HOT WATER
TR	TEMPERED WATER
ACT	WAX COMPOSITE TILE
MT	MOVING FURNISHED FLOOR
AFS	ASBESTOS FIBER BOARD
FB	FLOOR FINISH
FD	FLOOR DRAIN
HS	HAND SINK
DS	DISPENSER
MLA	MAKE-UP AIR
CO	CLEANOUT
WCO	WALL CLEANOUT
FE	FIRE EXTINGUISHER/EXTINGUISHER CABINET

SHEET INDEX:

ARCHITECTURAL	FLOORPLAN #1	FLOORPLAN #2
CVR	EXISTING FLOOR PLAN	FLOOR PLAN
A0.1	ENLARGED FLOOR PLAN	ENLARGED FLOOR PLAN
A1.1	ENLARGED FLOOR PLAN	ENLARGED FLOOR PLAN
A1.2	ELECTRICAL LAYOUT	ELECTRICAL LAYOUT
A2.1	ELECTRICAL LAYOUT	ELECTRICAL LAYOUT
A3.1	CEILING DETAILS	CEILING DETAILS
A4.1	REFLECTED CEILING PLAN	REFLECTED CEILING PLAN

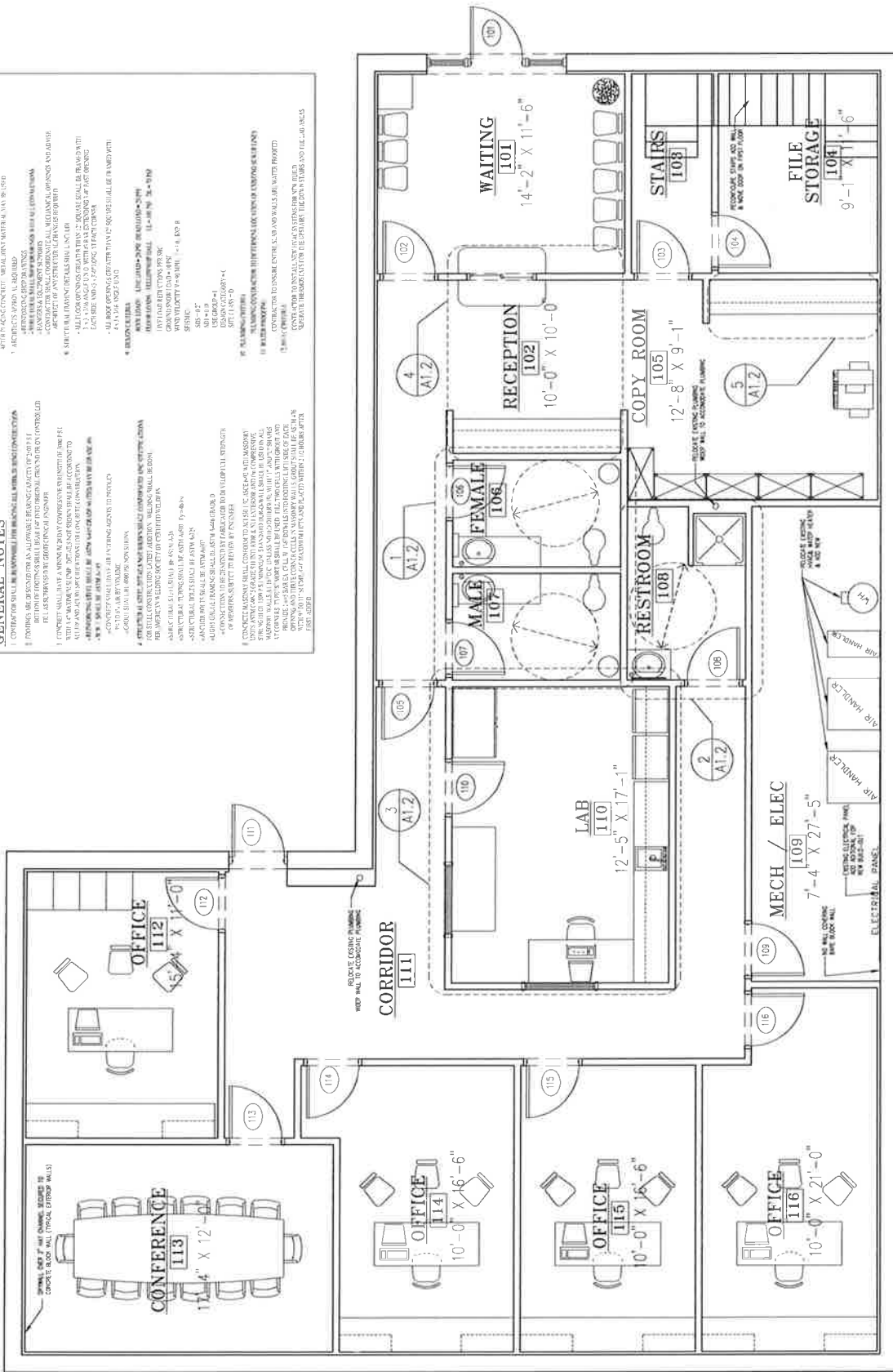


DATE: 08/15/18

Bl.1

Scale: 1/8" = 1'-0"

