

Advertisement Dates:

September 3rd 2018 through September 14th 2018

RFP Name: NMHU Rodgers Hall Renovation RFP 19-001

NIGP Code: 91065

For Contracting Agency: New Mexico Highlands University

Contact Person: Adam Bustos, Director of Purchasing

Address: New Mexico Highlands University
Purchasing Department
PO Box 9000

City/State/Zip: Las Vegas, NM 87701

Telephone: 505-454-3053 **Fax:** 505-454-3109 **E-Mail:** adambustos@nmhu.edu

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

DATE: 11/1/2018 **TIME:** 03:00 PM Local time

DELIVER TO: NMHU Purchasing Dept 903 University Las Vegas, NM 87701

The date and time received will be stamped on the proposals by the NMHU Purchasing Department. Late Proposals will not be accepted. It is the responsibility of the Offeror to ensure that proposals are delivered on time to the correct address and in the correct format per the RFP Requirements.

A MANDATORY PRE-PROPOSAL CONFERENCE shall be held as follows:

DATE: 09/21/2018
TIME: 10:00 AM Local time
LOCATION: NMHU Rodgers Administration Building
803 National Ave
CITY/STATE/ZIP: Las Vegas, NM 87701

Pre-proposal meeting is mandatory for the Prime Contractors; subcontractors are encouraged to attend but are not required.

Proposal Documents may be obtained at Albuquerque Reprographics upon payment of **\$200.00** for each complete set. CHECKS SHOULD BE MADE PAYABLE TO NEW MEXICO HIGHLANDS UNIVERSITY. Incomplete sets will not be issued. A compact disc containing the RFP documents only is available for a fee of ten dollars (\$10.00) from Albuquerque Reprographics. The successful Offeror will receive a refund of his deposit, and any unsuccessful Offeror who returns the Proposal Documents in good and complete condition within fifteen (15) days of the Proposal Opening will also receive refund of this deposit. No deposits will be returned after the fifteen day period. A copy of the RFP Document is also available online at www.nmhu.edu/purchasing under the Information for Vendor Tab by clicking on NMHU Bids.

PROPOSAL DOCUMENTS MAY BE REVIEWED AT THE FOLLOWING LOCATIONS:

1. Dodge Reports, Telephone: (505) 243-2817
2. Builder's News and Plan Room, Telephone: (505) 884-1752
3. Construction Reporter, Telephone: (505) 243-9793

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