

Request for Competitive Price Quotes

Project No. COR00021-03

The City of Raton (City) is requesting competitive price quotes for the installation of two (2) Commercial Grade Dual Port Pedestal Mount Level II electric vehicle (EV) charging stations with dedicated dual-circuits per charging station and infrastructure to serve four (4) EV parking spaces for public use on City-owned property. Competitive price quotes are requested in accordance with New Mexico Statutes Annotated 13-1-125: Small Purchases. The scope of work consists primarily of construction and installation of EV charging stations on a pre-constructed concrete base. The City will provide the EV charging station equipment and materials (with the exception to required equipment and materials specified herein). The City shall provide all components related to electrical service provided to a conduit riser installed in the concrete base.

Quotes are due no later than Tuesday, August 17, 2021 at 2:00 PM. The City of Raton reserves the right to accept or reject any or all proposals and to waive informalities or irregularities in any proposal.

1. General Information

The City of Raton has received grant funding for the construction and installation of two (2) Commercial Grade Dual Port Pedestal Mount Level II electric vehicle (EV) charging stations through the New Mexico Environment Department. The City has procured the equipment consisting of Blink IQ 200 triangular Level 2 AC charging stations, producing 80 amps of output. The City has the charging equipment stored currently and available for immediate installation. Charging station equipment and appurtenances as supplied by Blink Charging Co. are available for inspection by prospective offerors during regular business hours. The chargers are designed to operate on the Blink Network, and to charge any battery-electric or plug-in hybrid vehicle.

The City of Raton/ Raton Public Service Company has installed metering, transformer, conduit and conductor necessary for electrical service to the charging stations and shall be available to coordinate the remaining installation, construction and start-up operation with the Contractor performing remaining electrical work. Conductor shall be installed to the conduit riser in a manner to facilitate reasonable connection and operation of each EV unit.

The City of Raton has constructed a concrete pad intended for mounting of the pedestal EV charging stations. The pad generally consists of a 6 foot wide by 4 inch thick unreinforced concrete pad approximately 50 feet in length. The pad is thickened to approximately 12 inches at the pedestal locations to allow the structural installation of bolts as required to fix the pedestals.

The successful Contractor shall be responsible for all additional work, materials (including anchor bolts and anchoring epoxy), equipment (including electrical wiring and components as needed for a fully functional installation), labor and supervision.

Contractor is responsible for any and all required permits and inspections.

2. Construction and Installation Specifications

Contractor shall familiarize all project personnel with applicable codes and regulations, manufacturers specifications and installation instructions, project requisites established by the City of Raton and the New Mexico Environment Department under the terms of Project Agreement No. NM-VW-20-01 and permitting requirements. Contractor shall provide qualified and properly skilled labor and supervision to meet all project requirements and complete construction and installation in a professional manner to achieve a fully functional operation of EV charging stations. Requirements include thorough review of manufacturers specifications and instruction (incorporated into these specifications by reference herein) and direct communications with manufacturers technicians by video conference or telephone as necessary for functional installation, start-up and operation, including but not limited to Blink Network and HMI installation, connection and operation.

Construction and installation tasks required of the Contractor for functional operation of Electric Vehicle Supply Equipment (EVSE) generally include (but are not limited to) the following:

1. Transfer EVSE to contractor, check boxes for correct contents, transport EVSE to site for installation;
2. Complete necessary coordination with Raton Public Service Co. and Blink Charging Co.;
3. Prepare pedestal base/base plate for mounting, accurate installation of anchor bolting system;
4. Mount pedestal base /base plate;
5. Install main body and appurtenances;
6. Prepare retractor for mounting and install retractor;
7. Connect wiring, check voltages and amperage;
8. Install head and top assemblies;
9. Complete connection to and functional operation of Blink Network and HMI installation allowing public usage with payment to local utility, local load management, charger management, and charger status with the network;
10. Schedule and complete permit inspections, permit closure activities, project acceptance tasks.

