



CITY OF AVONDALE
Finance and Budget Department
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**REQUEST FOR QUOTATION
FOR
CLA VAL REPAIRS AND MAINTENANCE**

PW 23-007

All quotes due by August 11, 2022, 3:00 P.M., Local Time, Phoenix, Arizona.

The City of Avondale Public Works Department (the “City”) is seeking a licensed and qualified Contractor to provide all material and labor required to repair and maintain Cla-Val Pressure Reducing Valves on an as-needed basis for a period of one year, with four renewable one-year options, as set forth below.

Section I – Project Information

At the City’s discretion, the Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms (each, a “Renewal Term”), unless the Contractor notifies the City in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent Renewal Term unless the Contractor notifies the City in writing of any rate increase and the City approves the increase with an authorized signature, prior to the end of the then-current term. By consenting to a Renewal Term, Contractor shall be deemed to affirmatively assert that (i) the City is not currently in default, nor has been in default at any time prior to the Renewal Term, under any of the terms or conditions of the Contract and (ii) any and all Contractor claims, known and unknown, relating to the Contract and existing on or before the commencement date of the Renewal Term are forever waived.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite delivery Agreement for Services, which shall only be provided when the City chooses to move forward with a pending project and proper authorization and documentation have been approved. The City does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. All quotations must contain the quoting firm’s name and be signed by an authorized agent, officer or employee.
3. Award will be made to the Contractor whose quotation is the most advantageous to the City.
4. Please attach your Quotation behind the Exhibit A cover sheet, attach the supporting document behind the Exhibit B for your qualification of Cla-Val Repair and Maintenance service, and submit the entire document to jlin@avondaleaz.gov.
5. Contractor shall provide the Services in accordance with a safety plan that is compliant with Occupational Safety and Health Administration (“OSHA”), American National Standards Institute and National Institute for Occupational Safety and Health standards. If, in the Contractor’s sole

determination, the Services to be provided do not require a safety plan, Contractor shall notify the City, in writing, describing the reasons a safety plan is unnecessary. The City reserves the right to request a safety plan following such notification.

6. Federally Funded Purchases. When Federal funds are used to fund the purchase of goods and services, 2CFR PART 200 and other applicable federal terms and conditions shall apply.

If you need additional information or have questions please contact Jill Lin, Procurement Officer, jlin@avondaleaz.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing.

Note: Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the City of Avondale, the authorized agent agrees (i) he/she has read the City's Standard Terms and Conditions, as set forth on the City of Avondale website ([http:// www.avondaleaz.gov/government/departments/finance-budget](http://www.avondaleaz.gov/government/departments/finance-budget)), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the City, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: _____ Date: _____
Printed Name: _____ Title: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____ Telephone No. _____

Quotations for amounts exceeding \$50,000 will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For City of Avondale Use Only)

The Contractor Offer is hereby accepted. The Contractor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

City of Avondale, an Arizona municipal corporation

CITY MANAGER Date: _____

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR

[Contractor's Quotation]

(Please attach Quotation as Exhibit A)

EXHIBIT B
TO
REQUEST FOR QUOTATION
FOR

[Contractor's Qualifications Repairing and Maintaining Cla-Val Pressure Reducing Valves]

(Please provide supporting documentation(s))