

Public Notice
Bid #1146

The Springfield Electric Department will be accepting sealed bids for the **2020-2021 Janitorial Contract**. Specifications and bid documents may be downloaded at www.springfieldtn.gov. Bidders are strongly encouraged to call 615-384-6770 to arrange a tour of the property with a representative of the department before submitting a quote. Experience with VCT Floors, stripping, buffing and waxing preferred but not required. Please reference **Bid Number 1146** on the outside of the sealed envelope. **Sealed** bids must be received in the Office of the City Recorder, 405 North Main Street, Springfield, TN 37172 by 2:00 PM local time, Tuesday, November 3, 2020.

The City of Springfield reserves the right to reject any and all bids.

Lisa H. Crockett
City Recorder

BID #1146
SPRINGFIELD ELECTRIC DEPARTMENT
JANITORIAL SERVICE CONTRACT INSTRUCTIONS

The Springfield Electric Department Janitorial Contract for **2020-2021** is attached. Please review this contract carefully, and enter your quotation on page two. Contractors are strongly encouraged to contact Angelia Perry-Morton at 615-384-6770 to arrange a tour of the property with a representative of this department before submitting a quote.

Experience with VCT Floors, stripping, buffing and waxing preferred but not required.

At least three (3) commercial references from prior clients must be included with this quote before acceptance by SED.

Sealed bids must be received in the Office of the City Recorder, 405 North Main Street, Springfield, TN 37172 by 2:00 PM local time, Tuesday, November 3, 2020.

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BID #1146
SPRINGFIELD ELECTRIC DEPARTMENT
JANITORIAL SERVICE CONTRACT

THIS AGREEMENT made and entered into as of the _____ day of _____, 2020, by the CITY OF SPRINGFIELD DEPARTMENT OF ELECTRICITY (hereafter called OWNER), and _____ (hereafter called CONTRACTOR).

That for and in consideration of the mutual promises and covenants herein contained, the parties agree and bind themselves as set forth below:

The CONTRACTOR Agrees:

1. The following services are to be performed by the CONTRACTOR three (3) times per week:
 - sweep and/or dust mop all hard-surfaced floors;
 - vacuum all carpets and spot clean;
 - empty all trash containers in office and warehouse;
 - wet-mop all tile and /or hard surfaced floors;
 - thoroughly clean the four (4) restrooms; clean and sanitize all fixtures, clean mirrors;
 - clean glass at the front entrance and director's office;
 - dust and polish window frames, pictures, desks, blinds, etc;
 - clean break room, conference room, exercise room, meter lab and all offices; sweep and wet mop floors;
 - replace paper products in the four (4) bathrooms and refill soap dispensers;
 - clean water coolers and sanitize.
 - clean kitchen sink and wipe down countertops.
2. The following cleaning is to be done monthly by CONTRACTOR:
 - spray buff all tile floors.
3. The following cleaning will be required quarterly by CONTRACTOR:
 - clean windows inside and out.
4. The following cleaning is to be done semi-annually by CONTRACTOR:
 - clean carpets;
 - vacuum all vents;
 - strip, wax, and buff all tile floors.
5. If special cleaning is required for special occasions, CONTRACTOR shall quote any additional charge or rate.
6. To replace any property damaged or destroyed due to CONTRACTOR'S negligence.
7. To keep adequate records and make them available for inspection by the OWNER in the event a dispute arises concerning this contract.
8. To furnish all necessary cleaning supplies.

JANITORIAL SERVICES – CONTINUED

- 9. To furnish all necessary equipment to perform the work to maintain the equipment in good serviceable condition.
- 10. To, all times, maintain adequate supervision over his/her workers. The CONTRACTOR shall be responsible for all damage to OWNER’S property by his/her workers. Further, to use only workers age twenty-one (21) or older.
- 11. To pay for and maintain liability insurance of an amount suitable to indemnify and hold OWNER harmless for all claims and expenses resulting from CONTRACTOR’S actions and omissions. Further, to furnish current evidence of such overage to OWNER annually.

The OWNER Agrees:

- 1. To furnish paper towels, tissues, and trash bags.
- 2. To pay CONTRACTOR within seven (7) working days after completion of all cleaning services for each month provided the CONTRACTOR provides records adequate for the amount billed.
- 3. To pay the CONTRACTOR _____ per month.

It is mutually agreed that the term of this contract shall begin on **December 1, 2020 and end November 31, 2021**. Either party may terminate this agreement in the event of a breach by the other party. Notice of such termination must be in writing, given to the party at least two (2) weeks before the termination date and such written notice shall contain the reasons for termination.

This the _____ day of _____, 2020

CITY OF SPRINGFIELD, TENNESSEE

BY: _____
OWNER (SPRINGFIELD ELECTRIC DEPARTMENT)

BY: _____
CONTRACTOR

CONTRACTOR’S ADDRESS

PHONE NUMBER – FAX NUMBER

The City of Springfield reserves the right to reject any and all bids.

IRAN DIVESTMENT ACT NOTICE

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105.

For these purposes, the State intends to use the attached list of “Entities determined to be non-responsive bidders/offerers pursuant to the New York State Iran Divestment Act of 2012.”

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at CPO.Website@tn.gov.

List Date: April 15, 2020

Source: <https://www.ogs.ny.gov/iran-divestment-act-2012>

1. Ak Makina, Ltd.
2. Amona
3. Bank Markazi Iran (Central Bank of Iran)
4. Bank Mellat
5. Bank Melli Iran
6. Bank Saderat Iran
7. Bank Sepah
8. Bank Tejarat
9. China Precision Machinery Import- Export Corporation (CPMIEC)
10. ChinaOil (China National United Oil Corporation)
11. China National Offshore Oil Corporation (CNOOC)
12. China National Petroleum Corporation (CNPC)
13. Indian Oil Corporation
14. Kingdream PLC
15. Naftiran Intertrade Co. (NICO)
16. National Iranian Tanker Co. (NITC)
17. Oil and Natural Gas Corporation (ONGC)
18. Oil India, Ltd.
19. Persia International Bank
20. Petroleos de Venezuela (PDVSA Petróleo, SA)
21. PetroChina Co., Ltd.
22. Petronet LNG, Ltd.
23. Sameh Afzar Tajak Co. (SATCO)
24. Shandong FIN CNC Machine Co., Ltd.
25. Sinohydro Co., Ltd.
26. Sinopec Corp. (China Petroleum & Chemical Corporation)
27. SKS Ventures
28. SK Energy Co., Ltd.
29. Som Petrol AS
30. Unipecc (China International United Petroleum & Chemicals Co., Ltd.)
31. Zhuhai Zhenrong Co.

IRAN DIVESTMENT ACT

“By the submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not a person included within the list created pursuant to § 12-12-106.”

Signature: _____

Date: _____

Title: _____