PRICE PROPOSAL for INSTALLATION and CONSTRUCTION
Electric Vehicle Supply Equipment

Project: Raton Multi-Modal Transportation Center EV Charging Stations Project
Project No. COR00021-03
Due no later than 2:00 pm; August 17, 2021

Price Proposal submitted to: The City of Raton
224 Savage Avenue
Post Office Box 910
Raton Municipal Building
Raton, New Mexico 87740
(575) 445-9551

The undersigned, as an authorized representative for the Offeror named above, in compliance with the Request for Competitive Price Quotes for the **Raton Multi-Modal Transportation Center EV Charging Stations Project**, having examined available project documents, and having examined the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of equipment, labor, materials and supplies, hereby proposes to furnish all equipment, labor, materials and supplies, and to construct the project in accordance with the contract documents at the not-to-exceed price stated below. These prices are to cover all expenses incurred in performing the work required under the project documents, of which this proposal is a part. The Contractor will be paid on a fixed price basis.

Proposal Price Schedule:

**Subtotal of Fixed Project Price, Excluding
New Mexico Gross Receipts Tax** _____

**New Mexico Gross Receipts Tax @ 8.5083%
Of Subtotal Above (NMGRT)** _____

Total Amount – Fixed Project Price plus NMGRT _____

Note – The basis for award of the Construction Contract shall be the lowest responsive Base Proposal Amount without New Mexico Gross Receipts Tax.

As further consideration for the award of the contract, the undersigned agrees to the following terms, conditions and acknowledgements:

- A. All work shall be performed in accordance with manufacturers recommendations specifications and instructions, as well as applicable codes, statutes, ordinances, or regulations. Owner reserves the right to make alterations in the work as may be necessary to complete the work as originally intended.
- B. The Contractor agrees to commence work within 14 days of receipt of Notice to Proceed from the Owner, and complete work within 30 days thereafter.
- C. Contractor shall be responsible for protection of the site, work, and materials from adverse effects resulting from weather and environmental conditions, drainage, runoff, groundwater, surface water, traffic, vandalism, equipment damage, or other potentially harmful conditions until final acceptance of the work by Owner. Any damaged work or materials shall be removed and replaced at the Contractor's expense, with no additional cost to Owner. Contractor shall be responsible for safety of workmen, the public, and the Owner or representatives of the Owner.
- D. The City of Raton reserves the right to modify the proposed work as necessary to complete the project as required.
- E. Proposal quotation price shall include costs of equipment, material, parts, licensing, permitting, compliance activities, insurance, profit, overhead and all other installation, set-up, and operating expenses. Bid price shall include mobilization, demobilization, utility utilization, waste disposal, work, loading, unloading, storage and ancillary expenses necessary for the complete construction of the work, whether or not specifically required or detailed by Project Drawings, Specifications, or Project Documents, to complete a fully functional project. Where applicable, material manufacturer's recommendations or specifications shall be submitted by the Contractor to the Owner's Project Representative and shall receive written approval for incorporation into the work. If approved, manufacturer's recommendations or specifications shall be fully complied with. The Contractor is required to supply qualified and competent labor and supervision capable of completing the requiring work in a timely manner and the necessary equipment in safe and good working condition suitable for the required work. No standby costs shall be claimed by Contractor or charged to Owner.
- F. The Contractor shall reasonably protect existing utilities, request locations and spots of utilities in a timely manner prior to excavation or disturbance and shall cooperate with utility owners if relocation or adjustment is necessary.
- G. Safety and traffic control shall conform to OSHA and the Manual on Uniform Traffic Control Devices respectively and to be the sole responsibility of the contractor and no direct payment will be made.
- H. The Offeror agrees that this price will be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving bids.

Respectfully Submitted:

Firm Name: _____

By (Signature and Print Name): _____

Title: _____

Business Address: _____

Business Telephone: _____

Electronic Mail Address: _____

N. M. Contractor's License

Number & Classification: _____

Contractor's Federal I.D. Number: _____