



## **INVITATION TO BIDDERS**

The City of Gatlinburg is accepting sealed bids on the refurbishing of elevator interiors for the McMahan Parking Garage. The specifications are located within the bid packet. The City reserves the right to extend this agreement for one (1) additional year.

Bids will be received at City Hall until **2:30 p.m., December 27, 2018** at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

Bid shall be sealed in an envelope with the bidder's name, address, the bid opening time and date and the quotation "McMahan Parking Garage Elevator Interiors" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738 at 865-436-1409 or Fax 865-436-6464 or [deleap@gatlinburgtn.gov](mailto:deleap@gatlinburgtn.gov).

**Questions about the specifications need to be directed to Gary Cole, Parking Department at 865-436-4991. His email is [garyc@gatlinburgtn.gov](mailto:garyc@gatlinburgtn.gov).**

Bid specifications will also be available on the City of Gatlinburg website at [www.gatlinburgtn.gov](http://www.gatlinburgtn.gov) under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. Regarding all aspects of this contract, contractor certifies and warrants it will comply with this policy.

## GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of one (1) year.

The City of Gatlinburg reserves the right to extend this agreement for one (1) additional year after the completion of the first-year agreement.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability; loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. Regarding all aspects of this contract, contractor certifies and warrants it will comply with this policy. Vendor shall possess all the necessary insurances and licenses required to perform this type and size of project.

## **BID SPECIFICATIONS**

The City of Gatlinburg is accepting bids for the renovation and refurbishing of the interior portion of the two elevator cars located at the McMahan Parking Garage, specifically, the walls, handrails and trim work inside. The City is asking for no more than three options for the interiors.

- 1) Basic interior style and type appearance
- 2) Upgraded design and treatments
- 3) Premium cosmetic appearance

Resistance to vandalism, ease of cleaning, and longevity of materials will be considered in evaluating proposals.

Flooring is not a part of this proposal. Ceiling should be offered as an optional component. Please include cut sheets or photographs showing the finished system you are bidding. Include the lead time before work can begin, along with the amount of time needed to complete.

To maintain continuous efficient operation of the building, only one elevator will be renovated at a time to allow for the use of the remaining one during construction. Onsite inspection is advised and can be scheduled with prior notice.

Please refer any questions to Gary Cole, Parking Manager at 865-436-4991, 8:00am-4:30pm, Monday through Friday. His email is [garyc@gatlinburgtn.gov](mailto:garyc@gatlinburgtn.gov).

Delea Patterson, AP/Purchasing  
City of Gatlinburg  
1230 Parkway East  
P.O. Box 5  
Gatlinburg, TN 37738

**RE: Elevator Interior Refurb.**

The specifications for the above-mentioned items have been reviewed and the following is offered for purchase, delivery, and installation of the following elevator interior refurbishing (total to include all necessary hardware and labor) for the Gatlinburg Parking Department McMahan Parking Garage per the specifications:

\$ \_\_\_\_\_  
Refurbishing Elevator Interiors

Estimated Days for completion after bid awarded \_\_\_\_\_.

All bids are to include delivery to a specified location in Gatlinburg.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES \_\_\_ NO \_\_\_

---

---

---

**Bidder Contact Information:**

_____ Signed/	_____ Date
_____ Name (Print)	_____ Telephone
_____ Company Name	_____ Fax Number
_____ Address	_____ Email
_____ City          State      Zip	

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender:	Male	_____
	Female	_____
Race:	Caucasian	_____
	African-American	_____
	Other (specify)	_____

## **BIDDERS LIST**

[BRAD@NATIONAL-ELEVATOR.COM](mailto:BRAD@NATIONAL-ELEVATOR.COM)

[Jacob.wilt@thyssenkrupp.com](mailto:Jacob.wilt@thyssenkrupp.com)

[Bart.hall@kone.com](mailto:Bart.hall@kone.com)