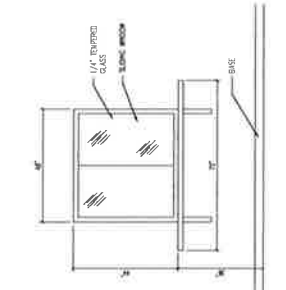
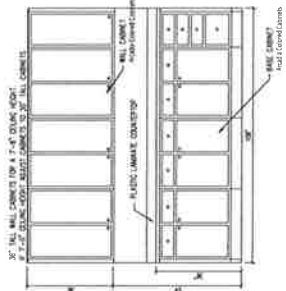
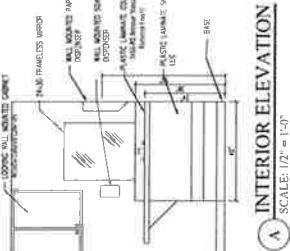
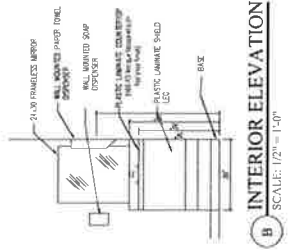
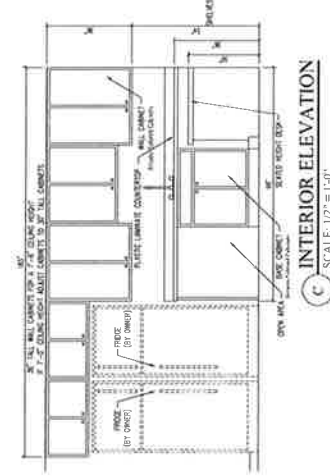
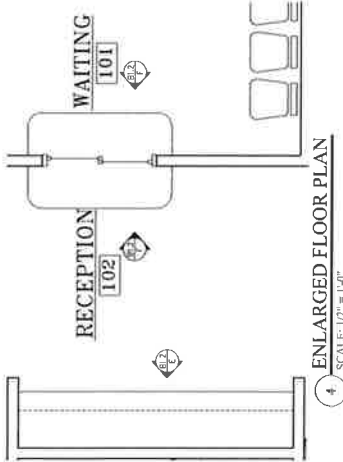
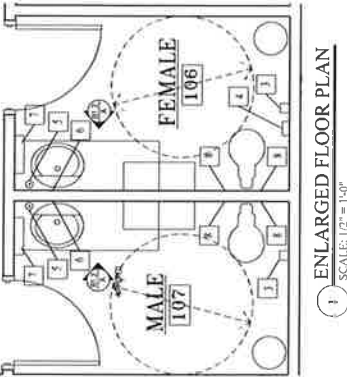
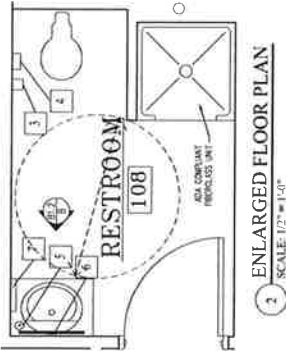
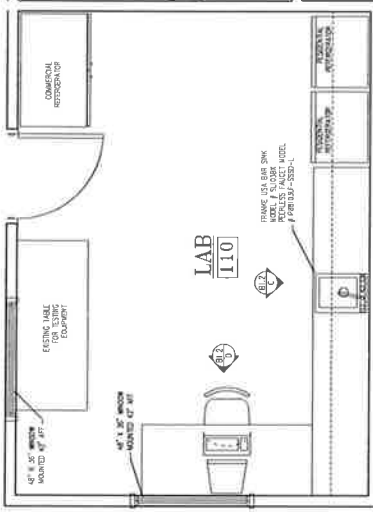
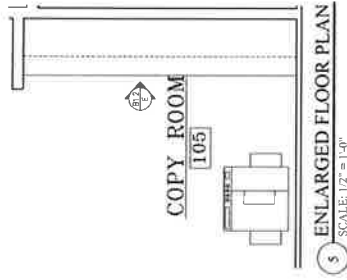
- ### GENERAL NOTES
1. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
 2. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
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 19. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.
 20. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.



