

**NOTICE TO CONSULTANT FIRMS
REGARDING REQUEST FOR QUALIFICATIONS**

CITY OF LEBANON COMPREHENSIVE RATE STUDY

The City of Lebanon, Tennessee, an Equal Opportunity, Affirmative Action Employer, is seeking a highly qualified consulting firm to conduct comprehensive rate and fee studies for its sanitation, recycling, water, wastewater, and gas services. The goal of these studies is to establish fair, equitable, and sustainable rate and fee structures that will support the long-term health and maintenance of the City's utilities.

Interested parties are invited to contact Mrs. Brandy Powell, Executive Administrative Assistant to the Utilities Director, at brandy.powell@lebanontn.org to request a copy of the full Request for Qualifications (RFQ). The RFQ contains detailed information on the project scope and the evaluation process.

Qualifications must be submitted by 9:00 a.m. on Wednesday, January 15, 2025, to the City of Lebanon Utilities Department, located at 200 Carver Lane, Lebanon, Tennessee. Qualifications received by this deadline will be opened and reviewed for consideration. Late submissions will not be evaluated.

Evaluation proceedings will be conducted within established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed, religion, age, disability, or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority- and/or women-owned firms are encouraged to respond to all advertisements by the City of Lebanon.