

## **Request for Proposal – Panel Upgrade for Fire Alarm Communication System for (9) Michigan Migrant Head Start Centers**

Telamon Corporation  
416 North Cedar Street  
Lansing, MI 48912

**Project Scope and Specifications:** Michigan Migrant Head Start (MMHS) is soliciting proposals to provide and install panel upgrade or replacement for fire alarm communication system, and central station monitoring, at nine MMHS centers. SecurAlarm Systems **or approved equal** to include:

- Removal of existing board
- Replacement board
- Digital cellular communicator
- Voice evacuation feature
- LCD white keypad
- Extension cable
- Antenna
- Antenna mounting bracket
- Relocation of smoke detector from wall to ceiling
- Test horn strobe sync
- Test and commission fire zones
- Reconnection of fire points
- Fire inspection
- Monthly system monitoring services: cell monitoring, internet monitoring, monitoring and dispatch services.
- Obtain three state licensed electrical contractors' bids for install of systems to meet system requirements. Choice of electrical contractor by owner.
  - To be code compliant, the alarm panel must have a 120 VAC hardwired connection on a dedicated 20A circuit.
  - An uninterruptable power source will be installed that will support network functionality for a minimum of 24 hours in the event of a power outage.

### **NOTES:**

- **Plans and specs are to be submitted to and approval received from the Department of Licensing and Regulatory Affairs (LARA), Bureau of Community and Health Systems prior to the beginning of the work.**

- Alarm panels shall be capable of monitoring both commercial fire and *future* intrusion alarm panels.
  - Fire panel to be compatible with a *future* intrusion alarm system that will give remote connectivity to arm/disarm, manage users, and show event history.
- Not all sites support cellular compatibility; it is the bidders' responsibility to determine which sites support cellular compatibility.
- Panels must support existing quantity of intrusion alarm zones for future intrusion rehab and reconnection.

**Bidders are responsible for visiting all MMHS locations they wish to submit a proposal on from the below listed locations to obtain accurate information. Building floor plans are attached.**

**Bidders are to choose from the following listing of locations they are submitting proposals for.**

Allegan County: Pullman MHS, 893 55<sup>th</sup> Street, Pullman, MI 49450

Berrien County: Sodus MHS, 3922 Naomi Road, Sodus, MI 49126  
 Watervliet MHS, 745 North M-140, Watervliet, MI 49098

Kent County: Kent City MHS, 3385 Rusco Road, Kent City, MI 49330

Lenawee County: Adrian MHS, 1372 North Main street, Adrian, MI 49221

Oceana County: Hart MHS, 2354 East Polk Road, Hart, MI 49420  
 New Era MHS, 3656 West Grant Road, New Era, MI 49446

Van Buren County: Decatur MHS, 80195 County Road 358, Decatur, MI 49045  
 Keeler MHS, 89210 County Road 687, Hartford, MI 49057

**NOTES:**

- **Submit a separate proposal for each center location chosen to bid on.**
- Provide product specifications and warranties.
- Contractor responsible for repair of any building damage as a result of the installation.
- Contractor to pay for costs of any required permits and application fees.
- Davis Bacon wage rates apply.
- Contractor will clean up and remove project-related debris from site.
- Contractor shall make themselves aware of all site and building conditions related to work.

Contact Sally Piper at the phone number or email address listed below with any project questions.

Sally Piper, Properties Coordinator

Direct Dial: 517-575-6518

Cell #: 517-930-4590

Email: [spiper@telamon.org](mailto:spiper@telamon.org)

**Jobsite Pre-Bid Inspection:** Contact Sally Piper to arrange date and time.

**Proposal Submissions Due:** March 25, 2021; 12:00 Noon

Bids are to be sent by email to [spiper@telamon.org](mailto:spiper@telamon.org) and are to be properly signed by a signatory of your company.

**Project timelines, daily work hours Monday – Friday 8:00 AM to 4:30 PM.**

- Tentative Contract Award Date: March 30, 2021
- Tentative Work Begin Date: April 12, 2021
- Tentative Work Completion Date: May 21, 2021

#### **Budget**

All proposals must include proposed costs to complete the tasks described in the project scope. In-kind contribution should be identified and itemized.

#### **IN-KIND CONTRIBUTION for Michigan Migrant Head Start: Panel Upgrade for Fire Alarm Communication System for (9) Michigan Migrant Head Start Centers**

The Administration for Children and Families (ACF) requires all Head Start grantees such as Telamon Corporation to provide contributions equal to 25 percent of their total Federal Head Start funding (or 20 percent of the total Federal and non-Federal combined). Telamon Corporation is asking for an in-kind contribution from the contractor selected that might range from 2 percent to 10 percent of the base bid.

In-kind is defined as property or services that benefit a grant-supported project or program (such as the Head Start program) and are contributed by non-Federal third parties without charge to the grantee. In-kind contributions may consist of the value of real property and equipment and the value of goods and services directly benefiting the grant program and specifically identifiable to it.

#### **Bidder Qualifications**

Bidders must provide the following as part of their proposal for consideration:

- Three (3) references.
- Date when bidder is able to begin work and expected completion date.

## Terms and Conditions

Telamon corporation reserves the right to reject any and all bids. Telamon Corporation is an equal opportunity employee and service provider.

## Evaluation Criteria

Telamon Corporation will evaluate all proposals based on the following criteria. To ensure consideration for the request for Proposal, your proposal must be complete and include all the following criteria:

- Overall proposal suitability: Proposed work must meet the scope and needs included herein and be presented in a clear and organized manner.
- Organizational Experience: Bidders will be evaluated on their experience as it pertains to the scope of this project.
- Previous work: Bidders will be evaluated on examples of their work pertaining to the quality and completion timeliness of work.
- Value and cost: Bidders will be evaluated on the cost of work to be performed in accordance with the scope of this project and in the in-kind contribution.
- Experience: Bidders must provide descriptions of staff experience.

The contractor selected will be required to name **Telamon Corporation as an additional insured** on a Certificate of Insurance listing the policy numbers and amount of coverage for Workers compensation and General Liability Insurance. Certificates of Insurance must provide for a minimum requirement of \$1,000,000 in general Liability and State required minimums in workers compensation coverage.

Attachments: MMHS floor plans