1 FLOOR PLAN
SCALE: 3/8" = 1'-0"

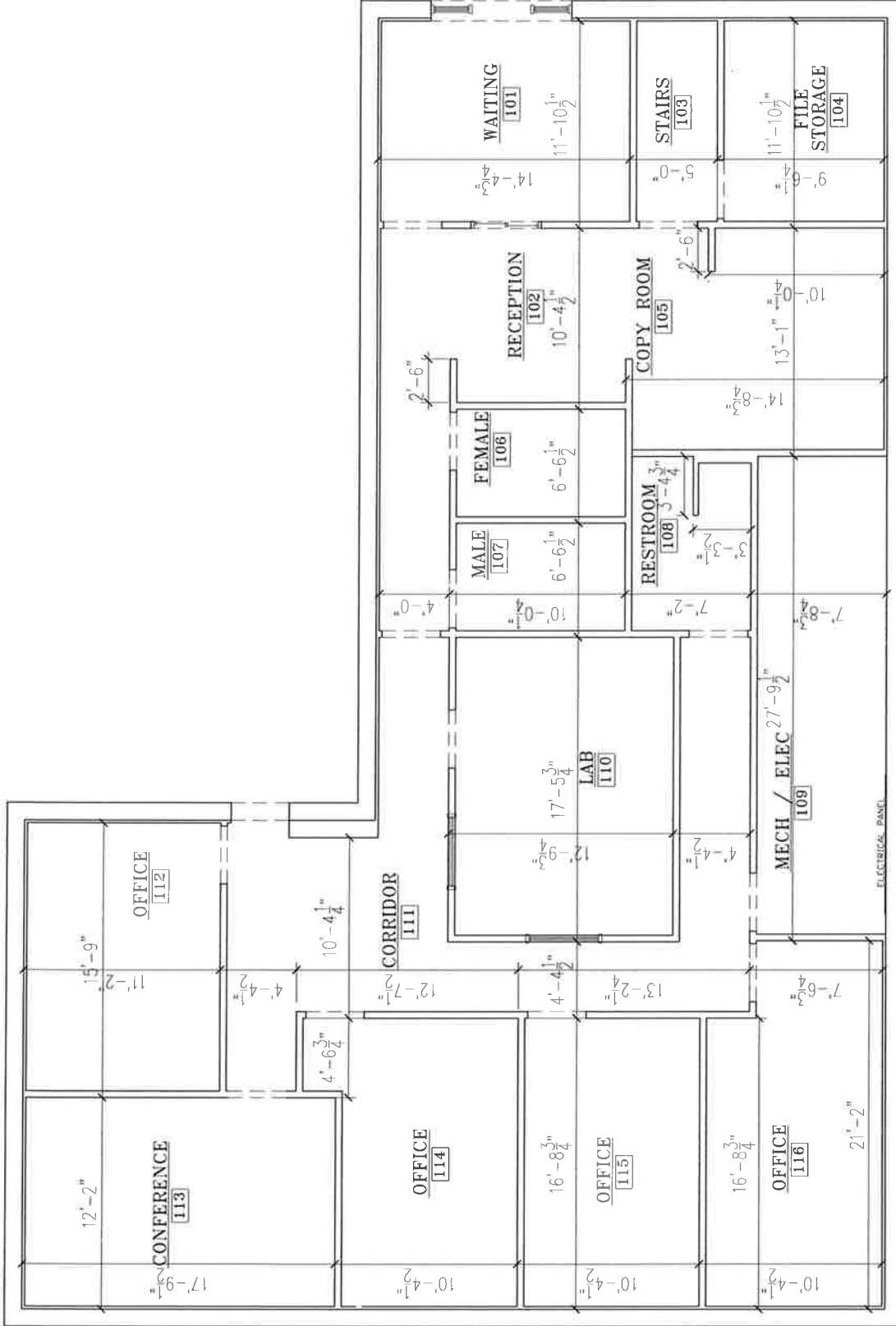


