



# City of Kingman, Arizona

## NOTICE OF FORMAL SOLICITATION

**SOLICITATION TYPE:** REQUEST FOR QUALIFICATIONS (RFQ)

**SERVICES SOUGHT:** Professional Services for: Consulting Services for Industrial Park Master Development Plan at Kingman

**SOLICITATION INVITATION NO.:** IGM22-01

**RESPONSE DUE DATE AND TIME:** FEBRUARY 22, 2022 @ 3:00 P.M.

**LOCATION:** City of Kingman City Clerk's Office  
310 N. 4<sup>th</sup> Street.  
Kingman, Arizona 86401

Notice is hereby given that the City of Kingman ("City") is issuing this Request For Qualifications ("RFQ") seeking Statements Of Qualifications ("SOQ") from qualified, licensed Consulting firms interested in providing Industrial Park Master Development services to undertake the creation of an industrial park master development plan for 1,810 acres of undeveloped land located at the Kingman Municipal Airport. This will be a one-step, qualifications-based process as authorized by ARIZ. REV. STAT. §§ 34-601 through 34-613. A separate Request for Qualifications will not be issued. In accordance with the Procurement Code of the City of Kingman, Arizona, and Arizona Revised Statutes Title 34, the City will accept sealed SOQ for the Services.

The City intends to rank SOQ scores based on the selection criteria in the RFQ package. Interviews may be conducted as part of the selection process. The City will enter into negotiations pursuant to the City of Kingman Procurement Code with the top-ranked firm on the final list. If the City is unable to successfully negotiate a contract with the top-ranked firm, it may then enter into negotiations with subsequently ranked firms in its sole and sound discretion. All **sealed** submittals must be received by the due date and time assigned at the submittal location specified herein. Any response not received at the specified submittal location by the due date and time assigned will be returned unopened. The City reserves the right to reject any or all submittals, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any submittal. All information regarding the content of the specific submittals will remain confidential until a contract is finalized or all submittals are rejected. The City is an equal opportunity employer and minority business enterprises and women's business enterprises are encouraged to submit SOQ.

The selection criteria to be used in evaluating the Qualifications are set forth in the City of Kingman RFQ package for Industrial Park Master Development Plan RFQ IGM-22-01, which are available after the release date from the Kingman Municipal Airport Administrative Office. RFQ Packages may also be requested via e-mail after the release date by contacting Doug Breckenridge at [dbreckenridge@cityofkingman.gov](mailto:dbreckenridge@cityofkingman.gov). Documents can also be obtained through the City of Kingman website:

<https://www.cityofkingman.gov/government/advanced-components/list-detail-pages/rfp-posts-list>

RFQ PACKAGE RELEASE DATE: February 7, 2022, at 9:00 A.M. ARIZONA TIME  
SUBMITTAL DUE DATE: Tuesday, February 22, 2022, at 3:00 p.m. ARIZONA TIME  
SUBMITTAL LOCATION: City of Kingman office of the City Clerk, at 310 North 4th Street, Kingman, Arizona 86401  
QUESTIONS SHALL BE DIRECTED TO: Doug Breckenridge at [dbreckenridge@cityofkingman.gov](mailto:dbreckenridge@cityofkingman.gov)  
Publish: February 6 & February 13, 2022