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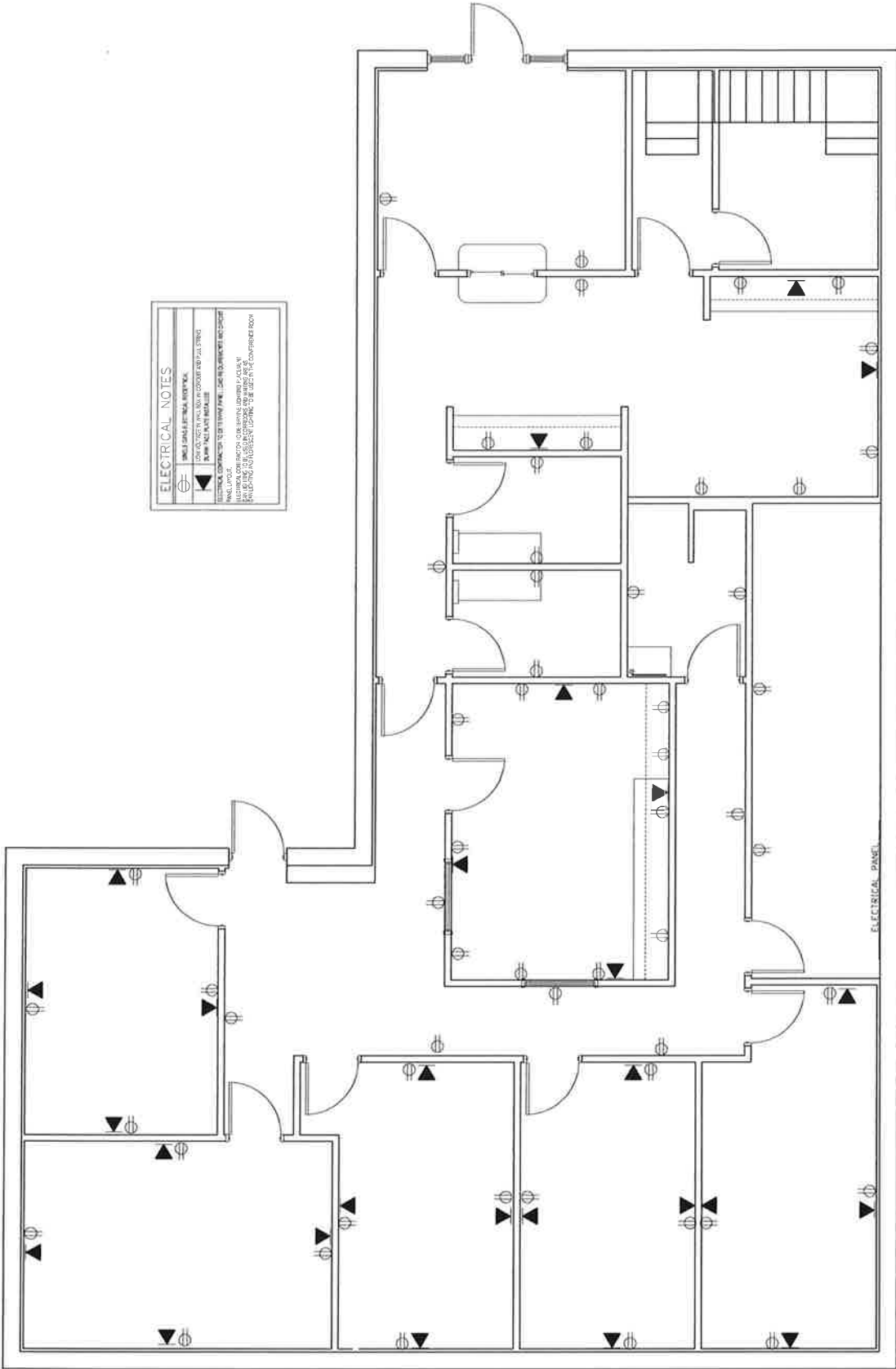


MARK DESCRIPTION	MANUF.	MODEL	FINISHES
4" DIA BAR	BRONX		
3" DIA BAR	BRONX		
SOFT TISSE DISPENSER	BRONX		
SOFT TISSE DISPENSER	BRONX		
SOAP DISPENSER	BRONX		
SOAP DISPENSER	BRONX		
PAPER TOWEL DISPENSER	BRONX	B-201	
PAPER TOWEL DISPENSER	BRONX	B-201	
TOILET LENGTH WALL MIRROR	BRONX	PERIOD-261	

NOTES:
1. SEE ADA SHEET FOR MOUNTING HEIGHTS



1 WALL PLAN
SCALE: 3/8" = 1'-0"



ELECTRICAL NOTES

1. UNLESS OTHERWISE NOTED, ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL CODES.

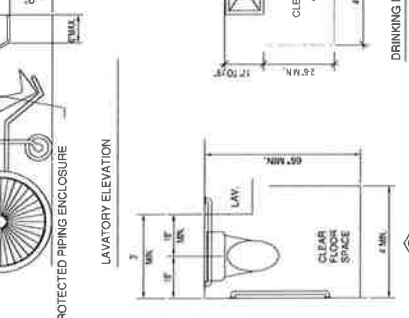
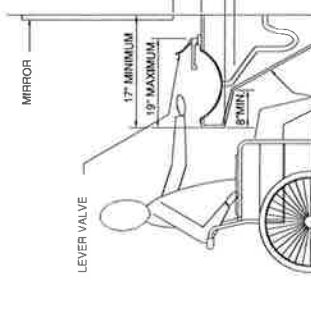
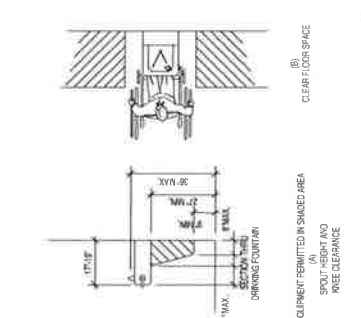
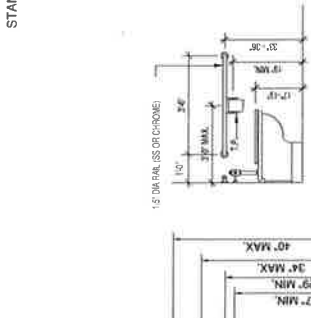
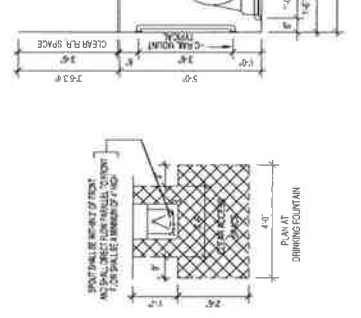
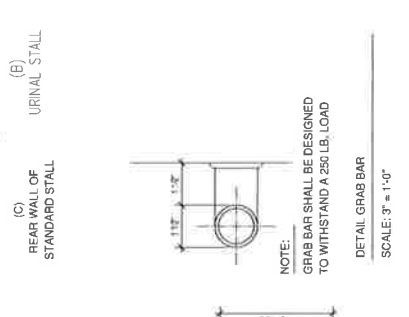
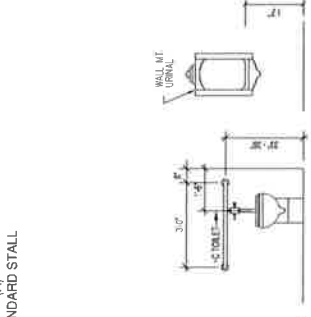
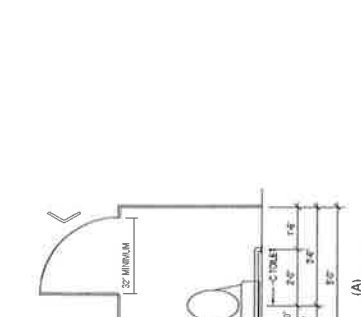
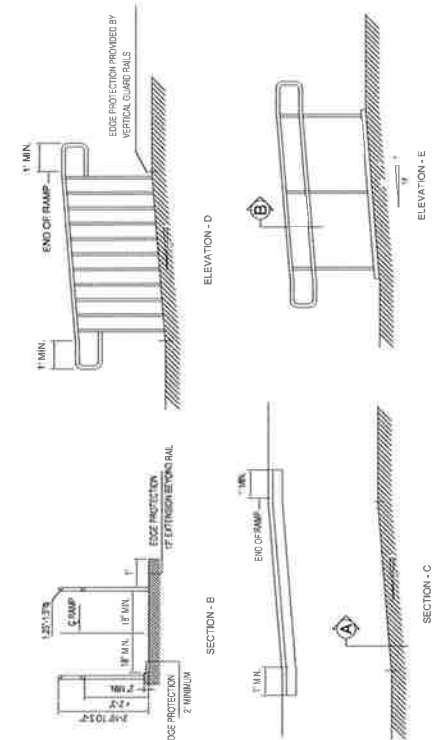
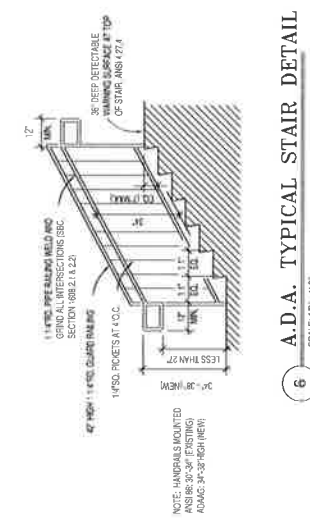
2. ALL ELECTRICAL WORK SHALL BE PERFORMED BY A LICENSED ELECTRICIAN.

3. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL CODES.

4. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL CODES.

5. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL CODES.

1 ELECTRICAL LAYOUT
SCALE: 3/8" = 1'-0"



NOTE: GRAB BAR SHALL BE DESIGNED TO WITHSTAND A 250 LB. LOAD

DETAIL GRAB BAR

SCALE: 3" = 1'-0"

NOTE: EQUIPMENT PERMITTED IN SHADDED AREA

SPOUT HEIGHT AND CLEARANCE

DRINKING FOUNTAIN

SCALE: 1/2" = 1'-0"

DRINKING FOUNTAIN PLAN

SCALE: 1/2" = 1'-0"

FIG. 28

CLEAR FLOOR SPACE AT WATER CLOSETS



www.igarashi.com

project name
Accountability
Court Services
940 Court Street
Columbus, GA 30012

sheet title
FLOORPLAN #2
FINISH & MOORE SCHEDULES

sheet no.	B5.1
total sheets	10

FINISH SCHEDULE

ROOM	WALL		CHAIRRAIL		BASEBOARD		FLOOR	CEILING
	Type	Color	Type	Color	Type	Color		
101 WAITING	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
102 RECEPTION	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
103 STAIRS	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
104 FILE STORAGE	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
105 COPY ROOM	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
106 FEMALE RESTROOM	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
107 MALE RESTROOM	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
108 RESTROOM	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
109 MECHANICAL/ELECTRICAL	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
110 LABORATORY	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
111 CORRIDOR	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
112 OFFICE	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
113 CONFERENCE ROOM	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
114 OFFICE	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT
115 OFFICE	PD	WFI	WOOD	WHITE	RI	WHITE	VT	ACT

ACT = ACOUSTICAL TILE (WHITE RETURN)
WFI = SPRING-GLASS EGGSHELL WHITE
PD = PAINTED DRYWALL
VT = VINYL TILE (BENEFISHES 12' CANTON-CREAMY GREY)
RI = RUBBER BASEBOARD (COLOR TBD)

DOOR SCHEDULE

No.	Width	Height	Label	Swing	Material	Frame		Hardware		Remarks
						Type	Detail	Type	Keying/Function	
100	3'-0"	5'-8"	L	W	C	HM	C	PP-C	EGRESS	NOT PICTURED DOOR ON FIRST FLOOR AT TOP OF STAIRS
101	3'-0"	6'-8"	L	W	A-G	HM	A	PP-C-D	EGRESS	
102	3'-0"	6'-8"	L	W	C	HM	C	PP-C	EGRESS	
103	3'-0"	6'-8"	L	W	C	HM	C	PP-C	EGRESS	
104	3'-0"	6'-8"	R	W	C	HM	C	PP-C	EGRESS	
105	3'-0"	6'-8"	R	W	C	HM	C	PP-C	EGRESS	
106	3'-0"	6'-8"	L	W	C	HM	C	PL	EGRESS	
107	3'-0"	6'-5"	R	W	C	HM	C	PL	EGRESS	
108	3'-0"	6'-5"	R	W	C	HM	C	PL	EGRESS	
109	3'-0"	6'-8"	L	W	C	HM	C	KD	EGRESS	
110	3'-0"	6'-8"	L	W	D	HM	D	KD	EGRESS	DUTCH DOOR
111	3'-0"	6'-8"	L	W	B	HM	B	PP-C-D	EGRESS	
112	3'-0"	6'-8"	R	W	C	HM	C	K	OFFICE	
113	3'-0"	6'-8"	R	W	C	HM	C	K	OFFICE	
114	3'-0"	6'-8"	R	W	C	HM	C	K	OFFICE	
115	3'-0"	6'-8"	R	W	C	HM	C	K	OFFICE	
116	3'-0"	6'-8"	L	W	C	HM	C	K	OFFICE	

LEGEND:
WM = WOOD (SOLID CORE)
HM = HOLLOW METAL
HM-H = INSUL-HOLLOW METAL
PL = PANIC HARDWARE
K = KEYS LEVER
PP = PLUSH PULL
D = DEADBOLT
P = PASSAGE LEVER
C = CLOSER W/HOLD OPEN
PL = PRIVACY LEVER
G = GLASS (1/4" TEMP)

- NOTES:
1. ALL HARDWARE TO BE FINISHED STEEL.
2. ALL DOORS AND FRAMES TO STANDARD RESIDENTIAL GRADE.
3. MANUFACTURE TO BE SELECTED BY CONTRACTOR AND SUBMITTED FOR APPROVAL BY OWNER.
4. PROVIDE FLOOR OR WALL DOORSTOPS FOR ALL DOORS AS APPROPRIATE.
5. SELF-CLOSING DEVICES (SEE LEGEND ABOVE) SHALL MEET THE REQUIREMENTS OF THE NFPA 101, 7.2.3.4.
6. LOCKS TO BE KEYPAD OR REG SYSTEM (USE \$300 ALLOW PER DOOR AS MAIN BUILDING TO INCLUDE).
7. LOCKS TO BE KEYPAD OR REG SYSTEM (USE \$300 ALLOW PER DOOR AS MAIN BUILDING TO INCLUDE).
8. ALL SOLID CORE WOOD DOORS TO BE STAINED DARK BROWN.

